

Yuma Elementary School District Number One
Governing Board
Regular Meeting

The Governing Board for Yuma Elementary School District Number One held a regular meeting (Closed to the Public due to Health Emergency, via WebEx on Facebook Live) on June 8, 2020, at 5:30 PM in the District Administration Office, 450 W. Sixth Street, Yuma, Arizona.

Members present: Mrs. Barbara Foote, President; Mr. Cory Mayrant, Clerk (remotely); Mrs. Karen Griffin; Member (remotely); Mrs. Irene Montoya, Member; Mrs. Theresa Fox, Member

Others present: James Sheldahl, Superintendent; Other members of the administration.

Mrs. Foote called the meeting to order at 5:30 pm, followed by the Pledge of Allegiance and a Moment of Silence.

Adoption of Agenda:

A motion to adopt the agenda as presented was made by Mrs. Montoya, seconded by Mrs. Fox. There was no discussion, the motion passed unanimously.

Board Report:

Nothing to report at this time.

Superintendent's Report:

Update on School Reopening- Mr. Sheldahl reported on the District's progress on returning to school in the fall. The District has put together a return to school task force that consists of Administrators, Directors and Operations Directors. From that we have identified internal committees that will collaborate on Elementary and Middle School logistics and planning, Maintenance, Food Service, Technology, Wellness, Learning Management System, professional development, communications and special education and federal special programs. The committee chairs have been tasked with forming their committees, loop out to other stakeholders, gather qualitative information revolving around their specific area, synthesize all information received and develop structures and protocols so that we can safely start school in the fall. These committees are also considering three different scenarios for returning to school. One scenario is an in person return to school with safety recommendations in place. Another scenario is 100% remote learning similar to what we just completed. A third option would be a blended option with a variety of choices for families. In order for the blended option to work we would need some flexibility with our legislature on how we calculate average daily membership and attendance. Currently student attendance is only calculated if the student is physically at a school building. In closing Mr. Sheldahl said that "they are planning for change and progress, not perfection". Mrs. Montoya asked, what is the timeline for parents? Mr. Sheldahl said the internal goal for committees is planned for June 26th.

Information Items:

Enrollment Reports – Mrs. Valenzuela reported, the 180th day there was an increase of 19 students compared to last fiscal year.

Monthly Budget Reports/Financial Trends: Mrs. Elizabeth Valenzuela, CFO, reported that as of May 31, the district has spent 76% of our M&O Budget, 85% Capital Budget. A reminder that we will continue to process payments to close out this year until August.

Calls to the Public: There were no calls from the public as the meeting was closed to the public.

Consent Agenda: *The adoption of these items is of routine nature, that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.*

Mrs. Foote asked for a motion to accept the consent agenda as presented, Mrs. Montoya asked to pull item 4.11- Consideration to Approve Agreement with NAU, Bachelor of Arts in Social Work (BASW). Item 4.12- Approval of Donations. Item 4.13 Consideration to Approve the First Things First Participant Agreement. Mrs. Foote then asked for a motion to approve items 4.1 thru 4.10 it was moved by Mrs. Montoya, seconded by Mrs. Griffin. The motion passed unanimously. Discussion on the following items: Item 4.11, Mrs. Montoya wanted to comment and get more information on the agreement with NAU. Dr. Alka explained how NAU students, finishing up their Masters and doing internships would get the opportunity to provide support in our schools. Mrs. Montoya commented that it was a wonderful opportunity and great partnership. A motion to approve 4.11 was made by Mrs. Montoya, seconded by Mrs. Fox. The motion passed unanimously. Item 4.12, Mrs. Montoya wanted to give recognition and thanks to an anonymous donation by a parent for \$2,000.00 to go towards unpaid student meals. A motion was made by Mrs. Griffin, seconded by Mrs. Fox. The motion passed unanimously. Item 4.13, Mrs. Montoya wanted to commend and acknowledge another great partnership with First Things First in approving the agreement with them and how they help out our preschoolers and parents with scholarships to attend a preschool program. A motion was made by Mrs. Montoya, seconded by Mrs. Fox. The motion passed unanimously.

Approval of Minutes: The following minutes were submitted for approval: Public Hearing held on May 11, 2020, Regular School Board Meeting, held on May 11, 2020 and Special Meeting held on May 28, 2020 for Yuma Elementary School District Number One.

Approval of Payroll Vouchers: Payroll vouchers being submitted for approval and signature are as follows: Four (4) vouchers totaling \$4,345,554.77 from May 8, 2020 thru May 22, 2020.

Approval/Ratification of Expense Vouchers: Expense vouchers being submitted for approval and signature are as follows: Six (6) vouchers totaling \$2,275,843.16 from May 8, 2020 thru May 28, 2020.

Approval of Human Resource items is as follows:

Approval/Ratification of Salary Adjustments/Coaching Contracts: Twenty-two individual requests were submitted for additional duties/working days to be approved by the governing board.

Approval/Ratification of hiring for certified, support staff and substitute personnel: (1) Certified Staff, support staff (1), (17) Certified Transfer. The 2020-2021 Administrators, Exempt, Certified and Support Staff list were submitted for approval.

Approval/Ratification of Non-Renewal for Certified and Support Staff Personnel: Greif, David, Military – Connected Advocate at District Office, effective May 28, 2020. Higuera, Dorothy, Military – Connected Advocate at District Office, effective May 28, 2020.

Approval/Ratification of Resignation for Certified, Support Staff and Substitute Personnel: (1) Certified and (3) Support Staff requests submitted.

Approval/Ratification of Resignation Agreement and Release for Certified Personnel: None at this time.

Approval/Ratification of Job Abandonment for Certified, Support Staff and Substitute Personnel: None at this time

Approval/Ratification of Early Release of Contract: None at this time.

Approval/Ratification of Request to Retire in the 2020-2021 School Year: Certified Staff-Williamson, James, Teacher, Woodard, Retirement date-5/25/21. **Support Staff** – Conde, Maria, Cafeteria Manager, Carver, Retirement date 5/25/21, Ortega, Patricia, Cafeteria Manager, Gila Vista, Retirement date-5/25/21, Villarreal, Ignacia, Cafeteria Manager, Alice Byrne, Retirement date-5.25.21.

Leave of Absence: None at this time.

Job updates: None at this time.

Approval/Ratification of Termination of Support Staff and Substitute Personnel: None at this time.

Student Activity and Tax Credit: Statements for the period May 1-31, 2020 were submitted for approval.

Approval/Ratification of Terms and Conditions for Acceptance of Monies from Building Renewal Grants (BRG) Fund: This approval/ratification is for the following request for funds;

- 142 BRG- Replace VFD- 2020
- 143 BRG- Replace HVAC compressor- 2020

The School Facilities Board (SFB) has implemented a new fast track approach to approving BRG applications that are less than \$50,000. The districts submit the application and it is generally approved within 24 hours. Larger projects must go before the SFB for approval and this process is rather cumbersome and time consuming when equipment has failed and needs to be repaired quickly. Terms and Conditions must be signed by the Governing Board President for each application, since these approvals are routine in nature, they have been placed on the consent agenda.

Consideration to Approve Intergovernmental Agreement for Southern Yuma County Interscholastic Association (SYCIA) – THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is entered retroactive to July 1, 2020, pursuant to Arizona Revised Statutes ("A.R.S.") § 11-951, et seq, and will terminate on June 30, 2021, and is among the following public agencies for the joint exercise of their power: Crane Elementary School District #13, Gadsden Elementary School District #32, Somerton Elementary School District # 11, Yuma Elementary School District #1.

Consideration to Approve the Renewal of Existing District Procurement Contracts – BACKGROUND:

The multi-year contracts shown below were awarded by the Governing Board under term contracts that expire this month. These contracts require approval by the Governing Board in order to be extended for an additional one-year period. All vendors under District contracts have provided satisfactory service during the term of their contract. These Contract extensions and procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurement Rules.

CHANGE IN PROCEDURE:

The District has changed from a fiscal year renewal to a calendar year renewal. Contracts will now be renewed annually from when they were originally awarded by the board instead of in bulk at the beginning of the year. The change provides for better control of the contracts. NOTE: Not all contracts are renewed annually for 5 years.

Bid Number	Vendor	Contract Year
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<p>IFB-1-16-4-5 Vehicle, Bus and Equipment Parts and Related Supplies and Labor</p>	<p>Arizona Brake and Clutch Bingham Auto & Truck Canyon State Oil Copperstate Bolt & Nut Company Cummins Rocky Mountain Fisher Chevrolet HB Petroleum (Sellers Petroleum) North End Auto Parts (NAPA) O'Reilly – Ozark Automotive Off Road Buggy Supply RD Automotive, Inc. (Radiator Direct) Rush Truck Center RWC Group School Bus Parts Co. Turbo & Electric Sales and Service</p>	<p>5</p>
<p>IFB-1-18-1-5 Food Supplies and Related Non-Food Items</p>	<p>Fiesta Mexican Foods Fulton Distributing (Desert Valley Services) Shamrock Foods Sysco Arizona</p>	<p>4</p>

RECOMMENDATION:

It is recommended the Governing Board approve the renewal of the District procurement contracts listed in the background.

Consideration to Approve Sole Source Vendors for Fiscal Year 2020/2021 – BACKGROUND: Based on Arizona Department of Education School District Procurement Rule number R7-2-1053 which allows School Boards to designate sole source vendors/suppliers, a contract may be awarded to a vendor if it is determined in writing that they are a sole source vendor/supplier. This process will take place throughout the year as sole service vendors/suppliers are identified. Attached is a list of vendors who have been identified as sole source providers. **RECOMMENDATION:** It is recommended the Governing Board recognize the attached list of vendors as sole source providers. Can be viewed upon request.

Consideration to Approve the Cooperative Contract Purchases for Fiscal Year 2020/2021 – BACKGROUND: Various District purchases will be made through purchasing cooperatives throughout the 2020-2021 school year. These purchases will be made through Mohave Educational Services Cooperative, the State of Arizona, Yuma Educational Purchasing Association "YEPA", 1 Government Procurement Alliance "1GPA", The Cooperative Purchasing Network "TCPN", U.S. Communities and the Strategic Alliance for Volume Expenditures "SAVE". The purchases are outlined and detailed on the attachment entitled, "Procurement Authority for Cooperative Contracts".

All vendors under these cooperative contracts have provided satisfactory service during the term of their contract. These procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurements Rules. **RECOMMENDATION:** It is recommended the Governing Board approve cooperative contracted purchases through these Governing Board approved purchasing consortiums. The complete listing can be viewed upon request.

Consideration to Approve Agreement with NAU, Bachelor of Arts in Social Work (BASW) – This agreement with Northern Arizona University-Yuma Branch Campus, Bachelor of Arts in Social Work (BASW) is to establish a relationship between the University and YESD, to allow students from Northern Arizona University-Yuma Branch Campus, Bachelor of Arts in Social Work (BASW), to participate in an education experience at a facility that may qualify for University academic credit as determined by the University. It is recommended that the Governing Board approve the agreement for the 2020/2021 fiscal year. The agreement can be viewed for content upon request.

Approval of Donations –

Otondo Elementary School- Donation from a parent, who wishes to remain anonymous, in the amount of \$2,000.00, to be used to pay for unpaid student meal debt.

Yuma School District One– Donation from Yuma County Superior Court, in a total of 33 three-ring binders, with an estimated total of \$100.00.

This month's total = \$2,100.00, Year-to-date total = \$116,001.83.

Consideration to Approve the First Things First Participant Agreement - The purpose of this agreement is to outline YESD in administering the First Things First's (FTF) Scholarships Program. The agreement can be viewed upon request.

Action Items:

Consideration to Approve the 2020/2021 Performance Plan – Each year, a committee of teachers brings to the Governing Board a proposal for the Proposition 301 Performance Plan as required by ARS 15-977. The Performance Plan must be approved by the Governing Board by December 31 of each year. During the month of April, the Proposition 301 Performance Plan Committee met to develop a plan for the 2020-2021 school year. The objective for the committee was to evaluate last year's plan, refine any areas in need, and expand any possibilities.

Three recommendations were made by the committee:

Recommendation #1: *The 301 Committee recommends another opportunity in Measurement in Academic Performance. This indicator can be met by having any subgroup (similar to AzM2) increase its combined Proficient/Highly Proficient percentage based on Galileo ELA, Math, or Science comparing Year to Year Grade Levels or by Student Cohorts.* Approved by voters: 92.7%

Recommendation #2: *The 301 Committee recommends another opportunity in Measurement in Academic Performance. This indicator can be met by having any grade level decrease its percentage in the Minimally Proficient level based on Galileo ELA, Math, or Science comparing Year to Year Grade Levels or by Student Cohorts.* Approved by voters: 93.6%

Recommendation #3: *The 301 Committee recommends another opportunity in Student Attendance Rates. This indicator can be met by lowering the Chronic Absenteeism rate year to year.* Approved by voters: 90.9

The committee agreed to keep the 7 elements available from last year's plan with the revisions above: 1) Measure of Academic Progress in ELA & Math (Galileo); 2) Student Attendance; 3) Parent Survey; 4) Student Survey; 5) 301 PD Day; 6) Continued PD for Personalized Learning; and 7) Site and District Integrated Action Plan. Your approval allows planning, implementation, and pay to occur during the summer. GOOD NEWS! Prop 301 funds increased \$500 for participants. (More money in teachers' hands.) It is the recommendation of the 301 Committee that the Governing Board for Yuma Elementary School District One accept the 301 Performance Plan for the 2020-2021 school year. After hearing the recommendation a motion to approve was made by Mrs. Montoya, seconded by Mrs. Griffin. The motion passed unanimously.

Superintendent's Contract Performance Pay – This item gives the Governing Board an opportunity to discuss and approve the superintendent performance pay for the 2019-2020 school year. As outlined by the Superintendent's Contract Addendum, the Superintendent performance pay is determined based on evidence of progress regarding District goals developed by the Governing Board annually. If approved by the Governing Board, the amount of performance pay (5% of the base salary) will be paid out by June 30 of the school year being evaluated. A motion to approve the performance pay for the Superintendent was made by Mrs. Fox, seconded by Mrs. Griffin. The motion passed unanimously.

Consideration to Accept Intergovernmental Agreement with Crane Elementary School District, Menta and Desert Choice/Learn it Systems – The purpose of this Intergovernmental Agreement is to provide educational programs for students who require alternative and Special Education Services at Pecan Grove Elementary. This agreement shall be a period of twelve (12) months commencing on July 1, 2020 and continuing through June 30, 2021. The agreement can be viewed upon request. It is recommended that the Governing Board approve the above Intergovernmental Agreement. Hearing the recommendation, a motion was made by Mrs. Fox, seconded by Mrs. Montoya. The motion passed unanimously.

Consideration to Approve Yuma Education Technology Consortium Intergovernmental Agreement – This Intergovernmental Agreement with the Yuma Educational Technology Consortium is for the purpose of providing computer, networking and technical services to Yuma Elementary School District No. 1 and Yuma Union High School District No. 70 the agreement can be viewed upon request. It is recommended that the Governing Board approve this intergovernmental agreement for the 2020/2021 fiscal year. Hearing the recommendation, a motion was made to approve by Mrs. Fox, seconded by Mrs. Griffin. The motion passed unanimously.

Consideration to Approve IGA for Yuma Education Consortium Materials Management – This Intergovernmental Agreement with the Yuma Educational Materials Management Consortium is for the purpose of providing materials management to Yuma Elementary School District No. 1 and Yuma Union High School District No. 70. It was approved by the Yuma Educational Consortium Council. It is recommended that the Governing Board approve this intergovernmental agreement for the 2020/2021 fiscal year. The agreement can be viewed upon request. Hearing the recommendation, a motion to approve was made by Mrs. Montoya, seconded by Mrs. Fox. The motion passed unanimously.

Consideration to Approve Yuma Educational Consortium Access Television and Public Relations Agreement – The Intergovernmental Agreement (IGA) has been reviewed and approved by each participating entity. The agreement can be viewed upon request. It is recommended that each Governing Board approve the Intergovernmental Agreement for the Yuma Educational Access Television & Public Relations Agreement for a three (3) year term effective July 01, 2020. Hearing the recommendation, a motion to approve the IGA was made by Mrs. Griffin, seconded by Mrs. Fox. The motion passed unanimously

Consideration to Approve the Yuma Educational Transportation Consortium Intergovernmental Agreement – An updated IGA for the Yuma Education Transportation Consortium which represents an agreement between Yuma Elementary School District One, Yuma Union High School District, Arizona Western College, and Northern Arizona University. The agreement includes a consortium aspect between Yuma Elementary School District and Yuma Union High School District and adds services that can be provided to Arizona Western College and Northern Arizona University in a billable format. This IGA has a few points of clarification and some additional details but does not contain any material changes. In addition, this extends the life of the agreement three (3) years. The IGA can be viewed upon request. It is recommended that the District Governing Board approve the Intergovernmental Agreement for Yuma Education Transportation Consortium. Hearing the recommendation, a motion to approve the IGA was made by Mrs. Montoya, seconded by Mrs. Fox. The motion passed unanimously.

Consideration to Approve the 2020/2021 Proposed Budget: Mrs. Valenzuela asked that, as presented in the public hearing, it is recommended that the Governing Board approve the 2020/2021 Proposed Budget. Hearing the recommendation, a motion to approve the 2020/2021 Proposed Budget was made by Mrs. Griffin, seconded by Mrs. Fox. The motion passed unanimously.

Future Agenda Items: A board meeting will need to be set for the end of June to adopt the proposed budget. Board members will be notified once a date is set. Mr. Sheldahl also commented that we would

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like to have a special meeting and a July board meeting to update and get approval for the return to school decisions.

The meeting was adjourned at 6:14 pm.

Respectfully submitted,

Alice Quintero, Secretary to the Board

Barbara Foote, President

Cory Mayrant, Clerk

Karen Griffin, Member

Irene Montoya, Member

Theresa Fox, Member