

**Sheridan County School District #3
Clearmont Elementary Multi-Purpose Room
Board Work Session Minutes
October 14, 2020**

This public meeting was conducted at the Clearmont K-12 location but was limited to just the Board of Trustees, Administration, and fifteen (15) Community Members to stay in accordance with CDC Guidelines for a public gathering related to the Coronavirus (COVID-19).

October 14, 2020, Work Session and Regular Scheduled Board Meeting was made available to the public through the Sheridan County School District #3 Facebook Page.

Chairman Amy Vineyard announced the work session to commence at 5:01 P.M.

In Attendance – Amy Vineyard, Barry Bauer, Sam Olsen, Wade Betz, Charles Auzqui, Greg Rohrer, and Jolene Poppenga

Mr. Auzqui showed a video called, “*Change²*,” a film by Gerd Leonhard. Discussion was held.

➤ **REVIEWED COVID UPDATES**

- **Governor’s Orders**
- **Surveillance Testing**
- **Q&A**

Reviewed the COVID updates. Discussion was held.

➤ **REFLECTED ON THE PARENT/COMMUNITY MEETINGS**

Mr. Auzqui and the Board of Trustees reflected/discussed the Parent/Community Meetings that were held on September 29, 2020 and September 30, 2020. A lot of good questions were asked and positive feedback reported. The attendees felt the meetings were very informative.

➤ **REVIEWED SUPERINTENDENT EVALUATION PROCESS**

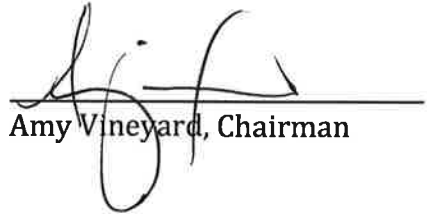
Reviewed the Superintendent Evaluation process. No discussion.

- **REVIEWED TITLE IX SEXUAL HARASSMENT POLICY**
Reviewed the new Title IX Sexual Harassment Policy that is an Action Item for First (1st) Reading at tonight's regular Board Meeting. Discussion was held.
- **REVIEWED CLEARMONT K-12 CASE STUDY**
Mr. Auzqui updated the Board of Trustees on the Clearmont K-12 Case Study. No discussion.
- **DISCUSSED ANNUAL DISTRICT DATA REVIEW**
Discussion was held regarding the annual District Data Review. It was decided to move the Annual District Data Review to January or February because the District doesn't have data for last year due to COVID-19. By January or February the District will have the 2020–2021 beginning of the year data to review.
- **DISCUSSED BOARD ELECTIONS AND BOARD TRAINING**
Discussion was held regarding Board Elections and Board Trainings.
- **REVIEWED FUNDING**
 - **Recalibration Meetings**
 - **October 29-30, 2020**
 - **December 14-15, 2020**
 - **Governor's Request for K-12 Education 10% Funding Cut**
 - **Possible New Governor K-12 COVID Funds**Reviewed the Funding Information listed above. Discussion was held.
- **REVIEWED DISTRICT CERTIFIED EVALUATION SYSTEM UPDATE**
Reviewed the District Certified Evaluation System updates. Discussion was held.
- **REVIEWED WSBA FALL LEADERSHIP SERIES**
Reviewed the WSBA Fall Leadership Series. No discussion.
- **REVIEWED PROJECT UPDATES**
 - **Track Project**
 - **Audio Enhancement System**Reviewed the Projects updates, which included the Track Project and Audio Enhancement System. Discussion was held.
- **REVIEWED FUTURE OF ARVADA SCHOOL**
Discussion was held about the future of the Arvada School.
- **REVIEWED BOARD AGENDA**
A short discussion was held regarding the Regular Board Agenda for tonight's meeting.

➤ **SHORT BREAK**

A short fifteen (15) minute break was taken before the regular scheduled Clear Creek Recreation District Board Meeting.

This was a Work Session Only and NO action was taken!



Amy Vineyard, Chairman

11/11/20
Date



Wade Betz, Clerk

11/11/20
Date

Sheridan County School District #3
Clearmont Elementary Multi-Purpose Room
Regular Board Meeting Minutes
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1. CALL TO ORDER

Chairman Amy Vineyard called the meeting to order at 7:00 P.M.

2. ROLL CALL

Roll call showed Board Trustees Amy Vineyard, Barry Bauer, Sam Olsen and Wade Betz present. Misty Moore Stoll absent.

Misty Moore Stoll arrived at 7:22 P.M.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Sam Olsen moved to approve the agenda with changes as presented. Seconded by Wade Betz. Discussion. Motion passed unanimously (4-0).

5. DELEGATIONS, VISITORS, COMMUNICATIONS & PUBLIC COMMENTS

a. Shane Rader – WSBA Representative

Shane Rader, Sarah Walker and Stefhanie Buhr were in attendance. Sarah Walker and Stefhanie Buhr had no comments or concerns at this time.

Shane Rader, the WSBA Regional Representative introduced himself to the Board of Trustees and explained his role as the WSBA Regional Representative.

Mr. Auzqui and the Board of Trustees thanked Mr. Rader for coming down to the meeting.

6. CONSENT ITEMS

a. Approval of Warrants and Vouchers

(See Attached Copy of Warrants Paid for September 2020)

b. Approval of Minutes

i. September 9, 2020 Work Session @ 5:00 P.M.

ii. September 9, 2020 Regular Board Meeting @ 7:00 P.M.

c. Approval of Clear Creek Recreation District Board Meeting Minutes

i. August 12, 2020

Wade Betz moved to approve the Consent Items as presented.

Seconded by Sam Olsen. Discussion. Motion passed unanimously (4-0).

7. ADMINISTRATION REPORTS

All District Administration Reports were included in the Board Member Packets. A complete copy of the District Administration Reports can be viewed at the District Administration Office during regular business hours.

a. District Activities/Athletic Director (Mrs. Betz)

i. Activity Updates

Mrs. Betz reviewed the District Activities/Athletic Updates with the Board of Trustees.

No questions or comments from the Board.

b. Special Education Assistant Director (Miss Ballek)

i. District Updates

ii. State Report Updates

Miss Ballek reviewed the Special Education District Updates and State Report Updates with the Board of Trustees.

No questions or comments from the Board.

c. District Technology Supervisor (Mr. Auzqui)

i. District Technology Updates

Mr. Auzqui reviewed the District Technology Updates with the Board of Trustees.

Discussion was held about Wade Betz's question regarding the comfort level of the staff using the new Audio Enhancement technology.

No other questions or comments from the Board.

d. District Transportation Supervisor (Mr. Johnson)

i. Transportation Updates

Mr. Johnson submitted his District Transportation Report but was not in attendance.

No questions or comments from the Board.

e. District Maintenance Supervisor (Mr. Buhr)

i. Maintenance Updates

Mr. Buhr reviewed the District Maintenance Updates with the Board of Trustees.

No questions or comments from the Board.

f. District Food Service Supervisor/Business Manager (Mr. Rohrer)

i. District Financial Report

1. Expenditures

2. Revenues

Mr. Rohrer presented a Power Point Presentation of the September Expenditures and Revenues. Discussion was held during his presentation.

Misty Moore Stoll arrived at 7:22 P.M.

8. BOARD POLICIES/LEADERSHIP GOVERNANCE POLICIES

a. Review Board Policies

i. 4000 Series

1. 4200 – Discretionary Leave

2. 4208 – Family and Medical Leave

The Board of Trustees and Administration reviewed Policy 4200 – Discretionary Leave and Policy 4208 – Family and Medical Leave. Discussion was held regarding Policy 4200 – Discretionary Leave. No action was taken with either policy.

b. Review Leadership Governance Policies

i. 2.11 – COMMUNITY RELATIONS

ii. 2.12 – BOARD SUPERINTENDENT RELATIONSHIPS

The Board of Trustees reviewed the Board Leadership Governance Policies 2.11 – COMMUNITY RELATIONS and 2.12 – BOARD SUPERINTENDENT RELATIONSHIPS. No action was taken with either policy.

c. Review Leadership Governance Board Assessments

i. Final Draft 2.11 – 2.13

The Board of Trustees reviewed the Board Leadership Governance Compliance Assessments Final Draft of 2.11 – 2.13.

9. ACTION ITEMS

a. Approval of Junior High Assistant Girls Basketball Coach

i. Tiffany Greear

Sam Olsen moved to approve Administration's recommendation to hire Tiffany Greear to be the 2020 Junior High Assistant Girls Basketball Coach. Seconded by Barry Bauer. Discussion. Motion passed unanimously (5-0).

b. Approval of Revisions to Board Policy

i. 4000 Series

1. Policy 4374 – Title IX Sexual Harassment

**a. This Policy replaces the current SCSD #3
Sexual Harassment Policies 4375 & 4376**

i. First (1st) Reading

Wade Betz moved to approve the First (1st) Reading of the new Board Policy 4374 – Title IX Sexual Harassment as presented by District Administration. Seconded by Misty Moore Stoll. Discussion. Motion passed unanimously (5-0).

10. DISCUSSION ITEMS

a. School Board Member Elections

i. General Election

1. November 3, 2020

ii. Newly Elected/Re-elected

1. Oath of Office

a. November 11, 2020 Work Session

2. First Date of Term

a. December 1, 2020

3. First Official Board Meeting

a. December 9, 2020

Mr. Auzqui reported to the Board of Trustees that he will be scheduling the WSBA to do a training on Board Leadership Governance with the new Board Members and a refresher for the current Board Members sometime in January or February.

b. Federal Funding

i. CARES/COVID-19 Funding

1. Governor's Tech Funds

2. GEER Funds

Mr. Auzqui updated the Board of Trustees on the Federal Funding, which included the CARES/COVID-19 Funding, Governor's Tech Funds and GEER Funds.

c. Clearmont K-12 Case Study

SCSD #3 was selected as one of the Top 10 Performing Schools in the State.

The Clearmont K-12 Case Study data will be presented at the Recalibration Meetings.

d. District Rentals

Mr. Auzqui reported that the walk-throughs have been completed.

e. District Activity Insurance

The District Administration and the Board of Trustees will continue to discuss Activity Insurance being the responsibility of parents for the 2021–2022 school year.

f. 2021–2022 District Calendar

The District is starting the process for next year.

g. Wyoming Accreditation

Mr. Auzqui gave an update on the Wyoming Accreditation.

h. Recalibration

i. Consolidation

ii. Small School District Concerns

iii. Board Members Testifying at the Recalibration Meetings

1. October 29-30, 2020

2. December 14-15, 2020

Discussed during the Work Session. No additional questions or comments from the Board.

i. Governor's Requesting K-12 Education 10% Funding Cut

Discussion was held regarding the Governor's statement. The Governor's only recommending at this time.

j. WSBA Information

- i. Memos**
- ii. WSBA Virtual Conference**
 - 1. November 18-20, 2020**
- iii. WSBA 2020 Board Leadership Development**
 - 1. TBA**

The WSBA Information was included in the Board Member Packets. Mr. Auzqui asked the Board of Trustees if there were any questions regarding the WSBA Memos or the WSBA Virtual Conference to be held November 18-20, 2020.

No questions or comments from the Board.

11. SUPERINTENDENT REPORT

Mr. Auzqui reported to the Board of Trustees on the following:

a. Small School Districts & Coalition Update

Nothing new to report. The Small School Districts are still meeting every Thursday and have great collaboration.

b. Recalibration Update

Discussed during the Work Session. No additional questions or comments from the Board.

c. Project Updates

i. Track Project

ii. Audio Enhancement System

Mr. Auzqui updated the Board of Trustees on the Track Project and the Audio Enhancement System during the Work Session.

Mr. Auzqui was notified today that the Fire Alarm System will be going out to bid this month.

Mr. Auzqui informed the Board of Trustees that there would not be an FFA Halloween Carnival this year. The FFA Members are selling cinnamon rolls for their fundraiser, in place of the carnival. Plans are in the process to have a the Costume Contest during the school day and parents will be invited.

Also, SCSD #3 is collaborating with SCSD #1 and SCSD #2 to look at providing Music Concerts by a virtual platform due to COVID restrictions. Details will be presented at the November Board Meeting.

12. FROM THE BOARD

- Barry Bauer – No comments or concerns.
- Sam Olsen – No comments or concerns.
- Wade Betz – No comments or concerns.
- Misty Moore Stoll – Misty was concerned about how the staff and teachers are doing. Mr. Auzqui addressed Misty’s concern. Their spirits are good. They are still collaborating and doing what is best for kids, even though they are exhausted and stressed. Also, Misty commented that she has attended the sports events and our spectators are doing an amazing job of following the guidelines, so that the kids get to participate. No other comments or concerns.
- Amy Vineyard – No comments or concerns.

13. NOVEMBER BOARD MEETING

a. Board Meeting is November 11, 2020 @ 7:00 P.M.

- i. Establish Regular Board Agenda Items**
 - 1. Executive Session**
 - a. Superintendent Evaluation**
 - 2. District Audit**
- ii. Establish Work Session Agenda**
 - 1. Oath of Office**
 - 2. Collect Mileage for Board Members**

Mr. Auzqui will meet with Chairman Amy Vineyard to establish the Regular Board Agenda Items, which will include the District Audit and an Executive Session to conduct the Superintendent Evaluation. Also, to establish a Work Session Agenda, which will include administering the Oath of Office to the newly elected Board Members and collection of mileage for Board Members.

14. SIGN ALL WARRANTS AND VOUCHERS

The Board of Trustees signed all Warrants and Vouchers.

15. ADJOURN

Barry Bauer moved to adjourn the meeting. Seconded by Misty Moore Stoll. Discussion. Motion passed unanimously (5-0).

Meeting adjourned at 7:49 P.M.



 Amy Vineyard, Chairman

11/11/20
 Date



 Wade Betz, Clerk

11/11/20
 Date

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
54493	09/10/2020	X			14230	ELK MOUNTAIN WORKS LLC	1,170.00
54513	09/16/2020	X			12230	AMAZON.COM	655.88
54514	09/16/2020	X			11013	SHERIDAN VOLLEYBALL ASSOC	274.00
54515	09/16/2020	X			11013	SHERIDAN VOLLEYBALL ASSOC	234.00
54516	09/21/2020	X			13987	BIGHORN SURVEYING AND ENGINEERING LLC	617.20
54517	09/21/2020	X			14114	CEV MULTIMEDIA, LTD	850.00
54518	09/21/2020	X			13378	CLEAR CREEK STOP	1,438.40
54519	09/21/2020	X			10029	POWDER RIVER ENERGY CORP	3,034.04
54520	09/21/2020	X			14260	TRILOGY THERAPY LLC	786.25
54521	09/28/2020				14281	AUDIO ENHANCEMENT INC	3,500.00
54522	09/28/2020				14281	AUDIO ENHANCEMENT INC	28,717.90
54523	09/28/2020				14281	AUDIO ENHANCEMENT INC	22,655.00
54524	09/30/2020				12010	BIG HORN SCHOOL	50.00
54525	09/30/2020				12317	PHOENIX LEARNING SYSTEMS	2,678.00
54526	09/30/2020				11013	SHERIDAN VOLLEYBALL ASSOC	234.00
54527	09/30/2020				10114	WAL-MART	59.96
54528	09/30/2020				13378	CLEAR CREEK STOP	1,591.55
54529	09/30/2020				10456	KAYCEE SCHOOL	100.00
54530	09/30/2020				10276	ACE HARDWARE	35.98
54531	09/30/2020				12230	AMAZON.COM	515.98
54532	09/30/2020				10035	AMERICAN WELDING & GAS, INC.	1,283.63
54533	09/30/2020				13775	ARETE DESIGN GROUP LLC	3,247.73
54534	09/30/2020				10666	BENNETT, WEBER & HERMSTAD, LLP	5,120.00
54535	09/30/2020				12103	WADE BETZ	112.04
54536	09/30/2020				13968	BUFFALO CHAMBER OF COMMERCE	80.00
54537	09/30/2020				13378	CLEAR CREEK STOP	1,447.58
54538	09/30/2020				11521	CNA SURETY	100.00
54539	09/30/2020				14297	CRISIS PREVENTION INSTITUTE	3,450.00
54540	09/30/2020				14183	CUMMINS INC	706.68
54541	09/30/2020				10844	ELDER EQUIPMENT LEASING OF WY	1,676.25
54542	09/30/2020				11923	FLINN SCIENTIFIC, INC	87.00
54543	09/30/2020				13615	FRANDSON SAFETY INC	150.00
54544	09/30/2020				13863	HICKEY & EVANS LLP	13.12
54545	09/30/2020				10041	HOLIDAY INN	96.00
54546	09/30/2020				14132	AUBREY HOLLAND	375.00
54547	09/30/2020				13006	THE HOME DEPOT (SHERIDAN)	279.33
54548	09/30/2020				13218	LANDSCAPING SERVICES, INC	887.00
54549	09/30/2020				14229	LEE METAL WORKS	793.85
54550	09/30/2020				11075	MASTERCARD	2,979.39
54551	09/30/2020				14295	MIDWEST BUS PARTS INC	463.15
54552	09/30/2020				12852	NASCO	666.54
54553	09/30/2020				10544	NORTHEAST WYO BOCES	10,374.90
54554	09/30/2020				11665	NSBA	375.00
54555	09/30/2020				13215	OFFICE SHOP INC	1,028.13
54556	09/30/2020				11190	PEPSI OF GILLETTE/SHERIDAN	29.00
54557	09/30/2020				12317	PHOENIX LEARNING SYSTEMS	300.00
54558	09/30/2020				14237	RONNIE POPPENG	650.00
54559	09/30/2020				11907	POWDER RIVER ATHLETIC CONFERENCE	300.00
54560	09/30/2020				10029	POWDER RIVER ENERGY CORP	3,933.91
54561	09/30/2020				10006	QUILL CORPORATION	203.26
54562	09/30/2020				10023	RANGE TELEPHONE CO-OP,INC	1,139.26
54563	09/30/2020				12340	GREG ROHRER	185.42
54564	09/30/2020				10419	SHERIDAN ACE HARDWARE	69.99
54565	09/30/2020				11414	SHERIDAN CO SCHOOL DIST #1	919.60
54566	09/30/2020				10728	SHERIDAN CO SCHOOL DIST #3	63.75
54567	09/30/2020				10194	SHERIDAN CO. TREASURER	5,564.20
54568	09/30/2020				11013	SHERIDAN VOLLEYBALL ASSOC	274.00
54569	09/30/2020				11276	STANLEY SANITATION,LLC	35.00

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount	
54570	09/30/2020				14191	SUGARLAND WALK-IN CLINIC	399.00	
54571	09/30/2020				10436	SYSCO FOOD SERVICES	189.87	
54572	09/30/2020				12532	TEAM LABORATORY CHEMICAL LLC	877.00	
54573	09/30/2020				13753	TIME MANAGEMENT SYSTEMS INC	346.66	
54574	09/30/2020				10022	TOWN OF CLEARMONT	508.60	
54575	09/30/2020				14260	TRILOGY THERAPY LLC	1,657.50	
54576	09/30/2020				10221	UNIVERSAL ATHLETIC SERVICE, INC	707.91	
54577	09/30/2020				10155	US POSTAL SERVICE	55.00	
54578	09/30/2020				12327	US POSTAL SERVICE	55.00	
54579	09/30/2020				10488	WASBO	150.00	
54580	09/30/2020				10061	WHSAA	75.00	
54581	09/30/2020				12849	WIAAA	250.00	
54582	09/30/2020				13342	WRIGHT EXPRESS FLEET SERVICES/WEX BANK	34.03	
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Checking Account ID: 2

Check Type: Check

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7079	09/16/2020	X			12230	AMAZON.COM	761.62	
7080	09/30/2020				10114	WAL-MART	55.53	
7081	09/30/2020				12230	AMAZON.COM	14.99	
7082	09/30/2020				14298	JAMES OR STEPHANIE HELLWIG	18.00	
7083	09/30/2020				11075	MASTERCARD	172.03	
7084	09/30/2020				14299	BILLIE RETTINGHOUSE	2.65	
7085	09/30/2020				10436	SYSCO FOOD SERVICES	3,914.82	
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Checking Account Total:						2	Void Total: 0.00	Total without Voids: 4,939.64

Checking Account ID: 3

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount	
7571	09/16/2020	X			12230	AMAZON.COM	328.94	
7572	09/21/2020				14294	CARTERET COMMUNITY COLLEGE	798.35	
7573	09/21/2020	X			13900	CASPER COLLEGE	448.35	
7574	09/21/2020				12102	UNIVERSITY OF WYO	448.35	
7575	09/21/2020	X	X	09/21/2020	10916	WYOMING FFA ASSOCIATION	200.00	
7576	09/21/2020				10674	WYOMING FFA	200.00	
7577	09/30/2020				13740	GILLETTE COLLEGE	598.35	
7578	09/30/2020				13740	GILLETTE COLLEGE	598.35	
7579	09/30/2020				14296	BEST IN BLOOM LLC	50.00	
7580	09/30/2020				12984	MAKE A WISH FOUNDATION OF WYOMING	150.00	
7581	09/30/2020				11075	MASTERCARD	23.67	
7582	09/30/2020				11190	PEPSI OF GILLETTE/SHERIDAN	112.40	
7583	09/30/2020				10436	SYSCO FOOD SERVICES	138.54	
7584	09/30/2020				10221	UNIVERSAL ATHLETIC SERVICE, INC	550.00	
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Checking Account Total:						3	Void Total: 200.00	Total without Voids: 4,445.30

Checking Account ID: 6

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount	
387	09/30/2020				13775	ARETE DESIGN GROUP LLC	11,262.50	
Check Type Total:						Check	Void Total: 0.00	Total without Voids: 11,262.50
Checking Account Total:						6	Void Total: 0.00	Total without Voids: 11,262.50
Grand Total:							Void Total: 200.00	Total without Voids: 144,610.86