

**MINUTES OF THE GOVERNING BOARD MEETING
FOR THE FOWLER SCHOOL DISTRICT #45
1617 SOUTH 67TH AVENUE
PHOENIX, ARIZONA
August 13, 2019**

CALL TO ORDER	The meeting was called to order by Mr. Fernandez at 4:01 p.m.
OPENING OF MEETING: Roll Call	Mr. Ignacio Fernandez, Mrs. Peggy Eastburn and Ms. Francisca Montoya were present.
Others Present	Dr. Lobato, Ms. Ulloa, Mr. Conrad, Ms. Miller and Mrs. Gill. In the audience: Jim Chesnik, Mark Bird, Alyce Layden, Jonathan Rohloff, Michael Martinez, Rose Ann Wastjer, Lily Brock, Nicole Orton, Araceli Mejia, Amelia Sanchez, Bryan Kilgore, Betty Roush, Angela Krekel, Elizabeth Camu, Natalie Barragan, Nelia Rodriguez, Robert Altavilla, Matt Camacho, Jennifer Quirk, Viviana Suarez, Anthony Heikkila, Desiree Castillo, Chad Ostrom, Vinh Hoang, Chris Gooden, Lane Blake, Vincent Medina, Cindy Bradley, Kristi Stewart, Matt Stewart, Marco Ruiz, Joel Trammell, Montana Eastman, Deborah Riley, Pattie Campos, Jim Tobin, Vanessa McKenzie, Leticia Valenzuela, Evelyn Huff, Cindy Hunt, Penny Aldrich, Laura Lozoya, Sharon Metz, Megan Nasser, Teresa Gomez, Richard R. Perez, Lillie Valenzuela Borunda.
Approve Agenda	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the agenda for August 13, 2019 as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Pledge of Allegiance	The Pledge of Allegiance was led by Santa Maria Middle School.
Approval of Minutes – July 9, 2019 public hearing & regular meeting	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the minutes for the public hearing and regular meeting held on July 9, 2019. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
COMMENTS/CALL TO THE PUBLIC	<i>There were no comments.</i>
ACTION ITEMS:	
Recommendation to Approve the Revised Renewal of FY2019-2020 Vendor Contracts and Agreements Including Sole Source Vendors	There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to approve the revised renewal of FY2019-2020 vendor contracts and agreements including sole source vendors as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve Amendment #9 Intergovernmental Agreement between the Fowler Elementary School District and the City of Phoenix for FY2018-2019	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the 9 th amendment for the Intergovernmental Agreement between Fowler Elementary School District and City of Phoenix for FY2018-2019. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve Disposal of District Property	There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to approve the disposal of district property as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya

Recommendation to Approve Teacher Evaluation Instrument for the 2019-2020 School Year	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the Teacher Evaluation Instrument for the 2019-2020 school year as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve the Fees Associated for Emergency Substitute Teaching Certification	There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to approve the fees associated for emergency substitute teaching certification as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve the Job Description for Cafeteria Manager Trainee	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the Cafeteria Manager Trainee job description as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve the Job Description for Cafeteria Cashier	There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to approve the Cafeteria Cashier job description as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve the Request for an Exception to Policy GCCA – Professional/Support Staff Sick Leave for Sean Dalpra	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the request for an exception to policy GCCA-Professional/Support Staff Sick Leave allowing Mr. Sean Dalpra to use a personal leave day on October 4, 2019. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve the Request for an Exception to Policy GCCA – Professional/Support Staff Sick Leave for Lynne Holzworth	There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to approve the request for an exception to policy GCCA-Professional/Support Staff Sick Leave allowing Ms. Lynne Holzworth to use a personal leave day on August 16, 2019. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve Sun Canyon Elementary School Fourth Grade Weekend Field Trip to the Grand Canyon	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the Sun Canyon Elementary School's fourth grade field trip to the Grand Canyon on May 7, 2020. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve Extracurricular Activities	There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to approve the list of extracurricular activities as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya
Recommendation to Approve School Fundraisers	There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the list of school fundraisers as presented. Final Resolution: Motion Carries Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya

Recommendation to Approve
First Readings of Policy
Advisories

There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to approve the first reading of the following policy advisories:

- Policy Advisory No. 651 - BEDH – Public Participation at Board Meetings
- Policy Advisory No. 652 - DJE – Bidding/Purchasing Procedures
- Policy Advisory No. 653 - GBEA – Staff Ethics
- Policy Advisory No. 654 - GBEB – Staff Conduct (regulation)
- Policy Advisory No. 655 - GBEFA – Staff Use of Digital Wireless Communications or Electronic Devices While Operating a Motor Vehicle **“NEW”**
- Policy Advisory No. 656 - GBI – Staff Participation in Political Activities
- Policy Advisory No. 657 - GCF – Professional Staff Hiring
- Policy Advisory No. 658 - GCFC – Professional Staff Certification and Credentialing Requirements (Fingerprint Requirements) (exhibit)
- Policy Advisory No. 659 - GCO – Evaluation of Professional Staff Members
- Policy Advisory No. 660 - GDF – Support Staff Hiring
- Policy Advisory No. 661 - GDFA – Support Staff Qualifications and Requirements (Fingerprint Requirements) (exhibit)
- Policy Advisory No. 662 - IHA – Basic Instructional Program (exhibit)
- Policy Advisory No. 663 - IHAMD – Instruction and Training in Suicide Prevention **“NEW”**
- Policy Advisory No. 664 - IKF – Graduation Requirements
- Policy Advisory No. 665 - JICA – Student Dress (regulation)
- Policy Advisory No. 666 - JIH – Student Interrogations, Searches and Arrests
- Policy Advisory No. 667 - JLCD – Medicines/Administering Medicines to Students
- Policy Advisory No. 668 - JLDAC – Screening/Testing of Students (Vision Screening for Children) **“NEW”**
- Policy Advisory No. 669 - JLF – Reporting Child Abuse/Child Protection

Final Resolution: Motion Carries

Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya

CONSENT ITEMS:
Personnel

Changes:

Employee	Position	Start Date
Elizabeth Hernandez	Head Start Lead Teacher	7/26/2019

New Hires:

Employee	Position	Start Date
Dainely Martinez	Custodian	7/16/2019

Separations:

Employee	Position	Separation Date
Christopher Hall	Classified Softball Coach	5/23/2019
June Castillo	Attendance Clerk	8/2/2019
Lilia Jacobo de Gonzalez	Custodian	5/23/2019
Loretta Garcia	Crossing Guard	5/23/2019
Miguel Picazo	Instructional Aide	5/23/2019
Nisa Levario	Instructional Aide	5/23/2019

FMLA:

Employee	Position	Start Date
Jacinto Gonzalez	Custodian	7/12/2019

Transfer:

Employee	Position	Start Date
Ana Maria Hernandez	Custodian transferred to Clerk.	7/19/2019

Carla Gonzalez	Instructional Aide transferred to Fowler Elementary.	8/6/2019
Katerine Argueta	Instructional Aide to Attendance Clerk	7/24/2019

Temporary Assignments:

Employee	Position	Start Date
Alberto Camacho	Professional Development	7/23/2019
Alejandro Martinez	Professional Development	7/23/2019
Alejandro Martinez	Addendum: Relocation to the district.	7/26/2019
Alisia Madrid	Addendum: Google Professional Development.	5/24/2019
Alizah E. Solomon	Professional Development	7/23/2019
Ana Maria Hernandez	Custodian - Continue custodian duties through July.	7/1/2019
Ana Maria Hernandez	Parent Involvement Clerk - Add'l hours to assist with Back to School Event.	7/19/2019
Andrea Czoka	Professional Development	7/23/2019
Andrea Joe	Addendum: Google Professional Development.	5/24/2019
Angel Zamora	Warehouse Courier - Add'l hours as needed.	7/1/2019
Annette Jacobs	Professional Development	6/13/2019
Araceli Nunez De Zepeda	Food Service Worker - Add'l hours.	7/16/2019
Becky Rutledge	Addendum: Google Professional Development.	5/24/2019
Bonnie Totzke	Professional Development	7/23/2019
Brenda Perez	Food Service - Add'l hours.	7/16/2019
Bridget Aispuro	Addendum: Google Professional Development.	5/24/2019
Brittany Renzi	Professional Development	6/18/2019
Carlos Lozoya	Reimbursement for Credit Hours	6/27/2019
Carly Wallin	Professional Development	7/23/2019
Carmen Garcia	Custodian - Backup for evening custodial duties.	7/2/2019
Celia Jackson	Food Service Worker - Add'l hours.	7/23/2019
Christopher Patterson	Addendum: Google Professional Development.	5/24/2019
Claudia Serrano	Professional Development	7/23/2019
Courtney Smith	Addendum: Google Professional Development.	5/24/2019
Crystal Kirschenheiter	Addendum: Google Professional Development.	5/24/2019
Dawn Williams	Addendum: Google Professional Development.	5/24/2019
Denise Gill	Addendum: Google Professional Development.	5/24/2019
Dolores Flores-Tapia	Professional Development	7/8/2019
Dori Steinkamp	Professional Development	7/23/2019
Edward Caro	Addendum: Google Professional Development.	5/24/2019
Erika Fierros	Addendum: Google Professional Development.	5/24/2019
Erin O'Neil	Professional Development	7/23/2019
Estuardo Perez	Professional Development	7/23/2019
Estuardo Perez	Addendum: Relocation to the district.	7/26/2019
Gratia Maloney	Professional Development	7/23/2019
Gratia Maloney	Addendum: Relocation to the district.	7/26/2019
Greta Andrade	Professional Development	7/23/2019
Holly Petschauer	Professional Development	6/17/2019
Ismael Gonzalez	Addendum: Google Professional Development.	5/24/2019
James Tobin	Addendum: Google Professional Development.	5/24/2019
Janie Clay	Professional Development	7/23/2019
Jason Kibsey	Professional Development	7/23/2019
Jennifer Hodges	Professional Development	7/23/2019
Jennifer Hodges	Addendum: Relocation to the district.	7/26/2019
Julie Borunda	Professional Development	7/19/2019
Kailey Berry	Addendum: Google Professional Development.	5/24/2019
Kamila Jelani	Professional Development	7/23/2019
Karen Wagner	Professional Development	7/23/2019

Karen Yanez	Professional Development	7/23/2019
Katherine Aleff	Addendum: Relocation to the district.	7/26/2019
Katherine Tobin	Addendum: Google Professional Development.	5/24/2019
Katherine Tobin	Professional Development	6/18/2019
Katie Aleff	Professional Development	7/23/2019
Katlyn Ruehle	Professional Development	7/23/2019
Katlyn Ruehle	Addendum: Relocation to the district.	7/26/2019
Keri Hetzel	Professional Development	7/23/2019
Keri Hetzel	Addendum: Relocation to the district.	7/26/2019
Kimberly S. Royer	Addendum: Google Professional Development.	5/24/2019
Lillie Valencia-Borunda	Professional Development	6/18/2019
Londa Gilmore	Professional Development	7/8/2019
Lynne Holzworth	Addendum: Google Professional Development.	5/24/2019
Marcus Fitzgerald	Professional Development	7/23/2019
Marlene Montiel	Addendum: Google Professional Development.	5/24/2019
Mauricio Miranda	Professional Development	7/23/2019
Mayra Negron	Translation for Facilities Meeting	7/3/2019
Megan Nasser	Professional Development	7/23/2019
Mireya Echeverria	Secretary - Add'l hours.	7/24/2019
Miwa McNeil	Food Service Worker - Add'l hours.	7/23/2019
Montana Eastman	Professional Development	7/23/2019
Petra Gonzales	Professional Development	6/11/2019
Petra Gonzales	Professional Development	7/19/2019
Richard Perez	Professional Development	7/23/2019
Rosi Jimenez	Professional Development	7/23/2019
Samyuktha Narasimhan	Professional Development	7/23/2019
Sherry McDonell	Professional Development	7/23/2019
Sophie Stedl	Addendum: Google Professional Development.	5/24/2019
Tristan Hutcheson	Addendum: Google Professional Development.	5/24/2019
William Stern	Addendum: Google Professional Development.	5/24/2019
Petra Gonzales	Professional Development	7/19/2019
Richard Perez	Professional Development	7/23/2019
Rosi Jimenez	Professional Development	7/23/2019
Samyuktha Narasimhan	Professional Development	7/23/2019
Sherry McDonell	Professional Development	7/23/2019
Sophie Stedl	Addendum: Google Professional Development.	5/24/2019
Tristan Hutcheson	Addendum: Google Professional Development.	5/24/2019
William Stern	Addendum: Google Professional Development.	5/24/2019

Payroll and Expense Vouchers Payroll vouchers FY19-1058, FY19-1059, FY19-1060, 1000, 1001, 1002, 1003 and 1005 along with expense vouchers FY19-1981, FY19-1982, FY19-1983, FY19-1984, FY19-1985, FY19-1986, 2001, 2002, 2003, 2004, 2005, 2006 and 2007 were presented for ratification.

Budget and Expense The Budget and Expenditure Report was provided to the Governing Board for approval. By approving the report monthly, the Board is approving any minor changes between programs that may be made by the Finance Department as need arises.

There was a motion made by Mrs. Eastburn, seconded by Ms. Montoya to approve the consent items 1 through 3 as presented.

Final Resolution: Motion Carries

Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya

Abstain vote: Mrs. Eastburn expense voucher 2004, 2005, 2006, 2007.

INFORMATION AND DISCUSSION ITEMS

Student Activities and Food Service Reports	The student activities ledger covers the fiscal year period through July 2019. The food services report covers July 2019. All are presented for information purposes only.
Head Start Monthly Report	The Fowler Elementary School District Head Start Monthly Report for July 2019 is presented for information purposes only.
Request for Future Agenda Items	<i>No future items were requested.</i>
REPORTS: Superintendent	<p>Superintendent Lobato provided the following updates:</p> <ul style="list-style-type: none"> Ms. Ulloa will assist the board members with the board evaluation in reaching their goal of getting to know the staff in the district. Ms. Ulloa will provide an insight of the districts departments and their staff on a monthly basis beginning with the preschool staff for the month of August. The book provides information on each staff member, their likes, hobbies, years of service, etc. Each month she will share information from different departments and their staff. Dr. Lobato recognized each school and departments whom had representatives in attendance.
Governing Board Members	<p>Ms. Montoya reminded the audience of the upcoming special election for the City of Phoenix on Tuesday, August 27, 2019.</p> <p>Mrs. Eastburn provided an update on the future gas station and convenience store construction project within the Fowler community.</p>
Adjournment	<p>There was a motion made by Ms. Montoya, seconded by Mrs. Eastburn to adjourn the meeting.</p> <p>Final Resolution: Motion Carries</p> <p>Yea: Mr. Fernandez, Mrs. Eastburn, Ms. Montoya</p> <p>Mr. Fernandez adjourned the meeting at 4:30 p.m.</p>

Governing Board Member

Date

Governing Board Member

Governing Board Member