

Birch Grove Community School
School Board Meeting Minutes
February 19, 2019 at 5:30

Mission: Birch Grove Community School will promote academic excellence utilizing our unique natural setting allowing students to reach their potential, preparing them to become socially and environmentally responsible, self-directed, life long learners.

- 1.0 Call the Meeting to Order and Roll Call of Members: 5:29pm
Members present: Judy Motschenbacher, Sarena Nelson, Skip Lamb, Krystal Singleton, Sara Knottski, Kathy Lawrence, and ex-officio Diane Blanchette
Absent: none
- 2.0 Reading of the Mission Statement: Skip Lamb
- 3.0 Review and Approve the Agenda: **Motion to approve made by Sarena Nelson, seconded by Skip Lamb. Motion carried unanimously.**
- 4.0 Review and Approve Meeting Minutes from January 22, 2019: **Motion to approve made by Sarena Nelson, seconded by Krystal Singleton. Motion carried unanimously.**
- 5.0 Declaration of Conflict of Interest: NA
- 6.0 Community Comment: This is an opportunity for the public to address the school board on school-related items in accordance with the guidelines printed on the reverse of this agenda.
- 7.0 Purchase Order Review: in progress
- 8.0 Financial Reports
 - 8.1 Cash Flow Projection: **Motion to approve made by Sarena Nelson, seconded by Skip Lamb. Motion carried unanimously.**
 - 8.2 Monthly Register: **Motion to approve made by Sarena Nelson, seconded by Krystal Singleton. Motion carried unanimously**
 - 8.3 Revenue Report: **Motion to approve made by Skip Lamb, seconded by Sarena Nelson. Motion carried unanimously**
 - 8.4 Expenditure Report: **Motion to approve made by Skip Lamb, seconded by Krystal Singleton. Motion carried unanimously**
- 9.0 Enrollment Update: 31 K-5 and 15 Saplings
- 10.0 Old Business
- 11.0 New Business
 - 11.1 Accept Donations: **Motion to accept donations by Skip Lamb, seconded by Sarena Nelson. Motion carried unanimously.**
 - 11.2 Approve January 29, 30, 31 as Snow/Cold Weather Days: Approve March 15, April 19, and May 10 as Make Up Days: **Motion to approve by Skip Lamb, seconded by Sarena Nelson. Motion carried unanimously.**
 - 11.3 Approve Revised Budget (to be presented at the meeting-Finance Committee Reviewed prior to this school board meeting): **Motion by Kathy Lawrence to approve revised budget, seconded by Sarena Nelson. Motion carried unanimously.**
 - 11.4 Hiring: Approve the hire of Hayley Scott – PT, Community Service Saplings Teacher/Assistant, Birch Buddies, Summer Saplings: **Motion by Kathy Lawrence to approve hire, seconded by Skip Lamb. Motion carried unanimously.**
 - 11.5 NWEA Winter MAPS Score Review (to be handed out and collected due to low cell size/privacy): handed out, reviewed, and turned back in
- 12.0 Reports and Information
 - 12.1 Administrative Report: written report included
 - 12.2 Teachers Report: Valentine’s Day was a success. A lot of sugar.

12.3 Board Member Report: Pull tabs and Hostel. Steve Asmun donated art. Dave Mealy donated paper. Norman Deschampe – send a condolence. Update on Legislature. Update on One Roof Housing and Mary Somnis. Our strategy for the Annual meeting.

13.0 Committee Up-dates

13.1 Finance Committee: met prior to this board meeting

13.2 District Advisory & Academic Excellence Committee:

13.3 Fund Raising Committee: to meet after this board meeting

13.4 Community Service Advisory Council:

14.0 Approve Purchase Orders: **Motion to approve made by Kathy Lawrence, seconded by Krystal Singleton. Motion carried unanimously.**

15.0 Set Date for the Next School Board Meeting: Monday, March 18, 2019 at 5:30pm

16.0 Adjourn: 6:56pm **Motion to adjourn made by Sarena Nelson, seconded by Krystal Singleton. Motion carried unanimously.**