

**Yuma Elementary School District Number One
Governing Board
Regular Meeting**

The Governing Board for Yuma Elementary School District Number One held a Regular Meeting on **February 8, 2021** at 5:30 p.m. (*This meeting is Closed to the Public due to Health Emergency – COVID -19, but is available via YouTube Live, the public is invited to view virtually on our YouTube page Yumaschooldistrict1 and or our Facebook page*) in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

Members present: Mrs. Barbara Foote, President; Mrs. Karen Griffin, Clerk; Mrs. Theresa Fox, Member, Mrs. Faith Klostreich, Member and Mrs. Adele Hennig, Member.

Others present: Mr. James Sheldahl, Superintendent, and other Members of the Administrative Staff of Yuma Elementary School District Number One.

Call to Order: The meeting was called to order at 5:30 pm, followed by the Pledge of Allegiance and a Moment of Silence.

Adoption of Agenda:

A motion was made by Mrs. Fox to adopt the agenda as presented, seconded by Mrs. Griffin. There was no discussion, the motion passed unanimously.

Board Report – None at this time.

Superintendent's Report – Mr. Sheldahl reminded the Board that Friday 2/12/21 is a non-school day, this is our Professional Learning Day for Teachers. Administrators and Board Members have been invited and encouraged to attend any session. At the March Board meeting Ms. Ward will give a brief update on the Professional Learning Day.

High Five Employee Recognition Program – The High Five Program is our District's employee recognition program. Each month employees are able to nominate peers district-wide that exemplify the traits of a High Five employee. Each month five (5) stellar employees will be selected by the Celebrate and Honor committee based on the five (5) traits of a High Five employee. The five (5) traits are listed below. *Demonstrates Professionalism, Sees It, Owns It, Solves It, Does It, Displays a Positive Attitude, Demonstrates District Pride, Goes Above and Beyond.* For the month of January 2021, the District proudly recognizes the following individuals as the selected High Five Employees. 1) Audrey Corners, *Teacher* – Price Elementary, 2) Martina Thompson, *Registered Nurse* – Ron Watson Middle, 3) Danielle Klett, *Counselor* – Woodard Jr. High, 4) Diana Ramos, *Teacher* – Carver Elementary, 5) Lorena Valdez, *Custodian* – Castle Dome Middle. All employees were honored with a special recognition power point, and a \$25.00 gift card courtesy of Mr. G's/Chili Pepper Restaurant, a T-shirt and pin.

Donation Recognition- Mr. Sheldahl, Superintendent, recognized and highlighted several donations for the previous month and thanked our Yuma Community as a whole for its generous support to District One. The total for the month was \$10,934.80 and year-to-date is \$140,784.46. Donations for the month are listed in the consent agenda item 5.6 for approval. No action was required for this item.

Information Items

ABEC Career Exploration Update – Mr. Sheldahl introduced Mr. Tyree, Yuma County School Superintendent to give some background on the ABEC Program currently being utilized at all Yuma District One Middle Schools. This program started three years ago mid-year with two District One middle schools, Gila Vista Jr. High and Fourth Avenue Jr. High. Although it started mid-year and with the school closures caused by the pandemic the program is going strong to date with our other 3 middle schools participating and two in our neighboring District. Next year they will add a school from South Yuma County (Gadsden). This program offers the opportunity for middle school students to think about careers with hands-on relevant types of activities and learning, these programs also incorporate math and science concepts and skills and students learning outside of the classroom in the traditional walls of the classroom. Another important factor is this program allows the opportunity for our business community to come into our schools. To date the program offers courses in construction, culinary and agriculture science. Mr. Tyree introduced, Mr. Clint Harrington, Owner, Pilkington Construction he is one of our industry partners. Mr. Harrington spoke to the Board as a Yuma employer and father. He had several pictures of students engaged in learning and is thankful for the opportunity to be part of this program, even during COVID Principals and Students have adapted. Heidi Jones, Director of Strategic Partnerships, Arizona Business & Education (ABEC) gave some highlights to wrap up the presentation; engagement of approximately 30 Yuma businesses and community partners, expand student awareness and knowledge of career options, necessary skills and education requirements to achieve career goals and inspire and empower students about their futures, this program impacts

over 1,200 students in Yuma Schools, link and align the middle school project to high school career and certification programs that in turn promote postsecondary education and jobs of the future, implemented over 45 modules in Yuma with more modules being added. On the horizon is introducing the automotive field. Mrs. Griffin asked at what grade in middle school are they able to choose these classes? Mr. Tyree responded that if there is room and classes available to those students they would be allowed to participate. Mr. Sheldahl also commented that the level of parent involvement has increased tremendously.

District Financial Trends – Mrs. Valenzuela reported that as of Jan. 31 2021 the district has expended 47% of its maintenance and operations budget, 68% of its capital budget 19% of the computer consortium budget 24% of the purchasing consortium, 41% of the transportation budget and 47% of our bond. The district expects additional COVID-19 financial relief source that will be released later on in the month. Mrs. Valenzuela will update the Board at that time on the specific dollar amount.

Enrollment Reports – Mrs. Valenzuela reported that based on its 100th day which was on January 22, 2021 has experienced a 5.77% decrease (515 students) in enrollment compared with last fiscal year. There was some discussion regarding the tracking of students that have left the district and the measure to which schools have followed up.

Galileo Mid-Year Assessment – Mr. Sheppard is presenting his information with the Board in three parts; current reality, coming back better, stronger and empowered and long-range opportunity. The current reality is that the District made incremental improvement on the standards in Math and ELA, making progress on standards for a new test coming in 2022. This all means that we have not made the progress needed as if we were in a normal year with normal 5-day week. We are not on track at the moment to meet these prescribed standards but, we have not lost a full year of instruction. We want to be transparent and not paint a picture that's not real. What is real is sibling collaboration/instruction, some students flourishing in this new environment, students conquering IEP Goals, preschool students having 1:1 session, empowering families. Mr. Sheppard shared a quote from Diane Raitch's blog that summarizes this section best: "The time was not lost; it was invested in surviving an historic period of time in their lives-in our lives. The children do not need to be fixed. They are not broken. They need to be heard. They need to be given as many tools as we can provide to nurture resilience and help them adjust to post pandemic world."

On coming Back Better, Stronger and Empowered, our teacher will keep a strong social emotional emphasis with our training in Capturing Kids Hearts. We will need to continue to listen to stories from children and give kids opportunities through creative expression so students can make sense of this whole pandemic thing. Keep communication open with parents and build resiliency with their students. We need to remember that sometimes we have to go slow so that we can go together so that we can run at the end. Mrs. Griffin asked if at the State level if it had been decided to exempt our students from taking the State Test? Mr. Sheppard commented that everyone would like an answer to that question across the State not just District One. Teachers with all District One employees having the opportunity to receive the COVID vaccination, and with the positivity rates in Yuma County on a steep decline (57% AZ), we can now look forward on coming back better stronger, and empowered. We will refrain from "fixing" kids.

Long Range Opportunity; The District will plan for a robust, substantial in-person summer school provided the pandemic numbers are in the correct range. We will leverage funds from multiple sources to provide academic and social emotional support to kids. We have a 17 month Learning opportunity from March 2021 thru July 2022. We will then look at how all the opportunities have closed some of those gaps.

Public Comment – *The Governing Board welcomes statements from residents and appreciates constructive suggestions and comments that help meet the educational needs of the District. A form to submit your comments/suggestions can be found on our website www.yuma.org. The completed form should be submitted by 4pm the day of the meeting which is traditionally the second Monday of the Month.* There was one submission from Christy White, 2146 E Calle Invierno, Yuma, AZ 85365. Regarding; PPE and Returning to in person instruction.

Consent Agenda - *Approval of these items are of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.* Mrs. Foote asked if there were any items that needed to be pulled for discussion, hearing none. A motion to approve the consent agenda was made by Mrs. Klostreich, seconded by Mrs. Fox. The motion passed unanimously.

Approval of Minutes: Consideration to approve the minutes for the Regular Meeting held on January 11, 2021 for Yuma Elementary School District Number One.

Approval of Payroll Vouchers: Submitted for signature were copies of eight (8) payroll vouchers totaling \$4,571,105.15 from January 15, 2021 thru January 29, 2021.

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Approval of Expense Vouchers: Submitted for signature were copies of five (5) expense vouchers totaling \$3,508,811.39 from January 7, 2021 thru January 28, 2021.

Approval of Human Resource Items

Approval/Ratification of Salary Adjustments/Coaching Contracts: Individual requests; Batres, Ana Laura, Counselor, CDMS 12/18/20-5/25/21, assisting with Schedules, Vargas, Tristan, Counselor, 12/16/20-5/25/21, Corona, Taylor, Teacher, Alice Byrne, 1/19/21-5/25/21 After School Program. **Group requests - CPR Training;** Names of nurses, health assistants, and paraprofessionals that will be doing CPR training due to their card expiring through the 2020-2021 school year; Candia Irving, Paraprofessional and Brenda Moreno, Paraprofessional. Will be paid their regular hourly rate. Paid out of Medicaid Fund, Complete listing available in the Human Resource Office. 505 & SAT Members, Sites; OC Johnson, Rolle, Dorothy Hall, and Fourth Ave Jr High, Migrant after school program, 21 Century Program, Collaborating, AVID planning. Complete listing available in the Human Resource Office.

Approval/Ratification of Hiring for Certified, Classified Personnel: (2) Certified Staff, (17) Support Staff.

Approval/Ratification of Non-Renewal for Certified and Classified Personnel: None at this time.

Approval/Ratification of Resignations for Certified, Classified and Substitute Personnel: (4) Certified Staff, Leave dates 5/25/21. (16) Support Staff.

Approval/Ratification of Resignation Agreement and Release for Certified Personnel: None at this time.

Approval/Ratification of Job Abandonment for Certified, Classified and Substitute Personnel: None at this time.

Approval/Ratification of Release of Contract: Conner, Joe F., Dispatcher, Transportation, Retirement Date 2/28/21.

Approval/Ratification of Request to Retire on 2020-2021 School Year: None at this time.

Approval of Leaves of Absence: None at this time.

Approval of Job Description Updates: None at this time.

Approval/Ratification of Termination of Certified Staff, Classified Staff and Substitute Personnel: None at this time.

Approval of Student Activities and Tax Credit: Student activity and tax credit statements were submitted for the month of January 1-31, 2021.

Approval of Donations:

Alice Byrne Elementary School- Donation from Fry's Community Rewards Program, a check in the amount of \$203.34, funds will be used to purchase educational supplies for school.

G.W. Carver Elementary School- Donation of 400 coats from United Way of Yuma. Coats will be distributed for K-5th grade students. This donation has an estimated value of \$9,300.00

Mary A. Otondo Elementary School- Donation from Otondo PTO, in a check with a total amount of \$1,037.66, to be used at principal's discretion.

Palmcroft Elementary School- Donation from Donors Choose, in the various classroom supplies for Mrs. Haile's Kinder class. Donation has an estimated value of \$281.94.

Palmcroft Elementary School- Donation from Donors Choose, in a \$100 gift card to Mrs. Haile's Kinder class. Gift card to be used to purchase educational resources.

Yuma School District NO. One- Donation of 490 coupons of 20% off from Del Sol Restaurant, for all teachers in District One. Donation does not have an estimated total amount.

Yuma School District NO. One- Donation from CAF of America, in the amount of \$11.86 to be used district wide.

THIS MONTH'S TOTAL = \$10,934.80 YEAR-TO-DATE TOTAL = \$140,784.46.

Approval of School Activity Calendars/Newsletters - School calendars and newsletters were submitted for the month of February 2021.

Approval of Memorandum of Understanding (MOU) with Northern Arizona University YES Program – This MOU sets forth the terms under which the Northern Arizona University YES program will reimburse Yuma District One one-half of the salaries of any YES Program students who serve as AVID tutors in District One Middle

Schools. The YES program recruits and provides extensive support to first generation college students enrolled at NAU-Yuma or Arizona Western College. The complete MOU is available for view by contacting the Finance Office.

Approval of the Renewal of Existing District Procurement Contracts – BACKGROUND: The multi-year contracts shown below were awarded by the Governing Board under term contracts that expire this month. These contracts require approval by the Governing Board in order to be extended for an additional one-year period.

All vendors under District contracts have provided satisfactory service during the term of their contract. These Contract extensions and procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurement Rules.

CHANGE IN PROCEDURE:

The District has changed from a fiscal year renewal to a calendar year renewal. Contracts will now be renewed annually from when they were originally awarded by the board instead of in bulk at the beginning of the year. The change provides for better control of the contracts. NOTE: Not all contracts are renewed annually for 5 years.

Bid Number	Vendor	Contract Year
IFB-1-17-9-5 Plumbing Supplies	PlumbMasters, Inc. Yuma Winnelson Co.	5
RFP-1-17-6-5 Employee Benefit Insurance (Medical, Dental, Vision, Life & ADD, Voluntary Life)	Blue Cross/Blue Shield of AZ EyeMed Vision Care Metropolitan Life Symetra Life Insurance	5

Consideration to Approve the Recommendation of the Award for IFB-1-21-1-1 Desert Mesa Chiller Plant Replacement – PURPOSE: The purpose of this agenda item is to award IFB-1-21-1-1 Desert Mesa Chiller Plant Replacement to the low bidder who has been determined to be both responsive and responsible.

BACKGROUND: Yuma Elementary School District No.1 issued an Invitation for Bid to solicit general contractors for the Desert Mesa Chiller Plant Replacement. One hundred forty-seven (147) prospective vendors were sent an Invitation for Bid. Of the 147, fifty-one (51) vendors downloaded the solicitation, thirty-five (35) submitted a NO BID response and three (3) vendors submitted an offer. All three were determined to be both responsive and responsible.

Comfort Systems USA Southwest	MAC GC-Electric,	Uni-Tech Mechanical
\$ 499,353.00	\$ 470,483.26	\$ 566,208.00

RECOMMENDATION: It is recommended the Governing Board award IFB: 1-21-1-1 Desert Mesa Chiller Plant Replacement for the amount of **\$470,483.26**.

Consideration to Approve the Recommendation of the Award for IFB-1-21-2-1 Fourth Ave Junior High Cooling Tower Replacement – PURPOSE: The purpose of this agenda item is to award IFB-1-21-2-1 Fourth Avenue Junior High Cooling Tower to the low bidder who has been determined to be both responsive and responsible.

BACKGROUND: Yuma Elementary School District No.1 issued an Invitation for Bid to solicit general contractors for the Desert Mesa Chiller Plant Replacement. One hundred fifty-nine (159) prospective vendors were sent an Invitation for Bid. Of the 159, forty-three (43) vendors downloaded the solicitation, thirty (30) submitted a NO BID response and six (6) vendors submitted an offer. All six were determined to be both responsive and responsible.

MAC GC-Electric, Inc. \$268,662.00	McCarthy Building Companies \$228,014.00	Pilkington Construction Co. \$291,622.00
Sunstate Mechanical Services, LLC \$305,596.20	United Technologies, Inc. \$269,102.00	Yuma Valley Contractors \$386,181.37

RECOMMENDATION: It is recommended the Governing Board award IFB: 1-21-2-1 Fourth Avenue Junior High Cooling Tower Replacement for the amount of **\$228,014.00**.

Consideration to Approve the Written Determination and Recommendation to Award RFP 1-21-4-5 E-Rate Category II Equipment – BACKGROUND: The purpose of this agenda item is to award RFP-1-21-4-5, 2021-2020 E-rate Category II Equipment to the firm deemed most advantageous to the District. An evaluation committee evaluated and scored the firms based on the criteria set forth in the Request for Proposal.

One hundred sixty-six (166) Prospective vendors were sent a Request for Proposal. Of the 166, forty-four (44) vendors downloaded the solicitation, nine (9) submitted a NO BID and eight (8) vendors submitted a response. All 8 vendors were determined to be both responsive and responsible.

The vendors that submitted a response are as follows:

**ANM (Advanced Network Management)
CDW-Government
Enterprise Network Solutions
MNJ Technologies**

**QCM Technologies
Sierra Transportation Technologies
Sterling Computers
VISP Group**

The purpose of this Request for Proposal was to solicit vendors to provide the Yuma Elementary School District No. 1 with E-rate Category II Equipment. Based on the scores after the RFP was evaluated, **Sterling Computers** received the highest score.

WRITTEN DETERMINATION: The following written determination is required:

Multi-Term Contract: The award of the contract under this RFP will result in a multi-term contract to cover 2021-2020 E-rate Category II Equipment for the current year with the option of four (4) annual renewals. In accordance with School District Procurement Rules R7-2-1093, before the use of a multi-term contract, the Governing Board must make a written determination that it is appropriate to do so.

It is recommended that the Governing Board make the following written determination:

1. The estimated requirements cover the period of the contract and are reasonable and continuing. E-rate Category II Equipment will be required on a continual basis so it is reasonable to have the option of four (4) annual renewals with this contract.
2. The use of the subsequent multi-term contract will serve the best interests of the school district by encouraging effective competition or otherwise promoting economies of scale in school district procurement. Using a multi-term contract for these services, provided for effective competition among offerors and promotes economies of scale by providing for a potentially longer relationship between the district and awarded vendor.
3. If monies are not appropriated or otherwise made available to support continuation of performance in subsequent fiscal period the contract shall be canceled and the contractor may only be reimbursed for the reasonable value of any nonrecurring costs incurred but not amortized in the price of the materials or services delivered under the contract or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations available for such purpose.

RECOMMENDATION:

It is recommended the Governing Board award RFP 1-21-4-5 to **Sterling Computers**.

Action Items: None at this time.

Future Agenda Items: Mr. Sheldahl reminded the Board about the Special Meeting regarding discussion/possible action and information on returning to in-person learning, coming up on Thursday, February, 11, 2021 @ 4pm.

Adjournment: Meeting adjourned at 6:46 p.m.

Respectfully submitted,

Alice Quintero, Secretary to the Board

Barbara Foote, President

Karen Griffin, Clerk

Theresa Fox, Member

Faith Klostreich, Member

Adele Hennig, Member