

REQUEST FOR WAIVER OF STUDENT ELIGIBILITY RULES

Rule 203: Age Requirement; Rule 204: Changed Semester of Attendance; Rule 205: Twenty Semester Units

THIS FORM IS NOT TO BE USED FOR TRANSFER ELIGIBILITY.

Student's Name _____ Birthdate _____ Grade _____

Student's Address _____ City _____ ZipCode _____

Current School _____ Date Enrolled _____

Other schools attended in the previous 12 months _____

Parent/Guardian's Name _____

Parent/Guardian's Address _____ City _____ ZipCode _____

Telephone _____ Sports played at previous school _____

Name and relationship of person submitting this form _____

Address _____ City _____ ZipCode _____



Request for waiver of the following rule: ___ 203 - age limit ___ 204-maximum semesters ___ 205.E- passing 20 semester credits

The following procedures MUST be followed in order for the request to be reviewed by the Section Commissioner.

Note: CIF and the Los Angeles City Section eligibility rules may only be waived because of an unforeseeable, unavoidable, and uncorrectable act, condition or event which causes the imposition of a severe and non-athletic burden upon the student or his/her family (hardship.) Parties filing a hardship waiver request MUST provide proper and complete written evidence (documentation) in support of the request, and must do the following:

- 1. Discuss the waiver request with current school's athletic personnel to determine what documents are required.
2. Attach to this form a brief statement regarding the nature of the problem and the reason for requesting a waiver for eligibility. The reason must meet the criteria stated above.

NOTE: The following documents must be attached to this form, based on the rule for which the waiver is requested.

- A. A written statement from the parent/guardian identifying the reason for the request of the CIF bylaw(s). (All waivers)
B. Official school transcript, indicating academic progress throughout high school. (Rules 203, 204 and 205)
C. Attendance records (apportionment) for semester(s) in question. (Rules 203, 204 and 205)
D. Computerized Student Information (ID01 or similar document provided by the school). (203, 204 and 205)
E. Copy of latest report card (if not included on transcript.) (203, 204, and 205)
F. Signed and dated written statements from doctor or other healthcare professionals and dated medical records. (Needed if the waiver is for medical reasons.)
G. Courses completed and courses pending toward meeting graduation requirements. (203, 204, and 205)
H. Any other records deemed appropriate to prove the hardship to justify the waiver request.

Signature of current school Administrator: _____

Please send this form and all attachments to:
CIF Los Angeles City Section
8401 Arleta Avenue, Sun Valley, CA 91352
Office Phone: (818) 767-0800 Fax: (818) 767-0802

For additional information, contact the Section Office between the hours of 8:00 am and 4:30 pm.

FILING A REQUEST FOR WAIVER

In order to file a request for a waiver of CIF or IAC rules, please follow the procedures as indicated on the reverse side of this document. After speaking with school athletic personnel, if it is determined that a waiver request is to be filed with the Section Commissioner, once all pertinent paperwork is submitted to the Section Office a decision will be rendered within 20 days. It is the duty and responsibility of those parties making the request for a waiver of a rule to provide all necessary documents, should more documentation be required the 20 day timeline will restart. Parent and/or school personnel will be notified of request for additional documentation. Please note that cases will be handled on a priority basis for those requests that are most applicable to the upcoming season of sport.

Upon receipt of paperwork in the Section Office, the Commissioner will confirm receiving the waiver request and documents with the student's parent(s) and/or school personnel. In the event it is necessary to obtain further clarification of facts, a meeting will be scheduled between the Commissioner and parent(s)/guardian/caregiver to provide opportunity to provide further clarification of hardship. Although students are not required to attend, students are welcome to attend, based on the permission of the parent/guardian.

All meetings are held at the CIF Los Angeles City Section Office, unless otherwise notified. See current information at www.cif-la.org under "Section Governance" Hardship Waiver Request.