

COUDERSPORT AREA SCHOOL DISTRICT CODE OF STUDENT CONDUCT

ADOPTED: MAY 7, 2018
218.A

STUDENT DISCIPLINE (SBP 218)

The Board shall adopt this Code of Student Conduct to govern student discipline. Each student must adhere to Board policies and the Code of Student Conduct governing student discipline. Any student disciplined by a district employee shall have the right to notice of the infraction. The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies and district rules and regulations. A copy of this Code of Student Conduct shall be available in each school library and school office and may be printed in the student handbooks.

The Coudersport Area School District believes that good conduct is closely related to a positive environment for learning and an effective instructional program. It is expected that students follow the rules and regulations governing student conduct in school and at school-sponsored activities. Such rules shall require students to:

- Confirm to reasonable standards of socially acceptable behavior
- Respect the rights, persons, and property of others
- Preserve the degree of order necessary to the educational program in which they are engaged
- Respond positively and promptly to those adults charged with the responsibility of monitoring student behavior.

To ensure a safe learning environment, students are expected to have appropriate behavior and attendance. Detentions, suspensions, possible expulsion from school, and law enforcement involvement/potential legal consequences could result when students are guilty of infractions.

Off-Campus Activities

Specific school policies (Extracurricular Activities, Interscholastic Activities, Student Discipline, Controlled Substances/Paraphernalia, and Electronic Devices) govern student conduct that occurs off school property and would otherwise violate the Code of Student Conduct if any of the following circumstances exist:

1. The conduct occurs during the time the student is traveling to and from school or traveling to and from school-sponsored activities, whether or not via school district furnished transportation.
2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially or substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially or substantially disrupt the operations of the school.
4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, for example, a transaction conducted outside of school pursuant to an agreement made in school that would violate the Code of Student Conduct if conducted in school.
5. The conduct involves the theft or vandalism of school property.
6. There is otherwise a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.

Students may also be disciplined for engaging in unprotected expression where such expression occurs off campus and away from school functions, if a nexus between the unprotected expression and a substantial and material disruption of the school program is established.

Reasonable Force

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the schools or threatens the health and safety of others. Reasonable force may be used by teachers and school authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, and for the protection of persons or property.

Students with Disabilities

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies. This may include adjusting disciplinary procedures and sanctions provided in the Code of Student Conduct so that the district remains in compliance with all state and federal laws and regulations.

STUDENTS RIGHTS AND RESPONSIBILITIES (SBP 235)

Attendant upon the rights established for each student are certain responsibilities, which include regular attendance; conscientious effort in classroom work and homework; conformance to Board policies and school rules and regulations; respect for the rights of teachers, students, administrators and all others who are involved in the educational process; and expression of ideas and opinions in a respectful manner.

It shall be the responsibility of the student to:

1. Be aware of all policies, rules and regulations for student behavior and conduct him/herself accordingly. Each student shall assume that, until a rule is waived, altered or repealed in writing, it is in effect.
2. Volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property.
3. Dress and groom to meet standards of safety and health, and not to cause substantial disruption to the educational processes.
4. Assist the school staff in operating a safe school.
5. Comply with federal, state and local laws.
6. Exercise proper care when using district facilities, school supplies and equipment.
7. Attend school daily and be on time to all classes and other school functions.
8. Make up work when absent from school.
9. Pursue and attempt to satisfactorily complete the courses of study prescribed by local school authorities.
10. Report accurately in student media.
11. Not use obscene language in student media or on school property.

The following school board policies are included as part of this Code of Student Conduct and can be found on the district website (www.coudyschools.net) under Board of Education>Board Policies>Policies.

103 Nondiscrimination in School and Classroom Practices
103.1 Nondiscrimination – Qualified Students with Disabilities
113 Special Education
113.1 Discipline of Students with Disabilities
113.2 Behavior Support
122 Extracurricular Activities
123 Interscholastic Athletics
204 Attendance
209.2 Diabetes Management
210 Medications
210.1 Possession/Use of ASTHMA Inhalers/Epinephrine Auto-Injectors
218 Student Discipline
218.1 Weapons
218.2 Terroristic Threats
219 Student Complaint Procedure
220 Student Expression/Distribution and Posting of Materials
221 Dress and Grooming
222 Tobacco
223 Use of Bicycles and Motor Vehicles
224 Care of School Property
226 Searches
227 Controlled Substances/Paraphernalia
233 Suspension and Expulsion
235 Student Rights and Responsibilities
237 Electronic Devices
237 Hazing
249 Bullying/CyberBullying
252 Dating Violence
807 Opening Exercises/Flag Displays
808 Food Services
810 Transportation
815 Acceptable Use of the Internet, Computers, and Network Resources
819 Suicide Awareness, Prevention and Response
823 Naloxone

RULES, REGULATIONS, AND SANCTIONS – LEVEL I

DESCRIPTION	INCIDENCES (not all incl.)	PROCEDURES	DISCIPLINARY SANCTIONS
<p>Behavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school shall not be tolerated. These violations are not sufficiently serious to render major disciplinary action. Behavior of this nature can usually be handled by an individual staff member but sometimes requires the intervention of other school support personnel and/or the principal and shall be dealt with swiftly, fairly, and unemotionally.</p> <p>Depending on severity, any incident can be shifted to a higher level.</p>	Minor inappropriate behavior	Immediate intervention is required by the staff member who is supervising the student or who observes the incident.	Verbal reprimand
	Cutting classes		Special assignment
	Classroom disturbance		Behavior contract
	Classroom tardiness		Parent conference (in person or by phone)
	Cheating or lying	Repeated incident requires a conference with school personnel and/or principal.	School counseling
	Disrespectful language or gestures		Loss of make-up privilege or credit when such work is related to the incident
	Disruptive behavior in and around school area	A proper and accurate record of the incident(s) and disciplinary action is maintained by the staff member.	Withdrawal of privileges
	Non-defiant failure to complete assignments or carry out directions	It must be understood that a violation must be followed by consequences.	Removal from bus/school transportation
	Bus disturbance		Administrative reprimand
	Yelling	Report to Safe Schools as required.	Detention
	Failure to return required forms		In-school suspension
	Failure to return school-loaned equipment, books, library books, and other materials		
	Failure to have required equipment or attire		
	Failure to follow school rules		
	Littering		
Unauthorized use of parking facilities, parking lot, and other parts of school property			
Unauthorized use of personal property; such as athletic equipment, bicycles, etc.			
Violation with dress and grooming			
Violation with electronic device			

RULES, REGULATIONS, AND SANCTIONS – LEVEL II

DESCRIPTION	INCIDENCES (not all incl.)	PROCEDURES	DISCIPLINARY SANCTIONS
<p>Certain incidents against the well being of the educational community may require a more formal disciplinary response although they may not involve infractions of the state penal laws. The reason for this is that these incidents interfere with the rights of others in the system and the smooth operation of the educational process and must be dealt with accordingly.</p> <p>These incidents, which usually result from the continuation of Level I behavior, require the intervention of personnel at the administrative level and beyond because Level I disciplinary sanction(s) has failed to correct the situation. Also included in this level are incidences which do not represent a direct threat to the health and safety of others, but whose educational consequences are serious enough to require correct action on the part of administrative personnel and beyond.</p>	Continuation of unmodified Level I	The student is referred to the principal with written notification of violation.	Parent-teacher/Parent-administrator conference
	Repeated school tardiness		
	Cutting class/Out of assigned area	The administrator meets with the student and/or teacher and decides the most appropriate responses.	Referral to outside agency for counseling or psychological services
	Major inappropriate behavior		Loss of make-up privilege or credit for work when such work is related to the offense
	Disruptive classroom behavior		
	Bus disturbance	The parent is notified.	
	Insubordination/Failure to give correct name when asked	The teacher is informed of the administrator's action in writing.	Payment of damages and/or required clean up
	Abusive/Vulgar language or obscene conduct	A proper and accurate record of the offense and the disciplinary action is maintained by the administrator.	Loss of school privileges
	<ul style="list-style-type: none"> ▪Acceptable Use of Internet, Computer, and Network Resources Violation ▪Attendance Violation ▪Bullying/Cyberbullying Violation ▪Controlled Substances/Paraphernalia including alcohol and look-alikes Violation ▪Dating Violence Violation ▪Electronic Device Violation ▪Harassment Violation ▪Hazing Violation ▪Student Expression Violation ▪Terroristic Threats Violation ▪Tobacco including e-cigarettes and vaporizer Violation ▪Weapons, including look-alikes Violation 	An informal hearing is scheduled for suspensions exceeding 3 school days.	Removal from bus/school transportation
	Gambling		Detention
	Failure to serve assigned detention		In-school suspension
	Defacing school property or minor vandalism		Out-of-school suspension
	Failure to follow rules and regulations established by the school	Report to Safe Schools as required.	Recommendation for expulsion
	Fighting/minor altercation		Law enforcement referral
	Forgery/Knowingly use of forged documents		
	Leaving school property without permission		
	Public display of affection		
	Refusal to leave school property when ordered to do so		

RULES, REGULATIONS, AND SANCTIONS – LEVEL III

DESCRIPTION	INCIDENCES (not all incl.)	PROCEDURES	DISCIPLINARY SANCTIONS
<p>These behaviors are clearly of a serious nature and not only are disruptive of the educational process but are violations of the state penal laws as well. There is no excuse for their commission in the school setting and it is expected that they will be dealt with promptly and firmly.</p>	Continuation of unmodified Level I or II	The administrator verifies the incident, confers with the staff involved and meets with the student.	Exclusion from school-sponsored activities
	Acceptable Use of Internet, Computers, and Network Resources Violation		Restitution
	Harassment Violation	The student is immediately removed from the school environment. Parents are notified.	Mandated participation in SAP - Student Assistance Program
	Terroristic Threats Violation		Referral to outside agency for counseling or psychological services
	Use of Bicycles & Motor Vehicles Violation	School officials contact law enforcement agency and assist in prosecuting offender.	Out-of-school suspension
	Weapons, including look-alikes Violation		Alternative Education for Disruptive Youth placement
	Tobacco, including e-cigarettes and vaporizer Violation	An informal hearing is scheduled for suspensions exceeding three school days.	Board action that results in alternative placement
	Controlled Substances/Paraphernalia including alcohol and look-alikes Violation		Expulsion
	Major vandalism/Damaging school property	A complete and accurate report is submitted to the superintendent for Board action.	Notification of the incident to Superintendent of Schools
	Refusal to leave school property when ordered to do so/Criminal Trespass	Report to Safe Schools as required.	Law enforcement involvement -- civil and/or criminal charges pending
	Unauthorized use of school fire alarm system		
	Disorderly conduct		
	Unlawful restraint		
	Theft, possession of stolen property, robbery, burglary		
	Arson		
	Assault (simple/aggravated/indecent/sexual) and battery		
	Rape		
	Extortion		
	Kidnapping		
	Indecent exposure or lewdness		
Racial/Ethnic intimidation			
Larceny, forgery			
Leading or participating in a riot			
Murder, manslaughter			
Attempted suicide			
Reckless endangering			