

**Yuma Elementary School District Number One
Governing Board
Regular Meeting**

The Governing Board for Yuma Elementary School District Number One held a Regular Meeting on **March 8, 2021** at 5:30 p.m. (*This meeting is Closed to the Public due to Health Emergency – COVID -19, but is available via YouTube Live, the public is invited to view virtually on our YouTube page Yumaschooldistrict1 and or our Facebook page*) in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

Members present: Mrs. Barbara Foote, President; Mrs. Karen Griffin, Clerk; Mrs. Theresa Fox, Member, Mrs. Faith Klostreich, Member and Mrs. Adele Hennig, Member.

Others present: Mr. James Sheldahl, Superintendent, and other Members of the Administrative Staff of Yuma Elementary School District Number One.

Call to Order: The meeting was called to order at 5:30 pm, followed by the Pledge of Allegiance and a Moment of Silence.

Adoption of Agenda:

A motion was made by Mrs. Fox to adopt the agenda as presented, seconded by Mrs. Hennig. There was no discussion, the motion passed unanimously.

Board Report – Mrs. Hennig reported that she had attended B.O.L.T.S. training, this is training for new board members through Arizona School Boards Association (ASBA). The training was very informative and interesting. Mrs. Foote attended (2) virtual sessions at the District 1 virtual PD Day on Feb. 12, 2021. She found it very interesting and was glad that the day was centered around teachers' well-being. She attended a class on health and wellness and Library resources.

Superintendent's Report –

High Five Employee Recognition Program – The High Five Program is our District's employee recognition program. Each month employees are able to nominate peers district-wide that exemplify the traits of a High Five employee. Each month five (5) stellar employees will be selected by the Celebrate and Honor committee based on the five (5) traits of a High Five employee. The five (5) traits are listed below. *Demonstrates Professionalism, Sees It, Owns It, Solves It, Does It, Displays a Positive Attitude, Demonstrates District Pride, Goes Above and Beyond.* For the month of January 2021, the District proudly recognizes the following individuals as the selected High Five Employees. 1) Francisco Ruiz, *Custodian* – Otondo Elementary, 2) Gloria Tristan, *Cafeteria Assistant* – OC Johnson, 3) Dru Martin, *SIS Specialist* – Technology, 4) Grace Latourette, *Home School Liaison* – Alice Byrne Elementary, 5) Lorena Valdez, *Custodian* – Castle Dome Middle. All employees were honored with a special recognition power point, and a \$25.00 gift card courtesy of Mr. G's/Chili Pepper Restaurant, a T-shirt and pin.

2020-2021 Teacher of the Year Nominees – Yuma School District One is proud to recognize and honor all its Education Foundation of Yuma County Teacher of the Year nominees.

Alice Byrne Elementary School
Laura Lewis
Taylor Corona

Gila Vista Jr High School
Patrick Dwyer
Michael Kochis

Palmcroft Elementary School
Monica Hughes
Liliana Garcia

Castle Dome Middle School
Mary Ryan
Kerry Morse

James B. Rolle Elementary School
Kristina Ben Saida
Paola Sanchez

Pecan Grove Elementary School
Eugenia Smith

Carver Elementary School
Berenice Jimenez
Karina Medina

Mary A. Otondo Elementary School
Francesca Colegrove

Ron Watson Middle School
Elena Bowling

Desert Mesa Elementary School
Margarita Armenta

C.W. McGraw Elementary School
Mark De Young

Roosevelt Elementary School
Alma Solis

Dorothy Hall Elementary School
Laura Danford
Hannah Dafoe

O.C. Johnson Elementary School
Shirley Little

Sunrise Elementary
Arelieen Lemke

Woodard Junior High School
Christopher Franey
Michaela Hernandez

Donation Recognition- Mr. Sheldahl, Superintendent, recognized and highlighted several donations for the previous month and thanked our Yuma Community as a whole for its generous support to District One. The total for the month was \$4,148.33 and year-to-date is \$147,855.05. Donations for the month are listed in the consent agenda item 5.6 for approval. No action was required for this item.

Information Items

Enrollment Reports – Mrs. Valenzuela reported that based on the District’s 120th day of enrollment there is a total of 8,424 students enrolled, which is a decrease of 518 students compared to last year. We will continue to monitor our enrollment every week and update the board in the Friday reports.

District Financial Trends – Mrs. Valenzuela reported that up to date the district has expended 53% of our maintenance and operations budget, 70% of our district additional assistance. The district continues to trend well and in May we will bring the final budget revision to the Board for approval.

Annual District ONE Professional Development Day Review – Mrs. Foote introduced Rindy Ward, Director of Learning Services. This year was very different, all sessions were virtual and centered around learning, growing and being healthy. How to take care of ourselves. This year there were over 500 Teachers, Administrators, Coordinators, and Support Staff attending. There were 106 sessions offered with external Community partners and internal presenters along with Michelle Culpepper, Jennifer Adair and Roz Williams organizing the event working alongside all the coaches. The feedback they received regarding the PD Day was very positive over 300 responses; overall, 3.6 out of 4, relevance 3.4 out of 4, digital program 3.7 out of 4, PDMS 3.7 out of 4, communication 3.8 out of 4 and off-site 3.9 out of 4. The day was shared out on social media with very positive comments. Moving forward, planning has already begun for next year as we reflect on the exit tickets and take note of presenters that want to present again next year.

Public Comment – *The Governing Board welcomes statements from residents and appreciates constructive suggestions and comments that help meet the educational needs of the District. A form to submit your comments/suggestions can be found on our website www.yuma.org. The completed form should be submitted by 4pm the day of the meeting which is traditionally the second Monday of the Month.*

Consent Agenda - *Approval of these items are of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.*

Mrs. Foote asked if there were any items that needed to be pulled for discussion, Items 5.7 was pulled for discussion by Mrs. Foote. A motion to approve the consent agenda without 5.7 was made by Mrs. Griffin, seconded by Mrs. Fox. The motion passed unanimously. Mrs. Foote wanted to acknowledge all the schools and principals for their calendar and newsletter submission and how they were all uniform in welcoming students back to campus and reminding everyone of our safety measures. A motion to approve item 5.7 was made by Mrs. Griffin, seconded by Mrs. Hennig. The motion passed unanimously.

Approval of Minutes: Consideration to approve the minutes for the Regular Meeting held on February 8, 2021 and Special Meeting held on February 11, 2021 for Yuma Elementary School District Number One.

Approval of Payroll Vouchers: Submitted for signature were copies of six (6) payroll vouchers totaling \$2,178,765.88 from February 12, 2021 thru February 26, 2021.

Approval of Expense Vouchers: Submitted for signature were copies of five (5) expense vouchers totaling \$1,818,625.85 from February 4, 2021 thru February 25, 2021.

Approval of Human Resource Items

Approval/Ratification of Salary Adjustments/Coaching Contracts: Individual requests; Gonzalez, Icela, Teacher, Rolle 2/7/21-5/25/21, after school 21st Century Program at McGraw School. **Group requests** - CPR Training; Names of nurses, health assistants, and paraprofessionals that will be doing CPR training due to their card expiring through the 2020-2021 school year; Additional assignments. Launch into Kinder Event. The district will be hosting kinder registration event at all elementary schools that invites kinder families to learn more about their programs and to register new students for the upcoming school year. Schools may need to utilize additional hourly personnel for this district-wide event. Selected employees would be compensated at their hourly rate. Schools would be allowed to utilize their site funds in order to compensate for additional personnel time. Complete listing available in the Human Resource Office for all additional duties.

Approval/Ratification of Hiring for Certified, Classified Personnel: (21) Support Staff, (5) Transfers.

Approval/Ratification of Non-Renewal for Certified and Classified Personnel: None at this time.

Approval/Ratification of Resignations for Certified, Classified and Substitute Personnel: (7) Certified Staff, leave dates 5/25/21, (2) Certified Staff Leave dates 6/1/21 and (15) Support Staff.

Approval/Ratification of Resignation Agreement and Release for Certified Personnel: None at this time.

Approval/Ratification of Job Abandonment for Certified, Classified and Substitute Personnel: None at this time.

Approval/Ratification of Release of Contract: *It is the administration recommendation that the release of contract request be approved due to extenuating circumstances and approved not to collect liquidated damages.* De Simone, Debra, 2nd Grade at Roosevelt, request for release of contract for 2020-2021 school year effective March 5, 2021.

Approval/Ratification of Request to Retire on 2020-2021 School Year: Support Staff - Alcaraz, Imelda, Secretary, at Transportation effective January 7, 2022. Juarez, Ruben M. Bus Driver, at Transportation effective June 31, 2022. Villarreal, Ricardo, Custodian, at Woodard effective June 30, 2021. Certified Staff - Hernandez, Barbara, Teacher, at Roosevelt effective May 25, 2021.

Approval of Leaves of Absence: None at this time.

Approval of Job Description Updates: Job Updates Placement Schedules for the 2021-2022 School Year

Recommendation:

The district is recommending the following adjustments to the three placement schedules in our district for the 2021-2022 school year. The placement schedules have been adjusted in accordance with the recently passed employee compensation recommendation approved by the Governing Board. The adjusted placement schedules will be effective July 1, 2021. All placement schedules are available for view in the Human Resource Department. Certified Placement Schedule, Support Staff Placement Schedule, Professional/Technical Placement Schedule.

Approval/Ratification of Termination of Certified Staff, Classified Staff and Substitute Personnel: Support Staff Personnel – Flores, Jose, Bus Driver at Transportation, Effective March 8, 2021.

Approval of Student Activities and Tax Credit: Student activity and tax credit statements were submitted for the month of February 1-28, 2021.

Approval of Donations:

Dorothy Hall Elementary School- Donation from Donors Choose, in various supplies for Ms. Newell's 1st grade classroom project "Time for Social". Donation has an estimated value of \$481.00.

Dorothy Hall Elementary School- Donation from Heidi McElroy, in (10) 3 pack youth non-medical grade face masks. Donation has an estimated value of \$39.70.

James B. Rolle Elementary School- Donation from Donors Choose, in an Epson Duet 80' projector screen and an Epson VS250 SVGA 3LCD Projector for Mrs. Buitrago's classroom. Donation has an estimated value of \$509.98.

James B Rolle Elementary School- Donation from Donors Choose, in various items to fund Mrs. Buitrago's classroom project "Butterfly Garden in the Classroom." Donation has an estimated value of \$195.07.

James B. Rolle Elementary School- Donation from Donors Choose, in various snacks and juice boxes for Mrs. Buitrago's project "Snack Time=Learning Time." Donation has an estimated value of \$521.05.

O.C. Johnson Elementary School- Donation from Donors Choose, for Ms. Escobedo's class in a star projector remote night light lamp, Huinsh timer, storage ottoman cube (2), 10-drawer multipurpose mobile, Paris loft throw, Homebody accents sun projected and welcome all hanging signs. Donation has an estimated value of \$250.00.

O.C Johnson Elementary School- Donation from Donors Choose, for Ms. Campos 5th grade classroom in (3) Trademark Innovations Portable Folding Picnic Tables. Donation has an estimated value of \$150.00.

Palmcroft Elementary School- Donation from Donors Choose, in the various classroom supplies for Mrs. Haile's Kinder class. Donation has an estimated value of \$188.65.

Palmcroft Elementary School- Donation from Donors Choose, in (2) 25 pack Soundnetic SN-CCV budget headphones for Mrs. Haile's Kinder class. Donation has an estimated value of \$227.04.

Palmcroft Elementary School- Donation from Home Depot, in cleaning supplies for school's custodial needs. Donation has an estimated value of \$225.00.

Palmcroft Elementary School- Donation from Donors Choose, in various classroom supplies for Mrs. Garcia's Kindergarten class. Donation has estimated value of \$457.00.

Palmcroft Elementary School- Donation from Donors Choose, in (3) Portable USB Document Camera Scanner for Mrs. Terrell's ESS class. Donation has an estimated value of \$365.04.

Ron Watson Middle School- Donation from Center for the Future of Arizona, a check in the amount of \$500.00 to support shop class teacher Jesus Taddei to purchase tools, etc.

Sunrise Elementary School- Donation from CAF of America, in the amount of 4 checks with a grand total of \$38.80, donation to be used at principal's discretion.

THIS MONTH'S TOTAL = \$4,148.33 YEAR-TO-DATE TOTAL = \$147,855.05.

Approval of School Activity Calendars/Newsletters - School calendars and newsletters were submitted for the month of March 2021.

Approval of Competitive Grants – Through a partnership with the National Inventors Hall of Fame, the Army Educational Outreach Program, has granted funding for another Camp Invention at Otondo Elementary School, valued at \$14,400. Camp Invention will provide five full days of hands-on STEM activities for sixty Otondo students. It is scheduled for five Saturdays in September and October 2021 for in-person delivery, but that can be changed to virtual delivery if necessary due to pandemic conditions. The school will recruit faculty and students for the program and provide the space. The National Inventors Hall of Fame will provide the curriculum, training, materials, and staff training; it will also provide the stipends directly to program staff. This will be the third time Otondo has hosted this highly popular activity. **It is the administrative recommendation that the Governing Board accept the partnership with the National Inventors Hall of Fame for Camp Invention 2021 at Otondo Elementary School.**

Consideration to Approve Master Intergovernmental Cooperative Agreement with OMNIA Partners – PURPOSE:

The purpose of this agenda item is to approve the master intergovernmental cooperative purchasing agreement between Yuma Elementary School District No. 1 and OMNIA Partners.

BACKGROUND:

Omnia Partners is a public sector cooperative purchasing organization that competitively solicits contracts on behalf of its members. Cooperative purchasing agreements between and among public agencies has shown to improve competition, quality, provide lower prices and avoid duplication of efforts. Such cooperative purchasing is specifically authorized by the Arizona Administration Code (A.A.C.) R7-2-1191 to R7-2-1195.

RECOMMENDATION:

It is recommended the Governing Board approve the master intergovernmental cooperative purchasing agreement between Yuma Elementary School District No. 1 and OMNIA Partners.

Approval/Ratification of Terms and Conditions for Acceptance of Monies from Building Renewal Grants (BRG)

- This approval/ratification is for the following request for funds:

- Award # 00176- Chiller Plant Replacement Construction- \$536,055.59- 2021
- Award # 00515- Stage Curtain Replacement-\$10,516.37- 2021
- Award # 00628- Room 23 HVAC Unit Failure- \$7,469.00- 2021
- Award # 00175- Cooling Tower Replacement- \$261,793.40- 2021

The School Facilities Board (SFB) has implemented a new fast track approach to approving BRG applications that are less than \$50,000. The districts submit the application and it is generally approved within 24 hours. Larger projects must go before the SFB for approval and this process is rather cumbersome and time consuming when equipment has failed and needs to be repaired quickly. Terms and Conditions must be signed by the Governing Board President for each application. Since these approvals are routine in nature, they have been placed on the consent agenda. **It is recommended that the Governing Board approve the SFB terms and conditions for acceptance of monies from BRG funds.**

Action Items:

Consideration to Approve Revision of the 301 Performance Pay – Proposition 301 is voter approved legislation that raised funds through taxes and provides additional funding to teachers. It created 3 pots of money: 1) Base pay; 2) Classroom Site fund; and 3) Performance Pay. Teachers are earning an additional \$7,500 this school year!

In the third bucket, Performance Pay, teachers earn these funds by achieving different indicators. (See attachment) One of those indicators is Student Attendance based on the first 100 days of school. Through the Governor's executive order, schools had great flexibility to give credit for student attendance. After reviewing the attendance rates for the first 100 days of school, it was very obvious that a great inconsistency was occurring in attendance taking across the district. Our range for FY21 spans 76% to 98%. In past years, our range would span 94% to 96%. Understanding this is a very different year and noting that our district has a 22% range, the 301 Committee is recommending that the attendance indicator be removed for this year, and those funds be moved to the academic

progress indicator. **It is the recommendation of the 301 Committee to remove the Student Attendance indicator for 2020-21 school year and move those funds to the academic progress indicator.**

	Absence Rate	Attendance Rate
Alice Byrne	7.1	92.9
Carver	8.21	91.79
Desert Mesa	9.19	90.81
Dorothy Hall	1.95	98.05
McGraw	9.08	90.92
OC Johnson	7.23	92.77
Otondo	4.08	95.92
Palmcroft	4.78	95.22
Pecan Grove	9.28	90.72
Price	2.99	97.01
Rolle	5.46	94.54
Roosevelt	6.41	93.59
Sunrise	8.88	91.12
Castle Dome	23.86	76.14
Fourth Ave	11.05	88.95
Gila Vista	20.67	79.33
Ron Watson	7.39	92.61
Woodard	10.66	89.34

A motion to approve the recommendation was made by Mrs. Hennig, seconded by Mrs. Klostreich. The motion passed unanimously.

Consideration to Approve the 2020/2021 Results Based Funding Spending Plan – Pursuant to A.R.S. 15-249.08, School Districts and Charter Districts were awarded funding based on the test results of their schools in conjunction with their Free and Reduced Lunch rate. Seven District One schools received funding as follows for the student achievement during the 2018-2019 school year:

Alice Byrne Elementary School	\$119,105.52
Desert Mesa Elementary School	\$284,723.68
McGraw Elementary School	\$193,915.76
O.C. Johnson Elementary School	\$159,523.04
Otondo Elementary School	\$274,132.84
Palmcroft Elementary School	\$102,699.27
Rolle Elementary School	\$205,813.36
Total	\$1,339,913.30

Based on guidance received, Yuma Elementary School District One proposes the following plan:

Stipend Payout:

\$5,000 Stipend – Teachers, Principals and Assistant Principals from the schools that earned the results-based funding for the 2018-2019 school year would be eligible for this stipend payout.

Remaining Balance:

Any balance remaining will be set aside for school specific allowable expenses that can be used to promote and sustain success. This can include the following:

- Professional development
- Hiring of personnel to support school’s success
- Supplies
- Programs to support and sustain success
- Before/ After school opportunities
- Summer School opportunities
- Other strategies to support and sustain success

It is the administrative recommendation that the Governing Board approve the 2020/2021 Results Based Funding spending plan. Moved by Mrs. Griffin seconded by Mrs. Fox. The motion passed unanimously.

CONSIDERATION TO APPROVE THE PURCHASE OF JOC (JOB ORDER CONTRACTING) SERVICES USING THE 1GPA PURCHASING COOPERATIVE – BACKGROUND: The purpose of this agenda item is to approve the purchase of JOC (Job Order Contracting) Services using a contract issued by the 1GPA Purchasing Cooperative, contract number 18-16PV-03 and the vendor is Midstate Energy, LLC.

The approval of the use of this contract would allow for Midstate Energy to provide a solution to improve the air quality by installing Needlepoint Bipolar Ionization technology. This project will improve indoor air quality by reducing the particles in district buildings by introducing ions into the space via the airflow in the ventilation system. This process will remove particles from the air. This will be implemented at every facility. The cost for the services will not exceed \$1million.

RECOMMENDATION:

It is recommended the Governing Board approve the purchase of JOC Services as described in the background. Hearing the recommendation, a motion to approve was made by Mrs. Klostreich, seconded by Mrs. Griffin. The motion passed unanimously.

Future Agenda Items: Mrs. Griffin requested a report on federal funds awarded to the District for the pandemic. This could also be sent in a weekly report.

Adjournment: Meeting adjourned at 6:26 p.m.

Respectfully submitted,

Alice Quintero, Secretary to the Board

Barbara Foote, President

Karen Griffin, Clerk

Theresa Fox, Member

Faith Klostreich, Member

Adele Hennig, Member