

REQUIREMENTS FOR BUILDING PERMITS IN APACHE COUNTY

1. **APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THE FOLLOWING:**

- a. Building permits shall be issued contingent upon the receipt of a permit from the County Health Department or letter from an applicable sanitary district. **THAT MEANS THAT EVERY RESIDENCE MUST BE CONNECTED TO A SANITARY DISTRICT OR HAVE AN ON-SITE WASTEWATER DISPOSAL SYSTEM.**
- b. Provide **Two** complete sets of plans.
- c. **SPECIFICATION LOCATION:** Parcel Number, (i.e., 105-27-10A) Subdivision and lot number, or physical location.

NOTE: If the property was acquired within one-hundred twenty (120) days prior to application for building permit, a copy of the recorded deed or sales transaction is required.

2. Approval shall normally be received within 2 weeks after submission. Upon approval, one set of plans will be returned. **CONFORMANCE TO ALL APACHE COUNTY ADOPTED CODES, ADDITIONS AND ADDENDUMS TO THE CODES IS MANDATORY AND WILL BE ENFORCED.**
3. Inspections are required for all phases of construction. No footing or foundation will be approved without clearly delineated, accurate property lines and property yard setbacks.
4. A notice of **at least one** (1) working day prior to any requested inspection will be given to allow for sufficient scheduling. **FAILURE TO REQUEST CAN RESULT IN ISSUANCE OF A "STOP WORK" ORDER and create delays in construction.** Inspections that are required:
 - A. Foundation
 1. Footing
 2. Stem Wall before Grouting
 - B. Floor Framing Inspection: **Things we well be looking for:**
 1. Proper spacing of anchor bolts and pressure treated wood.
 2. Proper anchoring of girders.
 3. Proper clearance of girders
 4. Check stem wall and make sure it is properly sitting on footing.
 5. Proper blocking.
 6. Proper spans of girders and floor joist.
 7. Under floor vents
 - C. Framing, electrical, and plumbing rough-in
 - D. sheer wall and roof nail
 - E. drywall nail
 - F. Final inspection
5. When requesting inspection, please indicate the following:
 - A. **PERMIT NUMBER**
 - B. Inspection requested
 - C. Name in which permit was issued
 - D. **Location of construction**
6. To request an inspection call our office at (928) 337-7527

COMPLIANCE WITH THE COUNT BUILDING CODES AND ZONING REGULATIONS IS MANDATORY FOR ALL CONSTRUCTION AND DEVELOPMENT IN APACHE COUNTY. BECOME AWARE OF THE REGULATIONS AND REQUIREMENTS BEFORE PROCEEDING WITH ANY PROJECT.