

**SHERIDAN COUNTY SCHOOL DISTRICT #3
SCHOOL BOARD WORK SESSION
Clearmont Elementary Multi-Purpose Room
December 9, 2020
5:00 – 6:30 PM
(Dinner will be served at 5:00)**

This public meeting will be conducted at the Clearmont K-12 location but will be limited to just the Board of Trustees, Administration, and ten (10) Community Members to stay in accordance with CDC Guidelines for a public gathering related to the Coronavirus (COVID-19)

December 9, 2020, Work Session and Regular Scheduled Board Meeting will be made available to the public through the Sheridan County School District #3 Facebook Page

5:00 – 6:15 PM

- **District Audit**
 - o **Bennett, Weber & Hermstad, LLP**
 - o **Mr. Rohrer**
 - o **Mr. Auzqui**
- **Review 2021-2022 District Calendar Draft**
- **Review Board Agenda**

6:15 – 6:30 PM

- **Short Break**

**Clear Creek Recreation District Board Meeting
Clearmont Elementary Multi-Purpose Room
November 11, 2020
6:30 – 7:00 PM**

Agenda Posted by Clear Creek Recreation District

**SHERIDAN COUNTY SCHOOL DISTRICT #3
SCHOOL BOARD MEETING
Clearmont Elementary Multi-Purpose Room
December 9, 2020
7:00 PM**

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. DELEGATIONS, VISITORS, COMMUNICATIONS & PUBLIC COMMENTS**
 - a. Luke Camino**
 - i. District Purchase of Service Process**
 - b. Steve Packard**
 - i. District Activity Transportation**
- 6. DISTRICT PRESENTATIONS**
 - a. Board Plaques of Appreciation for Outgoing Board Members**
 - b. District K-12 Video Presentation**
- 7. CONSENT ITEMS**
 - a. Approval of Warrants and Vouchers**
 - b. Approval of Minutes**
 - i. November 11, 2020 Work Session @ 4:30 PM**
 - ii. November 11, 2020 Regular Board Meeting @ 7:00 PM**
 - c. Approval of Executive Session Minutes**
 - i. November 11, 2020 Regular Board Meeting Executive Session**
 - d. Approval of Clear Creek Recreation District Board Meeting Minutes**
 - i. October 14, 2020**

- e. **Approval of Notice of School Board Meetings for 2021**
 - i. **Regular Meetings**
 - 1. **Second Wednesday of Every Month**
 - 2. **Start Time – 7:00PM**
 - 3. **Location – Clearmont Elementary Multi-Purpose Room in Clearmont, Wyoming**
 - 4. **Meetings are Open to the Public**
 - 5. **Exception is the July Meeting, which will be held the third (3rd) Wednesday**
- f. **Approval of Notice of Availability of Board Minutes for 2021**
 - i. **Board Minutes are available for inspection by any citizen during the regular District Business Office Hours**
- g. **Approval of Bank Depositories**
 - i. **First Interstate Bank**
 - ii. **WGIF – Wyoming Government Investment Fund**
- h. **Approval for *The Sheridan Press* to be the newspaper to provide notice of the SCSD #3 2021–2022 Budget**
- i. **Approval of Clear Creek Recreation District Board Members**
 - i. **Clearmont Town Council**
 - 1. **Ronnie Poppenga**

8. DISTRICT AUDIT PRESENTATION

- a. **Bennett, Weber & Hermstad, LLP**
 - i. **Paula Steiger**

9. ADMINISTRATION REPORTS

- a. **District Activities/Athletics Director (Mrs. Betz)**
 - i. **Activity Updates**
- b. **Special Education Assistant Director (Miss Ballek)**
 - i. **District Updates**
 - ii. **State Report Updates**
- c. **District Technology Supervisor (Mr. Auzqui)**
 - i. **District Technology Updates**
- d. **District Transportation Supervisor (Mr. Johnson)**
 - i. **Transportation Updates**
- e. **District Maintenance Supervisor (Mr. Buhr)**
 - i. **Maintenance Updates**
- f. **District Food Service Supervisor/Business Manager (Mr. Rohrer)**
 - i. **District Financial Report**
 - 1. **Expenditures**
 - 2. **Revenues**

10. BOARD POLICIES/LEADERSHIP GOVERNANCE POLICIES

- a. Review Board Policies
 - i. 4000 Series
 - 1. 4218 – Workers’ Compensation
 - 2. 4219 – Workers’ Compensation
- b. Review Leadership Governance Policies
 - i. Mission and Belief Statements

11. ACTION ITEMS

- a. Approval of District Financial Audit as presented by Bennett, Weber & Hermstad, LLP
- b. Election of Board Officers
 - i. Approve 2021 Board Officers
 - 1. Nominated and voted on by the Board Only
 - a. Chairman
 - b. Vice-Chairman
 - c. Treasurer
 - d. Clerk
 - ii. Approve Chairman and Treasurer to sign checks
- c. Appoint/Approve 2021 BOCES Representative
- d. Approval of Maintenance/Custodial Employee
 - i. TBA

12. DISCUSSION ITEMS

- a. 2021–2022 District Calendar Draft
- b. Small School District Board Zoom Meeting
 - i. November 17, 2020 Reflection
- c. Recalibration Meeting
 - i. December 21-22, 2020
- d. Wyoming Accreditation Update
- e. WSBA Information
 - i. Memos
 - ii. WSBA Virtual Conference
 - 1. Reflection
 - iii. WSBA 2020 Board Leadership Development
 - 1. February 10, 2020

13. SUPERINTENDENT REPORT

- a. Small School District & Coalition Update
- b. Final Classroom Based Virtual Education Application Approval
- c. Project Updates
 - i. District Fire Alarm System
- d. N.E. District Superintendents' Retreat
 - i. Postponed until early March

14. FROM THE BOARD

15. JANUARY BOARD MEETING

a. Board Meeting is January 13, 2021 @ 7:00 PM

i. Establish Regular Board Agenda Items

1. District Superintendent and Business Manager Contracts

ii. Establish Work Session Agenda

1. Revisions to Board Policy

a. 4000 Series

i. Policy 4215 - District Leave Policy

16. SIGN DISCLOSURE OF INTEREST FORMS & SIGNATURE CERTIFICATIONS

17. SIGN ALL WARRANTS AND VOUCHERS

18. EXECUTIVE SESSION

a. Personnel

b. Review Superintendent Evaluation

19. ADJOURN