

Port Allegany School District
BOARD OF SCHOOL DIRECTORS

Regular Meeting
November 9, 2020

MINUTES

Call to Order

President Carlson called the meeting to order at 7:04 p.m. in the high school library with a moment of silence and the flag salute. Mr. Moate called the roll. Doctor Carlson reported the Board met in executive session at 6:45 p.m. tonight for personnel matters.

Board Present: Dr. Mark Carlson, Mr. Justin Fillhart, Mr. Kerry Hawver, Mrs. Bonna Johns, Mr. Sean Lathrop, Mr. Jason Stake, Mr. Jonathan Stehle, Mr. Donald Tanner, Mr. Gary Buchsen, and Mr. Adam Moate.

Board Absent: Mrs. Erica Petruzzi.

Others Present: Larry Myers and Kirby Slear of Schneider Electric, Rachel Vargeson of The Nutrition Group, Ink Young, and Trisha Kallenborn.

Public Comment

There were no comments relating to federal programs, agenda items or in general.

Minutes of Preceding Meetings

Approved the Minutes of the September 8, 2020 committee-of-the-whole meeting; September 14, 2020 regular meeting; September 26, 2020 special meeting; October 5, 2020 committee-of-the-whole meeting; and October 12, 2020 regular meeting with the following corrections: 1) September 14 minutes, page 1 under bill listings and payrolls – delete \$2,341,937.07 from line one (should be September 14, 2020 - \$1,576,71.76) and 2) September 26 minutes, page 1, line one change “p.m.” to “a.m.” to read Doctor Carlson brought the meeting to order at 10:00 a.m. in... Motion: J. Stake; Second: S. Lathrop. The motion was passed unanimously.

Treasurer’s Report

Approved the Treasurer’s Report for the period ended October 31, 2020 as presented by Mr. Donald Tanner, District Treasurer. Motion: J. Stake; Second: J. Fillhart. The motion was unanimously carried.

General Fund account balances on October 31, 2020 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$8,452,997.35 and JVB Now Account – \$185,089.13. Receipts since November 1 were \$211,185.64 and expenditures were \$370,118.39 bringing the balance in the general fund to \$8,479,703.73.

October 31, 2020 balances for various accounts were reported as follows: Capital Reserve Investment Fund - \$2,745,914.17; Student Activities Account - \$84,858.94; Student Athletics Account - \$76,264.93; and Cafeteria Account - \$14,543.36.

Bill Listings and Payrolls

Approved the General Fund Bill List of November 9, 2020 - \$1,331,603.07 and payrolls of October 22, 2020 - \$248,906.45 and November 5, 2020 - \$290,848.96. Motion: J. Stake; Second: K. Hawver. The cover page of the Bill List should have October 8 and October 22, 2020 payroll dates not October 22 and November 5 as listed. Clarification was provided for various bill list items. The motion was carried unanimously.

Communications

None.

Personnel

Approved the compensation plan for the superintendent's secretary as presented at the committee-of-the-whole meeting held on November 2, 2020. Motion: D. Tanner; Second: J. Stake. The motion was passed unanimously.

Hired Mrs. Melissa Veilleux as the Superintendent's Secretary effective November 9, 2020. Motion: K. Hawver; Second: D. Tanner. Mr. Buchsen noted her actual start date will begin at a later date. The motion was unanimously carried.

Hired Mrs. Holly Triplett as the high school guidance secretary effective November 9, 2020 with wage and benefits in accordance with the support staff agreement and district policy. Motion: D. Tanner; Second: B. Johns. The superintendent noted that her actual start date will be at a later date. The motion carried 7-0-1 with Mr. Lathrop abstaining.

Appointed Matthew Lawton as Mentor for Ms. Lindsay Weaver, newly hired high school English teacher during the 2020-2021 school year in accordance with the District's Induction Plan at a supplemental salary of \$1,588 per Schedule B of the Professional Agreement. Motion: J. Stake; Second: D. Tanner. The motion passed unanimously.

Approved the following volunteer boys basketball coaches for the 2020-2021 season: Tre Garzel, Denise Evens, Tony Edgell, Bob Guilds, and Kerry Hawver. Motion: J. Fillhart; Second: J. Stake. The motion passed 7-0-1 with Mr. Hawver abstaining.

Approved the following volunteer wrestling coaches for the 2020-2021 season: Brian Neal and Adam Greenman. Motion: J. Stehle; Second: B. Johns. The motion carried unanimously.

Curriculum and Instruction

Granted permission for use of Zook Motors' waiver of liability and hold harmless agreement to be used for parents/guardians of students participating in the behind the wheel driver education program for the 2020-2021 school year. Motion: S. Lathrop; Second: J. Fillhart. The motion carried unanimously.

Approved the updated lease agreement with Zook Motors through May 31, 2021. Motion: J. Stake; Second: D. Tanner. The motion passed unanimously.

Authorized district administration to create basketball and wrestling schedules for the winter sports season as part of the 'IU9 bubble'. Motion: J. Fillhart; Second: D. Tanner. Doctor Carlson stated for the record that he believes the PIAA had some pretty good suggestions for the winter sports schedules. The motion was unanimously carried.

Authorized the administration to make necessary updates to the district's athletics health and safety plan for spectators during the winter sports season based on applicable state mandates. Brief discussion was held. Motion: J. Stake; Second: B. Johns. The motion passed unanimously.

Finance

Approved the Juniata Valley Bank proposal and authorized the administration to seek and negotiate financing terms and conditions with JVB for a financing amount not to exceed \$6,000,000.00, financing term of 15 years, and a fixed interest rate of 1.95% for the entire financing term. (Funds to be used for the Port Allegany School District GESA project with Schneider Electric Buildings Americas, Inc. If during negotiations, any costs or terms and conditions that were not disclosed in the proposal become unfavorable, the administration has

the authority to negotiate with the next favorable proposer for the same amount and term.) Motion: S. Lathrop; Second: D. Tanner. Mr. Myers of Schneider Electric said this is specific for Phase I and there will be another procurement in the spring for Phase II. Discussion ensued relating to Phase II scope of what was not included in Phase I, the lack of heating/cooling in Phase I, timelines, salvaging equipment, and financing. The motion carried 7-1 with Mr. Stake opposed.

Approving The Interlocal Purchasing System (TIPS) master agreement contract #170103 (Energy Savings Performance Contracts) with Schneider Electric Buildings Americas, Inc. Motion: K. Hawver; Second: B. Johns. Discussion was held regarding billing procedures; details will be decided during the kick off meeting. The motion was unanimously carried.

Board

Approved the Memorandum of Understanding with McKean County Department of Human Services approving transportation procedures for foster care youth. Motion: J. Stake; Second: J. Fillhart. The motion passed unanimously.

Doctor Carlson indicated that he may not be available for the reorganization meeting in December, and said he would be happy to continue as Board President if board members so desire.

Mr. Stehle asked the Superintendent for an update regarding current COVID status. Mr. Buchsen reported that three area schools are closing for the week. The District's one positive case in the high school impacts about 25 students and 1 staff member noting families were contacted today before the announcement went out. He remains hopeful our schools can stay open having the positive cases spaced out like this. Mr. Buchsen reported that case studies from the Department of Education indicate that the spread is not happening in school buildings.

The Board convened in executive session at 7:46 p.m. for personnel matters.

The regular meeting reconvened at 8:03 p.m. for adjournment.

Adjournment

Motion: J. Stake; Second: S. Lathrop. The motion was unanimously carried. Doctor Carlson adjourned the meeting at 8:03 p.m.

Respectfully submitted,

ADAM C. MOATE
Secretary to the Board of School Directors