

## **Birch Grove Community School**

### **School Board Meeting Minutes**

August 17, 2020 at 5:30

Some members may choose to attend electronically due to health pandemic (statute 13D.021)

*Mission: Birch Grove Community School will promote academic excellence utilizing our unique natural setting allowing students to reach their potential, preparing them to become socially and environmentally responsible, self-directed, lifelong learners.*

#### 1.0 Call the Meeting to Order: 5:30 pm

Members present: Judy Motschenbacher (on-site), Skip Lamb (phone), Sarena Nelson (on-line), Krystal Singleton (on-line), Kathy Lawrence (on-line) and ex-officio Diane Blanchette (on-site). Quorum Declared.

Members absent: Sara Knottski absent.

Others Present: Rod Haenke (VOA), Sara Silence, Maria Conlan, Rhonda Silence

#### 2.0 Reading of the Mission Statement: Diane Blanchette

#### 3.0 Review and Approve the Agenda: **Motion to approve made by Kathy Lawrence. Seconded by Krystal Singleton. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

#### 4.0 Review and Approve Meeting Minutes from July 20, 2020: **Motion to approve meeting made by Sarena Nelson. Seconded by Krystal Singleton. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

#### 5.0 Declaration of Conflict of Interest: None declared

#### 6.0 Community Comment: This is an opportunity for the public to address the school board on school-related items in accordance with the guidelines printed on the reverse of this agenda.

#### 7.0 Purchase Order Review: in progress

#### 8.0 Financial Reports

8.1 Cash Flow Projection – no projection due to closing of year end financials/audit

8.2 Monthly Register – **Motion to approve made by Skip Lamb, seconded by Kathy Lawrence. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

8.3 Revenue Report – **Motion to approve made by Judy Motschenbacher, seconded by Kathy Lawrence. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

8.4 Expenditure Report – **Motion to approve made by Kathy Lawrence, seconded by Krystal Singleton. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

8.5 Bank Statement – **Motion to approve made by Sarena Nelson, seconded by Krystal Singleton. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

8.6 Balance Sheet Report – **Motion to approve made by Krystal Singleton, seconded by Kathy Lawrence. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

#### 9.0 Enrollment Update: 2020-2021 Estimates: K-5 41 – 42 Saplings: Full with waiting list

#### 10. Old Business

#### 11.0 New Business

11.1 Review 2019-2020 Parents/Family Survey: reviewed

11.2 Review Data Collection for School Year 2020-2021: reviewed

11.3 Safe Learning Plan for 2020-2021 – **Motion to approve Safe Learning Plan with changes, and to start 2020-2021 with the Hybrid Plan. The school director has the authority to change the learning plan without school board approval, made by Kathy Lawrence, seconded by Sarena Nelson. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

11.4 Saplings Program Calendar – Recommend to run with K-5 school learning model – no school on-site, no Saplings on-site: **Motion made by Sarena Nelson, seconded by Kathy Lawrence. Judy Motschenbacher Aye,**

**Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

11.5 Contract with Dakota Academic Consulting: **Motion to approve the contract made by Kathy Lawrence, seconded by Sarena Nelson. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

11.6 Arrowhead Transit Contract: **Motion to approve presented contract made by Skip Lamb, seconded by Sarena Nelson. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

12.0 Reports and Information

12.1 Administrative Report: written report included, agreed to use Jeremy Ridlebauer – tech budget – to have him assist families with options for internet.

12.2 Teachers Report: N/A

12.3 Board Member Report: N/A

13.0 Committee Up-dates

13.1 Finance Committee: N/A

13.2 District Advisory & Academic Excellence Committee: N/A

13.3 Fund Raising Committee: N/A

13.4 Community Service Advisory Council: N/A

14.0 Approve Purchase Orders: **Motion to approve by Judy Motschenbacher, seconded by Kathy Lawrence. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**

15.0 School Board Reflection: *Present, On Time, Progress Made, Open & Honest, End on Time*

16.0 Set Date for the Next School Board Meeting: Monday, September 21, 2020 at 5:30pm

17.0 Adjourn: **Motion to adjourn at 6:45 made by Skip Lamb, seconded by Kathy Lawrence. Judy Motschenbacher Aye, Skip Lamb Aye, Sarena Nelson Aye, Krystal Singleton Aye, Kathy Lawrence Aye. Motion carried unanimously.**