



QCUSD Remote Learning Guide

Throughout school closures, QCUSD teachers will continue to provide students with educational services that are designed to build upon the learning trajectory already established in the classroom. They will do so using a variety of the three remote learning options identified below:

1. District-provided instructional resources with teacher support

- Digital instructional materials are provided by the district for students to access independently.
- Students access educational resources directly through district-provided links.
- Teachers offer on-line “office hours” and provide feedback for students as requested.

2. Teacher-Led Hybrid Instruction

- A model of instruction that can occur at any time, focuses on learners and learning, and places emphasis on learning as an active process, not as passive absorption of information. Students independently self-pace their learning once teachers share the resources.
- Teachers plan and provide materials digitally (e.g., assignments, videos, supplemental materials) which students work on independently and submit through Google Classroom.
- Includes online interaction among learners and between instructors and learners. Students/Teachers communicate through Google Classroom, Google Meet, Google Hangouts, other digital platforms and/or by phone.

3. Full Digital Instruction

- Digital instruction delivered via Edgenuity (9-12) that offers students a customized sequence of learning experiences. Digital instruction is combined with a remotely located teacher, who is personally accountable for students’ learning outcomes.
- Edgenuity - Engaging core curriculum and elective courses are designed to help students in grades 9–12 meet the challenge of State standards, as well as graduation requirements. Rigorous, interactive courses keep students focused on the content they need to learn, which is designed to foster the advanced critical thinking and analytical skills they will need in post-secondary education.
- Students/Teachers communicate through Google Classroom, Google Meet, Google Hangouts, other digital platforms and/or by phone.

Best Practices for Remote Learning

General Guidance

- **PRIMARY GOAL:** Provide students with opportunities to continue their trajectory of **learning**. This should consist of providing students with access to content, support, and feedback.
- **ESTABLISH STRUCTURE:** Begin by orienting students and families to the new environment and creating structure with a focus on maintaining human connections.
- **CONTINUOUS IMPROVEMENT:** Maintain a focus on continuous improvement. Practices should evolve and improve as we continue to learn.
- **SUPPORTING TEACHERS:** School leaders should work to ensure all teachers have the resources, support, and flexibility needed to promote student learning to the best of their ability.
- **SUPPORTING STUDENTS AND FAMILIES:** Teachers should be flexible regarding expectations and processes for student learning, with an understanding that online learning conditions will vary across students.

Roles in Supporting Remote Learning

Leaders

LEADERS WILL PREPARE FOR REMOTE LEARNING BY:

- Providing socio-emotional support and an overall positive remote school culture.
- Supporting teachers to provide instructional resources and materials through remote means such as Google Classroom and Google Meet.
- Reviewing district-supplied remote learning materials.
- Setting office hours to connect with parents to support remote learning for students.
- Participating in leader professional learning and attending virtual learning sessions intended to support leading in a remote environment.
- Ensuring that they are monitoring District communication for up-to-date information regarding school closures and remote learning plans to then ensure communication systems are created and implemented for families.

Teachers

TEACHERS WILL PREPARE FOR REMOTE LEARNING BY:

- Providing instructional resources and materials through remote means such as Google Classroom and Google Meet.
- Reviewing district-supplied remote learning materials.
- Setting office hours to connect with students and support their learning remotely.
- Participating in group professional learning and attending virtual learning sessions intended to support remote learning.
- Ensuring that they are monitoring District communication for up-to-date information regarding school closures and remote learning plans.

Students

STUDENTS WILL PREPARE FOR REMOTE LEARNING BY:

- ⇒ Engaging in remote learning activities being offered by their teachers, school and/or the District.
- ⇒ Ensuring that they know the usernames and passwords for instructional resources that are accessible via the district portal and/or website.
- ⇒ Ensuring they set up a remote workspace and calendar to manage their time.

Families

FAMILIES WILL PREPARE FOR REMOTE LEARNING BY:

- ⇒ Ensuring that they are monitoring District communication for up-to-date information regarding school closures and instructional continuation plans.
- ⇒ Monitoring their students' participation in remote learning content.
- ⇒ Reviewing pertinent information linked within the District website.
- ⇒ Ensuring that they know their students' usernames and passwords for instructional resources that are accessible via the District portal and/or this website.
- ⇒ Ensuring students set up a remote workspace and calendar to manage their time.

