

**Sheridan County School District #3
Clearmont Elementary Multi-Purpose Room
Board Work Session Minutes
September 9, 2020**

This public meeting was conducted at the Clearmont K-12 location but was limited to just the Board of Trustees, Administration, and fifteen (15) Community Members to stay in accordance with CDC Guidelines for a public gathering related to the Coronavirus (COVID-19).

September 9, 2020, Work Session and Regular Scheduled Board Meeting was made available to the public through the Sheridan County School District #3 Facebook Page.

Chairman Amy Vineyard announced the work session to commence at 5:02 P.M.

In Attendance – Amy Vineyard, Misty Moore Stoll, Charles Auzqui, Greg Rohrer, and Jolene Poppenga.

Wade Betz arrived at 5:29 P.M.

Barry Bauer arrived at 6:02 P.M.

➤ **REVIEWED COVID UPDATES**

- **Start of School**
- **Surveillance Testing**
- **Q&A**

Reviewed the COVID updates. Discussion was held.

➤ **REVIEWED CLEARMONT K-12 CASE STUDY**

Reviewed the Clearmont K-12 Case Study. Discussion was held.

➤ **DISCUSSED TITLE IX POLICES**

Discussion was held about the Title IX Policies that the District needs to review and adopt.

➤ **REVIEWED DISTRICT CERTIFIED EVALUATION SYSTEM UPDATE**

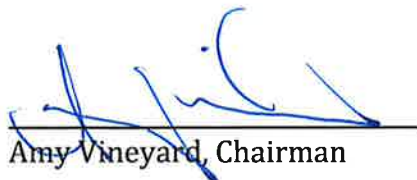
Reviewed the District Certified Evaluation System updates. Discussion was held.

- **REVIEWED BOARD ELECTION PROCESS**
Reviewed the Board Election process. Discussion was held.
- **REVIEWED RECALIBRATION INFORMATION**
 - **Consolidation**
 - **Small School District Concerns**
 - **Establishing Community Meeting Dates**
 - **Board Members Testifying at the October 29-30, 2020 and December 14-15, 2020 Meetings**

Reviewed the Recalibration information, which included Consolidation, Small School District concerns, establishing Community Meeting dates, Board Members testifying at the Recalibration Meetings to be held on October 29-30, 2020 and December 14-15, 2020. Discussion was held.
- **REVIEWED GOVERNOR'S REQUESTING K-12 EDUCATION 10% FUNDING CUT**
Reviewed the Governor's request for K-12 Education 10% Funding Cut. Mr. Auzqui informed the Board of Trustees that this probably won't happen until next school year. Discussion was held.
- **REVIEWED WSBA FALL LEADERSHIP SERIES**
Reviewed the WSBA Fall Leadership Series. Discussion was held.
- **REVIEWED PROJECT UPDATES**
 - **Track Project**
 - **Audio Enhancement System**

Reviewed the Projects updates, which included the Track Project and Audio Enhancement System. Discussion was held.
- **REVIEW BOARD AGENDA**
A short discussion was held regarding the Regular Board Agenda for tonight's meeting.
- **SHORT BREAK**
A short twelve (12) minute break was taken before the regular scheduled Clear Creek Recreation District Board Meeting.

This was a Work Session Only and NO action was taken!



Amy Vineyard, Chairman

10/13/2020

Date



Wade Betz, Clerk

10/14/20

Date

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Clearmont Elementary Multi-Purpose Room
Regular Board Meeting Minutes
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1. CALL TO ORDER

Chairman Amy Vineyard called the meeting to order at 7:00 P.M.

2. ROLL CALL

Roll call showed Board Trustees Amy Vineyard, Barry Bauer, Sam Olsen, Wade Betz and Misty Moore Stoll present.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Wade Betz moved to approve the agenda as presented. Seconded by Sam Olsen. Discussion. Motion passed unanimously (5-0).

5. DELEGATIONS, VISITORS, COMMUNICATIONS & PUBLIC COMMENTS

Sarah Walker and Stefhanie Buhr were in attendance but had no comments or concerns at this time.

6. CONSENT ITEMS

a. Approval of Warrants and Vouchers

(See Attached Copy of Warrants Paid for August 2020)

b. Approval of Minutes

i. August 12, 2020 Work Session @ 5:00 P.M.

ii. August 12, 2020 Regular Board Meeting @ 7:00 P.M.

c. Approval of Executive Session Minutes

i. August 12, 2020 Work Session Executive Session

- d. **Approval of Clear Creek Recreation District Board Meeting Minutes**
 - i. **July 15, 2020**
- e. **Approval of Home School Application**
 - i. **Tietjen Family**
- f. **Approval of Transportation Isolation Request**
 - i. **Nicole Cooper**
- g. **Approval of Administration's Recommendation for New-Out-of-District Student Application**
 - i. **Woodard Family**
 - 1. **Emmit Woodard**

Wade Betz moved to approve the Consent Items as presented.

Seconded by Misty Moore Stoll. Discussion. Motion passed unanimously (5-0).

7. ADMINISTRATION REPORTS

All District Administration Reports were included in the Board Member Packets. A complete copy of the District Administration Reports can be viewed at the District Administration Office during regular business hours.

- a. **District Activities/Athletic Director (Mrs. Betz)**
 - i. **Activity Updates**

Mrs. Betz reviewed the District Activities/Athletic Updates with the Board of Trustees.

A short discussion about activities was held.

No other questions or comments from the Board.

- b. **Special Education Assistant Director (Miss Ballek)**
 - i. **District Updates**
 - ii. **State Report Updates**

Miss Ballek reviewed the Special Education District Updates and State Report Updates with the Board of Trustees.

No questions or comments from the Board.

- c. **District Technology Supervisor (Mr. Auzqui)**
 - i. **District Technology Updates**

Mr. Auzqui reviewed the District Technology Updates with the Board of Trustees.

No questions or comments from the Board.

- d. **District Transportation Supervisor (Mr. Johnson)**
 - i. **Transportation Updates**

Mr. Johnson submitted his District Transportation Report but was not in attendance.

No questions or comments from the Board.

e. District Maintenance Supervisor (Mr. Buhr)

i. Maintenance Updates

Mr. Buhr reviewed the District Maintenance Updates with the Board of Trustees.

Misty Moore Stoll thanked Mr. Buhr and all his Maintenance Staff for all the extra work they have put in with the extra cleaning due to COVID-19.

No other questions or comments from the Board.

f. District Food Service Supervisor/Business Manager (Mr. Rohrer)

i. District Financial Report

1. Expenditures

2. Revenues

Mr. Rohrer presented a Power Point Presentation of the August Expenditures and Revenues, with no questions or comments from the Board of Trustees.

8. BOARD POLICIES/LEADERSHIP GOVERNANCE POLICIES

a. Review Board Policies

i. 4000 Series

1. 4190 – Leave of Absence

2. 4195 – Medical/Bereavement Leave

The Board of Trustees and Administration reviewed Policy 4190 – Leave of Absence and Policy 4195 – Medical/Bereavement Leave. No action was taken with either policy.

b. Review Leadership Governance Policies

i. 2.9 – STUDENT SERVICES

ii. 2.10 – FACILITIES, TRANSPORTATION, FOOD SERVICES

The Board of Trustees reviewed the Board Leadership Governance Policies 2.9 – STUDENT SERVICES and 2.10 – FACILITIES, TRANSPORTATION, FOOD SERVICES. No action was taken with either policy.

c. Complete Individual Leadership Governance Board Assessment

i. 2.13 – LEADERSHIP

The Board of Trustees reviewed and completed individual Leadership Governance Board Assessments 2.13 – LEADERSHIP. Discussion was held. The individual ratings were averaged and comments were combined into a final document.

9. ACTION ITEMS

a. Approval of Revisions to Board Policy

i. 4000 Series

1. Policy 4155 – Educational Support Personnel Overtime

a. Second (2nd) & Final Reading

Sam Olsen moved to approve the Second (2nd) & Final Reading of the revisions to Board Policy 4155 – Educational Support Personnel Overtime as presented by District Administration. Seconded by Wade Betz. Discussion. Motion passed unanimously (4-0). Misty Moore Stoll had stepped out of the meeting.

10. DISCUSSION ITEMS

a. School Board Member Elections

i. General Election

1. November 3, 2020

Mr. Auzqui reported to the Board of Trustees that Sheridan County School District #3 only has two (2) people running for three (3) open positions with the potential for write-in votes. He is waiting on protocol for this situation from the Sheridan County Election Office.

b. Federal Funding

i. CARES/COVID-19 Funding

1. Governor's Tech Funds

2. GEER Funds

Mr. Auzqui updated the Board of Trustees on the Federal Funding, which included the CARES/COVID-19 Funding, Governor's Tech Funds and GEER Funds.

c. Clearmont K-12 Case Study

The results of the Clearmont K-12 Case Study will be released next month.

d. District Rentals

Mr. Auzqui presented the Board of Trustees with the research regarding District Rentals, showing that expenses are greater than the revenues. Discussion was held.

Future discussion will be held after the Board of Trustees have had time to review the District Rental Data presented.

e. District Activity Insurance

Discussion was held about the increasing cost of the District's Supplemental Insurance. The District is possibly looking at discontinuing the District Supplemental Insurance and then parents would have to provide proof of health insurance before their children would be allowed to participate in activities.

f. Recalibration

i. Consolidation

ii. Small School District Concerns

iii. Establishing Community Meeting Dates

iv. Board Members Testifying at the October 29-30, 2020 and December 14-15, 2020 Meetings

Discussed during the Work Session. Administration will establish Community Meeting dates to educate the community and parents about the educational changes that are coming in the future.

Chairman Amy Vineyard commented that she would plan to attend both the upcoming Recalibration Meetings on October 29-30, 2020 and December 14-15, 2020.

g. Governor's Requesting K-12 Education 10% Funding Cut

Discussion was held regarding the Governor's statement.

h. WSBA Information

- i. Memos**
- ii. Nominees for Golden Bell Award Info**
- iii. WSBA Conference**

1. November 18-20, 2020

The WSBA Information was included in the Board Member Packets. Mr. Auzqui asked the Board of Trustees if there were any questions regarding the WSBA Memos, Nominees for Golden Bell Award information or the WSBA Conference to be held November 18-20, 2020.

No questions or comments from the Board.

11. SUPERINTENDENT REPORT

Mr. Auzqui reported to the Board of Trustees on the following:

a. Small School Districts & Coalition Update

The Small School Districts are meeting weekly and have a strong collaboration.

b. Small School/Small District PJP Reflection

No new changes to report.

c. WDE & WASA Meeting

Nothing to report at this time.

d. Recalibration Update

Discussed earlier in the Discussion Items. Also, in the Work Session. No additional questions or comments from the Board.

e. Project Updates

i. Track Project

ii. Audio Enhancement System

Mr. Auzqui updated the Board of Trustees on the Track Project and the Audio Enhancement System during the Work Session. He reviewed the updates during the regular meeting as well. Discussion was held.

12. FROM THE BOARD

Barry Bauer – No comments or concerns.
Sam Olsen – No comments or concerns.
Wade Betz – No comments or concerns.
Misty Moore Stoll – No comments or concerns.
Amy Vineyard – No comments or concerns.

13. OCTOBER BOARD MEETING

a. Board Meeting is October 14, 2020 @ 7:00 P.M.

- i. Establish Regular Board Agenda Items**
- ii. Establish Work Session Agenda**

1. Title IX Policies

Mr. Auzqui will meet with Chairman Amy Vineyard to establish the Regular Board Agenda Items and to establish a Work Session Agenda, which will include the new Title IX Policies.

14. SIGN ALL WARRANTS AND VOUCHERS

The Board of Trustees signed all Warrants and Vouchers.

15. ADJOURN

Wade Betz moved to adjourn the meeting. Seconded by Sam Olsen. Discussion.
Motion passed unanimously (5-0).

Meeting adjourned at 8:00 P.M.



Amy Vineyard, Chairman

10/14/20
Date



Wade Betz, Clerk

10/14/20
Date

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
54434	08/26/2020	X			12909	APPLE, INC	40,485.25
54435	08/26/2020				13775	ARETE DESIGN GROUP LLC	2,839.27
54436	08/26/2020				13775	ARETE DESIGN GROUP LLC	2,168.38
54437	08/26/2020				13361	BOULDEN PUBLISHING	37.48
54438	08/26/2020				13912	BRUCO INC	490.64
54439	08/26/2020				13723	EDUCATIONAL MANAGEMENT SOLUTIONS	895.00
54440	08/26/2020				14132	AUBREY HOLLAND	300.00
54441	08/26/2020				13006	THE HOME DEPOT (SHERIDAN)	327.95
54442	08/26/2020				10977	JOHNSON CO HEALTH CARE CENTER	152.00
54443	08/26/2020				14041	MSDS ONLINE	2,350.00
54444	08/26/2020				13328	PINE COVE CONSULTING, LLC	17,061.60
54445	08/26/2020	X			14237	RONNIE POPPENG	520.00
54446	08/26/2020				10006	QUILL CORPORATION	43.89
54447	08/26/2020	X			14285	ROETECH INC	2,906.60
54448	08/26/2020	X	X	08/31/2020	11013	SHERIDAN VOLLEYBALL ASSOC	144.40
54449	08/26/2020	X	X	08/31/2020	11013	SHERIDAN VOLLEYBALL ASSOC	274.00
54450	08/26/2020				14290	CHELSEA SLOAT	76.95
54451	08/26/2020				14191	SUGARLAND WALK-IN CLINIC	133.00
54452	08/26/2020				14248	VITAL RECORDS CONTROL	196.56
54453	08/31/2020				14293	STEVE NASO	196.25
54454	08/31/2020				11013	SHERIDAN VOLLEYBALL ASSOC	863.00
54455	08/31/2020				12934	1A EAST REGION ATHLETIC ASSOCIATION	400.00
54456	08/31/2020				14255	ADOBE INC	1,679.04
54457	08/31/2020				10035	AMERICAN WELDING & GAS, INC.	157.73
54458	08/31/2020				14281	AUDIO ENHANCEMENT INC	66,282.90
54459	08/31/2020				10355	BLICK ART MATERIALS	10.26
54460	08/31/2020				13378	CLEAR CREEK STOP	2,852.68
54461	08/31/2020				14027	FIRST FEDERAL LEASING SERVICES, LLC	3.00
54462	08/31/2020				14287	GENERATION GENIUS INC	397.50
54463	08/31/2020				14180	GREAT DIVIDE FABRICATION LLC	4,963.00
54464	08/31/2020				12154	HEINEMANN PUBLISHING	25.00
54465	08/31/2020				13863	HICKEY & EVANS LLP	16.45
54466	08/31/2020				14132	AUBREY HOLLAND	150.00
54467	08/31/2020				14291	HOME SCIENCE TOOLS	214.40
54468	08/31/2020				12989	I STATE TRUCK, INC	222.35
54469	08/31/2020				14142	JC PARTS & REPAIR LLC	380.00
54470	08/31/2020				14229	LEE METAL WORKS	340.00
54471	08/31/2020				12932	LIFE TRACK SERVICES	116.00
54472	08/31/2020				11075	MASTERCARD	996.98
54473	08/31/2020				10083	MICHELENA AUTOMOTIVE	787.97
54474	08/31/2020				12948	NWEA	1,500.00
54475	08/31/2020				12317	PHOENIX LEARNING SYSTEMS	750.00
54476	08/31/2020				14292	PIXELLOT US INC	3,495.00
54477	08/31/2020				14237	RONNIE POPPENG	260.00
54478	08/31/2020				10023	RANGE TELEPHONE CO-OP,INC	1,136.87
54479	08/31/2020				12340	GREG ROHRER	390.00
54480	08/31/2020				12719	SCHOLASTIC BOOK CLUBS	304.50
54481	08/31/2020				11933	SCHOLASTIC INC	233.48
54482	08/31/2020				13197	SCHOOL SPECIALTY, INC	39.94
54483	08/31/2020				10419	SHERIDAN ACE HARDWARE	28.16
54484	08/31/2020				11013	SHERIDAN VOLLEYBALL ASSOC	414.00
54485	08/31/2020				11276	STANLEY SANITATION,LLC	68.00
54486	08/31/2020				10436	SYSCO FOOD SERVICES	319.57
54487	08/31/2020				13753	TIME MANAGEMENT SYSTEMS INC	297.96
54488	08/31/2020				10022	TOWN OF CLEARMONT	493.88
54489	08/31/2020				10180	THE TROPHY CASE	10.00
54490	08/31/2020				10155	US POSTAL SERVICE	55.00
54491	08/31/2020				12327	US POSTAL SERVICE	55.00

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
54492	08/31/2020				13342	WRIGHT EXPRESS FLEET SERVICES/WEX BANK	63.79
Check Type Total:			Check	Void Total:		418.40	Total without Voids: 161,954.23
Checking Account Total:			1	Void Total:		418.40	Total without Voids: 161,954.23

Checking Account ID: 2

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
7069	08/31/2020				13254	ADVANCED CHEMICAL SOLUTIONS	320.80
7070	08/31/2020				10436	SYSCO FOOD SERVICES	4,341.19
Check Type Total:			Check	Void Total:		0.00	Total without Voids: 4,661.99
Checking Account Total:			2	Void Total:		0.00	Total without Voids: 4,661.99

Checking Account ID: 3

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
7568	08/31/2020				13378	CLEAR CREEK STOP	106.95
7569	08/31/2020				10436	SYSCO FOOD SERVICES	315.52
7570	08/31/2020				10180	THE TROPHY CASE	25.00
Check Type Total:			Check	Void Total:		0.00	Total without Voids: 447.47
Checking Account Total:			3	Void Total:		0.00	Total without Voids: 447.47

Checking Account ID: 6

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
384	08/26/2020				13006	THE HOME DEPOT (SHERIDAN)	719.84
385	08/31/2020				14057	CHESBRO ELECTRIC INC	1,290.10
386	08/31/2020				10231	ZOWADA PLUMBING & HEATING, INC	3,696.00
Check Type Total:			Check	Void Total:		0.00	Total without Voids: 5,705.94
Checking Account Total:			6	Void Total:		0.00	Total without Voids: 5,705.94

Checking Account ID: 9

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
1063	08/31/2020				11075	MASTERCARD	1,264.57
Check Type Total:			Check	Void Total:		0.00	Total without Voids: 1,264.57
Checking Account Total:			9	Void Total:		0.00	Total without Voids: 1,264.57
Grand Total:				Void Total:		418.40	Total without Voids: 174,034.20