

*Course Syllabus: LEADERSHIP
Queen Creek High School – 2013-2014
Policies and Procedures*

Course: Leadership

Instructor: Jennifer Holland

Teacher Contact information:

School Phone Number: 480-987-5973

Email address: jholland@qcusd.org

Room number: A114/A208

Description: This course is an elective course. The students in this class are the governing board. They will be responsible for the smooth running of the school activities. Students will approve all club activity which occurs on campus, assemblies, fundraisers, dances and more. Students must be energetic, positive, motivated, and willing to go the extra mile in service to their school and peers. Community service is also required for ALL students each semester! Students must be positive role models on campus and can/will be removed for poor academics and/or behavioral issues.

Attendance: Since you are responsible for school activities, it is absolutely necessary that you attend every class session. Decisions are difficult to make when there is no quorum. Grades are given on class and activity participation; therefore, it is important to be in attendance. For every 4 absences (not school related), students will be asked to complete 1 hour of extra community service time to make up for work missed in class. This does not include school related absences.

Grading: It should be understood that just being an elected official you do **NOT** get an automatic A. To be fairly evaluated there will be several requirements that must be met to obtain a grade for this course. The following will be used to determine this:

- Peer evaluations by your own committee members.
- Weekly assessments by instructors.
- Participation in activities outside of the classroom (homecoming, dances, spirit weeks etc).
- Community service each semester
- Written reflections/papers from class lessons
- Notebook containing proper paperwork from ALL committee/class work

100%-90% = A

89%-80% = B

79%-70% = C

69%-60% = D

Below 60% = F

Additionally, as school leaders, good grades must be maintained in all coursework to remain “eligible” for the course. At marking periods, any student with a D or F in any class, or with a quarter or semester grade point average lower than a 2.8, will be removed from class (to ALC during 3rd hour) and excluded from participation in Student Council related activities until grades improve. Student Council is a huge commitment, but ultimately grades come first. If grades do not improve by the next marking period, student will vacate their StuCo position, be graded out with an F, and have a schedule change.

Behavioral Overview:

Classroom/Activity/Event Rules and Procedures:

1. Be on time and be prepared
2. Respect people and property
3. Follow directions
4. Keep your hands, feet, and other objects to yourself.
5. Follow all school rules

Consequences:

- | | |
|-----------------------------|---|
| 1 st Infraction: | Warning/Conference with student |
| 2 nd Infraction: | Notification of parent/guardian; possible detention |
| 3 rd Infraction: | Conference/meeting with parent/guardian; possible detention |
| 4 th Infraction: | Written referral to administration |

PLEASE NOTE: Based on the severity of the offense, the initial consequence could result in a modification of the original steps.

Leadership Class
Parent and Student Acknowledgement
Of
Policies and Procedures

Students:

I acknowledge that I have read and understand the classroom Policies and Procedures for Leadership class and I agree to abide by it. If I choose not to comply with any of those policies or procedures, I also understand the consequences.

Printed Name

Student Signature

Date

Parents:

I acknowledge that I have read the Policies and Procedures and I also understand that my son/daughter needs my full support and guidance in school attendance, completion of assignments, and maintenance of good health through nutrition, rest and emotional support.

Also, please note that during the course of the year, videos/films may be shown in this leadership class. All films will be relevant to the content of the course. Your signature on this page grants your permission to show your student films with ratings of "NR" (pre 1967) and/or "PG" only.

_____ *Date* _____
Parent signature

Parents, for better communication, please provide your daytime number and your email address.

Phone: _____

Email: _____

Please return this form to Mrs. Holland Friday, July 25, 2014.