

# Western Valley Elementary



## Parent Handbook



A Guide for Parents of  
Western Valley

2019-2020

**“Expect Excellence, Achieve Greatness”**

Marco Ruiz—Principal

## WESTERN VALLEY ELEMENTARY SCHOOL

### SCHOOL HOURS

#### Monday, Tuesday, Wednesday, and Friday

8:00 A.M.—3:00 P.M.

#### Thursday

8:00 A.M.—1:15 P.M.

#### School Office Hours

7:45 A.M.-4:00 P.M.

#### Teachers' Hours

7:30 A.M.-3:30 P.M.

### PLAYGROUND SUPERVISION

There is playground supervision before school from 7:35—8:00 A.M. and during all recesses. For the student's safety, please make sure they do not arrive at school before 7:35 A.M. or remain at school after 3:00 P.M. unless they are participating in an afterschool program approved by you. **THERE IS NO SUPERVISION BEFORE 7:35 A.M. AND AFTER 3:15 P.M.**

### VISITORS & VOLUNTEERS

We welcome parent and guardian visits and encourage them to volunteer their time at Western Valley. When visiting, please sign-in at the school office prior to entering campus and you will be issued a volunteer or visitor badge.

It is difficult for teachers to discuss problems or concerns regarding your child during class time, so parents/guardians are encouraged to make an appointment with their child's teacher either before or after school if you have any concerns.

### LEGAL AGE FOR SCHOOL ENTRY

To be eligible to attend kindergarten, a student must be five years of age by September 1st of the current school year. Entrance age for a first grader who has not attended kindergarten is six years old prior to September 1st of the current school year. A birth certificate for verification of age is required at the time of enrollment.

### REGISTRATION

When registering your child at Western Valley you will need the following: 1) original birth certificate, 2) current immunization record, 3) proof of residency (utility bill, rent receipt etc).

### **IMMUNIZATION REQUIRED FOR INITIAL ENROLLMENT**

Prior to the initial enrollment in any common school in the State of Arizona, the parent or guardian of a child shall submit to the school, an immunization record of such child and it shall contain one of the following statements:

1. That the child has received the initial immunizations prescribed.
2. That the immunizations would seriously endanger the child's health.
3. That the child is being reared as an adherent to a religion opposed to such immunizations.
4. Failure to satisfy these requirements is subject to punishment as a misdemeanor.

#### **Required Immunizations:**

1. **MEASLES VACCINE**: 2 doses of live vaccine are sufficient. Measles vaccine is given as an individual vaccine, in combination with rubella vaccine or in combination with mumps and rubella.
2. **RUBELLA VACCINE**: 1 dose is sufficient. Given as individual vaccine or in combination as above.
3. **DIPHTHERIA VACCINE**: 4-5 doses are sufficient to comply with school entry requirements including one dose given after the 4th birthday. Usually combined with tetanus and whooping cough vaccine.
4. **POLIO VACCINE**: 3-4 doses of oral vaccine or 4-5 doses of inactive Polio vaccine are sufficient to comply with school entry requirements. One dose after the 4th birthday.
5. **HEPATITIS B VACCINE**: 3 doses are sufficient. The Hepatitis B series does not have to be completed prior to kindergarten and first grade entry, however, **must be initiated prior to entry and completed according to schedule**. The recommended time schedule for Hepatitis B to be administered is as follows: second dose shall be received at least one month after the first dose and the third dose shall be received at 2-4 months after the second dose.

### **ATTENDANCE**

Parents are requested to call the school by 8:00 A.M. on the day their child is absent for school. This will help the school keep track of absences and protect the safety of your child. If a student is absent and we do not have a record of a call from the parent or guardian, the attendance clerk will call the parent or guardian at home or work. If a child has 2 or more unexcused tardies/absences in a given week the Assistant Principal will call the parent/guardian at home or work.

### **TRUANCY**

According to the Superior Court-Juvenile Court Center a "truant child" means a child between six and sixteen years of age and who is absent from school **without an excuse**.

When a student is absent, the Western Valley School Office will make every attempt to reach the parent or guardian at home or work. After five (5) absences, the Assistant Principal will send a letter to the parent or guardian reminding them of the importance of sending their children to school. After the tenth (10) absence, you will need to meet with the Assistant Principal regarding truancy. After the fifteenth (15) absence, you will be required to attend a district hearing on truancy. After the eighteenth (18) absence, a police officer will write a truancy citation to the parent/guardian for the Juvenile Court.

#### TAKING CHILDREN OUT OF SCHOOL

If you must pick up your child during school hours PLEASE send a note to inform the teacher of your intentions. When you arrive at school, you must come to the office to sign your child out. The office staff will then call your child's classroom and ask his/her teacher to send him/her to the office. For your child's protection, it will be necessary for everyone to present identification. Your child will not be released to any one except those listed on the emergency card.

Please notify your child's teacher with a note if his/her means of transportation or address from school has changed. Without notification, your child will be expected to use the same mode of transportation and go to the same destination.

Children can not be taken out in the last fifteen (15) minutes of school because of the disruption to the whole class dismissal. Please check them out prior to this or wait until the 3:00 bell to take your child.

#### CHANGE OF ADDRESS

If you should change your address, home phone number, work phone number, baby-sitter, or emergency numbers, please make sure to contact the school office. A note or phone call (623) 707-2100 will insure the changes will be made. It is very important that the parent or guardian can be reached in an emergency.



#### MEDICATIONS

In compliance with state law, before prescription or over the counter medications can be given to a student at school an "Administering Medicine to Students" form provided by the Health Office must be completed by the parent or guardian. All medications must be in the original containers. Only the nurse, secretary, office clerk or principal are allowed to administer medications.

#### SPECIAL ACCOMODATIONS

If your child has a medical condition that requires special accommodations, please notify the principal or Nurse so a Medical Alert Plan can be established and distributed to

necessary staff members.

#### EMERGENCY FIRST AID

The nurse, a teacher, or a member of the office staff shall give first aid for minor injuries. If a student is seriously injured, the nurse will make the determination if the paramedics need to be contacted and the parent will be notified immediately.

#### ILLNESS

When a student becomes ill at school, he/she will be sent to the nurse's office. If it is necessary for the student to leave school, the parent or guardian will be contacted. The student will remain in the nurse's office until the parent or guardian arrives. Parents are urged to keep children at home when they are ill. Students are not allowed at school when they have a fever, contagious disease, an unidentified rash, or head lice.



#### ARRIVAL & DISMISSAL FROM SCHOOL

##### Bus Transportation

Bus transportation is provided for all Fowler Elementary School District students who live more than a mile from Western Valley School. Students using district bus transportation are under the jurisdiction of the school from the time they board the bus and arrive at school or home. Students who fail to observe bus rules will be subject to immediate disciplinary action. A bus referral will be given to the Assistant Principal and bus privileges may be suspended for a period of time based on the seriousness of the offense.

##### Walkers

The Fowler School District provides a crossing guard at Durango St. & 63<sup>rd</sup> Avenue and Mohave St. & 63<sup>rd</sup> Avenue from 7:30-8:30 A.M. and from 3:00-3:45 P.M. for your child's protection. PLEASE USE THE CROSSWALK to ensure everyone's safety.

### Transported by Car

Parents who transport their children to and from school are asked to drop students off in the drop-off lane and pick students up in the classroom.

If a parent does not choose to drop off their student in the drop off lane, the parent/guardian must park the car and walk the student across the crosswalk. Parents/guardians should not stop in the middle of the parking lot to drop students off.

In the event that you are not able to pick your child up at 3:00 P.M. please call the school office at (623)707-2100 and your child will be waiting for you in their classroom. All children that are not picked by 3:15 P.M. will be brought to the office and the parent or guardian will be contacted.

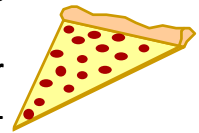
### Bicycles

Students may ride their bicycles to school, however, **STUDENTS ARE NOT TO RIDE THEIR BICYCLES ON CAMPUS AT ANY TIME**. Bike racks are located next to the school office and on the South side of the 400 building. All bikes must be locked during the school day. Students are REQUIRED to wear a bicycle helmet if they bring a bicycle to school.

### SCHOOL LUNCH PROGRAM

The Fowler School District participates in the National School Lunch and Breakfast Program. Menus are sent home each month. Lunches are provided by Southwest Food Services. The cost is \$1.60 for full lunch. There will be no charges allowed for lunch, so students without money will be served a sandwich and milk for lunch. The children will receive a reminder to send money the following day.

If your child has an allergy to milk, please send verification from your doctor to the cafeteria manager. Kindergarten students will only have 1 entrée choice for lunch on Thursdays, those items are in bold and underlined on the lunch menu.



### Free/Reduced Lunch Program

The National School Child Nutrition Program is a federally subsidized program. Applications are sent home with each student at the beginning of the school year and eligibility to receive free or reduced meals is based on the family's income. All information on the application is confidential. If you do not receive an application, please call the school office at (623)707-2100. **THE SOONER THE APPLICATION IS TURNED IN THE FASTER THE PROCESS FOR APPROVAL WILL BE COMPLETED.**

**DISCIPLINE PROGRAM**

All teachers have the right to teach and students have the right to learn in a safe environment. We know from brain research that students and staff will “downshift” when feeling threatened. When a student chooses to be disruptive or disrespectful to self or others either in the classroom or on campus, the person in charge will do the following:

**Western Valley Elementary School  
School Wide Discipline Plan**

Inappropriate behaviors at Western Valley Elementary School fall into 5 levels of offenses. Each level is addressed either by the classroom teacher or the school administration.

- The administration reserves the right to determine the definition of an infraction and to select and apply consequences that may or may not be in the standard list of penalties. An administrator will choose penalties for all infractions at their discretion. Any extreme violations, in any category, may be dealt with more severely than the code prescribes and the police may be notified.

**Level 1 Offenses**

Level 1 Offenses	
Not following directions	Eye rolling
Running in hallways	Interrupting
Excessive talking	Several Tardies
Inappropriate laughing/sneering	Name calling
Note passing	Misuse of materials
Teasing/put downs	Wandering in classroom/halls
Inappropriate language	Mocking other students
Dress Code Violations	In hallway without pass or permission

Handled by the teacher-documentation of the behavior and action is highly suggested following the teachers classroom discipline plan.

**Level 2 Offenses**

Level 2 Offenses	
Repeatedly violating Level 1 offenses	Open defiance
Inappropriate gestures/language	Cheating/lying
Taunting	Refusing to do work
Disrespect to other students	Failure to keep hands and feet to self
Frequent tardiness	Chronic disruption of class
Display of gang writings-symbols, etc.	Back talking/arguing

Handled by the teacher with documentation of behavior and action following the teacher’s classroom discipline plan with parent contact highly suggested – Document on Contact/Discipline Card

### Level 3 Offenses

Level 3 Offenses	
Repeatedly violating Level 1 & 2 offenses	Rough play/play fighting
Threaten to cause bodily harm	Stealing/theft minor offense (under \$10)
Throwing objects - not at person or property	Leaving school grounds without permission
Profanity, obscene language or gestures	Possession of stolen property
Using force or intimidation	Inappropriate use of school technology
Forgery of parent or staff signature	Gambling
Minor bus violation	Misuse of school property
Leaving class without permission	Leaving school grounds without permission
Jeopardizing the health or safety of self or others	Other serious misconduct as determined by school

- The situation may be handled by the teacher with documentation and phone call home or student may be sent to office and handled by administration. Staff will fill out Contact/Discipline Card and due process will be given to student.
  - Administration may contact parent by letter or phone.
  - Superintendent, School Board, and Police may be notified.
- Consequences may include 1-3 days of detention, parent meeting, community service, 1-5 days ISS (in-school suspension), 1-3 days OCS (Off Campus Suspension), and/or loss of other school related privileges.

### Level 4 Offenses

Level 4 Offenses	
Repeatedly violating Level 3 offenses	Throwing objects at person or property
Stealing/theft major offense (over \$10)	Fighting
Sexual misconduct or harassment	Physical assault
Possession of a dangerous item (lighter, matches, etc..)	Possession of tobacco, smoking paraphernalia
Damage to school or private property	Lewd or indecent conduct
Physical assault of any student or staff	Bullying
Pulling fire alarm	Ethnic slurs
Graffiti	Hazing
Inappropriate activation of fire alarms	Inappropriate touching
Placing fake calls to 911	Other serious misconduct as determined by school

- Student sent to office and handled by administration. Staff will fill out Discipline Card and due process will be given to student.
  - Administration will contact parent by letter or phone.
  - Superintendent, School Board, and Police may be notified.
- Consequences may include 4-5 days of detention, parent meeting, community service, 1-5 day of ISS (in-school suspension) or 1-7 days of off-campus suspension and loss of other school related privileges.



**Level 5 Offenses**

Level 5 Offenses	
Repeatedly violating Level 3 and 4 offenses	Possession of a dangerous weapon
Bomb threat	Arson
Use or possession of controlled substance	Robbery
Other serious misconduct as determined by school	

- Student sent to office and handled by administration. Staff will fill out Discipline Card and due process will be given to student.
  - Administration will contact parent by letter or phone.
  - Superintendent, School Board, and Police will be notified.
- Any infraction of this category may result in a recommendation for **long term suspension or expulsion** depending on the administrator’s judgment as to the seriousness of the infraction.

**Parental Notification**

It is the practice of Western Valley Elementary School to notify parents of disciplinary situations as soon as possible. The school will investigate any disciplinary situations prior to notifying parents of the situation.

**Knowledge, Outcomes, Impacts: A Positive Reward System**

**Teachers and staff will be introducing a new positive reward system for the school year. It will include positive rewards for attendance, behavior, and classroom community building. The last two pages of the agenda detail the behavior expectations for students. Details will be sent home as it is introduced.**

**STUDENTS HONOR ASSEMBLIES**

**Our Honors Assembly is held approximately once a quarter. We encourage family and friends to attend.**

**The purpose of the Honors Assembly is to reward students that meet some if not all the following criteria:**

- appropriate behavior in and out of the classroom (demonstrates life skills)
- completes assignments
- helpful and respectful to others
- positive attitude
- puts forth his/her best effort
- shows improvement
- attendance, etc.

**PERSONAL PROPERTY**

**Students are responsible for their own personal property so please clearly mark your**

child's name on his/her clothing, lunch boxes, etc.

The following items should not be brought to school:

1. Gum, candy, sunflower seeds, and other food items.
2. Soda Pop (unless in home packed lunch).
3. Toys
4. Cell phones, radios and tape recorders
5. Electronic games
6. Weapons or dangerous objects.

Sports equipment is available for students during their recesses.

#### UNIFORM DRESS CODE

All students in preschool through fifth grade who attend the Fowler Elementary School District schools are required to wear uniforms. The standard school clothing is:

Tops:

- May be white, light blue, or navy
- Must have sleeves and collars
- No logos or writing on them
- Be an appropriate size
- All undershirts must be WHITE only**

Bottoms:

- Must be navy (no denim or sweat pants)
- May wear slacks, shorts, skirts, skorts, or jumpers
- All shorts, skirts, skorts, and jumpers must be no more than two inches above the knee.
- Be an appropriate size

Parents will be contacted if students are out of uniform. Parents will need to bring in a clean uniform top/bottom or your student may be placed in a gently used uniform for the remainder of the school day.

#### ANIMALS OR PETS

Allowing any animal in the school building or on the school grounds is at the principal's discretion. Before a classroom "adopts" a pet the teacher should determine the appropriateness of the animal of interest and the educational objective of having the animal in the classroom. The teacher must then develop a plan of care for the animal (including weekends, holiday breaks and end of school year) and submit a request to the principal for consideration and approval. The principal will use these guidelines as a guide in making his/her decision regarding the request.

#### CLASS PARTIES/CELEBRATIONS

Our focus is to ensure that the children are spending as much time as possible focused on their learning. Teachers will have individual procedures for recognizing special

days in a simple and positive way that does not take up an excess amount of classroom time. Birthday celebrations are limited at Western Valley and will only be allowed with approval from Mr. Ruiz and the classroom teacher a minimum of (1) day in advance. If a celebration is approved it will be held after 2:30 P.M. and will be limited to healthy snacks only.

#### SCHOOL MATERIALS

The Fowler School District provides students with all of the required school materials. Textbooks and library books are issued to students for their use, however, students and their parents assume responsibility for lost or damaged books.

#### DISTRICT CURRICULUM

##### Language Arts Program

We have adopted McGraw/Hill Wonders Reading Curriculum. The program is both text and online based.

##### Mathematics

Into Math by McGraw-Hill is the new mathematics program we provide for Kindergarten through Fifth Grades. This program emphasizes problem solving, making mathematical connections, and developing strong computational skills.

##### Content Areas

McGraw-Hill Social Studies and Scott Foresman Science are used for instruction in these content areas. These areas are also integrated throughout various other subject areas.

##### Library, Art, Music, & Physical Education (P.E.)

First grade through fifth grade students attend an art, music, library, and physical education class for a minimum of forty minutes per class each week.

#### HOMEWORK POLICY

##### **Objectives:**

The use of homework is encouraged as a means of extending the amount of time that students devote to learning, as well as providing time to reinforce skills learned in the classroom or completing regular classroom assignments. Homework may also be used effectively to build self-discipline, develop independence and responsibility, as well as learn to study effectively and use time wisely. Home study allows students to make up work missed due to absence, to take advantage of unique community resources, and to make “real-life” applications of concepts learned in class.

##### **Guidelines:**

Each homework assignment must address specific purposes that are consistent with

the ongoing activities of the class. Homework should directly relate to upcoming activities, or reinforce, enrich or extend a classroom learning experience.

Communication between teachers and parents regarding homework is considered essential. Parents need to be advised of what is expected of their children and how they can reinforce the learning potential of the work assigned. Agendas will be used in grades 2-5.

Homework is to be assigned no less than 4 days per week (Monday through Thursday, unless a student has not completed their work and needs to take the work home over the weekend).

#### STUDENT ASSESSMENT

Your child is evaluated every day through observations and informal assessments. Samples of your child's work, checklists, and assessments will be kept in the teachers data binder. Every first through fifth grade student is assessed in reading and math every eight weeks. Third through fifth grade students are given the AZMerit Test in spring also.

#### REPORTING TO PARENTS

Your child's progress will be formally reported to you during our APTT Meetings and through report cards given quarterly.

Academic Parent Teacher Teams (APTT) Meetings are held three times a year so you can discuss your child's progress with his/her teacher. Individual Meetings/Conferences are held twice a year to go over individual goals. It will help you and the teacher if you come to the conference with a list of questions you would like answered. Report cards will not be sent home during meetings so if you cannot attend the meeting please notify the teacher and a home visit or telephone conference will be arranged.

Parents are welcome to call their child's teacher anytime during the year to request additional conferences. Your child's teacher will also call you regarding your child's progress.

#### FIELD TRIPS

As part of the educational process, Western Valley students are taken on field trips. In order for a child to go on a field trip, a parent or guardian must sign a permission slip. Parents, guardians, and relatives 18 years or older are welcome to chaperone on field trips. Children who are not Western Valley students cannot attend field trips on the bus. Parents can transport those children in their personal vehicle.

Occasionally a fee is requested for certain field trips, however, no child will be denied participation based on his/her ability to pay. If you are unable to furnish the requested fee for your child's field trip, please notify your child's teacher and accommodations will be made.

**SPECIAL SERVICES**

Fowler School District will provide special services in all mandated areas. Services in the Fowler School District that may accomplish these provisions are: psychological testing; speech therapy; and special education programs.

Teachers and/or parents may refer students for evaluation concerning a special need. Parental approval is required for all student evaluations and placements. During Multi-Disciplinary Conferences (MET), each step of the evaluation process is explained to the parent and an Individual Educational Plan (IEP) is developed.

**CONFIDENTIALITY OF STUDENT EDUCATION RECORDS**

The Fowler District Governing Board Policy J-6008.13 states that student educational information collected and maintained is kept confidential and guarantees parents' and students' right to privacy.

Records are maintained in the school office and are available only to the teachers and staff members working with the student. When a student transfers to another school, these records will be sent when the new school sends a request. Records are not released to most agencies without prior written consent from the parent. The parent or legal guardian has the right to review all records related to his/her child.



***WHO DO I CALL???***

**IMPORTANT PHONE NUMBERS**

**Western Valley Elementary School (623) 707-2100**

**Principal**

Mr. Ruiz (623) 707-2102

**Assistant Principal**

Dr. Trammell (623) 707-2108

**School Office/Attendance**

Mrs. Echeverria, Secretary (623) 707-2107

Office Clerk: Ms. Castillo (623) 707-2100

**Health Office**

Nurse, Julie Davis/Health Aide, Mary Jones 623) 707-2103

### 21st CCLC AFTER SCHOOL PROGRAM

Western Valley Elementary School is the proud recipient of the 21st CCLC After School Program Grant. Continuing this school year, Western Valley will be offering Extended Day Programming for targeted students. The classes offered will include academic and enrichment opportunities (tutoring, Student Council, sports, music, etc.). The programs will be free of charge. If you are interested in enrolling your child for these programs, please see the front office for more information. Spots are prioritized by need. Once spots are filled, children will be placed on a waiting list. (21st Century programs pending grant)

### Kids at Hope

Western Valley has embraced and adopted the Kids at Hope belief system:  
We Believe—that all children are capable of success, NO EXCEPTIONS!  
We Connect—with all children in a meaningful, sustainable way.  
We Time Travel—by teaching children to visit their future in four destinations.

*We Believe*— At Western Valley, we believe all children are capable of success...not some children, not most children, but *ALL* children. We focus on what your child can do and what she or he is capable of. This is the foundation of Kids at Hope. Kids at Hope is a belief system designed to engage and activate entire communities to support success for all children. You can visit their website at [www.kidsathope.org](http://www.kidsathope.org).

*We Connect*—Children succeed when they have meaningful and sustainable relationships with caring adults. Kids at Hope refers to these relationships as the Four ACES.



Ace of Hearts-Anchor Parent



Ace of Spades-High Expectations



Ace of Clubs-Other Caring Adult



Ace of Diamonds-Opportunities to Succeed

You are the Ace of Hearts for your child. You are the only one who can give your child this important Ace.

The staff at Western Valley strives to intentionally connect with students and hand out the other three Aces on a daily basis. Your child can receive these Aces from others in your family, in your neighborhood, and in the community as well.

*We Time Travel*—We are committed to teach your child to visualize and verbalize their future in the Four Destinations listed below. We assist and encourage your child in creating multiple pathways to reach those dreams and goals.

- Home and Family
- Community and Service
- Hobbies and Recreation
- Education and Career

## Behavior Expectations for Western Valley Elementary

Expectations → ↓Locations Rules↘	<b>Safe I Can</b>	<b>Respectful I Can</b>	<b>Responsible I Can</b>
Classroom	<ul style="list-style-type: none"> <li>Keep hands, feet, and objects to myself</li> </ul>	<ul style="list-style-type: none"> <li>Listen and follow adult directions</li> </ul>	<ul style="list-style-type: none"> <li>Attempt to do my best</li> </ul>
Classroom	<ul style="list-style-type: none"> <li>Move safely in the classroom</li> </ul>	<ul style="list-style-type: none"> <li>Be cooperative (helpful)</li> </ul>	<ul style="list-style-type: none"> <li>Take care of my own belongings</li> </ul>
Classroom	<ul style="list-style-type: none"> <li>Use materials and equipment properly</li> </ul>	<ul style="list-style-type: none"> <li>Use appropriate voices</li> </ul>	<ul style="list-style-type: none"> <li>Be prepared and stay on task</li> </ul>
Expectations → ↓Locations Rules↘	<b>Safe I Can</b>	<b>Respectful I Can</b>	<b>Responsible I Can</b>
Hallway	<ul style="list-style-type: none"> <li>Keep hands and feet to myself</li> </ul>	<ul style="list-style-type: none"> <li>Keep our walls and bulletin boards intact</li> </ul>	<ul style="list-style-type: none"> <li>Think before I act</li> </ul>
Hallway	<ul style="list-style-type: none"> <li>Walk only</li> </ul>	<ul style="list-style-type: none"> <li>Walk quietly and use inside voices</li> </ul>	<ul style="list-style-type: none"> <li>Head directly to my destination</li> </ul>
Hallway	<ul style="list-style-type: none"> <li>Pay attention when walking</li> </ul>	<ul style="list-style-type: none"> <li>Listen and follow directions</li> </ul>	<ul style="list-style-type: none"> <li>Walk on the right</li> </ul>
Expectations → ↓Locations Rules↘	<b>Safe I Can</b>	<b>Respectful I Can</b>	<b>Responsible I Can</b>

## Behavior Expectations for Western Valley Elementary

Playground/ Recess	<ul style="list-style-type: none"> <li>Think safety &amp; play safely</li> </ul>	<ul style="list-style-type: none"> <li>Listen and follow adult directions</li> </ul>	<ul style="list-style-type: none"> <li>Use equipment properly and safely</li> </ul>
Playground/ Recess	<ul style="list-style-type: none"> <li>Ask aides for help</li> </ul>	<ul style="list-style-type: none"> <li>Take turns</li> </ul>	<ul style="list-style-type: none"> <li>Return equipment to proper place/person</li> </ul>
Playground/ Recess	<ul style="list-style-type: none"> <li>Keep hands and feet to myself</li> </ul>	<ul style="list-style-type: none"> <li>Follow game's rules</li> </ul>	<ul style="list-style-type: none"> <li>Head back to classroom on time</li> </ul>
Playground/ Recess	<ul style="list-style-type: none"> <li>Walk on the sidewalk</li> </ul>		
Expectations → ↓Locations Rules↘	<b>Safe I Can</b>	<b>Respectful I Can</b>	<b>Responsible I Can</b>
Cafeteria	<ul style="list-style-type: none"> <li>Sit on my bottom on chair</li> </ul>	<ul style="list-style-type: none"> <li>Use polite manners</li> </ul>	<ul style="list-style-type: none"> <li>Stay in your seat until dismissed</li> </ul>
Cafeteria	<ul style="list-style-type: none"> <li>Eat in a reasonable amount of time</li> </ul>	<ul style="list-style-type: none"> <li>Use cafeteria's hand signals</li> </ul>	<ul style="list-style-type: none"> <li>Clean your area</li> </ul>
Cafeteria	<ul style="list-style-type: none"> <li>Walk inside</li> </ul>		<ul style="list-style-type: none"> <li>Inside voices in all areas</li> </ul>
Expectations → ↓Locations Rules↘	<b>Safe I Can</b>	<b>Respectful I Can</b>	<b>Responsible I Can</b>
Restroom	<ul style="list-style-type: none"> <li>Report problems to an adult</li> </ul>	<ul style="list-style-type: none"> <li>Respect others privacy</li> </ul>	<ul style="list-style-type: none"> <li>Leave the bathroom as soon as you finish</li> </ul>
Restroom	<ul style="list-style-type: none"> <li>Wash my hands</li> </ul>	<ul style="list-style-type: none"> <li>Keep bathroom walls and floor clean</li> </ul>	