

**MINUTES OF THE GOVERNING BOARD MEETING
FOR THE FOWLER SCHOOL DISTRICT #45
1617 SOUTH 67TH AVENUE
PHOENIX, ARIZONA
March 10, 2020**

CALL TO ORDER The meeting was called to order by Ms. Montoya at 4:01 p.m.

OPENING OF MEETING:

Roll Call Ms. Francisca Montoya, Mr. Ignacio Fernandez and Mrs. Peggy Eastburn were present.

Others Present Dr. Lobato, Ms. Ulloa, Mr. Conrad, Ms. Miller and Mrs. Valencia. In the audience: Jim Chesnik, Alyce Layden, John Wilson, Bambi Wilson, Rose Ann Wastjer, Angie Krenkel, Kristi Stewart, Matt Stewart, Lane Blake, Rebecca Osorio, Robert Altavilla, Pattie Campos, Elizabeth Camu, Deborah Riley, Viviana Suarez, Michael Trevillion, Vince Medina, Cindy Bradley, Samone Varela, Robert Varela, Christina Pineda, Letty Valenzuela.

Approve Agenda There was a motion made by Mrs. Eastburn, seconded by Mr. Fernandez to approve the agenda for March 10, 2020 as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Pledge of Allegiance The Pledge of Allegiance was led by Administrators.

Approval of Minutes –
February 11 regular meeting There was a motion made by Mr. Fernandez, seconded by Mrs. Eastburn to approve the minutes for the regular meeting held on February 11, 2020.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Presentation The Governing Board members recognized Sayban Varela a Tuscano Elementary School student with a plaque for his heroism.

Presentation Ms. Wastjer presented an overview of the Out of District Student Placement.

COMMENTS/CALL TO THE PUBLIC *There were no comments.*

ACTION ITEMS:

Recommendation to Award RFP for Voluntary Vision, Flexible Spending Account Administration, Employee Assistant Program and Telemedicine, and Approve Renewal for Medical, Voluntary Dental, Basic Life, AD&D/Voluntary Life, COBRA Administration, and FMLA Administration for FY2020-2021 There was a motion made by Mr. Fernandez, seconded by Mrs. Eastburn to Award RFP for Voluntary Vision, Flexible Spending Account Administration, Employee Assistant Program and Telemedicine, and Approve Renewal for Medical, Voluntary Dental, Basic Life, AD&D/Voluntary Life, COBRA Administration, and FMLA Administration for FY2020-2021 as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Recommendation to Award E-rate Eligible Contracts for Internet Service, Uninterrupted Power Supply (UPS), and Firewall There was a motion made by Mrs. Eastburn, seconded by Mr. Fernandez to Award E-rate Eligible Contracts for Internet Service, Uninterrupted Power Supply (UPS), and Firewall as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Recommendation to Approve Proposed Policy DJE Bidding / Purchasing Procedures on First Reading

There was a motion made by Mr. Fernandez, seconded by Mrs. Eastburn to Approve Proposed Policy DJE Bidding / Purchasing Procedures on First Reading as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Recommendation to Approve Exception to Policy GCQE – Retirement of Professional Staff Members for James Chesnik, Laurie Sellers, Bambi Wilson and John Wilson

There was a motion made by Mrs. Eastburn, seconded by Mr. Fernandez to Approve Exception to Policy GCQE – Retirement of Professional Staff Members for James Chesnik, Laurie Sellers, Bambi Wilson and John Wilson as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Recommendation to Approve Revised Job Description and Title Change for Facilities Director to Support Services Director

There was a motion made by Mr. Fernandez, seconded by Mrs. Eastburn to Approve Revised Job Description and Title Change for Facilities Director to Support Services Director as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Recommendation to Approve Reclassifying Research & Data Analysis Director to Research & Data Coordinator

There was a motion made by Mrs. Eastburn, seconded by Mr. Fernandez to Approve Reclassifying Research & Data Analysis Director to Research & Data Coordinator as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Recommendation to Approve Disposal of District Property

There was a motion made by Mr. Fernandez, seconded by Mrs. Eastburn to Approve Disposal of District Property as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Recommendation to Terminate Reid Trammell as an Instructional Assistant

There was a motion made by Mrs. Eastburn, seconded by Mr. Fernandez to Terminate Reid Trammell as an Instructional Assistant as presented.
Final Resolution: Motion Carries
Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

CONSENT ITEMS:

Personnel

Changes:

Employee	Position	Start Date
Abigail Lopez	Bus Monitor	2/3/2020
Andrew Tippins	Principal	7/1/2020
Bryan Kilgore	Teacher	7/28/2020
Dainely Martinez	Custodian	2/6/2020
Dawn Marie Shaw	Technology	2/11/2020
Destiny Teresa Duran	Health Assistant	1/27/2020
Jasmine Valencia	Instructional Aide	1/28/2020
Joel Cottrell	Security Officer	2/18/2020
John Alfred Wilson	Security Officer	2/18/2020
Lorena Hernandez	FPP Lead Teacher	2/3/2020
Matthew Stewart	Principal	7/1/2020

Roman Narbaez	Security Officer	2/18/2020
Rudy Peru	Security Officer	2/18/2020
William Ayala	Security Officer	2/18/2020
Annette Markley	Teacher	3/6/2020
Blanca Herrera	Food Service Worker	02/20/20
Dainely Martinez	Food Service Worker	03/2/2020
Fabiola Barajas	Food Service Manager in Training	03/2/20
George P Florentin	Bus Monitor	3/5/2020
Jennifer Rivera	Instructional Aide	3/3/2020
Patrick Trevillion	Custodian	3/3/2020
Perla Torres	Food Service Cashier	3/2/2020
<u>FMLA or Leave:</u>		
Employee	Position	Start Date
Clarissa Yuzeth Lopez-Bergara	Instructional Aide	2/18/2020
Maggie Valencia	Attendance Clerk	2/18/2020
Rene Mora	Custodian	2/24/2020
Rosalba Elias	Custodian	2/24/2020
<u>New Hires:</u>		
Employee	Position	Start Date
Bibiana Dominguez	Food Service Worker	3/3/2020
Dafney Russell	Bus Monitor	2/4/2020
Detdamlong Quesada	Custodian	2/28/2020
Diana Gabriela Leyva	PDP Instructional Assistant	2/21/2020
Duvia Gutierrez	Receptionist	1/30/2020
Elizabeth Rocha	Bus Monitor	2/7/2020
Jacque Lynn Ayala	Food Service Worker	2/18/2020
Leidy Guzman	Food Service Worker	3/2/2020
Monserrat Alexis Sandoval	Bus Monitor	2/24/2020
Rosa M Castillo	Food Service Worker	2/10/2020
Sari Flores Espinoza	Health Assistant	1/28/2020
Sheila Lowery	Teacher	1/29/2020
<u>Separations:</u>		
Employee	Position	Separation Date
Adrian John Paredes	Teacher	5/22/2020
Alisia Madrid	Teacher	5/22/2020
Barbara Miller	Instructional Assistant	1/31/2020
Carla Gonzalez	Food Service Worker	2/11/2020
Christopher Patterson	Teacher - Technology	5/22/2020
Jacob Archibeque	Teacher	5/22/2020
Jamie Garcia	Instructional Assistant	2/11/2020

Jarrett Hickman	Teacher	5/24/2019
Jeffrey Lundberg	Teacher	5/24/2019
Jesus Alicia Madril	Teacher	5/22/2020
Karen Watkins	Curriculum Director	6/30/2020
Karla Anael Gonzalez Esparza	Instructional Assistant	2/14/2020
Kelly Wilson	Teacher	5/22/2020
Michael Tarango	Bus Driver	2/28/2020
Monica Estrada	Teacher	5/22/2020
Nicholas Villanueva	Instructional Assistant	1/31/2020
Rachel Thornton	Receptionist	2/3/2020
Vonia De La Garza	Teacher	5/24/2019
Adriana Ochoa (Jr.)	Instructional Assistant	5/22/2020
Britcy Nieves	Food Service Worker	5/21/2020
Clarissa Lopez-Bergara	Instructional Assistant	5/22/2020
Clorinda Ruiz Mendias	Food Service Worker	3/6/2020
Hermelinda Federico	Instructional Assistant	5/21/2020
Maria Quiles Torres	Day Care Site Director	5/22/2020
Melany Najera	Instructional Assistant	2/27/2020
Michelle J. Martinez	Lead Teacher – Preschool	5/22/2020
Norma Castillo Montero	Instructional Assistant	5/22/2020
Patricia Cortez	Day Care Assistant	5/22/2020
Salena Barajas	Crossing Guard	5/22/2020
Virginia Sanchez-Alvarado	Head Start Floater	5/22/2020
<u>Temporary Assignments:</u>		
Employee	Position	Start Date
Adrian Paredes	Teacher	2/24/2020
Alejandra Lara	Translator	2/5/2020
Alisia Madrid	Teacher	2/24/2020
Andrea Hoyos-Villa	Head Start Instructional Assistant	1/9/2020
Anthony Lozoya	Reimbursement for Credit Hours	2/7/2020
Anthony Lozoya	ELL Tester	2/17/2020
Brenda Trejo	Cafeteria Employee	2/4/2020
Brittany Renzi	Teacher	8/5/2019
Carlos Lozoya	Reimbursement for Credit Hours	2/7/2020
Daniela Felix	Instructional Assistant	1/6/2020
Daniela Felix	Instructional Assistant	1/10/2020
Donald Seago	Teacher	2/24/2020
Edward Caro	Teacher	2/24/2020
Helen Nance	Teacher	2/24/2020
Ismael Gonzalez	Teacher	2/24/2020
Jerry Borunda	Teacher	2/24/2020
Joann Borunda	HR	2/10/2020

John Patrick Thomas	Teacher	11/8/2019
Karen Yanez	Teacher	2/24/2020
Keri Hetzel	Teacher	8/5/2019
Lindsey Comandini	Teacher	2/24/2020
Lindsey Sattler	Teacher	2/24/2020
Lisa Padilla	Teacher	2/24/2020
Luz Parada	Instructional Assistant	1/11/2020
Luz Parada	Instructional Assistant	1/10/2020
Marla Travis	Teacher	2/3/2020
Michelle Pena-Gomez	Reimbursement for Credit Hours	2/25/2020
Monica Jordan	Teacher	11/8/2019
Rogelio C Carmona	Bus Driver	11/12/2019
Rudy Peru	Security Officer	1/31/2020
Santa Gutierrez	Instructional Assistant	1/24/2020
Sheila Lowery	Teacher	1/29/2020
Tristan Hutcheson	Teacher	2/24/2020
Vanessa McKenzie	Teacher	2/3/2020
William Ayala	Security Officer	2/11/2020
William Ayala	Security Officer	2/4/2020
William Ayala	Security Officer	2/11/2020
Yazmin Montiel	Teacher (3rd Grade)	3/9/2020
Blanca Celina Gonzalez-Juarez	Custodian	3/9/2020
Diana Gabriela Leyva	FPP Instructional Assistant	2/28/2020
Diana Gabriela Leyva	FPP Instructional Assistant	2/28/2020
Eva Escoto	Custodian	3/9/2020
Frank Sharbono	Teacher (6th - 8th)	1/6/2020
Ishmael Begay	Lunch Monitor	3/9/2020
Judith Chavez	Custodian	3/9/2020
Lorena Hernandez	Assist with Classroom Cleaning	3/9/2020
Lorena Hernandez	Reimbursement for Credit Hours	2/28/2020
Maria A Garcia	Custodian	3/9/2020
Martha Y. Valdez	Custodian	3/9/2020
Nancy Rocha	Assist with Classroom Cleaning	3/9/2020
Olivia Ozaeta	Custodian	3/9/2020
Patricia Cortez	Assist with Classroom Cleaning	3/9/2020
Rebecca Rutledge	Site Google Lead	2/7/2020
Romanique Rodriguez	Assist with Classroom Cleaning	3/9/2020
Rosa Berumen	Instructional Aide	3/4/2020
Soila Ramos	Custodian	3/9/2020
Sylvia Lorena Vance	Custodian	3/9/2020
Veronica Vazquez	Assist with Classroom Cleaning	3/9/2020
<u>Transfers:</u>		
Employee	Position	Start Date

Payroll and Expense Vouchers

Payroll vouchers FY20 1031, 1032, 1033, 1034, 1035, 1036 and 1037 along with expense vouchers FY20 2053, 2054, 2055, 2056, 2057, 2058 and 2059 were presented for ratification.

Donations

- Lifetouch donated a check for \$124.00 to Fowler Elementary School District. The donation will go towards the purchase of school supplies for students.
- Round Rock Restaurant Group LLC dba Papa John’s Pizza donated a check for \$102.40 to Fowler Elementary School District. The donation will go towards purchase school supplies and incentives for students.

Budget and Expenditure

The Budget and Expenditure Report was provided to the Governing Board for approval. By approving the report monthly, the Board is approving any minor changes between programs that may be made by the Finance Department as need arises.

There was a motion made by Mr. Fernandez, seconded by Mrs. Eastburn to approve the consent items as presented.

Final Resolution: Motion Carries

Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Abstain vote: Mrs. Eastburn expense vouchers 2056

INFORMATION AND DISCUSSION ITEMS

Student Activities and Food Service Reports

The student activities ledger covers the fiscal year period through February 2020. The food services report covers February 2020. All are presented for information purposes only.

Head Start Monthly Report

The Fowler Elementary School District Head Start Monthly Report for February 2020 is presented for information purposes only.

Request for Future Agenda Items

There were no future agenda items requested at this time.

REPORTS

Superintendent

Superintendent Lobato provided the following updates:

- Mr. Chesnik presented the extra precautions in sanitizing work stations, buses, playground areas, gates, nurses office, restrooms, chrome books and cafeteria that were conducted over Spring Break.
- Mr. Conrad distributed a handout regarding the WVMS student planned trip to Orange County and talked about the minimal risks and a possible trip cancellation.

Governing Board Members

There were no updates at this time.

Adjournment

There was a motion made by Mr. Fernandez, seconded by Mrs. Eastburn to adjourn the meeting.

Final Resolution: Motion Carries

Yea: Ms. Montoya, Mrs. Eastburn, Mr. Fernandez

Ms. Montoya adjourned the meeting at 5:00 p.m.

Governing Board Member

Date

Governing Board Member

Governing Board Member