

Elko County School District



Superintendent's Office
Telephone: (775) 738-5196 • Fax: (775) 738-5857
P.O. Box 1012 • Elko, Nevada 89803

ECSD written permission to take the HSE exam and attend Adult Education

Students who are **16** or **17** years of age may register to take the HSE exam after receiving written permission signed by a parent or legal guardian, written permission from the local school board of trustees, verification of withdrawal from school, and meet all criteria as listed in NRS 385.448, NAC 385.404 and NAC 387.190. (AHS Handbook P. 7)

Current Nevada state-approved tests of High School Equivalency are the GED® (GED Testing Service), HiSET® (ETS) and TASC™ (CTB/McGraw-Hill). The High School Equivalency tests are designed to provide an opportunity for non-high school graduates to earn a Certificate of High School Equivalency.

HSE testing is administered by Great Basin College. Contact the GBC Academic Success Testing Center for more information at (775) 753-2149.

16-17 year old students may attend the adult education program for the purposes of HSE preparation only. Students cannot earn credit toward a high school diploma in adult education. Students cannot earn credit for an adult diploma until they are 18 years of age.

1. Written permission from parent or legal guardian:

As the parent or legal guardian of _____ a _____ - year old student at _____
(Student's name) (Age)
_____, I, _____, give _____ permission to:
(School) (Parent/Guardian name) (Student's name)

(Check all that you are requesting)

- _____ Withdraw from school to take the high school equivalency exam.
- _____ Enroll in the adult education program for the purpose of HSE preparation.

Parent/guardian signature

Date

Turn this form in to the principal at your student's attendance area high school.

2. Written permission from the ECSD Board of Trustees:

_____ Permission Granted _____ Permission Denied

Signature of Board of Trustees

Date

3. Verification of withdrawal for school:

_____ was officially withdrawn from _____ on _____.

Administrator

Date

School administrator's should submit this completed form to Central Office and be available at the Board of Trustees meeting to answer any questions the Board may have.

NAC 389.695 Attendance at adult high school program for test preparation. (NRS 385.080, 385.448) The board of trustees of a school district may allow a person who is at least 16 years of age but less than 18 years of age who has withdrawn from high school so that he or she may take a high school equivalency assessment to attend an adult high school program only for the purpose of test preparation.

NRS 385.448 Selection of assessment by State Board; eligibility to take assessment; permission of board of trustees required under certain circumstances; regulations.

1. The State Board shall select an assessment which enables a person who satisfies the requirements of subsection 2 or 3, as applicable, to demonstrate that he or she has achieved an educational level which is an acceptable substitute for completing a high school education.
2. A person who:
 - a. Is 17 years of age or older;
 - b. If he or she is at least 17 years of age but less than 18 years of age, submits to the State Board written permission signed by his or her parent or legal guardian;
 - c. Has not graduated from a high school;
 - d. Is not currently enrolled in a high school; and
 - e. Satisfies any other requirements prescribed by the State Board, may take the high school equivalency assessment selected by the State Board.
3. The board of trustees of a school district may, upon request and for good cause shown, grant permission to take the high school equivalency assessment selected by the State Board to a person who:
 - a. Resides in the school district;
 - b. Is at least 16 years of age but less than 17 years of age;
 - c. Submits to the board of trustees written permission signed by his or her parent or legal guardian;
 - d. Has not graduated from a high school;
 - e. Is not currently enrolled in a high school; and
 - f. Satisfies any other requirements prescribed by the board of trustees.
4. The State Board may adopt regulations to carry out the provisions of this section. (Added to NRS by [1997, 2488](#); A [2001, 1481](#); [2013, 3261](#))

NAC 385.404 Eligibility to take tests; duties of school district. (NRS 385.080, 385.448)

1. Any person who:
 - a. Is 17 years of age or older;
 - b. Has not graduated from a high school in the United States which is accredited by a regional association; and
 - c. Is not currently enrolled in a high school, is eligible to take an assessment to determine the person's high school equivalency if he or she otherwise complies with the provisions of NRS 385.44. No minimum period of residence in this State is required of an applicant before he or she takes an assessment.
2. The board of trustees of a school district may, upon request and for good cause shown, grant permission to take a high school equivalency assessment to a person who resides in the school district and who is at least 16 years of age but less than 17 years of age if the person satisfies the requirements of subsection 2 of NRS 385.448.
3. A school district shall adhere to the policies of the high school equivalency assessment service that the high school equivalency assessment must not be used as part of a high school program or used as a high school exit examination.
4. A school district shall not allow a person who passes a high school equivalency assessment to waive the units of credit required for a standard high school diploma.
5. A person who is at least 18 years of age and who passes a high school equivalency assessment may, in accordance with NAC 389.694, waive the units of credit required for an adult standard diploma.
6. A person who is at least 17 years of age but less than 18 years of age and who is enrolled in an alternative program for the education of pupils at risk of dropping out of school established by a school district pursuant to NRS 388.537 may, in accordance with NAC 389.694, waive the units of credit required for an adult standard diploma.

NAC 387.190 Adult high school program. (NRS 385.080, 387.123)

1. A person who:

- a. Is at least 18 years of age or who meets the requirements for participation in a program of education for incarcerated persons established pursuant to [NAC 388.676](#);
 - b. Has not received his or her high school diploma; and
 - c. Is not currently enrolled in a high school, may be enrolled as a pupil in an adult high school program designed to enable him or her to obtain a diploma.
2. A person who is at least 16 years of age but less than 18 years of age and who participates in an alternative program for the education of pupils at risk of dropping out of school pursuant to NRS 388.537 may enroll in an adult high school program with the approval of the board of trustees of the school district in which the pupil is enrolled only for the purpose of preparing to take a high school equivalency assessment.
3. Before commencing an adult high school program, a school district must apply to the Department for permission to conduct the program. The application must be made on a form provided by the Department and include the:
 - a. Name of the course to be taught; and
 - b. Proposed beginning and ending dates for each class.
 4. The Superintendent of Public Instruction shall review each application to operate an adult high school program submitted to the Department and approve or deny the application. If the application is denied by the Superintendent, the school district may appeal the decision of the Superintendent to the State Board of Education. The State Board may approve or deny the application for an adult high school program upon appeal.
 5. An application that has been approved by the Superintendent of Public Instruction or the State Board of Education pursuant to subsection 4 remains in effect for 5 years after the date of approval. The board of trustees of a school district shall update its plan to operate an adult high school program at least once annually if a substantive change is made to the plan.
 6. A class that is part of an approved program may begin or end at any time during the school year.
 7. A school district that offers an adult high school program shall offer a sufficient number of required and elective courses for a pupil enrolled in the program to obtain the credits necessary to receive an adult standard diploma. Such required and elective courses must include the content identified in the school district's approved curriculum. [Dep't of Education, Pupil Accounting Reg., eff. 12-15-77]—(NAC A by Bd. of Education, 9-6-83; 6-23-86; R033-99, 11-3-99; R029-01, 11-1-2001; R134-07, 6-17-2008)

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1. The State Board shall select an assessment which enables a person who satisfies the requirements of subsection 2 or 3, as applicable, to demonstrate that he or she has achieved an educational level which is an acceptable substitute for completing a high school education.
2. A person who:
 - a. [Is 17 years of age or older](#);
 - b. If he or she is at least 17 years of age but less than 18 years of age, submits to the State Board written permission signed by his or her parent or legal guardian;
 - c. Has not graduated from a high school;
 - d. Is not currently enrolled in a high school; and
 - e. Satisfies any other requirements prescribed by the State Board, may take the high school equivalency assessment selected by the State Board.
3. [The board of trustees of a school district may, upon request and for good cause shown, grant permission to take the high school equivalency assessment selected by the State Board to a person who:](#)
 - a. Resides in the school district;
 - b. [Is at least 16 years of age but less than 17 years of age](#);
 - c. [Submits to the board of trustees written permission signed by his or her parent or legal guardian](#);
 - d. Has not graduated from a high school;
 - e. Is not currently enrolled in a high school; and
 - f. Satisfies any other requirements prescribed by the board of trustees.
4. The State Board may adopt regulations to carry out the provisions of this section. (Added to NRS by [1997, 2488](#); A [2001, 1481](#); [2013, 3261](#)) Additionally, refer to NAC 387.190 or NAC 389.695