

Coudersport Area School District

Jacqueline A. Canter
Superintendent

Kathy S. Wiltrout
Administrative Assistant

698 Dwight Street
Coudersport, PA 16915
Phone: 814-274-9480
FAX: 814-274-7551

John A. Abplanalp
Business Manager
814-274-0509

Joanne R. Gleason
Assistant Business Manager

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Dear Parents/Guardians:

As a result of the school closure that began on March 13, 2020 due to the COVID-19 Pandemic, listed below are a few of the changes affecting student records that are necessary to close out the 2019-2020 school year. These are unprecedented times and we are saddened to end the school year this way.

GRADING SCALE K-11 - Final grades will be calculated based on the first three (3) Marking Periods. For the 4th Marking Period, although percentage grades may be entered in the Student Portal, they will be converted to an overall Pass or Fail along with a comment indicating "4th Marking Period Grades Pass/Fail Due to COVID-19" on the report card and transcript.

REPORT CARDS - 3rd Marking Report Cards were mailed home at the beginning of April. 4th Marking Period Report Cards will be mailed home at the beginning of June.

PROMOTION / RETENTION - Promotion and retention will be based on grades from the first 3 Marking Periods. Should a student have an average of the first three marking periods below a 70% or if a student receives a "Fail" the 4th marking period based on the "Pass/Fail system during COVID-19", the department/grade level teachers will make a recommendation regarding promotion/retention for the course. These unprecedented times call for determining course and overall-year retention on a case-by-case basis. The building principal shall be assigned the final responsibility for determining the promotion or retention of each student (Policy 215).

20-DAY REPORTS - These will not be sent for the 4th Marking Period.

ATTENDANCE - At this time, our understanding is that the PA Department of Education (PDE) will not collect attendance information for students beyond the March 13, 2020 school closure. PDE does recommend that schools track and report to parents their child's attendance by determining students' participation in the Continuity of Education Plan. Attendance between April 1 and May 29 will be reported on the student's report card.

DETAILS SPECIFIC TO THE ELEMENTARY SCHOOL

PERFECT ATTENDANCE AWARDS - These will not be awarded for this school year.

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DETAILS SPECIFIC TO THE SECONDARY SCHOOL

GRADING SENIORS - Eligibility for graduation and awards has always been based on what was earned during the first 3 Marking Periods of the senior year. Knowing this, grades (Pass/Fail) for the 4th Marking Period will not affect a student's graduation status or eligibility of awards.

GRADUATION PROJECT - School administration is hopeful that the School Board will waive this requirement for the graduating class of 2020.

DUAL ENROLLMENT COURSES - Students taking dual enrollment courses should continue to complete their assignments prior to May 22 to receive dual enrollment credit from UPB.

SENECA HIGHLANDS CAREER AND TECH CENTER - The CTC is working with students individually to ensure eligibility can continue in meeting the program's hours and testing requirements for certification. CTC students are retrieving their course work through their assigned CTC email address.

HONOR ROLL - The 4th Marking Period grades due to the COVID-19 Pandemic will not be used in the calculation of Honor Roll status for grades 7-12 for this year in addition to the upcoming years.

TRANSCRIPTS - The 4th Marking Period grades due to the COVID-19 Pandemic will not be used in the calculation of final grades for students in grades 7-12. A note "4th Marking Grade in accordance with COVID-19" will be included on each student's transcript.

GPA/CLASS RANK - The 4th Marking Period grades due to COVID-19 will not be used in the calculation of eligibility for students in grades 9-12 for this year and for upcoming years. Class rank will be determined by using each student's cumulative grades through the third marking period for SY 2019-20.

ACADEMIC LETTER PTSA - The 4th Marking Period grades due to COVID-19 will not be used in the calculation of eligibility for students in grades 9-12 for this year and for upcoming years.

NATIONAL HONOR SOCIETY - The 4th Marking Period grades due to COVID-19 will not be used in the calculation of eligibility for students in grades 9-12 for this year and for upcoming years.

LAMP OF LEARNING - The 4th Marking Period grades due to COVID-19 will not be used in the calculation of eligibility for students in grades 9-12 for this year and for upcoming years.

School administrators will continue to pivot as additional information becomes available from government officials. Once local and building-level decisions are made, we will be sure to keep you informed. There is a Distance Learning tab on each school's website that provides regular updates from the principal. Items of heightened importance will be shared with parents/guardians by automated phone call and/or letter via US Mail.

The principals intend to send out a letter next week explaining some of the plans for spring celebrations, awards, and for closing out the school year. Plans and details are still developing for these activities at this time, but by next week we should have a better understanding of how we will honor, respect, and acknowledge our students accomplishments' while still complying with national, state, and local health and safety mandates.

Should you have any questions or concerns, please give us a call.

Sincerely,



Jacqueline Canter
Superintendent

Traci Budd
Director of Curriculum



Steve Mongillo
HS Principal



Sean Reams
ES Principal