

*Elko County School District  
850 Elm Street  
Elko, Nevada 89801*

*Zero Hour Request Form*

*Zero hour requests must be submitted and approved annually. All zero hours expire at the end of each academic year or during the year if enrollment declines. Zero hour requests may be submitted each spring during master schedule development. Requests submitted at this time must be supported by enrollment numbers justifying the request. Requests may also be submitted the week following count day.*

*School: \_\_\_\_\_ Subject Area: \_\_\_\_\_ Teacher: \_\_\_\_\_*

*School Year of Request: \_\_\_\_\_*

*Indicate below any prior years that this zero hour request was approved.*

*None*

*2015-16*

*2014-15*

*2013-14*

*Data that supports the need for this zero hour:*

*(Attach additional pages if necessary)*

\_\_\_\_\_  
*Principal's Signature*

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*Central Office Use:*

*Request Approved*

*Request Denied*

*Comments:*

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*Signature of Central Office Administrator*