

YUMA SCHOOL DISTRICT NO. ONE
450 W. SIXTH STREET
YUMA, ARIZONA 85364

FACILITY RENTAL REQUEST FORM

Contact Person _____ **Please Print**
Email _____
Billing Address _____
City/State/Zip Code _____ Phone _____
Organization Making Request _____
Facility/Equipment Requested _____ School _____
Date(s) Requested _____ Time Requested _____
Program/Activity (Brief Description) _____

Special Equipment Needed _____

FACILITY RENTAL

Rental/Utility Fee for _____ days @ \$ _____ per day	\$ _____
Rental of _____ Classroom(s) for _____ days @ \$ _____ per day	\$ _____
Custodial Fee _____ Hours @ \$25.00 per hour	\$ _____
Cafeteria Employee _____ Hours @ \$25.00 per hour	\$ _____
TOTAL (APPROXIMATE)	\$ _____

CERTIFICATE OF LIABILITY INSURANCE REQUIRED

It is the responsibility of the organization to see that the School District receives the CERTIFICATE OF LIABILITY before the request date(s).

Requester Signature _____ Date _____
District Representative _____ Date _____

RULES AND REGULATIONS

All persons, firms, organizations and/or equipment shall comply with and be bound by the following terms and conditions.

1. All non-Yuma School District One groups must be insured for use of buildings with a minimum limit of \$1,000,000 combined for bodily injury, liability and property damage and for use of school vehicle with a minimum limit of \$5,000,000 combined for bodily injury, liability and property damage. Each group must furnish the District with a Certificate of Insurance.
2. **Smoking is prohibited in all District Buildings and on all District Grounds.**
3. **Alcoholic beverages and drugs are forbidden in District Buildings and on school grounds.**
4. Fireworks of explosives of any nature shall not be permitted in or about District facilities.
5. The possession, use or consumption of soft drinks and concessions shall not be allowed except in approved areas.
6. No person or group shall be allowed to use the school for advertising purposes.
7. When deemed necessary by the district, security guards shall be required.
8. Use of kitchens and/or cooking equipment is permitted only when a regular District cafeteria employee is present.
9. A custodian will be required when a facility is used for evening or all-day activities.
10. School District One will take priority over any and all requests for facilities by non-school groups.
11. School facilities and equipment may be rented by groups not connected with Yuma School District One for no more than four consecutive days during the school year.
12. Emergency Contact: (928-502-4500).
13. Castle Dome Middle School and Desert Mesa Elementary will not be available for rentals during summer months.

FEE SCHEDULE

Buildings

	<u>Daily Rental/Utilities Fee</u>
Governing Board Room (Limited Use)	\$100.00
Post Auditorium	\$300.00
Fourth Avenue Jr. High School Multi-Purpose Building	\$300.00
Gila Vista Jr. High School Gym	\$300.00
Woodard Jr. High School Gym	\$300.00
Woodard Jr. High School Activity Rooms (2)	\$300.00 Each
Castle Dome Middle School Gym	\$300.00
Ron Watson Middle School Multi-Purpose Building	\$300.00

Cafeterias/Libraries

Alice Byrne School, Carver School, McGraw School, Price School, O.C. Johnson School, Palmcroft School, Pecan Grove School, Roosevelt School, Rolle School, Otondo School, Desert Mesa School, Sunrise School, Fourth Ave Jr. High School, Gila Vista Jr. High School, Woodard Jr. High School, Castle Dome Middle School, Ron Watson Middle School	\$250.00
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Kitchens

	\$125.00
One Classroom (All Schools)	\$100.00
Custodian or Cafeteria Employee	\$25.00/hr

All rental/utility fees are partial day and full day