

Birch Grove Community School
School Board Meeting Minutes
January 22, 2019 at 5:30pm

Mission: Birch Grove Community School will promote academic excellence utilizing our unique natural setting allowing students to reach their potential, preparing them to become socially and environmentally responsible, self-directed, life long learners.

- 1.0 Call the Meeting to Order and Roll Call of Members: 5:30pm
Members present: Sara Knottski, Krystal Singleton, Judy Motschenbacher, Sarena Nelson, and Ex-Officio Member Diane Blanchette
Members absent: Kathy Lawrence and Skip Lamb
 - 2.0 Reading of the Mission Statement
 - 3.0 Review and Approve the Agenda: **Approve agenda with the addition of 11.5 Retreat. Motion to approve by Sarah Knottski, seconded by Krystal Singleton. Motion carried unanimously**
 - 4.0 Review and Approve Meeting Minutes from December 17, 2018: **Motion to approve by Krystal Singleton, seconded by Sarena Nelson. Motion carried unanimously.**
 - 5.0 Declaration of Conflict of Interest: NA
 - 6.0 Community Comment: This is an opportunity for the public to address the school board on school-related items in accordance with the guidelines printed on the reverse of this agenda.
 - 7.0 Purchase Order Review: in progress
 - 8.0 Financial Reports
 - 8.1 Cash Flow Projection: **Motion to approve by Sarena Nelson, seconded by Krystal Singleton. Motion carried unanimously.**
 - 8.2 Monthly Register: **Motion to approve by Sarena Nelson, seconded by Krystal Singleton. Motion carried unanimously.**
 - 8.3 Revenue Report: **Motion to approve by Sarena Nelson, seconded by Krystal Singleton. Motion carried unanimously.**
 - 8.4 Expenditure Report: **Motion to approve by Sarena Nelson, seconded by Sara Knottski. Motion carried unanimously.**
 - 9.0 Enrollment Update: 31
 - 10.0 Old Business
 - 11.0 New Business
 - 11.1 Accept Donations: **Motion to approve by Krystal Singleton, seconded by Sara Knottski. Motion carried unanimously.**
 - 11.2 Approve January 7, 2019 Snowday: Approve Friday, February 15 as a Make Up Day: **Motion to approve by Sara Knottski, seconded by Sarena Nelson. Motion carried unanimously.**
 - 11.3 Reschedule the February Board Meeting Due to President's Day: **Motion to approve by Sara Knottski, seconded by Krystal Singleton. Motion carried unanimously.**
 - 11.4 VOA Conference Update: update was given
 - 11.5 A school board retreat was scheduled for Thursday, January 17 from 5:00-9:00
 - 12.0 Reports and Information
 - 12.1 Administrative Report: written report included
 - 12.2 Teachers Report: MAPS testing is complete and scoring will be seen in February.
- Trying to get outside as much as possible during the cold snap. Sledding and skating has been enjoyed by all.

- 12.3 Board Member Report:
- 13.0 Committee Up-dates
 - 13.1 Finance Committee:
 - 13.2 District Advisory & Academic Excellence Committee:
 - 13.3 Fund Raising Committee: a date for Gala for the Grove planning will be set soon
 - 13.4 Community Service Advisory Council:
- 14.0 Approve Purchase Orders: **Motion to approve by Sara Knottski, seconded by Krystal Singleton. Motion carried unanimously.**
- 15.0 Set Date for the Next School Board Meeting: February 19, 2019 at 5:30pm
- 16.0 Adjourn: 6:42pm. **Motion to adjourn by Sarena Nelson, seconded by Krystal Singleton. Motion carried unanimously.**