



LASSITER CONCERT HALL

Guidelines for Using the Chair Risers

These guidelines are designed for the safety of those setting up and taking down the chair risers on stage. The risers are heavy and can smash fingers and even cause a serious injury if a riser would fall on a person. The director of the program/event is responsible for communicating these guidelines to their booster clubs and students.

1. **An adult who is familiar with the strapping mechanism should supervise the unstrapping, setup, takedown, and re-strapping of the risers on the racks.** If the re-strapping is not done properly, it becomes jammed and you will not be able to loosen the mechanism without unbolting the entire mechanism.
2. Legs are to be installed while the risers are on the racks. Never install legs to the risers on the wooden stage floor. It will cause permanent scratches to the floor. Be sure the legs are pushed all the way in and tighten the knob to secure the leg. **When taking the risers off the rack and returning the risers to the rack, NEVER lean the riser on the legs, they will bend or break!**
3. Carry the risers to the stage and be sure to interlock risers together with the attachment on the underside of the riser. Do not slide the risers on the stage. Lift and place them in the appropriate spots.
4. For risers using the 7 and 15 inch legs, install a rubber protective guard to the back side of all risers to guard against chairs sliding off the back. For risers using the 23 and 31 inch legs, the back and side rails should be used to protect the performers.
5. Risers left on the racks must be re-strapped for safety and prior to moving the racks!
6. When taking down the risers after the event has concluded, detach all rubber guards and back/side railings first and return them to the appropriate racks and containers. Leave the legs on the risers and return the risers to the racks. Make sure the risers are snugged tightly to all other risers. Remove the legs and return the legs to their containers with the black bottom of the leg showing at the top. **If not, when reaching in to retrieve legs the next time the sharp edges can cut or scratch you.**
7. Put 7-8 risers on a rack. Re-strap the risers. **Make sure the handle is in the down or up position when finished. If not, they will get bent and break!**

Thank you for taking care of all equipment in the hall! We want all patrons and performers to enjoy the equipment and remain safe during setup, striking, and storing the equipment. Please ask the supervisor or technical director of the concert hall if you have any safety or operations questions.

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Cobb County School District