

ELKO COUNTY SCHOOL DISTRICT

Incentive Grant

Due Dates: December 1st, 2020 and March 1st, 2021 - 4 p.m.

Submit Application to Cassie Stahlke, ECSD Family & Community Engagement Center

ECSD Incentive Grants are available each semester in December and March. No more than one grant per school will be awarded in any fiscal year with the exception of combined schools, which may be awarded a total of two grants (one elementary and one secondary). Grant awards may not exceed \$3,000 in a given fiscal year. Applicants must obtain administrator approval prior to submission. Grant awards may be used for instructional, extracurricular, or capital improvement projects.

Schools must provide matching funds on a dollar-for-dollar basis from some source other than a school's general fund. If student funds are to be used for matching purposes, please attach a copy of the organization's minutes which show action taken by students approving the expenditure (i.e., FBLA, Student Council, FFA, etc.).

No grant funds can roll over to the following fiscal year. Grant funds not used during the FY21 award year will be lost. Grant funds will not be paid out until matching funds have been received by the Grants Office. A Review Committee, appointed by the Superintendent, will review applications and make recommendations to the Board of Trustees.

School Requesting Grant

Applicant Name & Title:

Project Title _____

Amount of Grant Funds Requested (\$3,000 max.)	Amount of Matching Funds (must be equal to or greater than grant funds requested)	Total

Source of Matching Funds: _____

Project Begin Date _____ Project End Date _____

Incentive Grant Budget

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>	<u>MATCHING FUNDS</u>	<u>GRANT FUNDS</u>	<u>TOTAL FUNDING</u>
<i>EXAMPLE: iPad Air 32gb Space Grey</i>	3	599.00	1797.00	898.50	898.50	1797.00
TOTAL						

Be sure to include shipping costs and provide a quote.

Project Description— Explain your project in a narrative format below. Attach plans or drawings, if needed. Be sure to include grade level and number of students impacted by your project. Assume that your reader knows nothing about your project; be as detailed as possible.

Applicant Signature	Date	Principal Signature	Date
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