

April 1, 2020

Dear Parents/Guardians:

With the recent news of school closures for the remainder of the 2019-2020 school year, we are aware of and sensitive to the fact that many parents have already made payments to the district for purposes of participating in activities.

The District is working to process refunds as a result of many cancelled activities and wants to provide parents with the opportunity to either receive a full refund for cancelled activities or, where applicable, allow a credit toward a future activity in the amount paid.

The most difficult situation we are working through right now is centered around payments made to an extracurricular activity through the state tax credit system. The state tax credit system allows an individual to receive a dollar for dollar credit on their tax filings as result of a donation. Since the individual is receiving a state tax credit benefit the District is not able to refund these monies. However, QCUSD will work with individual donors who contributed monies through the state tax credit system to find a reasonable solution for use of the funds in the 2020-21 school year.

To request a refund for the following items (school activity fees, field trip fees, preschool tuition, and school lunch accounts) please fill out the appropriate form as completely and accurately as possible. A check will be mailed to the originating payor in the amount received, to the exact address listed on the form.

[DME Refund Form](#)
[QCE Refund Form](#)
[FBPE Refund Form](#)
[GPA Refund Form](#)
[SVE Refund Form](#)
[FMSE Refund Form](#)
[JBE Refund Form](#)
[QCMS Refund Form](#)
[NBMS Refund Form](#)
[QCHS Refund Form](#)
[EHS Refund Form](#)
[Preschool Refund Form](#)
[Child Nutrition Refund Form](#)

Due to the volume of refunds anticipated, please allow 2-4 weeks for our staff to process refunds and send out checks via mail. Each site will maintain a listing of requests and any questions from this process should be directed to the site principal and/or administrative assistant listed on their school website.

Sincerely,
QCUSD Business Office