

# **QUEEN CREEK MIDDLE SCHOOL**



**Student and Family Handbook**

**2019 - 2020**

**Queen Creek Unified School District**

## **Governing Board**

Ken Brague.....	President
Bill Schultz.....	Vice President
Samantha Davis.....	Member
Courtney Narancic.....	Member
Jennifer Revolt.....	Member

## **Queen Creek Unified School District Administration**

Dr. Perry Berry.....	Superintendent
Dr. Cort Monroe.....	Assistant Superintendent of Student Learning
Dr. Matt Strom.....	Associate Superintendent of Business and Operations
Erika Copeland.....	Executive Director of K-12 Educational Services
Crystal Zachary.....	Chief Financial Officer
Dr. Patty Rogers.....	Director of Human Resources

## **Queen Creek Middle School Administration**

Dr. Adam Wolfe.....	Principal
Beverly Nichols.....	Assistant Principal / Athletic Director

## **Queen Creek Middle School Front Office**

Kris Wells.....	Principal's Administrative Assistant
Alice Gonzales.....	Registrar / Attendance Clerk
Raquel Diez.....	ELL Clerk / Receptionist
Sharee Hamblin.....	Nurse
Angie Allensworth.....	School Counselor
Emily Keith.....	Psychologist
Heather Gilbert.....	Media Specialist
David Beverage.....	Maintenance
James Vanney.....	Security

## Queen Creek Middle School Mission, Vision and Expectations

**QCMS Mission:** Queen Creek Middle School strives to empower civically minded learners by providing a positive school culture through a safe and challenging educational experience.

**QCMS Vision:** Empower mindful citizens who actively pursue college, career and personal goals by positively shaping school and community relationships today; for tomorrow.

**PBIS (Positive Behavior Interventions and Supports):** PBIS is our way of providing a safe and positive learning environment at Queen Creek Middle School and throughout the Queen Creek Unified School District. PBIS has been shown to increase academic achievement and student performance, decrease classroom disruptions and office discipline referrals, and improve school climate and safety. Our QCMS expectations of behavior are:

**Be Kind**

**Be Respectful**

**Show Integrity**



**Strategic Plan**

**QCUSD Mission: Queen Creek Unified School District empowers each student to achieve excellence in all pursuits and lead with integrity.**

**QCUSD Vision: Queen Creek Unified School District supports the development of the whole child by modeling positive academic, social and emotional learning through an innovative and challenging curriculum. Learning is maximized by empowering the community, and its members, to partner with us to create safe and secure learning environments for all students. Queen Creek Unified School District expects their students to be successful, compassionate and productive in their learning so that the next generation of ethical citizens can lead our community both locally and globally.**

***QCUSD Priority Areas and Goals:***

Student Success	Safe and Healthy Environment	Exceptional Personnel	Effective Partnerships	Effective Operations and Systems
<ul style="list-style-type: none"> <li>· Inspire all students to meet or exceed annual, individual, and academic goals.</li> <li>· Prepare all students for post-graduation opportunities, responsible citizenship, and competition in a global economy.</li> <li>· Empower each student with skills and tools that support being a confident, resilient, and healthy individual.</li> </ul>	<ul style="list-style-type: none"> <li>· Ensure a safe and secure environment.</li> <li>· Teach kindness, respect, and integrity.</li> <li>· Provide opportunities that result in meaningful connections, resiliency, and coping skills.</li> <li>· Raise awareness of mental health.</li> <li>· Enhance diversity related educational opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>· Value and support all personnel.</li> <li>· Recruit and retain highly qualified, diverse personnel.</li> <li>· Maximize purposeful professional development to empower personnel.</li> <li>· Encourage new and innovative ideas that foster collaboration, efficiency, and growth within the work environment.</li> </ul>	<ul style="list-style-type: none"> <li>· Increase partnerships as a way to build mentoring opportunities, internships, and community business involvement.</li> <li>· Communicate effectively to promote involvement and maximize opportunities for collaboration with all stakeholders.</li> <li>· Ensure transparency by providing information used in the decision-making process.</li> </ul>	<ul style="list-style-type: none"> <li>· Optimize use of funds through fiscal responsibility.</li> <li>· Strategize use of resources through balanced planning.</li> <li>· Manage district systems efficiently through key performance indicators.</li> <li>· Continuously improve facilities and technology.</li> </ul>

## Principal's Message

Welcome Wildcats!

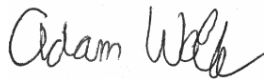
My name is Adam Wolfe and I am honored to serve as principal of Queen Creek Middle School. As your new principal, it is my responsibility to motivate, encourage and support each staff member as we pursue excellence and strive to build life-long, civically minded learners who are prepared academically, socially, and emotionally to meet the demands of the 21st century. I believe all students are capable of achieving at the highest level and we, as educators, must empower students to reach their fullest potential. I appreciate the support of all stakeholders and understand it takes a collaborative effort to ensure the needs of each child are met daily. As principal of Queen Creek Middle School, I will work to build meaningful relationships with students, staff, and our school community as we work collectively to achieve our educational goals.

Queen Creek Middle School has a rich tradition of academic and extracurricular success. We believe our continued success is a result of our positive school culture, engaging student centered lessons infused with AVID strategies, and continued partnerships with our students and school community. As a school community, we believe and are committed to fostering a culture of achievement where **all** students are provided with an opportunity to achieve at the highest level. Additionally, we strive to create a safe and welcoming environment that values the diverse backgrounds and experiences of each unique learner.

Together, I look forward to growing our success as we strive to become an "A" school that models excellence in all capacities. I am excited to serve as principal of Queen Creek Middle School and encourage all stakeholders to be involved in our school community. Please take time to like our Facebook page and follow us on Twitter and Instagram to receive frequent and live updates. Your support of Queen Creek Middle School is appreciated and vital for our continued success. If you have any questions, please do not hesitate to visit or contact our school.

Welcome to Queen Creek Middle School. We are proud to have you as part of our Wildcat family and look forward to our journey together! Wildcat Pride!!!

Sincerely,



Dr. Adam Wolfe  
Principal  
Queen Creek Middle School

The purpose of this handbook is to inform both students and parents about Queen Creek Middle School. Within this document are guidelines that the Queen Creek Unified School District and Queen Creek Middle School have established to promote student success. The guidelines and information provided are to ensure a safe learning environment for all students, as well as to create a safe environment for the faculty and staff. Teachers will explain the handbook in class and we encourage you to read and review it. Reading and understanding the handbook will help make this school year successful for all school stakeholders.

**School Day**

Classes are in session each day from the first bell at 8:45 a.m. to dismissal at 3:35 p.m. We have a closed campus and students may not leave school grounds after arriving until dismissal. In order to ensure the safety and welfare of our students, those who must leave school during instructional hours will be released only to a parent, guardian, or an adult listed on the emergency information card on record in the office. All students leaving during school hours must be signed-out through the office. The parent or guardian must be physically present to sign-out his or her student. **Photo I.D. is required** for all student sign-outs to ensure your child’s safety

**Bell Schedule**

1st Lunch				2nd Lunch			
Period	Start Time	End Time	Minutes in Period	Period	Start Time	End Time	Minutes in Period
1	8:45	9:45	60	1	8:45	9:45	60
2	9:49	10:43	54	2	9:49	10:43	54
3	10:47	11:41	54	3	10:47	11:41	54
Lunch	11:41	12:07	30	4	11:45	12:39	54
5	12:11	1:05	54	Lunch	12:39	1:05	30
6	1:09	2:03	54	6	1:09	2:03	54
7	2:07	3:01	54	7	2:07	3:01	54
AH	3:05	3:35	30	AH	3:05	3:35	30

**Drop-off and Pick-up of Students**

Students should arrive at school no earlier than 8:30. There is no supervision on school grounds until that time.

Student drop-off and pick-up should occur in the designated area on the campus. Please do not block student crosswalks or parking spaces. When picking up students, please drive slowly and cautiously for the safety of all students, staff, and parents. All students should be picked up by 3:45 unless arrangements with a teacher have been made or if the student is participating in an after school event.

When visiting the office during drop-off or pick-up times, parents and guardians should please park in an established parking space. Please do not leave cars unattended in the drop-off or pick-up lines.

**English Language Learner**

All students enrolled in QCUSD whose primary language is other than English are eligible to be placed in the ELL program (English Language Learner). A questionnaire is included in the application packet to be filled out by a parent or guardian.

Todos los alumnos que entran al distrito y no tienen como su primer idioma el inglés, serán elegibles para nuestro programa de ELL (English Language Learner). Un cuestionario está incluido en el paquete de registro. Favor de llenarlo y devolverlo a la oficina de la escuela. Llame al número 480-987-5940 para más información.

**Curriculum**

Queen Creek Middle School’s curriculum is the master plan for learning. The courses offered are those required by the Arizona Department of Education as well as those the faculty considers necessary for the intellectual growth of our students. Course content is aligned with Arizona’s State Standards, National Common Core Standards, and the AZMerit Assessment.

## Academic Coursework

All students will be enrolled in the following core classes:

<b>Grade 6</b>	<b>Grade 7</b>	<b>Grade 8</b>
Math	Math	Math
Language Arts	Language Arts	Language Arts
Science	Science	Science
Social Studies	Social Studies	Social Studies
Physical Education (1 semester)	Career Exploration (1 semester)	Electives (4 semesters = 4 courses)
Technology (1 semester)	Electives (3 semesters = 3 courses)	
Electives (2 semesters = 2 courses)		

**Note: (1 semester = 1/2 year)**

## Honors

Students are placed in honors classes based on a student's classroom grades, assessment scores, and teacher recommendations. The middle school honors program is designed to prepare middle school students for the demands of advanced and AP high school courses. The guiding principles of our honors program are based on the expectation that all students can perform at rigorous academic levels, and students should be continuously challenged to expand their knowledge and skills to the next level. The emphasis with honors classes is that the students make a commitment to the additional effort required, so this is essentially a contract made by the child, with parental knowledge and support.

Honors classes meet daily. We are proud to offer honors math, science, language arts, social studies and Spanish. High School Algebra will be offered in the 8th grade and will count as high school CORE credit if the student passes with a C or above. If a student receives a grade lower than a C, the student must pass a HS proficiency assessment for that semester(s) credit. Contact Queen Creek High School or Eastmark High School counseling department to learn about available assessment dates. Please note that high school credit is issued as follows:

- Eighth grade students may receive high school credit for Algebra I by successfully completing both semesters with a "C" or better
- Eighth grade students may receive high school credit for Spanish I by successfully completing both semesters with a "C" or better

Students who successfully complete Algebra I and/or Spanish receive high school credit and both the course and grade appear on the student's high school transcript. If you do not want the course/grade on your student's high school transcript, please contact the registrar at Eastmark or Queen Creek High School within the first 10 days of the school year beginning.

## Schedules

There will be **no** schedule changes except for the following reasons:

- Missing period in a schedule
- Incorrect placement
- Lacking prerequisite
- Missing a lunch period
- Wrong gender in PE Classes

## Grading System

The evaluation of student achievement is one of the important functions of the teacher. Queen Creek Middle School's grading policy is as follows:

- A = 90 – 100%
- B = 80 – 90%
- C = 70 – 79%
- D = 60 – 69%
- F = Below 60%

A Pass (P) is not averaged into the student's grade point average and does not count towards honor roll.

## **Final Exams**

Finals exams cannot be taken early. If a final is missed in cases of illness, emergency, or by pre-arrangement, the student will be given a zero until the final is completed. Make-up work is the responsibility of the student and should be completed within two weeks of the actual date the final was administered.

Final exams will be given at the end of each semester and represent the following percentage of the grade:

6<sup>th</sup> Grade: 10%

7<sup>th</sup> Grade: 15%

8<sup>th</sup> Grade: 20%

## **Homework/Assignments**

Homework for students is designed to reinforce the importance of schoolwork, improve study skills, supplement regular class work and help broaden the scope of student knowledge. Each student will have a certain amount of homework during the school week and some on the weekends. A student with an excused absence will have one day for each day's absence to make-up all of his or her work. Long term project due dates that fall during a student's excused absence will be due the day the student returns. A student with an unexcused absence will be expected to do all work and may (at the teacher's discretion) receive credit. Suspended students must take the responsibility of doing all assignments during his/her absence and turn in the work on the second day back. A student must be absent 3 or more days to request homework through the office. Please allow 24 hours to collect homework assignments from teachers.

**Homework Policy:** Full credit is only available on homework and class assignments turned in on the day they are due. Work turned in late will be given a grade reduction. After the second day, late work for that assignment will no longer be accepted.

Late 1 Day: 25% reduction

Late 2 Days: 50% reduction

Late 3 Days: No Credit

## **Honor Roll and Principal's List Requirements**

The honor roll will be published at the end of each nine-week grading period. To qualify for the honor roll, a student must not receive a "C" or below, and must have a grade point average of 3.500-3.999. To qualify for principal's list, a student must maintain a perfect 4.0 grade point average. Grade point averages (G.P.A.) are determined by calculating the following grade point values:

	<b>Regular Classes</b>	<b>Honors Classes</b>
A	4	5
B	3	4
C	2	3
D	1	1
F	0	0

## **Academic Awards**

There will be a ceremony at the end of the school year to recognize students earning Honor Roll or Principal's List three consecutive quarters.

## **Failing Grades**

Students failing a core class (math, science, language arts, social studies) first or second semester will be required to attend an afterschool/summer school and/or in school instruction intervention program. Intervention programs are designed to cover the core curriculum for each class failed per semester. Through these courses of study, students are learning the concepts needed to progress within that grade in order to advance to the next grade level. Students not completing the required courses may be limited in participating in extracurricular activities and/or elective courses and will not receive their 8<sup>th</sup> grade promotion certificate.

Student athletes who have one or more failing grades during the first or second semester may try-out for an athletic team. However, students must fulfill all grade/credit requirements prior to participating in any games or meets as outlined in the "no pass no play policy".

## **Grade Reports**

Report cards will be sent home electronically at the end of each quarter.



## Class Fees

There are some fees associated with classes. All fees collected will be used for materials in the corresponding elective course. Students enrolled in multiple electives with fees will be charged a fee per course. (Refer to Middle School Course Catalog). Students not paying class fees will earn an Incomplete "I" until the fee is paid. **Students must pay all class fees prior to being permitted to attend field trips, participate in athletics, and participate in other campus events.**

<u>Course</u>	<u>Fee</u>
6 <sup>th</sup> Grade Elective Wheel	\$15 / year
7 Habits	\$15 / year
Advanced Orchestra	\$20 / year
Advanced Percussion	\$20 / year
AVID	\$20 / year
Cadet Band	\$20 / year
Cadet Orchestra	\$20 / year
Choir	\$15 / year
Concert Band	\$20 / year
Concert Percussion	\$20 / year
Craft & Applied Art	\$15 / semester
Dance	\$15 / uniform
Drama I	\$15 / year
Drama II	\$15 / year
Drawing & Painting	\$15 / year
FACS	\$15 / year
Fitness/Weights	\$15 / uniform
Intermediate Orchestra	\$20 / year
Intro to Guitar	\$15 / year
Media Interactions	\$15 / year
PE	\$15 / uniform
Sculpture & Ceramics	\$15 / year
Spanish I	\$20 / year
Student Leadership	\$20 / year
Symphonic Band	\$20 / year
World Language	\$15 / year
Yearbook	\$15 / year
Athletics	\$70 per sport (\$210 max per family)
Percussion Usage/Maintenance fee	\$50 / year
Instrument Rental/maintenance fee	\$100 / year

## Attendance

Students must attend school each day unless parents or guardians have authorized the absence. Arizona State Law (§15-8072. A, 15-803.E) requires every person who has custody of a child between the ages of six and sixteen years shall make sure the child attends school for the full time school is in session unless unable to attend due to illness or another legitimate reason.

To encourage and improve school attendance, we have implemented a truancy program in partnership with Maricopa County Juvenile Court. This truancy program is called C.U.T.S. (Court Unified Truancy Suppression). We will be tracking attendance closely and your child is expected to be at school daily unless there is an excused absence. An absence is defined as a minimum of one missed class period per day. An unexcused absence will count as a truant day as defined by law. A student is "habitually truant" if he/she has five or more unexcused absences from school. A student who is absent more than ten percent (18 days) of the required number of school days per year is considered to have "excessive absences" whether the absence is excused or unexcused.

The minimum attendance standard for the Queen Creek Unified School District is 90% of all scheduled class meetings. Cases involving prolonged illness or unusual circumstances will be reviewed by the administration upon parental request. Students with ten (10) consecutive unexcused absences will be automatically withdrawn.

### ***Parent/Guardian Responsibilities***

- Call the attendance office before 9:00 a.m. on the day your child is absent, or send a note with your child on the day he/she returns to school.
- A doctor's note is required to excuse a child for a medical or dental appointment.
- Keep your daytime telephone number that you provided at the time of registration and listed on the emergency card updated and current.
- You may make a request for homework from the office if your child will be absent for three or more consecutive days. Please allow 24 hours to collect homework assignments from teachers.

### ***Student Responsibilities***

- If your parent did not call the office on the day of your absence, you will need to bring a parent/doctor's note to the office before school starts.
- Students are accountable for all work missed. It is the student's responsibility to request the missed work. However, if the student's absence is unexcused credit for the work may not be granted.
- Make immediate plans to do all makeup work. You are given two days for each day of an excused absence. Your grade will reflect your absence if you do not make up the work.
- Students who are absent when a major project is due or a test is being administered are responsible for turning in the project or completing the assessment the day they return to school. Students do not have the two days given for each day of an unexcused absence when a project or test that had an established deadline/date is administered or due.

### **Clubs and Activities**

Drama, Dance, NJHS, Future Health Professionals (HOSA), and Wildcats Writers Club are some of the activities offered during the school year. All clubs must have a district employee as a club sponsor and may have an associated fee. NJHS and STUDCO both have requirements for membership as outlined below:

#### **National Junior Honor Society:**

National Junior Honor Society is an organization that recognizes and encourages academic achievement as well as developing the ideals of character, service, leadership, and citizenship. NJHS functions as a charter member of the national organization.

#### ***Membership Guidelines:***

- Maintain a G.P.A. of 3.5 or higher
- Follows school rules and policies (discipline issues will be considered)
- Maintain good character and citizenship
- Be a role model in following the six pillars in Character Counts
- Two letters of recommendation from teachers.

As National Junior Honor Society members, students will involve themselves in various school and community service projects. New members to NJHS will be inducted at a formal induction ceremony.

#### **Student Council:**

Student Council is comprised of student leaders who sponsor student activities, fundraisers, and promote school spirit. This leadership group is comprised of student officers and class representatives. Officers and representatives are elected by the student body. Officers will be enrolled in a Leadership class that meets an elective credit.

#### ***Membership Guidelines:***

- Maintain a G.P.A of 2.0 or higher
- Follow school rules and policies (discipline issues will be considered)
- Maintain good character and citizenship
- Be a role model by following the six pillars in Character Counts
- Completed the application packet and have been accepted by the Leadership teacher

## Athletics

In order to promote good sportsmanship, Queen Creek Middle School has adopted the Pursuing Victory with Honor program which emphasizes character development through “TEAM” processes involving parents, athletes, and coaches. The expectation of ALL parents and coaches at Queen Creek Middle School is that they will familiarize themselves with the PVWH program, as well as attend a mandatory PVWH meeting at the end of the try-out period.

Queen Creek Middle School sports fees are as follows: \$70.00 per child, per sport. There is a family maximum of \$210.00 per year for athletic fees at Queen Creek Middle and this is not tied into the high school athletic programs. Fees are designated per school, not district-wide. Athletic fees must be paid after the coach provides the Athletic Director with the team roster and before the first athletic contest. We recommend using a tax credit for athletic fees and the forms can be found on the district website as well as in the Queen Creek Middle School front office. Once the fee has been paid, it is **non-refundable**. Fee waivers/scholarships are available upon request; parents should contact the Athletic Director for more information. Please note that all class fees must be paid prior to participation in athletics.

An athletic fee, physical examination and proof of insurance are required in order to participate in after-school sports. One physical examination is sufficient per year (July 1 to June 30) for athletic participation.

The Queen Creek Middle School “No Pass No Play” policy has been developed in accordance with the State Board of Education Rule R7-2-808 as mandated by the State legislature.

## Middle School Athletic Activities

### East Valley Conference

- Boys: Basketball, Baseball, Volleyball, Soccer
- Girls: Volleyball, Soccer, Basketball, Softball
- Co-Ed Sports: Flag Football, Track, Wrestling, Cross Country, Golf, Cheer

### 1st Season Sports (August – October)

Baseball	Tryouts July	Season Aug – Sept
Girls Volleyball	Tryouts July	Season Aug – Sept
Flag Football	Tryouts July	Season Aug – Sept

### 2nd Season Sports (October – December)

*Boys Basketball	Tryouts Sept	Season Oct – Dec
*Girls Softball	Tryouts Sept	Season Oct – Dec
Cross Country	No Tryouts	Season Oct – Dec

### 3rd Season (January – March)

Wrestling	No Tryouts	Season Jan – Mar
*Girls Basketball	Tryouts Jan	Season Jan – Mar
*Boys Soccer	Tryouts Jan	Season Jan – Mar

### 4th Season Sports (March – May)

*Girls Soccer	Tryouts Mar	Season Apr – May
*Boys Volleyball	Tryouts Mar	Season Apr – May
Track and Field	Tryouts Mar	Season Apr – May

**\*Tryouts will take place the first week after fall, winter, & spring break.**

### Queen Creek Middle School Athletic Squad Size

The **maximum** number of athletes who may dress out for each game is as follows:

Flag Football	32	Soccer	18
Basketball	12	Wrestling	unlimited
Volleyball	12	Track	unlimited
Softball	14	Cross-Country	unlimited
Baseball	14	Golf	20

### East Valley Conference School Addresses

School	Address	Phone #
Anderson Junior High School	1255 S. Dobson Road, Chandler	(480) 883-5309
Arizona College Prep	191 West Oakland Street, Chandler	(480) 224-3937
Bogle Junior High School	1600 West Queen Creek Road, Chandler	(480) 224-3937
Casteel High School	24901 South Power Road, Queen Creek	(480) 883-4612
Cooley Middle School	1100 South Recker Road, Gilbert	(480) 279-8300
Eastmark High School	9560 East Ray Road, Mesa	(480) 474-6952
Newell Barney Middle School	24937 South Sossaman Road, Queen Creek	(480) 474-6700
Payne Junior High School	26027 South Higley Road, Queen Creek	(480) 224-2400
Santan Junior High School	1550 East Chandler Heights Road, Chandler	(480) 883-4612
Sossaman Middle School	18655 East Jacaranda Boulevard, Queen Creek	(480) 279-8500
Willis Junior High School	401 South McQueen Road, Chandler	(480) 883-5712

### Eligibility

QCUSD middle schools participate in the East Valley Conference (EVC) Athletic Program. The purpose of interscholastic athletics is both educational and recreational. The school sports program encourages participation by as many students as possible and is always conducted with the best interests of the participants as the first consideration.

The following rules shall be observed for participation by individual students:

- A. For each type of sport in which the student engages, the parents or guardian must give written consent (QCUSD Board Policy, JJIB)
- B. The student must be determined by a physician to be physically fit for the sport. (QCUSD Board Policy, JJIB).
- C. Students will participate in a mandatory 3 day, closed tryout. At the conclusion of the tryout coaches will provide feedback for students who did not make the team, when requested by the student athlete (EVC constitution, Article IX).

It is necessary to have the extracurricular activities function within a realistic framework of control. In order that overenthusiastic students do not place a social or athletic function on a higher plane than the academic program, the following policy will be adhered to:

- A. Students who, upon having their work checked on a cumulative basis at the end of each 4 ½ week period, show that they are not working to capacity and have one (1) or more failing grades will be removed from any athletic teams or extracurricular activities. After improving their respective grades such that they are passing on a cumulative basis, they shall be reinstated to the teams or extracurricular activities until a subsequent check is performed unless ineligible for some reason other than academic performance (QCUSD Board Policy JJJ).

- B. The eligibility criterion for extracurricular participation shall be a passing grade in all classes in which the student is enrolled, and the student shall maintain progress toward promotion or graduation.

Students whose behavior presents a problem or jeopardizes school discipline may be ineligible for participation in extracurricular activities until such time as their behavior warrants reinstatement.

Please review the athletic handbook and/or contact the athletic director for further clarification.

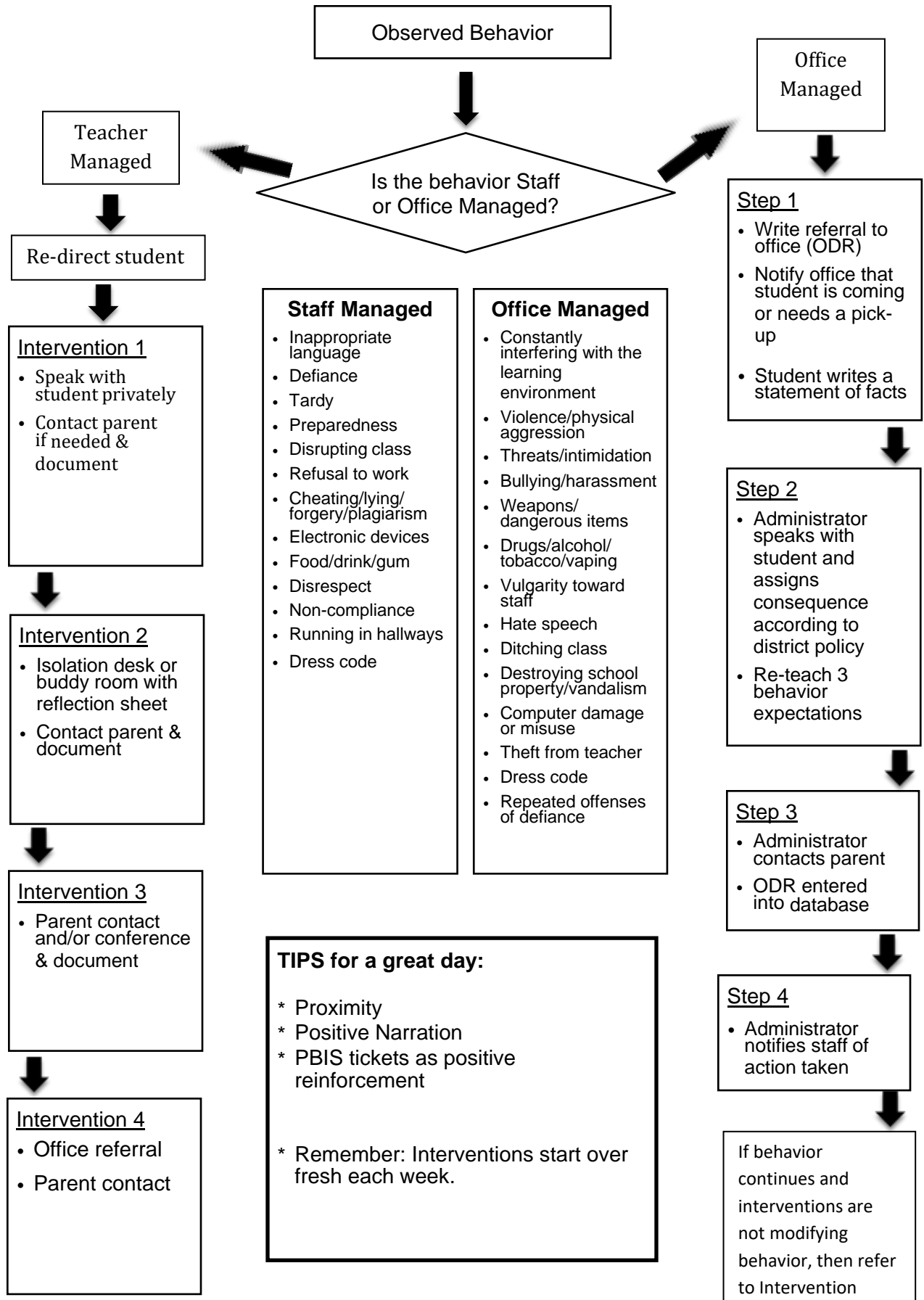
**Exceptions to this policy:** The school principal and/or Athletic Director may amend this policy to fit the special needs of individual student athletes.

The Queen Creek Middle School “**No Pass No Play**” policy has been developed in accordance with the State Board of Education Rule R7-2-808 as mandated by the State legislature.

**The Wildcat Way – Student Expectations**

	<b>Be Kind</b>	<b>Be Respectful</b>	<b>Show Integrity</b>
Cafeteria	<ul style="list-style-type: none"> <li>• Offer to help others</li> <li>• Be polite</li> </ul>	<ul style="list-style-type: none"> <li>• Use inside voices</li> <li>• Keep hands, feet and property to yourself</li> <li>• Be considerate of others’ seat choices</li> </ul>	<ul style="list-style-type: none"> <li>• Clean up after yourself</li> <li>• Use line etiquette</li> </ul>
Common Areas	<ul style="list-style-type: none"> <li>• Offer to help others</li> <li>• Walk on the right side of the walkway</li> </ul>	<ul style="list-style-type: none"> <li>• Walking only</li> <li>• Keep hands, feet and property to yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Use correct doors and stairways</li> <li>• Head directly to your destination</li> </ul>
Restroom	<ul style="list-style-type: none"> <li>• Protect others’ privacy</li> </ul>	<ul style="list-style-type: none"> <li>• Use time wisely</li> <li>• Use supplies appropriately</li> </ul>	<ul style="list-style-type: none"> <li>• Report any problems to a responsible adult</li> <li>• Keep restroom clean</li> </ul>
Classroom	<ul style="list-style-type: none"> <li>• Listen to others</li> <li>• Help others</li> </ul>	<ul style="list-style-type: none"> <li>• Follow instructions</li> <li>• Be on task</li> </ul>	<ul style="list-style-type: none"> <li>• Produce quality work</li> <li>• Come prepared to learn</li> </ul>
Bus/Bus Stop	<ul style="list-style-type: none"> <li>• Stay seated while bus is moving</li> <li>• Follow instructions from bus driver</li> </ul>	<ul style="list-style-type: none"> <li>• Use inside voices</li> <li>• Keep hands, feet and property to yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Use school appropriate language</li> <li>• Clean up after yourself</li> </ul>

**Student Behavior Flowchart**



## Code of Conduct

Please refer to the Queen Creek Unified School District Family Handbook

## Bicycle, Scooter, or Skateboard Transportation

Riding bicycles, scooters or skateboards to school is a privilege, which may be suspended or revoked if safety regulations are abused. Bicycles are to be walked on campus and scooters and skateboards carried. Students are required to park and lock bicycles, scooters and skateboards in the racks located on campus. It is important students bring their own locks to secure bikes, scooters and skateboards and not rely on other students to secure their bikes. The school is not responsible for theft or damage while bicycles, scooters, or skateboards are used and stored at school.

## Bus Passes

Bus passes are required if a student does not have their Student ID and/or if a student plans to ride a different bus. To obtain a bus pass:

- Students must go to the office before school starts or during their lunch break
- Students must have a written note from their parent/guardian giving permission to ride on a different bus in order to receive a bus pass
- Students are not allowed to get on or off at a different house/bus stop unless a written request is received from the parent or guardian no later than 12:00 p.m.
- Students must obtain and show the bus driver a written bus pass from the office to ride a different bus

## Cafeteria

If you have a question regarding your child's account, please contact our cafeteria manager at 480-987-5955. You can also use the following link to view and/or add monies to your child's account: [Titan Meal Solutions](#)

*Catering for parents.* In an attempt to keep money in the district, the Child Nutrition Department provides parents birthday packages that can be delivered to your child's classroom to celebrate their birthday. Packages range from \$0.55 to \$2.50. All items offered are lower in calories and sugar, but full of fun and celebration. They also come with a Happy Birthday flyer, or a flyer that can be customized for any occasion. The cafeteria is also available to provide a sack lunch for field trips at the same cost as a normal school meal and includes (sandwich, fresh fruit, fresh vegetable, 100% juice box and milk). Save time at the grocery store and let the Child Nutrition Department package and deliver snacks to your child's class.

Students are prohibited from ordering food for delivery from restaurants, as well as using delivery services such as Uber Eats, DoorDash, Postmates, etc. during the school day. Please note that due to allergy restrictions and food and nutritional health requirements, students are not permitted to share outside food with each other.

## Cell Phones /Electronic Devices

Students may be permitted to have in their possession, with written parental and administrative approval, a cell phone, electronic reader and/or music listening device on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee. **Cell phones are to be turned off (not placed on vibrate) from the time students arrive until the end of the school day. Cell phones should be stored face down in student binders or in student backpacks.** We request that you please do not call or text your child's cell phone during the school day. **If a parent/guardian needs to contact their son/daughter during the regular school day, please contact the office.** The office staff will make sure your child receives the message or arranges for your child to return your phone call. There is a designated phone in the front office for students to contact family members. We encourage students to use this on an emergency basis. If your student's cell phone is visible, being used, and/or rings or vibrates during the school day it will be confiscated, taken to the office, and parents will be notified to pick up the item.

**\*\*\*Queen Creek Middle School is not financially responsible for lost or stolen electronic devices.**

Electronic readers such as Kindle's and Nooks are allowed during class if used to read novels that meet the academic requirement and **with teacher permission.** (These are not allowed during state mandated testing)

Students may receive consequences for videotaping students, teachers or staff without their permission. Furthermore, sending or receiving inappropriate pictures or messages is prohibited. Consequences may also be given to students who videotape inappropriate behavior on district property including bus stops.

### **Computer Labs and Services**

QCMS students are provided the opportunity to use and learn about computer technology. Many classes are scheduled to work in the computer labs or utilize laptops and Chromebooks frequently. Students' rights to the use of the computer lab(s) and/or laptops and Chromebooks and its facilities are a privilege that may be suspended or revoked for disruptive or inappropriate behavior at any time. Student adherence to the following policies will ensure that a productive learning environment is maintained within the computer lab and/or while using laptops or Chromebooks:

1. Food and drinks are not permitted in the Computer Lab or while using any device on campus
2. Students will sit according to the seating chart assigned by their teacher and may only use the machine they have been assigned
3. Students will keep their individual network passwords confidential
4. Computers are to be utilized for educational purposes only
5. Students will refrain from moving, disconnecting, or unplugging any computers or any of their components
6. Students will follow the procedures established in the District's Electronic Information Services Agreement that is signed by both students and their parents.

**Any student who chooses to misuse, abuse, or not to follow the EIS agreement may be subject to disciplinary action and/or loss of computer privileges.**

### **Counseling**

The school counselor is available for all students. If a student would like to speak with their counselor, he or she is permitted to make an appointment with their counselor. A signed consent form will be required for any student needing extended 1:1 or group counseling services. Appointments will be set so as not to interfere with the student's academic schedule if possible. All attempts will be made to render service as quickly as possible. Peer mediation is available to students and is encouraged to work through conflicts. Peer mediation may be requested by students and/or staff, and may be assigned by administration to resolve a conflict.

### **Dress Code**

Please refer to the Queen Creek Unified School District Family Handbook

### **Dances/Activities**

Several dances/activities may be offered after school throughout the year. These activities are subject to cancellation due to lack of ticket sales. Students who come to the dances/activities are expected to obey the following:

1. Appropriate conduct must be maintained at all times
2. Follow all school policies and the code of conduct outlined in the Family Handbook
3. Transportation to and from the dance/activity must be arranged prior to the event – parents are to pick up students promptly at the end of the event
4. Any student leaving a dance or school sponsored activity may not re-enter and must depart the school grounds promptly
5. Students must have a signed permission slip to attend a school dance or activity
6. Students must have been present for at least half the school day in order to attend a school dance or activity
7. Visitors and guests are not permitted to attend dances
8. After school activities are a privilege – students receiving an out-of-school or in-school suspension will not be allowed to attend the dance or activity during that nine-week period.

### **Federal Funds**

Queen Creek Unified School District receives additional funds from the following grants: Title IA, Title ID, Title IIA, IID, III, IV, V, VI, B, Early Childhood, Migrant, Family Literacy, Even Start, Emergency Immigrant, Civics, Adult Education, Vocational Education, VAC Priority, State Chemical Abuse, English Learner Material, Pre-School Special Education, and Gifted. These grants are funded through State and Federal grants. If you have any questions, you may contact Dr. Cort Monroe (Director of State and Federal Grants) at 480-987-5935.



### **8<sup>th</sup> Grade “End-of-the-Year” Activities**

It is a privilege for students to attend end-of-the-year activities. Students must meet the following requirements to attend the 8<sup>th</sup> grade field trip and other 8<sup>th</sup> grade end-of-the-year activities:

1. Students must be passing two or more academic classes with a 60% or higher and must be in good standing behaviorally
2. Students must have no outstanding fees and all textbooks and library books must be returned
3. Students involved in extracurricular activities must have returned all uniforms, equipment, etc.
4. A student on a behavior contract must complete designed requirements to attend activities

### **Library**

The student library is the center for information and research and is open from 8:30 – 4:30. The collection of books, magazines and audiovisuals is a great resource and students are encouraged to use the library as much as possible. Students must have a student I.D. in order to check out library books. Students may check out a maximum of two library books at a time for a two week period. Library books may be checked out and/or returned before school, during lunch, after school, or during class time if the class is in the library.

Students are required to pay a replacement fee for lost or damaged library books. If a student has outstanding books at the end of the year they may not attend specific events. These activities may include but are not limited to assemblies, yearbook signing activities, 8<sup>th</sup> grade activities, and various on and off campus events.

Students with overdue books and/or fines are unable to check out books from the library.

Class schedules for the following school year will not be distributed to those students who have not returned or paid for lost/damaged library books.

### **Lost and Found**

Lost and found items may be claimed in the library. All unclaimed items are donated to a worthy cause at the end of each semester in December and May.

### **Off Campus and After Hours Jurisdiction**

The jurisdiction of the school is primarily limited to the school premises and school-sponsored functions. However, violations in conduct by students:

- At any school activity/athletic event (home or away, day or night)
- To and from school or school activities, including bus stops
- In classrooms
- On campus
- On any district property

Could result in disciplinary action, as per Arizona Revised Statutes 13-201.

It is becoming increasingly popular for students to post material on social media websites such as Facebook, Instagram, Twitter, Snap Chat, etc. Please be aware that material posted, either at home or school, could be viewed as harassment and/or disruptive to the educational environment. This is not limited to the above named sites but instead, constitutes any form of social media or electronic communication (email, text messaging, voicemail, etc.). Conduct that takes place off campus during non-school hours that results in any form of disruption to the educational environment is subject to school discipline. Additionally, any form of electronic communication that is used to intimidate, threaten or harass must be reported to the Maricopa County Sheriff's Department.

School rules and other reasonable expectations of acceptable student behavior are extended to include student conduct while off campus during the regular school day. This includes the student's conduct while going to and from school, during the lunch hour, before/after school, and at any school sponsored event, activity, or game. School authorities may discipline a student for any misconduct during these times. This information can be referenced in Governing Board Policy JIC.

### **Parent-Teacher-Student Organization (PTSO)**

PTSO is an all-volunteer organization which includes parent volunteers, teacher representatives from each grade level, and a student body representative. The purpose of the organization is to volunteer and work closely with QCMS staff and students to support a variety of school related events such as athletics, academics, fine arts programs and fundraisers.

### **Parents as Partners**

We are happy to have parents take an active role in the activities at our school. Any parent interested in volunteering, please contact the front office.

## **Site Council**

The Site Council is comprised of parents, staff, administration, and students who take an active role in providing feedback to help make campus decisions for Queen Creek Middle School. Monthly meeting dates and times will be determined at the beginning of the school year. Please contact the office for further information.

## **Parties**

Various parties and celebrations are disruptive to the education day. Queen Creek Middle School refrains from celebrating holidays and individual students' birthdays with costumes, cakes, candy, flowers, balloons, and gifts. Therefore, we ask students and parents to celebrate these activities off campus before and/or after school.

## **Passes**

Because individual teachers are responsible for the students assigned to them during individual classes, students must report to their classes for attendance before going elsewhere. Students must have their signed PRIDE Agenda or pass from the teacher to be out of class including going to the nurse's office, front office, library, etc. during the school day.

## **Personal Property**

Any personal property including instruments (music, electronic etc.) or other materials for classroom use or demonstration is at the risk of the owner. The school is not responsible for any personal property brought to campus.

## **Phone Calls to Teachers**

If a parent or guardian would like to speak with their child's teacher, please call the school office either before classes begin or after students are dismissed. To facilitate good communication and ensure security, each teacher has a phone in his/her classroom. During instructional hours, you may leave a message for the teacher to ensure classroom interruptions are kept to a minimum. The teacher will make every effort to return the call on the same day or within 24 hours. If an emergency occurs during the school day, please call the school's main office and our office staff will assist you.

## **P.R.I.D.E. - Personal Responsibility in Daily Effort**

The administration of the P.R.I.D.E. program will be based on the following:

1. The middle school will provide an academic planner to each student to document said student's participation in the P.R.I.D.E. program. If a student loses the planner, he/she will be considered unprepared for class and pay for a replacement planner.
2. Each student will be expected to be:
  - On time to class
  - Prepared with the required materials to participate in class (ex. pencil, paper, binder, school work, etc.)
  - Prepared with completed homework
  - Refrain from chewing gum or eating food/candy in class
  - Obtain a stamp from each teacher per period
3. The planner must be kept up-to-date by entering assignments and class work on an hourly basis.
4. Each class period, each teacher will stamp a student's planner "yes" if he/she has successfully completed the requirements necessary as listed above in #2. If a student has not successfully met the requirements listed in #2, a teacher will stamp the agenda with a "no" and document the problem (ex. "T" for tardy, "H" for incomplete homework, "M" for lack of appropriate materials such as not having pen or paper or appropriate gym clothing, "G" for gum/candy).
5. It is the student's responsibility to make sure they have their planner stamped for each class period. Students will not be permitted to go to their previous classes for a stamp.
6. A student who is unsuccessful is required to attend P.R.I.D.E during lunch where he/she is expected to use the time to read or complete homework assignments so he/she will be better prepared for the following day. The P.R.I.D.E. period is approximately 30 minutes in length.
7. The student is responsible for bringing work or a book to P.R.I.D.E.
8. If a student has an excused tardy or absence, the student is responsible to have the planner stamped by the attendance office and/or the teacher.
9. Teacher committees will devise reward programs to encourage students to successfully participate in the P.R.I.D.E. program. These rewards may be on a monthly or semester basis (ex. early release to lunch, special assembly, etc.).
10. All middle school students will participate in the P.R.I.D.E. program. Exceptions to P.R.I.D.E. consequences may be considered through special education or 504 processes.
12. If students earn five or more P.R.I.D.E.'s periods per month they will be required to attend an after school study skills class.

### Product Sales on Campus

Groups and individuals who wish to sell products on campus must be officially recognized school organizations and must have the sale approved by the principal or athletic director. All funds collected must be deposited in the school's student funds account.

### Physical Education

Queen Creek Middle School's physical education program is dedicated to improving the health, fitness, and skill level of our students. Policies and procedures of the physical education department are as follows:

1. Seventh and eighth grade students are required to dress out daily for P.E. Uniforms may be purchased at the Library for \$10.00 for shorts and \$5.00 for shirts. Uniforms should be labeled in black permanent marker before being worn to class. Spandex shorts may be worn under P.E. shorts. During colder weather, black, royal blue or gray sweat pants or warm up pants may be worn and a sweatshirt of the same colors may be worn under the T-shirt.
2. Non-marking athletic or tennis shoes are required.
3. Students will be allowed five minutes in the locker room at the start of class and seven minutes at the end of class to change their clothes.
4. Lockers and locks will be provided for students to store their clothes, deodorant, shoes, and towel. School authorities may conduct inspection of lockers at any time, for any reason, and without notice or consent of students. If a lock is lost students must purchase a new lock from the office for \$5.00. Students may NOT bring their own lock.
5. Jewelry should not be worn in PE class, nor should large sums of money or other valuables be brought to class, or school.
6. Students may not leave the instructional area without permission from the teacher.
7. Parents may write a note excusing their child from PE due to injury or illness for up to three days. The excused student must bring the dated, written note to the teacher at the beginning of class. If an illness or injury lasts longer than three days, a doctor's note is required stating the length of time and/or the limitation placed on the student's class participation. An alternative assignment will be provided.
8. Students earn daily points for participation, dressing out, and sportsmanship/citizenship.
9. Students not dressing out and/or not participating in the day's activity may be assigned alternative activities (walking during the class period) or disciplinary action (lunch or after school detention, parent conference, etc.).
10. It is the goal of the physical education department to give every student the opportunity to participate in various physical activities in a safe and pleasant environment.
11. Queen Creek Middle School is not financially responsible for lost or stolen electronic devices or personal items.

### Returned Check Policy

When a check is written payable to Queen Creek Middle School, the check writer is giving authorization to electronically debit the check writer's account in the event the check is unpaid and returned. The amount debited will be the amount of the returned check plus a fee, determined by the district.

### Social Media

It is becoming increasingly popular for students to post material on social media websites such as Facebook, Snapchat, Instagram, and Twitter. Please be aware that material posted, either at home or at school, could be viewed as harassment or disruptive to the educational environment. **This is not limited to the above named sites alone.** Material sent via email, text messaging, voicemail or any other electronic means, could be viewed as harassment or disruptive to the educational environment. Students engaging in any conduct on or off campus, during school hours or during non-school hours, that leads to the disruption of the educational environment will be subject to disciplinary action.

## **Special Education**

Queen Creek Unified School District provides a variety of Special Education programs and services for students. In keeping with state and federal mandates, the type of Special Education program which best meets each student's individual needs is determined at a meeting attended by district personnel and the student's parents or guardians. Our main goal is to serve our students in the least restrictive environment.

Services are provided for all identified students ages 3 – 22. Parents or guardians who require further information on these programs and services should contact the Department of Special Services at 480-987-5990.

## **Student Check Out**

We value instructional time and are committed to providing bell to bell instruction daily. When possible, please arrange for appointments to occur outside of school hours in order to maximize your child's learning opportunities. Students who are being checked out will remain in the classroom until the teacher is notified by the office to release the student. We require all parents or authorized individuals to remain in the office while waiting for the student. The student must be signed out in the "Student Check-Out" notebook. Proper identification will be required prior to the release of any student during all check out requests.

## **Signing Students Out**

- For the safety and protection of the child, a student will only be released from the classroom before the regular dismissal time when the parent or guardian physically comes to the office and signs the child out
- ***Students will not be released on the basis of a telephone call***
- Students will only be released to persons authorized by the parent and those individuals specifically listed on the Emergency Information Card
- **Picture Identification is required to sign any child out**

## **Custody**

- In most cases, both parents will be given reasonable access to their children at school and to their children's official school records. Exceptions to this will be made in cases where there are court orders restricting the rights of one parent to access a child and or the child's official school record.
- It will be the responsibility of the parent who has a court order restricting the rights of the other parent to notify school officials of the conditions and to provide school officials with a current copy of the court order.
- In cases in which a person other than the parent has been granted guardianship, the legal guardian will be responsible for notifying school officials of the conditions of the guardianship and for providing school officials with all pertinent written documentation of changes.

## **Tax Credit Donations**

Tax credit donations are used to fund extracurricular activities at each site. Extracurricular activities are school sponsored activities that require enrolled students to pay a fee in order to participate. This fee may be collected from parents or be provided for each student by the school's PTSO or student council if they so choose.

Each site will use the tax credit determination chart to ensure compliance for use of tax credit funds. The chart, a student roster and verification of payment will be provided to district office at the time of any tax credit request.

## **Telephone (student use)**

There is a designated phone in the front office for students to contact family members. We encourage students to use this on an emergency basis. If your student's cell phone is visible it will be confiscated, taken to the office and parents called to pick up the item.

Students may use the phone for:

- Medication
- Glasses
- Hearing Aids
- Permission to stay after school to complete an assignment
- Relaying messages from the teacher to the parent

Students may not use the phone for:

- Permission to stay after school for an after school activity
- Permission to go to a friend's house after school
- Permission to get off the bus at a bus stop other than their own
- Retrieval of homework and/or school project

### **Textbooks**

The district utilizes online and hardcover textbooks. Most textbooks are very costly, running more than \$50.00 each. When needed, students will be assigned books by library barcode. It is the student's responsibility to take proper care of his or her assigned textbooks. At the end of the school year, students will be assessed appropriate costs for any lost and/or damaged textbooks.

### **Cheating / Plagiarism**

It is the practice of Queen Creek Middle School to ensure all work is produced honestly and with integrity. Student work should be produced based on his/her own merit, and any academic misconduct will not be tolerated. Examples of violations include but are not limited to:

- Copying a student's work (homework, test, project, essay, etc.)
- Doing someone else's work for them
- Giving answers or receiving answers on any type of school work
- Taking credit for an assignment that was not your own work
- Presenting the work of another as if it were your own (plagiarism)
- Violating Copyright Law

Consequences will be provided in accordance with the Code of Conduct policies outlined in the Queen Creek Unified School District Family Handbook

### **Safe Hotline**

In QCUSD, we are all responsible for keeping our schools safe. Report weapons, drugs, violence anonymously by texting or calling 480-987-3130 or email [qcsafehotline@qcusd.org](mailto:qcsafehotline@qcusd.org).

### **QCUSD Family Handbook**

To receive more information regarding policies and protocol, please review the Queen Creek Unified School District Family Handbook: [QCUSD Website](#)

### **QCUSD Governing Board Policy**

To access QCUSD Governing Board Policy, please visit: [Click here to access Governing Board Policy](#)

**Queen Creek Middle School**  
2019 – 2020 Cell Phone / Electronic Device Contract

Name \_\_\_\_\_  
Student Name (print)

Student Cell Number \_\_\_\_\_

Name \_\_\_\_\_  
Student Name (print)

Student Cell Number \_\_\_\_\_

My student is permitted to carry a cell phone – please circle:      YES / NO

My student is permitted to use an iPad/Kindle/Nook – please circle:      YES / NO

My student is permitted to use a Music Listening Device – please circle:      YES / NO

Students may be permitted to have in their possession, with written parental and administrative approval, a cell phone, or electronic device on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee. Students shall be allowed to possess and use cell phones and electronic devices in conjunction with being in school under the following parameters:

- Cell Phone, Electronic Readers and Music Device (including headphones/earbuds) and any other electronic devices are to be turned OFF (not placed on vibrate) AND put away upon arriving to school and should not be taken out at any time, without permission from the staff member in charge.
- Permission for student possession or use of a cell phone, or electronic device may be revoked for inappropriate use by either the parent or administration at any time.
- **The district and school assume no liability** for the damage, loss or misuse of the cell phone, electronic device by the student or another person – this includes theft, as the phone/device should be on the student’s person at all time.
- At any time during school activity, a school official may give specific direction regarding student use or non-use of a cell phone/electronic device in which the student is expected to comply.

I understand that my child must abide by the above mentioned provisions. The violation of the above provisions will result in confiscation of the cell phone/electronic device and loss of the privilege to possess a cell phone/electronic device on campus. I also understand that my son/daughter will be solely responsible for the cell phone/electronic device and the school and district assume no liability.

**NOTE:** A student who uses another person’s cell phone/electronic device will still be charged with the violation, along with the owner of the device.

**\*\*\*Queen Creek Middle School assumes no responsibility for any loss or damage to a student cell phone/electronic reader/music listening device, headphones, etc. including if it is confiscated by school personnel and not picked up within two days.**

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name (print): \_\_\_\_\_

# Queen Creek Middle School

## C.U.T.S. Program

School attendance is not only a good habit, but state law requires it. Arizona State Law (§ 15-8072.A, 15- 803.E) requires every person who has custody of a child between the ages of six and sixteen years shall make sure the child attends school for the full time school is in session unless unable to attend due to illness or another legitimate reason.

To encourage and improve school attendance, Queen Creek Schools have implemented a truancy program in partnership with Maricopa County Juvenile Court. This truancy program is called C.U.T.S. (Court Unified Truancy Suppression). We will be tracking attendance very closely. Your child is expected to be at school every day, unless there is an excused reason not to be. An absence is defined as a minimum of one missed class period per day. An unexcused absence will count as a truant day as defined by law. A student is **“habitually truant”** if he/she has **five or more unexcused absences** from school. A student that is **absent more than ten percent (18 days)** of the required number of school days per year is considered to have “excessive absences” **whether the absence is excused or unexcused.**

When a student has five or more unexcused absences or 18 excessive absences (excused OR unexcused), the student can be cited to the CUTS Program through the Juvenile Court. The hearing will be held on the school campus with representatives from Queen Creek Schools and the Juvenile Court. A parent or legal guardian must be present with the student at the time of the hearing. Consequences at the hearing may include the following: required attendance of the parent and the child at an education class (to be held on Saturdays), work hours assigned to the child, counseling, parent will be assessed a \$50 Diversion fee, failure to complete driver’s license until their 18<sup>th</sup> birthday and/or formal court proceeding. It is the parent’s/guardian’s responsibility to ensure their child’s attendance in an approved academic institution and failure to comply could result in a citation. If convicted, it is a class 3 misdemeanor punishable by jail time and/or fine.

The education of your child is extremely important to us. This program is another way that Queen Creek Middle School is working with the community to ensure a quality education for all students. If you have any questions or concerns, please feel free to contact Queen Creek Middle School.

Thank you for your support regarding this program.

Dr. Adam Wolfe



Principal  
Queen Creek Middle School

# Queen Creek Middle School

## Plan Conjunto Contra el Ausentismo Escolar

La atención de escuela es no sólo un buen hábito, ley del estado lo requiere. La ley del estado del Arizona (§ 15-8072.A, 15-803.E) requiere a cada persona que tiene custodia de un niño entre las edades de seis y dieciséis años se cerciorará de que el niño atienda a la escuela para la escuela a tiempo completo esté en la sesión a menos que sea incapaz atender a debido a la enfermedad o a otra razón legítima.


Para animar y para mejorar la atención de escuela, las escuelas del cala de la reina han puesto un programa del truancy en ejecución en sociedad con la corte del Juvenile del condado de Maricopa. Este programa del truancy se llama C.U.T.S. (Supresión unificada corte de Truancy). Seguiremos la atención muy de cerca. Se espera que su niño esté en la escuela diaria, a menos que haya una razón excusada de no ser. Una ausencia se define como mínimo de uno faltado período de la clase por día. Unexcused ausencia contará como día truant según lo definido por la ley. Un estudiante es "habitual truant" si he/she tiene cinco o más unexcused ausencias de la escuela. Consideran a un estudiante que está ausente más de diez por ciento (18 días) del número requerido de los días de la escuela por año tener "ausencias excesivas" si la ausencia está excusada o unexcused.

Cuando un estudiante tiene cinco o más unexcused las ausencias o 18 ausencias excesivas (excusadas O unexcused), el estudiante puede ser citado al programa de los CORTES a través de la corte juvenil. La audiencia será llevada a cabo en el campus de la escuela con los representantes de las escuelas del cala de la reina y de la corte juvenil. Un padre o un guarda legal debe estar presente con el estudiante a la hora de la audiencia, consecuencias en la audiencia puede incluir el siguiente: atención requerida del padre y del niño en una clase de la educación (ser sostenido el sábado), las horas del trabajo asignadas al niño, el asesoramiento, el etc. determinarán el padre un honorario de \$50 diversiones. Falta de terminar la licencia de conductor hasta su décimo octavo cumpleaños y/o procedimiento formal de la corte. Es la responsabilidad del padre/del guarda asegurar la atención de su niño en una educación académica aprobada que usted puede recibir una citación. Si está condenado, es un delito menor de la clase 3 castigable por tiempo y/o la multa de la cárcel.

La educación de su niño es extremadamente importante para nosotros. Este programa es otra manera que la escuela media del cala de la reina está trabajando con la comunidad para asegurar a una educación de la calidad para todos los estudiantes. Si usted tiene algunas preguntas o preocupaciones, siéntase por favor libre entrar en contacto con la escuela media del cala de la reina.

Gracias por su ayuda con respecto a este programa.

Dr. Adam Wolfe



Director

Queen Creek Middle School



# Queen Creek Middle School

## Parent / Student Contracts

The following acknowledgements regarding my responsibility as a Queen Creek Middle School Student and Parent must be initiated and signed as indicated below. Please return this completed Parent/Student Contracts form to your 1<sup>st</sup> hour teacher by **August 2, 2019**.

The referenced documents can be found in the QCMS Family Handbook located on the [Queen Creek Middle School website](#).

Contracts	Initials
My initials and signature below denotes the fact that I have read and understand the <b><i>Queen Creek Middle School Family Handbook</i></b> and willingly agree to abide by the rules, regulations, and responsibilities.	Student Initials: _____ Parent Initials: _____
My initials and signature below denotes the fact that I have read and understand the <b>C.U.T.S.</b> program (Court Unified Truancy Suppression) and willingly agree to abide by the rules, regulations and responsibilities.	Student Initials: _____ Parent Initials: _____
My initials and signature below denotes the fact that I have read and understand the <b>QCMS P.R.I.D.E. Program</b> and willingly agree to abide by the rules, regulations, and responsibilities.	Student Initials: _____ Parent Initials: _____
My initials and signature below denotes the fact that I have read and understand the <b>Cell Phone/Electronic Device Contract</b> and willingly agree to abide by the rules, regulations, and responsibilities.	Student Initials: _____ Parent Initials: _____

Student's Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Queen Creek Middle School

# El Contracts de Estudiantes y Padres

Los siguientes reconocimientos sobre mi responsabilidad como Queen Creek Middle School de estudiantes y padres debe ser iniciado y firmado como se indica a continuación. Por favor, devuelva este concluido contratos de Estudiantes/Padres formulario a la 1ª hora de profesor por el 2 de agosto de 2019.

Los documentos de referencia se puede encontrar en el manual de la familia QCMS situado en la ([Queen Creek Middle School website](#)).

El Contracts	Iniciales
Mis iniciales y firma abajo denota el hecho de que he leído y entendido el <b>Queen Creek Middle School Familia Manual</b> y voluntariamente se comprometen a respetar las normas, reglamentos y responsabilidades.	Estudiante iniciales: _____ Padre iniciales: _____
Mis iniciales y firma abajo denota el hecho de que he leído y entendido el programa <b>C.U.T.S.</b> (Corte de supresión de absentismo escolar unificado), y voluntariamente se comprometen a respetar las normas, reglamentos y responsabilidades.	Estudiante iniciales: _____ Padre iniciales: _____
Mis iniciales y firma abajo denota el hecho de que he leído y entendido el <b>P.R.I.D.E. QCMS Programa</b> y voluntariamente se comprometen a respetar las normas, reglamentos y responsabilidades.	Estudiante iniciales: _____ Padre iniciales: _____
Mis iniciales y mi firma a continuación denotan el hecho de que he leído y entiendo el contrato del <b>Teléfono Celular/Dispositivo Electrónico</b> y estoy dispuesto a cumplir con las reglas, regulaciones y responsabilidades.	Estudiante iniciales: _____ Padre iniciales: _____

Nombre del estudiante: \_\_\_\_\_ Grado: \_\_\_\_\_

Padre Firma: \_\_\_\_\_ Fecha: \_\_\_\_\_