

**Wenden Elementary School  
Board of Trustees and the Public  
Regular Board Meeting 6 p.m.  
September 14, 2020  
Wenden Elementary District Office  
In Person & Via Video Conference**

**Regular Monthly Board Meeting Minutes – September 14, 2020**

**Board Members Present:**

Gary Saiter –via Video Conference  
Kelly Stacy  
Chris Haines

**Board Members Absent:**

**Employees Present:**

Gloria Dean; Susan Rohrig  
Marsha Harold; Guillermo Palma  
Sandra Cruz; Jennifer Walton  
Lupe Lard; Maria Ruelas

**Audience:**

Sabina Cruz  
Cristina Cruz

**Regular Monthly Meeting Agenda:**

1. Call Regular Meeting to order - Mr. Saiter called meeting to order at 6:01 p.m.
2. Pledge of Allegiance - Mr. Saiter led the Pledge of Allegiance.
3. Approve Agenda of Regular Meeting of September 14, 2020. Mr. Haines motioned to approve the regular board meeting agenda. Mr. Stacy seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		

**4. Consent Agenda**

*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.*

**A.** Minutes of the Regular Meeting of August 10, 2020 and Special Meeting of August 31, 2020.

**B.** Resolution for Salary and Other Expenses

**C.** Ratify Payroll and Other Expense Vouchers

**D.** Year to Date Expenditure Report – Student Activities - Revenue Report – No report

Mr. Stacy motioned to approve the consent agenda as presented.

Mr. Haines seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		

**4. Information Items**

**A.** Cafeteria Report. – No Report

**B.** Student Activities - Ms. Harold's report only had one reimbursement transaction (\$52.04) for this month.

- 8th Grade

- Student Council

## 5. Summary of Current Events

*(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)*

### A. Gloria Dean, Superintendent - Administrative Report. – Ms. Dean’s Newsletter see attached –

Since our last board meeting held, August 31, 2020, under “call to the public” it was clear that everyone in the community had concerns about making a decision on when Wenden School would re-open. There were also concerns about not all students being provided with the same opportunities as others. As challenging as it has been to meet all protocols due to COVID-19, there has been progress made in order to re-open our school district. I have also been in touch with 3 parents who have reached out and shared questions, comments, concerns and ideas which was very much appreciated.

#### **To re-open our district on-site 100%, as well as the hybrid model**

Once students return, there will still be protocols which will need to be implemented such as temperature checks taken and logged before entering the bus, seating on the bus will be leaving one seat empty between all students with the exception of siblings who can be seated together. Once students arrive at school, students will report to their home rooms for attendance and then students will report to the gym by groups and will have designated eating areas.

Wearing masks the entire day would be strongly encouraged with either model to include staff, students and parents when they are on campus.

All students will have to be self-contained and remain in the same classroom with the same teachers throughout the day. Middle school teachers would obviously have to travel from room to room. Due to limited space, instead of a 16 student limit for preschool, the district would have a 6 student capacity with 4 year olds and SPED given the priority before 3 year olds who are potty trained.

Classrooms #10 and #11 should be completed by the end of September or first week of October given a one week window for extended time if needed. Hopefully that won’t be the case and it will be completed according to the time line which was quoted as September 28-30, 2020.

A letter was sent out to parents via Class Dojo and our [www.wendenk8.org](http://www.wendenk8.org) website. This letter stated that any student needing to come on campus to receive additional help was able too. Parents need to call the school office ahead of time. Currently we have fourteen students in the a.m. session and nine in the p.m. session. There are many other students in reteach and extra support sessions via Zoom or Google.

Mr. Stacy asked if the barriers needed can be other barriers other than plexiglass?

Ms. Dean commented that they don’t have to be a see through barrier they can be tag board barriers, they barriers just have to be able to protect students from sneezes, coughs and germs.

Mr. Stacy asked if it was acceptable to have siblings in the same class sitting together? Ms. Dean commented that siblings were able to sit together in a classroom or on the bus.

Mr. Saiter asked what the current enrollment is. Ms. Dean replied that currently we have eighty three students enrolled.

### B. Board Member – Members of the Board may speak regarding current events. None

## 6. Call to the Public –

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

Guillermo Palma – So I am here talking to you guys about extra duty pay. The reason I am talking about this is because I am not sure if you guys are aware about this I help with 6<sup>th</sup> grade math and reteach of 7<sup>th</sup> & 8<sup>th</sup> grade math. I was approached by Ms. Dean about this and asked if I wanted to help with the position since there was no one to fill it at the time. She explained how things would work with lesson plans from Ms. Chavez that she had left from last year and help from Mr. Lim. We met to discuss this as well as extra pay for more responsibilities. I have an email from Ms. Dean that stating that I would need a fingerprint card and an emergency sub certificate if not supervised by a teacher and I should come to the board meeting to provide justification to why I would need

extra duty pay. On that she did bring that up but then it was not brought up again. I was under the impression this was being taken care of by the office or Ms. Dean herself, because I don't know everything that goes into acquiring one of these or what is needed. Mr. Palma read, "the Arizona Department of Education certification guidelines for obtaining an emergency sub-certificate". I do have a fingerprint card because it's required to work here and to drive a school bus. So I have not pursued that and I wasn't aware I needed to pursue that or was not even told that I had to pursue that so that is why that issue is still there. At no time have I received any instructions or corrections, as far as the class goes Mr. Lim and Ms. Walton have been the ones that have helped me. Mr. Lim gives me the lesson plans, lessons and I upload them and teach them in class to the six grade, seventh and eighth. Ms. Walton has been helping me set them up on the computer, we have done a virtual classroom so the kids can see it and we do our lessons off of there. She helped me set up Freckle which is extra work for the kids. So when I met with Ms. Dean about doing this job it was discussed that I would get extra pay for it and Mr. Lim would help me out and he would be receiving extra pay as well. Just my opinion Mr. Lim and Ms. Walton have helped me out tremendously and it would be nice to get them extra pay as well. I know it is often said that we need to advocate for ourselves so I guess that's what I am doing here now. But also felt that I was advocating for myself when I met with Ms. Dean and we came to an agreement that she would come in front of you guys and advocate for me. That's why I am addressing the board now, I really don't know why I am addressing the board at call to the public because I think that this is important to me obviously, I am taking on more responsibilities that are out of the scope the work that I do, I am a maintenance guy. I am very good at math, I have been helping with math class for about four to five years. I think I have done a pretty good job with the kids, I can relate to them well. I can help teach them different manners that the teachers were teaching them so they are able to understand math that was provided to them. I have helped with kids that were not understanding and get them going to catch them up with the rest of the kids. So I kinda wish this would have been a line item, so at least you guys would have had a chance to address, move on it and have discussion I don't like that this was put on a call to the public where I was given the opportunity to address you, again I wish when it comes to pay like it's at the fire department the chief addresses the board about anything to do with money. They come to the Chief and the Chief addresses the board. I was not aware that extra pay would be given when a sub certificate was acquired extra pay would be given but that's not what was discussed. Obviously, you can't vote today but if I can receive extra duty pay that's okay and if you don't want me to teach that's okay too. It won't hurt my feelings, I do like doing it but if it's something you guys would like for me to move away from there won't be any hard feelings from me towards you guys. I will just return to my maintenance duties and fulfill the contract that I signed this year.

Mr. Saiter – We cannot discuss this at this point, because it's not an agenda item and Mr. Palma is aware of this. We will take it under advisement, we have another meeting in two weeks and if the board feels we should put on the agenda we will do so.

Sabina Cruz – What ideas does the school have for returning to in person school? Is it going to be half of the class or 1<sup>st</sup> through 3<sup>rd</sup>?

Ms. Dean – We will be getting teacher input.

Sabina Cruz – As far as a parent, what can a parent do to help get the kids back in school?

Ms. Dean – Be supportive and ask questions and call the school with any issues so they be can resolve them together because there will always be concerns. The main goal is communication and support for one another.

Sabina Cruz – When will the tablets be in for the younger grades?

Sandra Cruz – They said in October but was not given a concrete date. They have to give us a tentative delivery date but sometimes they get here sooner.

Cristina Cruz – When is school going to open for all kids and if not going to open, then why not?

Gary Saiter – We did assign a tentative date two weeks ago of October 19, 2020.

Cristina Cruz – For all kids?

Ms. Dean – Yes, we do hope so that is the plan to open in person on October 19, 2020 unless something happens and things change. Currently, La Paz County has three check marks and are able to open the school.

Cristina Cruz - I understood that the school is just looking for partitions for students or tag board, why is the school just ordering that now?

Gloria Dean – We don't need plexiglass per say, we can use other means such as display boards or tag boards as barriers between kids. If we cannot have six feet distance between students we have to have barriers between them. Also on the buses we can seat students every other seat or in family groups. We just have to follow the CDC guidelines.

## 7. New Business

- A. Discussion and possible action regarding the start date of in-person learning for Wenden Elementary School. Ms. Dean asked if the intent is to open full time on October 19, 2020 unless something happens. Mr. Saiter stated the board passed to open in person October 19, 2020 with the intention to open in person full time not the hybrid. No action or changes made to this item.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		

- B. Discussion and possible action to approve the FY2020-2021 Teacher Evaluation System Statement of Assurance.

Mr. Haines motioned to approve the FY2020-2021 Teacher Evaluation System Statement of Assurance. Mr. Stacy seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		

- C. Discussion and possible action to approve to review and adopt policy advisories: Policy Advisory #677 – Policy ACA – Sexual Harassment Regulation ACA-R; Policy Advisory #678 – Policy ACAA – Title IX Sexual Harassment Regulation ACAA-R

Mr. Haines motioned to approve to review and adopt policy advisories: Policy Advisory #677 – Policy ACA – Sexual Harassment Regulation ACA-R; Policy Advisory #678 – Policy ACAA – Title IX Sexual Harassment Regulation ACAA-R as presented. Mr. Stacy seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		

- D. Discussion and possible action to approve the policy advisories: Policy Advisory #672 – GBGB-R – Staff Personal Security and Safety; Policy Advisory #673 – IHA – Basic Instructional Program; Policy Advisory #674 – Regulation JICA-RB – Student Dress; Policy Advisory #675 – KB – Parent Involvement in Education; Policy Advisory #676 – Regulation KI-RB – Visitors to Schools.

Mr. Stacy motioned to approve the policy advisories as presented; Policy Advisory #672 – GBGB-R – Staff Personal Security and Safety; Policy Advisory #673 – IHA – Basic Instructional Program; Policy Advisory #674 – Regulation JICA-RB – Student Dress; Policy Advisory #675 – KB – Parent Involvement in Education; Policy Advisory #676 – Regulation KI-RB – Visitors to Schools.

Mr. Haines seconded the motion. Motion approved 3-0.

<i><b>Name</b></i>	<i><b>Aye</b></i>	<i><b>Nay</b></i>	<i><b>Absent</b></i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		

**E.** Requests for future Agenda items. – None

**F.** Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will be Monday, October 12, 2020 at 6:00 p.m.

The next Special Board Meeting will be held on September 28, 2020 @ 6 p.m.

**8.** Adjourn Regular Meeting:

Mr. Saiter motioned to adjourn the meeting at 6:43 p.m.

Signature of Approval of Minutes

Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date