



**Joe Shirley, Jr.**  
**Chairman, District I**

**Tom M. White, Jr.**  
**Vice Chairman, District II**

**Barry Weller**  
**Supervisor, District III**

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS**

**February 16, 2016**

**Board of Supervisors' Hearing Room, First Floor**

**75 West Cleveland Street**

**St. Johns, Arizona**

**8:30 a.m. MST**

Pledge of Allegiance.

Invocation by Invitation

1. Community Development Department: Following a public hearing, consideration and possible approval to allow Joel Young to rezone the property from Agriculture General to C-2 General Commercial, and obtain a conditional use permit to build an off-site dispensary cultivation located on parcel 212-69-019A, near Concho, Arizona. This item was unanimously opposed by the Planning and Zoning Commission.
2. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

**County Manager/Clerk of the Board:**

\*A. Request approval of demands as distributed to the Apache County Board of Supervisors between February 2, 2016 to February 16, 2016. Demands are payments made or to be made, by the County. Specific details of the demands may be requested through the County public record request process.

\*B. Request approval of minutes dated February 2, 2016.

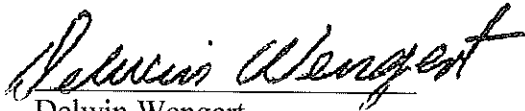
3. County Manager: Discussion and possible appointment of Ben Dugdale and Dave Swietanski to participate on a committee with representatives from the incorporated communities within the County to study the possibility to construct a multi-purpose trail between Round Valley and St. Johns.

4. Engineering Department: Discussion and possible approval to enter into an Intergovernmental Agreement #JPA15-0005714-I between the Arizona Department of Transportation and Apache County for projects within Apache County.
5. Election Department: Discussion and possible approval of the designated polling places for the March 22, 2016 Presidential Preference Election.
6. Election Department: Discussion and possible approval of all Tally Board, Poll Workers and Troubleshooters for the upcoming March 22, 2016 Presidential Preference Election.
7. Election Department: Discussion and possible approval of the 2016 Polling Place Agreements to be used for the 2016 Election Cycle.
8. County Attorney's Office; Discussion and possible approval of Arizona Department of Public Safety Victims of Crime Act (AZ-DPS-VOCA) #2014-244 in the amount of \$46,685.00 with a match amount of \$11,671.00 . Also request authorization to create and fill the Victim's Assistant (range 33) position. This position is a result of this 2014-244 AZ-DPS-VOCA grant.
9. County Attorney's Office: Discussion and possible approval of Arizona Department of Public Safety Victims of Crime Act (AZ-DPS-VOCA) #2014-245, in the amount of \$10,094.00 for FY16 with a match of \$2,524.00.
10. County Attorney's Office: Following a possible executive session for consultation with the County Attorney's Office pending litigation pursuant to A.R.S. 38-431.03, discussion and possible approval to authorize the Arizona Attorney General's Office to represent Apache County's interests in Case No. TX2016-000931, between Transwestern Pipeline versus Arizona Department of Revenue and various Arizona Counties, including Apache County and relating to certain centrally valued property.
11. Notification of the Eastern AZ. Counties Organization (EACO) meeting on February 17, 2016 at 3:00 p.m. located the County Supervisors Association (CSA) building, 1905 W. Washington Street in Phoenix, followed by the Small Counties Association on February 17, 2016 at 6:00 p.m., at The County Supervisors Association (CSA) building, 1905 W. Washington Street, in Phoenix, the County Supervisors Association meeting on February 18, 2016 at 10:00 a.m., located at the CSA building, 1905 W. Washington Street in Phoenix, and the NACOG Executive Committee meeting on February 25, 2016 at 9:00 a.m. at the NACOG office building, 119 E. Aspen Street, Flagstaff, Arizona where two or more members of the Apache County Board of Supervisors may be in attendance.
12. Barry Weller, District III Supervisor: Discussion of the County's involvement in the ongoing Little Colorado River Water Adjudication and the Hopi Tribe water right claims. Any Departments involved are welcome to bring forth updates.
13. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter, or ask that a matter be placed on a future agenda.

14. County Manager: A work session regarding updates on revenue, expenditures and discussion on the possible replacement of election equipment. Work session may be held in the County Manager's Conference Room, 75 West Cleveland Street, 2<sup>nd</sup> Floor, St. Johns, Arizona.

*Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.*

Posted 2/10/16 at 1:00 a.m. p.m. by BB.



Delwin Wengert  
Clerk of the Board

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Community Development

Date/Signature:

Describe in detail what you want to say to the Board and what action you want the Board to take:

Public hearing and Consideration and possible approval to allow Joel Young to rezone the property from AG  
Agricultural General to C-2 General Commercial AND obtain a Conditional Use Permit to build an Off-site  
Dispensary Cultivation Located on Parcel 212-69-019A. Property is located near Concho, AZ

BOS Meeting Date Requested: February 16, 2016

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



## APACHE COUNTY, ARIZONA CONDITIONAL USE PERMIT APPLICATION

Owner/Applicant name: Joel Young

Address: PO Box 2551, Show Low, AZ 85902

Telephone: 928-228-3521

Description of: Medical Marijuana Conditional Use Permit Application to allow Joel Young to build an Off-site Dispensary Cultivation Location on Parcel 212-69-019A Property is located near Concho, AZ

Provisions of the Zoning Ordinance that shall be made part of this application: \_\_\_\_\_

Assessor's Parcel Number: 212-69-019A

Legal description or location of applicable property: Sec 9 T14N R 24E

Special conditions and uses adjoining this property that lends favor to the acceptance of this request:

Signature of Applicant or Legal Agent: (Signature on File)

Date: 12/3/2015

Commission Action: Denied

Comments: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_  
Planning & Zoning Commission Signature: [Signature]

Board of Supervisors Action: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
County Supervisor  
Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
County Clerk  
Date: \_\_\_\_\_



APACHE COUNTY — Community Development Department  
P.O. Box 238 • St. Johns, AZ 85936 • Phone: (928) 337-7527 • Fax: (928) 337-7633

## CONDITIONAL USE PERMIT APPLICATION

### APPLICANT

Name Joel Young  
Mailing Address P.O. Box 2551  
Showlow, AZ  
85902  
Contact Person Joel Young  
Phone 928-228-3521 Fax \_\_\_\_\_  
Email 151naluproject@gmail.com

### PROPERTY INFORMATION

Assessor's Parcel # 212-69-019A  
Township 14N Range 24E Section 9  
Subdivision Rio Ranch  
Unit # 1 Lot # 19  
Address/Location 171 N9160  
Concho, AZ  
85904  
Existing Zoning AG  
Existing Land Use AG  
Lot Size \_\_\_\_\_

### CONDITIONAL USE PERMIT REQUEST

Please provide a brief description of the request.

See attached

Temporary Use: \_\_\_\_\_ Yes \_\_\_\_\_ No

### SUBMITTAL CHECKLIST

Pre-application meeting with a staff planner in the Planning and Zoning Division.

Application, photographs, diagrams, site plans with the setbacks noted, and any other required information. Please be precise and detailed. (See the attached guidelines)

Citizen Review Process as listed in ordinance Section 1106. And a list of names and addresses of all the property owners within 300 feet of subject property. Seventeen copies of all plans and drawings.

Map to property.

A non-refundable filing fee.

All required items need to be submitted to Planning and Zoning at least 30 days prior to the next scheduled meeting.

### CERTIFICATION & SIGNATURE

Submittal of this application constitutes consent of the applicant in granting the Community Development Department access to the subject property during the course of project review. No further consent or notice shall be required.

I hereby certify that the information in this application is correct and agree to abide by the regulations of this jurisdiction.

Signature of Applicant

[Signature] Date 11-2-15

Signature of Property Owner (if not the applicant)

[Signature] Date 11-2-15

### COMMISSION ACTION

Approved with Conditions (see attachments)

Denied

Resolution # \_\_\_\_\_ Date \_\_\_\_\_

### BOARD ACTION

Approved with Conditions (see attachments)

Denied

Ordinance # \_\_\_\_\_ Date \_\_\_\_\_

07/01/2005

OFFICE USE ONLY	
Received By <u>[Signature]</u>	Date <u>11/3/15</u>
Receipt # <u>444305</u>	Fee <u>\$2,500</u>
Permit # <u>2015-0000019</u>	
Related Cases	
Appeal Filed By	
Receipt #	
RECEIVED	
NOV 03 2015 OCT 29 2015	
B [Signature] BY	



## ZONE CHANGE APPLICATION

### APPLICANT

Name Joel Young  
Mailing Address PO Box 2557  
Showlow, AZ 85902  
Contact Person Joel Young  
Phone 928-228-3521 Fax \_\_\_\_\_  
Email 151naluproject@gmail.com  
Status (Owner, Lessee, Agent, etc.) Owner

### PROPERTY INFORMATION

Assessor's Parcel # 212-69-019A  
Township 14N Range 24E Section 9  
Subdivision Rio RANCH  
Unit # 1 Lot # 19  
Address/Location 171 N9160  
Concho, AZ  
85924  
Lot Size \_\_\_\_\_

### USE

Existing Zone AZ  
Requested Zone GZ  
Existing Use of the Property \_\_\_\_\_  
Proposed Use of the Property MMJ  
off-site cultivation location

### SUBMITTAL CHECKLIST

- ☒ Pre-application meeting with a staff planner of the Community Development Department.
- ☒ A Citizen participation plan (See reverse)
- ☒ A non-refundable filing fee \$600.00 (See reverse)
- ☒ A typewritten narrative describing the request and conformance to the findings for a zone change. (See reverse)
- ☒ 17 copies of the proposed site plan- scaled and dimensioned-detailing property boundaries; existing improvements and used; and proposed improvements and uses.
- ☒ A typewritten list of names and addresses of all property owners within 300 feet of subject property.

### CERTIFICATION & SIGNATURE

Submittal of this application constitutes consent of the applicant in granting the Community Development Department access to the subject property during the course of project review. No further consent or notice shall be required.

I hereby certify that the information in this application is correct and agree to abide by the regulations of this jurisdiction.

Signature of Applicant

[Signature] Date 11-2-15

Signature of Property Owner (if not the applicant)

[Signature] Date 11-2-15

### COMMISSION ACTION

☐ Approved with Conditions (see attachments) ☒ Denied  
Commissioner \_\_\_\_\_ Date \_\_\_\_\_

### BOARD ACTION

☐ Approved with Conditions (see attachments) ☐ Denied  
Supervisor \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

Received By \_\_\_\_\_ Date \_\_\_\_\_  
Receipt # See Conditional Use permit # 2015-19 Fee \_\_\_\_\_  
Permit # \_\_\_\_\_  
Related Cases \_\_\_\_\_  
Appeal Filed By \_\_\_\_\_ Date \_\_\_\_\_  
Receipt # \_\_\_\_\_ Fee \_\_\_\_\_

Section 2303 B 2 b-f Supplemental Information

Board Member and Principal Officer of Dispensary, Dispensary Agents, Compliance & Certification

b. Green Hills Patient Center – 3191 South White Mountain Road, Suite A, Showlow, AZ. 85901

c. Principal Officer and Board Member of Green Hills Patient Center-

Tara Haslock, dob 08/21/1969, address - 42708 N Livingstone Way, Anthem, AZ. 85086

Dispensary Agents-

Scott Haslock, dob 11/05/67, address - 42708 N Livingstone Way, Anthem, AZ. 85086

Jim Kennedy, dob 02/24/66, address – 2509 N Campbell Ave, Tuscon, AZ. 85719

Jeri Revils, dob 04/27/57, address - lot 24 Apache County Road 3161, Showlow, AZ. 85901

Mark Habus, dob 01/30/88, address - 8390 Rainbow Drive, Showlow, AZ. 85901

d. ARS 36-2804 (B) (1) (c) compliance. Copy of the Policies, Procedures & Operating Manuel, 33 pages & Designated Agent Policies & Procedures Handbook, 18 pages- See 2 separate documents.

e. See pages 1-7 attached, this document serves as certification that none of the principal officers or board members for the medical marijuana dispensary affiliated with the off-site cultivation location has been convicted of one of the following offenses:

1) crime (as defined in article 23)

2) violation (as defined in article 23)

f. Attached pages 1-7 serves as certification that none of the principal officers or board members for the medical marijuana dispensary affiliated with the off-site cultivation location has served as a principal officer or board member for a registered nonprofit medical marijuana dispensary that has had its registration certificate revoked.

If either of the above items e. or f. was in any violation, the medical marijuana dispensary would not be state approved to be open for business, as there is currently only one principal officer and board member, Tara Haslock.

**Property Owner: Joel Young**

**Mailing address: P.O. Box 2551 Showlow, AZ 85902**

**Contact number: 928-228-3521**

**Email: [151nalaproject@gmail.com](mailto:151nalaproject@gmail.com)**

**Property information:**

**Assessor's Parcel: #212-69-019A**

**Address: 171 N9160 Concho, AZ 85924**

**Legal Description: Track: Z Section: 9 Township: 14N Range: 24E T14N R24E**

**Rio Ranch Unit 1 Lot 19**

**Existing Zoning: AG**

**Existing Land Use: AG**

**Lot Size:**

**Conditional use permit request**

Purpose of the conditional use permit will allow for the use of the property as an off-site medical cannabis cultivation location affiliated with a state licensed medical cannabis dispensary.

**Section 1106 Citizen Review Process**

**Section B. 1. a.**

212-69-020 Douglas Scott & Judy Bluhm Po Box 184 Skull Valley AZ 86338

212-69-008 Ralph & Carol Whitmore 9645 E. Concho HWY Snowflake AZ 85937

212-69-011A Denzil & Shawnee Hall 7359 Palomar Ave Yucca Valley CA 92284

212-69-019B Andrew & Natalie Czuppa 7614 N. 46<sup>th</sup> Ave Glendale AZ 85301-1608

212-69-018 Frederick & Linda Thompson 3180S Jojoba Way Chandler AZ 85248

212-69-021 Ben Hicks 195 Mescal Loop Lake Havasu AZ 86403

**Section B. 1. b.**

Printed map included with property owners within 300 feet of subject property. Property owners within 300 Feet of subject property will be notified by certified Mail with the below letter.

**Section B. 1. c., d.**

We welcome all property owners to a neighborhood community meeting to be held at the Senior Center on Concho HWY on Wednesday, November 25, 2015 at 9:00am.

**Section B. 1. e., f.**

Completion of the citizen participation plan will be compiled at the end of the neighborhood community meeting on November 25, 2015, any and all minutes and notes from this meeting will be supplied to the Community Development Department on the status of the citizen participation efforts.

**Section B. 2. a.**

Neighborhood meeting to be held at the Senior Center on Concho Highway, Navajo County, Arizona on November 25, 2015 at 9:00am.

**Section B. 2. b.**

The applicant for the conditional use permit requests that the committee development department waive the requirements to the citizen participation plan. The requirements that the above listed property owners would be able to drive to the neighborhood meeting would be impractical by the distance to which they live away from the subject property requesting the conditional use permit. Property owner are urged to submit their questions or concerns in writing to the Apache County Planning and Zoning Committee, if they are unable to attend the neighborhood meeting or the next County and Zoning commission committee meeting.

**Section B. 3.**

Notification area is all property owners within 300 feet of subject property.

**Section B. 4.**

Property owners within 300 Feet of subject property will be notified by certified Mail with the below letter.

November 1, 2015

To whom it may concern,

This letter is to inform all property owners within 300 feet of the subject property parcel #212-69-019A Apache County, Arizona, that a pending application to the Apache County Planning and Zoning Commission for a conditional use permit has been filed. Proposed conditional use is to allow for the use of the property as an affiliated medical cannabis off-site cultivation location for a state licensed dispensary.

We welcome all property owners to a neighborhood community meeting to be held at the Senior Center on Concho HWY on Wednesday, November 25, 2015 at 9:00am. This neighborhood meeting will be conducted and serve as a forum for informational exchange between the proposed applicant and the affected property owners. The next meeting for the Apache County Planning and Zoning commission will be on December 3<sup>rd</sup> 2015 and the committee will be reviewing our request for a conditional use permit on this date.

This meeting would include any concerns, issues or problems associated with the proposed conditional use permit. We will also discuss the perceived or real concerns, issues, and problems expressed during

the process. In addition, if there are any concerns, issues, or problems that we are not able to address we would invite the property owners to include these comments or submit letters to the Apache Planning and Development committee. We also welcome your letters or comments and will submit these letters to the Apache County Planning and Zoning commission on behalf of the property owners.

Our intention is to keep the integrity and harmonious appearance with the existing and intended character of the general vicinity. There will be no conditions of operations that will be detrimental to any persons, property, or general welfare by reasons of excessive production to traffic, noise, smoke, fumes, vibrations, glare or odors from the proposed conditional use permit. There will be adequate buffering devices such as fencing, landscaping, or topographical characteristics in place in order to mitigate and protect adjacent properties from the potential adverse impacts of the proposed use, including visual or auditory effects. There shall be no on-site signs or illuminated signs at the subject property. Normal working hours will be between 7:00 am and 10:00pm. Traffic from proposed conditional use will not be excessive for the land area involved and will not create or significantly increase congestion or cause safety hazards. Subsequent design of increased surface drainage shall be channeled to natural or man-made drainage structures and not allowed to flow uncontrolled into the neighboring properties. Necessary measures shall be taken to prevent erosion. The subject property will where possible preserve and enhance existing trees, watercourses, hills, and other natural features, as well as vistas and historic locations, and will be compatible with existing adjoining development.

We welcome those property owners interested or potentially affected an opportunity to discuss the proposal with us personally. Please express any concerns, issues, or problems you may have with the proposal in advance. Thank you, Joel Young

#### **Section C.1., 2.**

The above letter will be certified mailed to the property owners listed within the 300 feet of the subject property and given advance notice of the next meeting of the Apache County Planning and Zoning department. A summary report of perceived or real concerns, issues, or problems expressed by the property owners during the process will be recorded and provided to the Planning and Zoning Commission. The applicant will also provide to the Planning and Zoning Commission how they have addressed or intends to address the perceived or real concerns issues, and problems expressed during the citizen neighborhood meeting.

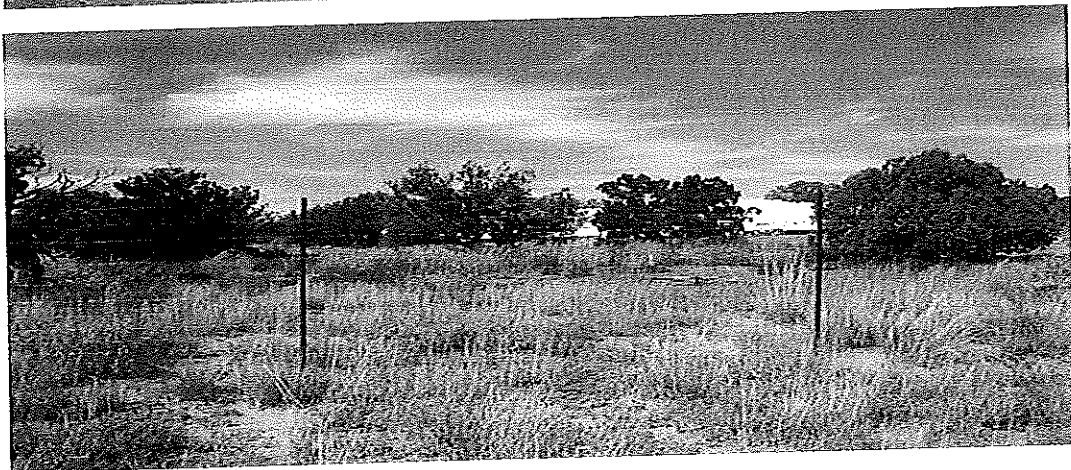
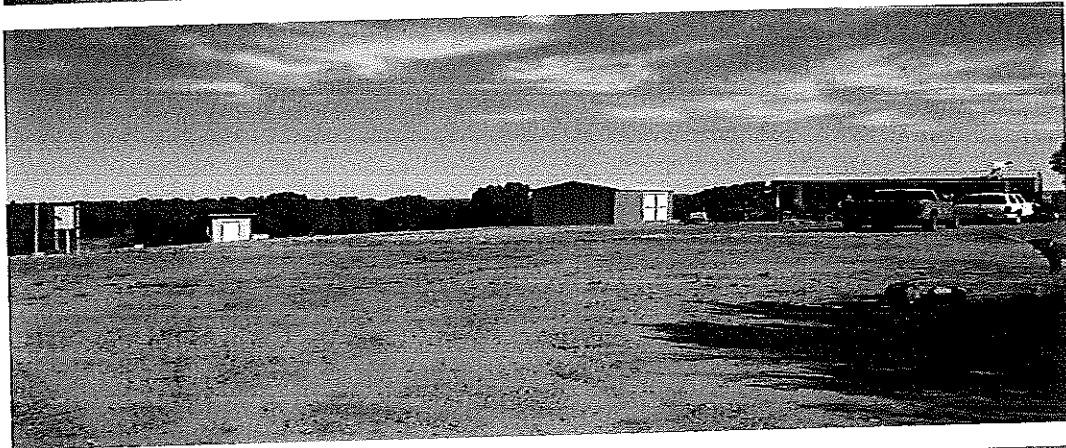
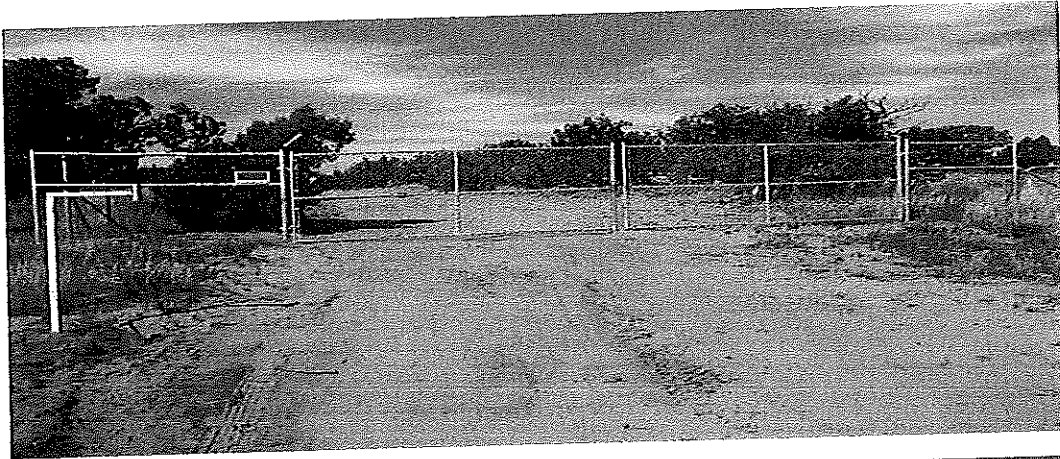
#### **Section 1107 Conditional Use Permits**

##### **1107 Section B. 1-11**

Our intention is to keep the integrity and harmonious appearance with the existing and intended character of the general vicinity. There will be no conditions of operations that will be detrimental to any persons, property, or general welfare by reasons of excessive production to traffic, noise, smoke, fumes, vibrations, glare or odors from the proposed conditional use permit. There will be adequate buffering devices such as fencing, landscaping, or topographical characteristics in place in order to mitigate and protect adjacent properties from the potential adverse impacts of the proposed use, including visual or auditory effects. There shall be no on-site signs or illuminated signs at the subject property. Normal working hours will be between 7:00 am and 10:00pm. Traffic from proposed conditional use will not be excessive for the land area involved and will not create or significantly

- m) Services required of the county, such as road maintenance and snow removal – Normal road maintenance and snow removal. Additional requirements are not requested.
- n) Method of controlling dust from traffic areas and other sources - Gravel for traffic areas and filtration systems will be installed.

Photos of the Subject Property





increase congestion or cause safety hazards. Subsequent design of increased surface drainage shall be channeled to natural or man-made drainage structures and not allowed to flow uncontrolled into the neighboring properties. Necessary measures shall be taken to prevent erosion. The subject property will where possible preserve and enhance existing trees, watercourses, hills, and other natural features, as well as vistas and historic locations, and will be compatible with existing adjoining development.

#### **Section C. 4.**

List of all property owners located within 300 feet of the exterior boundaries of the subject property.

1. 212-69-020 Douglas Scott & Judy Bluhm Po Box 184 Skull Valley AZ 86338
2. 212-69-008 Ralph & Carol Whitmore 9645 E. Concho HWY Snowflake AZ 85937
3. 212-69-011A Denzil & Shawnee Hall 7359 Palomar Ave Yucca Valley CA 92284
4. 212-69-019B Andrew & Natalie Czuppa 7614 N. 46<sup>th</sup> Ave Glendale AZ 85301-1608
5. 212-69-018 Frederick & Linda Thompson 3180S Jojoba Way Chandler AZ 85248
6. 212-69-021 Ben Hicks 195 Mescal Loop Lake Havasu AZ 86403

#### **Section C. 5. See Exhibit A - Site Plan**

#### **Section C. 8. a. - n. Impact statement for the Board of Supervisors**

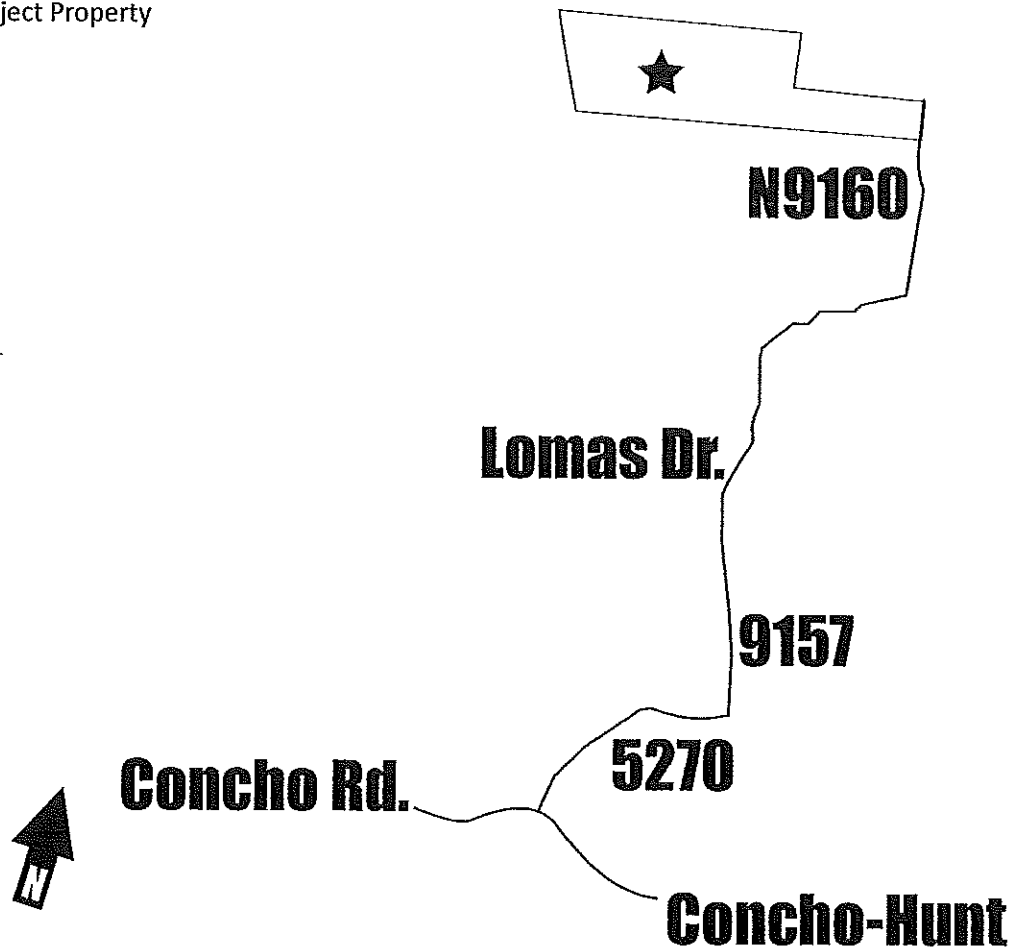
- a) Number of employees – 2 persons
- b) Estimated amount of traffic by the day of the week – 2 vehicles. Traffic from proposed conditional use permit will not be excessive for the land area involved and will not create or significantly increase congestion or cause safety hazards.
- c) Parking, storage, loading and services areas needed- Normal parking for 2 vehicles in addition to occasional loading and unloading area will be located at facility.
- d) Amount of water use and source – Installed well and well house.
- e) Method of handling increased surface drainage – Subsequent design of the increased surface drainage shall be channeled into natural or man-made drainage structures and not allowed to flow uncontrolled into the neighboring properties. Necessary measures shall be taken to prevent erosion.
- f) Nearest residences – nearest residences are on average 40 acres away from subject property.
- g) Amount and types of refuse and sewage – Approved septic to handle sewage has been installed. Types and amount of refuse will be approximately 100 lb of dried plant material and miscellaneous items to operate facility.
- h) Any pollutants and method of handling – There will be no conditions of operations that will be detrimental to any persons, property, or general welfare by reasons of excessive production to traffic, noise, smoke, fumes, vibrations, glare or odors from the proposed conditional use permit. Appropriate filtration methods will be installed to facility.
- i) Sites changes necessary included tree removal – yes. Adequate buffering devices such as fencing, landscaping and minimal tree removal.
- j) Landscaping and recreation provided – Landscaping characteristics shall be in place in order to mitigate and prevent adjacent properties from the potential adverse impacts of the proposed use.
- k) Use of natural resources – installed well water.
- l) Fire prevention and protection systems – 1 fire extinguisher in all building exits.

## Map to Subject Property

Google Maps Concho, AZ 85924



## A Map to Subject Property



Power supply

Water

Proposed Steel Building 1

Processing

Utility

Cultivation

office & Bathrooms

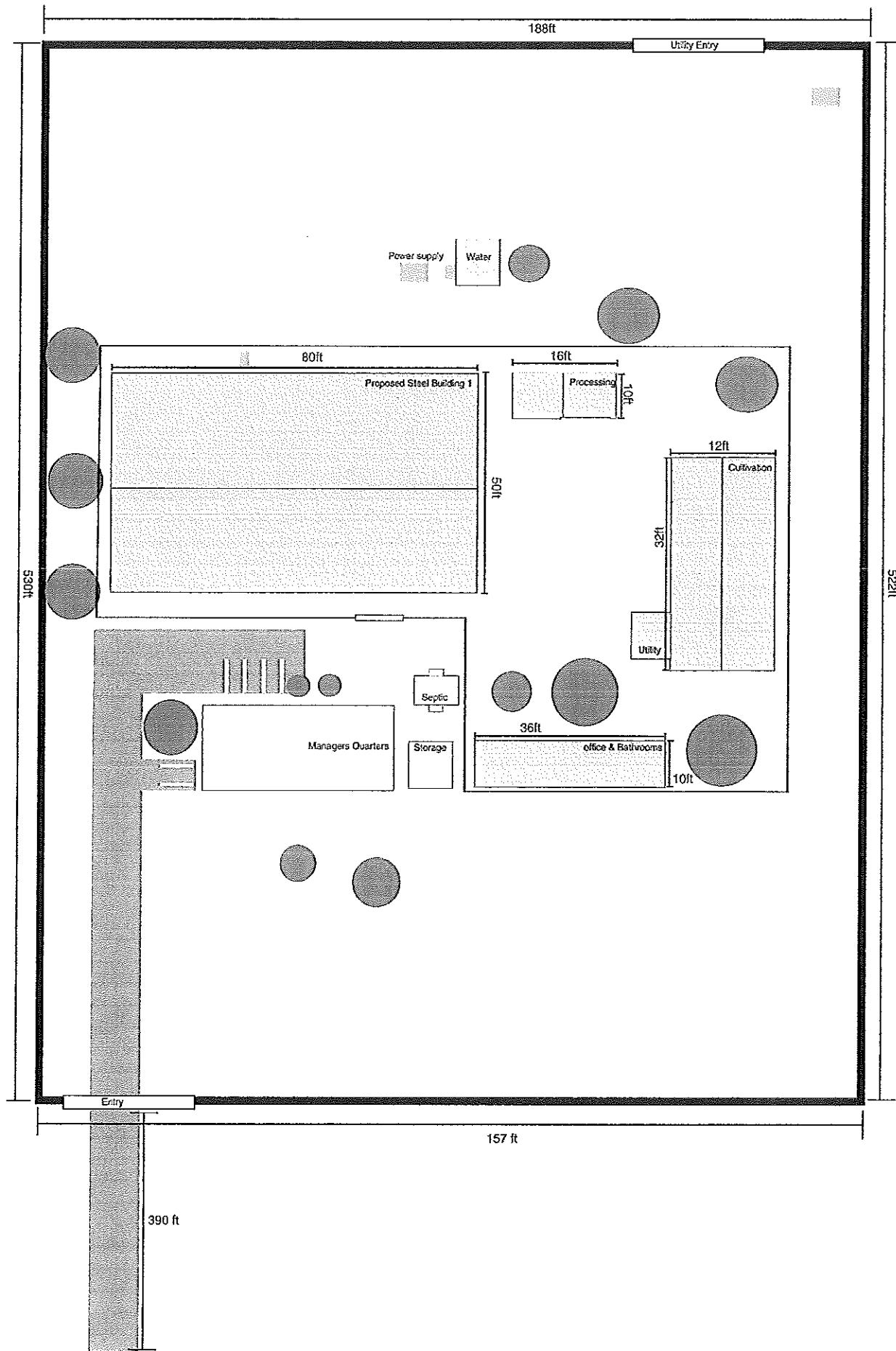
Indicates low light surveillance camera

Indicates panic button

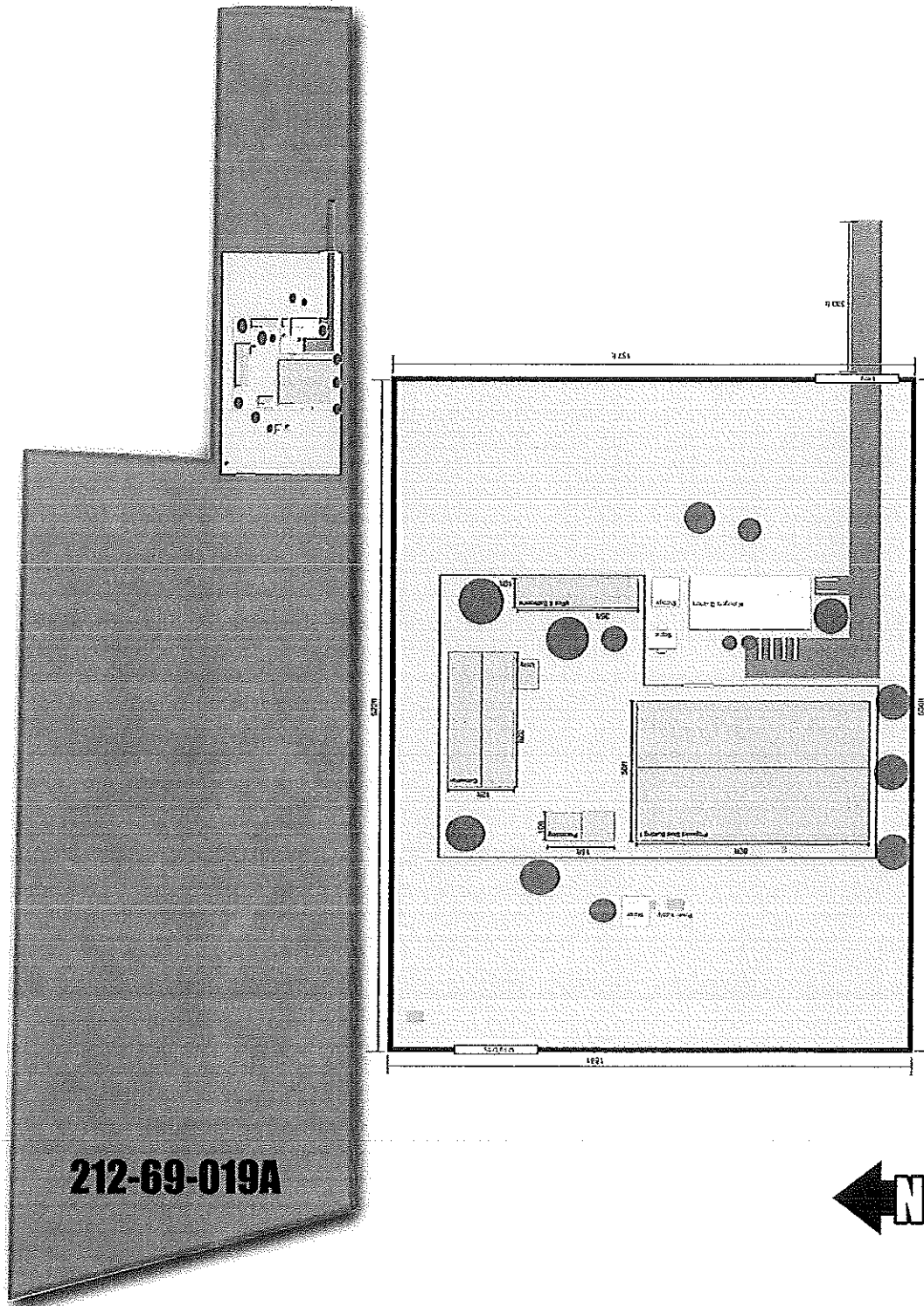
Indicates motion activated light

Indicates 10' security wall

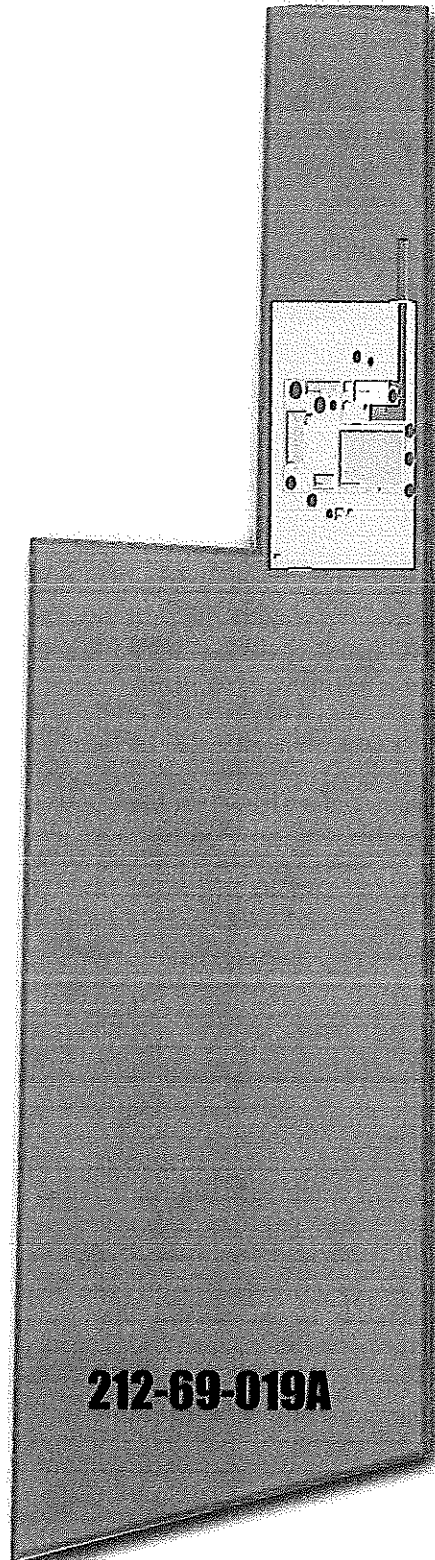
Indicates 1" steel gated entrance



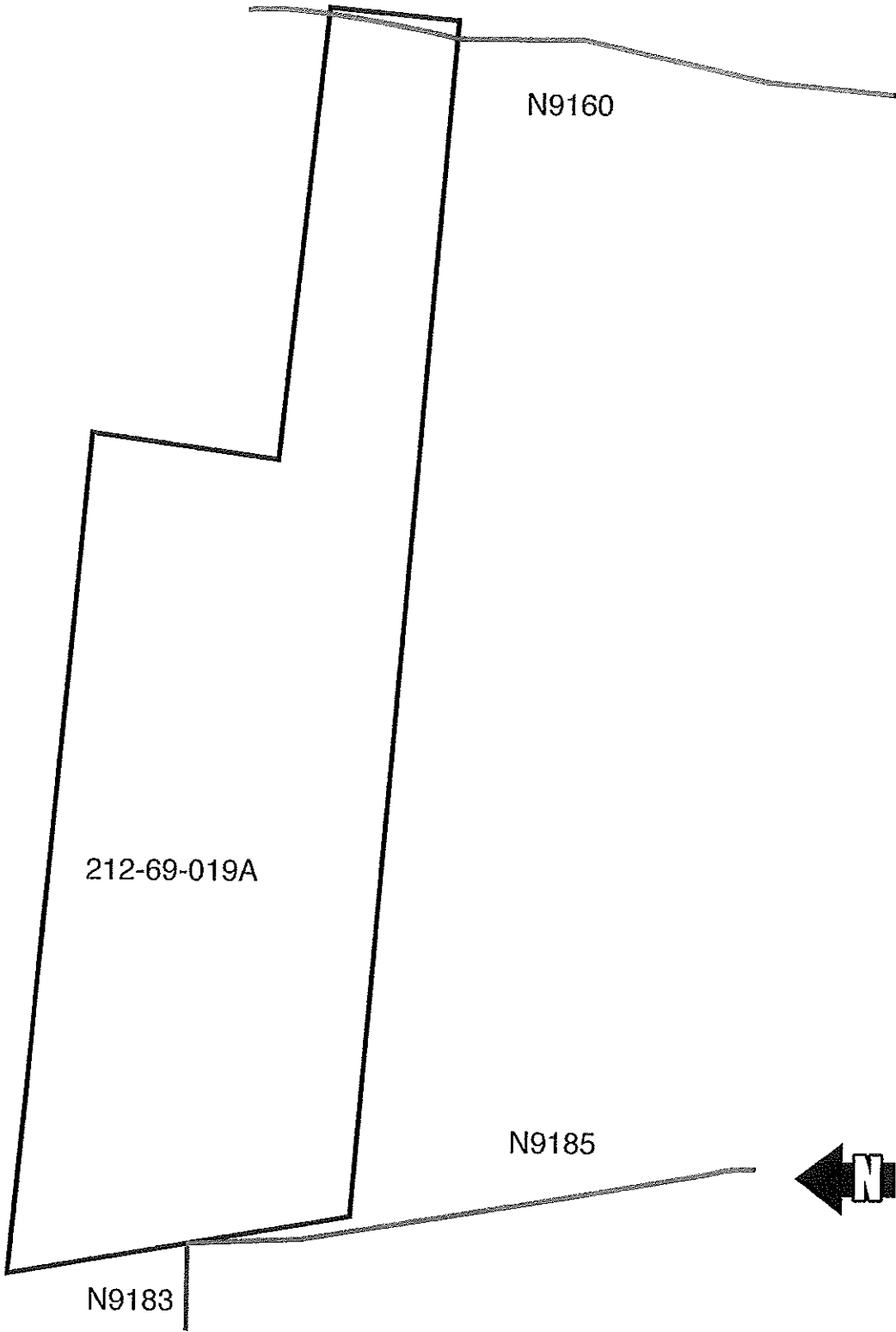
Site Plan of subject property



Subject Property Plot Plan



County Roads



N9160

212-69-019A

N9185

N9183



This narrative is meant to justify my request for a zone change to parcel number 212-69-019A located in Apache County Arizona.

A) As per Article 23, section 2303. Conditional uses, in the Apache County Board of Supervisors, adopted Medical Marijuana Regulations, "A medical marijuana dispensary off-site cultivation location is only permitted in the C-2 (general business) zone". Parcel# 212-69-019A is currently zoned as AG land. My request for a zone change is prompted based on the county requirements.

B) Changing the zoning for parcel# 212-69-019A will enable the parcel owner to remain compliant with the Apache County Board of Supervisors, adopted Medical Marijuana Regulations. Compliance with local jurisdiction will further the public health, safety, comfort, convenience, and welfare by providing and maintaining a safe and secure cultivation facility environment as it is defined by the state. A dispensaries cultivation site may be located anywhere in the state where a cultivation site is allowed by the local jurisdiction.

C) The environmental impact to the property and its' surrounding neighbors will be minimal. Every effort will be made to preserve the natural landscape of the property. Privacy trees will be planted in areas where the building structure are most visible from the property line. The plot plan and building configuration demonstrates how no cultivation building or work area are visible from county road N9160. We have intentionally kept the natural tree line of the property enabling the facility to blend in and not affect the established character of the surrounding neighborhood nor be detrimental to adjacent properties.



**CONSENT AGREEMENT BY AND BETWEEN  
THE ARIZONA DEPARTMENT OF HEALTH SERVICES  
AND  
GREEN HILLS PATIENT CENTER, INC.  
(October 2015)**

**JURISDICTION**

The Arizona Department of Health Services ("Department") is charged by statute with authority to protect the health of the people of Arizona and to issue or direct the issuance of licenses and permits required by law. A.R.S. § 36-132(A)(1) & (17). The relevant statutes governing the Department's regulation of medical marijuana are Arizona Revised Statutes ("A.R.S.") §§ 36-2801 through 2819 (collectively "AMMA"). The relevant rules governing the Department's regulation of medical marijuana are Arizona Administrative Code ("A.A.C.") §§ R9-17-101 through R9-17-323 (collectively the "Rules"). The Department has authority to adopt rules specifying the procedures for revoking or denying an application to renew the dispensary registration certificate of a nonprofit medical marijuana dispensary that violates the provisions of AMMA or the Rules. A.R.S. § 36-2803(A)(4). Such procedures are specified, among other places, in A.A.C. § R9-17-322.

**RECITALS**

A. On August 7, 2012 Green Hills Patient Center, Inc. ("Green Hills") was awarded a dispensary registration certificate (No. 00000051DCYH00987523) (the "Certificate") for the Community Health Analysis Area ("CHAA") that encompasses Show Low, Arizona and is designated by the Department as CHAA 21.

B. The Certificate was renewed effective August 7, 2013 and again effective August 7, 2014. The Department Denied Green Hill's application to renew the Certificate effective August 7, 2015, which is in part the subject of this Consent Agreement.

C. On or about October 1, 2014 Green Hills opened and began operating a dispensary at 3191 South White Mountain Road, Suite A, Show Low, Arizona 85901 ("Dispensary").

D. On June 8, 2014 the Department received an email from Tara Haslock, a Principal Officer and Board Member of Green Hills ("Haslock"), stating that: (1) the Dispensary was

closed following a robbery; and (2) it was not known when the Dispensary would reopen.

E. A Department representative left a phone message for Haslock on June 17, 2015 asking for an update on when the Dispensary would reopen. Haslock responded that she hoped the Dispensary would reopen by July 1, 2015.

F. Representatives of the Department visited the Dispensary on July 9, 2015 to verify whether it had reopened. The Dispensary was not open, and a sign on the front door stated: "Closed for Repairs." The representatives also spoke with a postal worker who advised that the Dispensary's mail had not been picked up for several weeks.

G. On July 10, 2015 the Department reviewed the Dispensary's medical marijuana transaction history from June 4, 2015 through July 10, 2015, as recorded on the Department's Medical Marijuana POS/Verification System. There were no sales recorded during that timeframe.

H. Pursuant to A.A.C. § R9-17-310(A)(1), a nonprofit medical marijuana dispensary must be "operating and available to dispense medical marijuana to qualifying patients and designated caregivers at least 30 hours weekly between the hours of 7:00 a.m. and 10:00 p.m." The Department concluded based on the foregoing that the Dispensary was not operating and available to dispense medical marijuana at least thirty hours per week.

I. The Department may revoke a Certificate or deny an application to renew the Certificate of a nonprofit medical marijuana dispensary for violations of AMMA or the Rules. A.R.S. § 36-2803(A)(4); A.A.C. § R9-17-322.

J. On July 22, 2015 the Department issued a Notice of Intent to Revoke Dispensary Registration Certificate and Notice of Right to Request Administrative Hearing (the "Notice of Intent to Revoke"). The Notice of Intent to Revoke stated it was being issued because Green Hills had not complied with AMMA and the Rules.

K. Green Hills requested an administrative hearing on the Notice of Intent to Revoke. A hearing was set for October 19, 2015 before the Office of Administrative Hearings ("OAH") under Case No. 2016C-MMR-0040-DHS.

L. On August 10, 2015 the Department denied Green Hills' application to renew the Certificate (the "Denial"). The Department stated the reason for the Denial was that Green Hills

had not complied with AMMA and the Rules.

M. Green Hills requested an administrative hearing on the Denial. A hearing on the Denial was set for October 13, 2015 under OAH Case No. 2016C-MMR-0066-DHS. OAH thereafter consolidated the hearing on the Denial with the hearing on the Notice of Intent to Revoke. The consolidated hearing was scheduled for October 19, 2015 ("Hearing").

N. Green Hills requested an Informal Settlement Conference ("ISC") on the Notice of Intent to Revoke and the Denial. An ISC was held on October 2, 2015. Representatives of the Department and Green Hills met and discussed settlement during the ISC, resulting in this Consent Agreement ("Agreement").

#### AGREEMENT

NOW THEREFORE, in consideration of the foregoing, and the terms, covenants, and conditions set forth herein, and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Department and Green Hills agree as follows:

1. Green Hills acknowledges and agrees the Department had reasonable cause to issue the Notice of Intent to Revoke and the Denial under AMMA and the Rules. Without admitting the violations alleged in the Notice of Intent to Revoke or the Denial, Green Hills agrees it will not contest those alleged violations and hereby waives its right to a hearing on the Notice of Intent to Revoke or the Denial. The Department and Green Hills agree that the dispute arising out of the Notice of Intent to Revoke and the Denial may be resolved in accordance with the terms of this Agreement.

2. Upon approval of this Agreement by the Department and Green Hills, the parties shall sign and counsel for the Department shall file with OAH a stipulation to vacate the Hearing and remand Case No's. 2016C-MMR-0040-DHS and 2016C-MMR-0066-DHS to the Department for issuance of a final order of dismissal, which shall affirm settlement of the matter in accordance with the terms of this Agreement.

3. Green Hills shall reopen and operate the Dispensary for business as a nonprofit medical marijuana dispensary no later than October 30, 2014. The Dispensary thereafter shall be and remain open, operating, and available to dispense medical marijuana to qualifying patients and designated caregivers at least 30 hours per week between 7:00 a.m. and 10:00 p.m. Nothing

in this Agreement shall prevent or be construed as preventing Green Hills from reopening and operating the Dispensary prior to October 30, 2015.

4. Once the Dispensary is reopened and operating in accordance with the foregoing paragraph, Green Hills shall give immediate written notice thereof to the Department and shall include the Dispensary's projected business days and hours of operation. Once the Dispensary is reopened and operating, Green Hills shall at all times comply with this Agreement, AMMA and the Rules. The Department will enforce all applicable terms, requirements, and conditions of this Agreement, AMMA, and the Rules.

5. Green Hills shall give immediate written notice to the Department in the event the Dispensary closes, for any reason and for any period of time, the result of which will prevent the Dispensary from being open, operating, and available to dispense medical marijuana to qualifying patients and designated caregivers at least thirty hours during any week.

6. In the event the Dispensary fails to be open, operating, and available to dispense medical marijuana at least thirty hours during any week, for any reason other than a force majeure event or an Act of God, Green Hills hereby agrees upon request by the Department to immediately and voluntarily surrender the Certificate to the Department and forever relinquish any and all rights, entitlements, or privileges arising thereunder. In such event, Green Hills shall immediately close the Dispensary on a permanent basis and hand-deliver to the Clerk of the Department at 1740 W. Adams, Room 203, Phoenix, Arizona 85282 the following original documents: (A) the Certificate and all renewals thereof; (B) the Certificate of Approval to Operate issued to Green Hills on August 7, 2013 and all renewals thereof; and (C) a fully executed Certificate of Surrender in the form attached hereto. Delivery of these documents to the Department shall constitute a final and permanent surrender of the Certificate, from which there shall be no rights of appeal, renewal, reconsideration, or other recourse. Green Hills knowingly and voluntarily waives any claims or rights it may have to compensation for surrender of the Certificate or relinquishment of any rights, entitlements, or privileges arising thereunder. The parties shall execute whatever additional documents are necessary to carry out the terms of this paragraph in the event it becomes applicable. The provisions of this paragraph shall not

apply to any other alleged violation of AMMA or the Rules in any other enforcement action the Department may take against Green Hills.

7. For a period of one year after the effective date of this Agreement, Green Hills shall not: (A) cause the Dispensary to move to or operate from a location outside of CHAA 21; (B) use the Certificate to open or operate a nonprofit medical marijuana dispensary outside of CHAA 21; (C) convey, assign, or transfer the Certificate for use outside of CHAA 21; or (D) encourage or enable any entity or individual to use the Certificate outside of CHAA 21. Notwithstanding the foregoing, Green Hills shall be entitled to designate a cultivation site outside of CHAA 21.

8. Green Hills acknowledges and agrees that, notwithstanding A.R.S. § 36-2806(H), the Department may, until all terms of this Agreement are satisfied and for a period of one year after the effective date of this Agreement, conduct any number of unannounced inspections of the Dispensary, without prior notice or requiring the filing of a complaint or any other cause, for any reason, including but not limited to verifying compliance with the terms, requirements, and conditions of this Agreement, AMMA, and the Rules. Such inspections shall be in addition to any compliance inspections conducted in accordance with AMMA and the Rules.

9. Green Hills shall immediately upon request provide the Department or any of its representatives with access to all records and documents of Green Hills and the Dispensary, including but not limited to records and documents maintained on any computer, or other file storage system and those stored in safes, safety deposit boxes, or other security systems, which the Department may inspect and review under this Agreement, AMMA, or the Rules.

10. Green Hills shall keep the Certificate current and acknowledges that it is required to timely file for renewal thereof, and meet all renewal requirements under AMMA and the Rules, in addition to the requirements of this Agreement. If Green Hills does not so apply, the Certificate shall expire.

11. Written notices that Green Hills is required to send to the Department under this Agreement may be given electronically through the Department's Medical Marijuana Program email address at: [m2dispensaries@azdhs.gov](mailto:m2dispensaries@azdhs.gov).

12. Green Hills shall at all times remain in compliance with AMMA and the Rules. Green Hills' compliance with its obligations under this Agreement shall be considered a cure in full of any violations alleged in the Notice of Intent to Revoke or the Denial. So long as Green Hills complies with its obligations under this Agreement, the violations alleged in the Notice of Intent to Revoke and/or the Denial shall not be used as an independent basis for an enforcement action by the Department. However, the Notice of Intent to Revoke, the Denial, this Agreement, and all evidence gathered or received in connection with the foregoing or Case No's. 2016C-MMR-0040-DHS and 2016C-MMR-0056-DHS may be used in support of any enforcement action the Department may take against Green Hills for any other violation.

13. Nothing in this Agreement shall require or be construed as requiring the Department to take any action except for compliance in good faith with the terms of this Agreement or refrain from taking any action with respect to which it has the discretion to act or not act, as the case may be, under this Agreement, AMMA, or the Rules.

14. This Agreement has been reviewed by the parties and their legal counsel. The parties acknowledge and agree this Agreement was the product of a joint drafting effort by them and their attorneys. In the event of a dispute as to the meaning or interpretation of this Agreement, no ambiguity shall be construed for or against any party.

15. Green Hills acknowledges that a mutual and fair exchange of consideration has been made in connection with this Agreement.

16. This Agreement may be modified only in a writing signed by the parties. No waiver of any requirement herein is effective unless made intentionally in writing. A waiver of any requirement herein shall not be deemed a waiver of any other provision.

17. This Agreement shall be governed by and construed and enforced under the laws of the State of Arizona.

18. This Agreement is subject to approval of the Assistant Director of the Department, Public Health Licensing Services ("Assistant Director") and is effective only upon the Assistant Director's approval. In the event the Assistant Director does not approve this Agreement, it shall be deemed withdrawn, have no evidentiary value, and may not be relied upon or introduced as evidence in any action or other proceeding by any party to this Agreement.

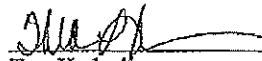
19. Green Hills and its authorized signatory Haslock represent and warrant that: (A) Haslock is Green Hills' sole Principal Officer and Board Member; (B) Haslock is fully authorized to make and execute this Agreement on behalf of Green Hills; and (C) no further approvals are required from any persons or entities to bind Green Hills to this Agreement.

20. If for any reason any portion of this Agreement is adjudicated invalid or unenforceable by any court of competent jurisdiction, the court in its discretion may determine the extent of the invalidity or unenforceability of the provision as it relates to this Agreement. The remaining unaffected provisions of this Agreement will be valid, fully enforceable, and in effect. If the invalid or unenforceable provision materially alters the purpose and intent of this Agreement, any court of competent jurisdiction shall have the power to reform this Agreement to manifest the intent and purpose of the parties to this Agreement.

21. This Agreement may be executed and delivered electronically in counterparts that shall together constitute one original Agreement.

WHEREFORE, the Department and Green Hills enter into this Agreement effective as of October 2, 2015.

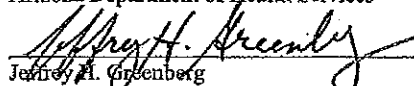
DATED: October 28, 2015

  
Tara Haslock  
Principal Officer/Board Member  
Green Hills Patient Center, Inc.

DATED: \_\_\_\_\_, 2015

Colby Bower  
Assistant Director  
Public Health Licensing Services  
Arizona Department of Health Services

DATED: \_\_\_\_\_, 2015

  
Jeffrey H. Greenberg  
JH Greenberg & Associates, PLLC  
Counsel for Green Hills Patient Center, Inc.

DATED: \_\_\_\_\_, 2015

Gregory W. Falls  
Sherman & Howard L.L.C.  
Counsel for Arizona Department of Health  
Services



# **Policies, Procedures & Operations Manual**



**This Policies and Procedures Manual receives updates as needed but at a minimum of every 12 months. This Manual includes Regulations pertaining to the following:**

<b>REGULATION</b>	<b>REQUIREMENT</b>	<b>REVISED DATE</b>
R9-17-310	ADMINISTRATION	03/29/2015
R9-17-313	MEDICAL DIRECTOR	03/29/2015
R9-17-314	DISPENSING	03/29/2015
R9-17-315	RECORDS	03/29/2015
R9-17-316	INVENTORY CONTROL SYSTEM	04/15/2015
R9-17-317	PRODUCT LABELING & ANALYSIS	03/29/2015
R9-17-318	SECURITY	04/09/2015
R9-17-319	EDIBLE FOOD PRODUCT	03/29/2015
R9-17-320	CLEANING & SANITATION	03/29/2015

## Table of Contents

<b>Administrative Policies &amp; Procedures.....</b>	<b>6</b>
Hours of Operation (R9-17-310(1)).....	6
Designated Agent ID Cards (R9-17-310(6a,6b,8a,8b,8c,8d)).....	6
Separation (R9-17-310(9a,9b,9c,9d)) .....	6
Record Retention (R9-17-310(11)).....	7
Business Records Keeping (R9-17-310(2b)).....	7
Dispensary Asset Purchasing/Lending/Selling Policies (R9-17-310(13,14,15,16,17))	7
Opening Dispensary Agents Duties (R9-17-320(A2)).....	8
Closing the Dispensary; Dispensary Agents Duties .....	8
<b>Medical Director Policies &amp; Procedures .....</b>	<b>10</b>
Appoint (R9-17-310(5)).....	10
Availability (R9-17-313(B1,B2)).....	10
Training Standards (R9-17-313(C1a,1b,1c,1d)) .....	10
Patient Education, the Development of , Implementation and Review of Dissemination (R9-17-313(1a,1b,1c,1d,1e,1f,1g,1h,1i)), (R9-17-313(C2)), (R9-17- 313(D,1a,1b,1c,1d,1e,1f,1g,1h,1i),(R9-17-313(2a,2b,2c,2d)).....	10
Refusal of Medical Marijuana (R9-17-313(3)).....	11
Written Certifications (R9-17-313(E)).....	11
<b>Patient Education and Support Policies &amp; Procedures .....</b>	<b>12</b>
<b>Patient Records Policies &amp; Procedures .....</b>	<b>14</b>
Establishment and Maintenance of a Qualifying Patient (R9-17-315(A1)) .....	14
Entering a Qualified Patients Record (R9-17-315(A2a,A2b,A2c,A2d))(R9-17- 315(3))(R9-17-315(B1,B2)).....	14
Availability of Patient Records (R-9-17-315(4,5,6,7)) .....	14
<b>Dispensing Medical Marijuana Policies and Procedures .....</b>	<b>16</b>
Dispensing/Sales (R9-17-314(1,2,3,4, 5,6a,6b,6c,6d,6e)) (R9-17-315(C1a,1b,1c,2)) (R9-17-318(G1Civ)).....	16
Denial of Sale due to Impairment (R9-17-310(2d)),(R9-17-313(3)) (R9-17- 315(C3a,3b,3c)) .....	17
Denial of Sale due to Expired/Invalid/Void Card (R9-17-310(2d)),(R9-17- 315(C3a,3b,3c)) .....	17
Delivery Option .....	17
<b>Inventory Control System Policies and Procedures.....</b>	<b>18</b>

Overview (R9-17-316(A)) (R9-17-316(B2,B3,B4))( R9-17-319(A4)).....	18
Receiving Medical Marijuana from another Dispensary (R9-17-310(2civ)) (R9-17-316(C3a,C3b,D3c,C3d,C3e)) .....	18
Receiving Edible Food Products infused with Medical Marijuana from another Dispensary (R9-17-316(6a,6b,6ci,6cii,6d))(R9-17-319(B))(R9-17-320(A4)) .....	18
Receiving Donation of Medical Marijuana from Qualified Patient/Designated Caregiver that Authorized to Cultivate(R9-17-310(2ciii)) (R9-17-316(C2a,C2b,C2c,C2d)) .....	19
Processing and Tracking Received Medical Marijuana from another Dispensary/Qualified Patient/Designated Caregiver (R9-17-310(2ci)).....	19
Processing and Tracking Received Edible Food Products infused with Medical Marijuana from another Dispensary (R9-17-310(2ci)).....	20
Packaging Medical Marijuana (R9-17-310(2ci)) (R9-17-320(B1a)) (R9-17-320(B2c)) .....	20
Disposal of Unusable Marijuana (R9-17-310(Cv)).....	21
Daily Inventory Procedures (R9-17-310(Ci)) (R9-17-316(E1,E2)).....	21
Weekly Inventory Procedures(R9-17-310(Ci))(R9-17-316(D1)).....	22
Monthly Inventory Procedures(R9-17-310(Ci))(R9-19-316(D1) (R9-17-316(E1,E2)) .....	22
Inventory Discrepancies (R9-17-310(10))( R9-17-310(Ci))(R9-17-316(D1)).....	22
<b>Product Labeling &amp; Analysis Policies and Procedures.....</b>	<b>24</b>
Information on Each Label((R-9-17-317(A1,A2,A3,A4,A5,A6,A7)).....	24
Edible Product Labels (R9-17-317(C)).....	24
Product Analysis (R9-17-317(D)).....	24
<b>Patient Delivery and Transportation Policies&amp; Procedures .....</b>	<b>25</b>
Patient Delivery .....	25
Transporting Medical Marijuana or Medical Marijuana Infused Products to or from Your Dispensary (R9-17-318(C1a,1b,1c,1d)) (R9-17-318(C2)) (R9-17-318(D1,2,3,4)) .....	25
(R9-17-318(E)) (R9-17-318(F1,2)).....	25
<b>Security Policies and Procedures .....</b>	<b>26</b>
Third Party Security System (R9-17-318(G1a)).....	26
Exterior Lighting (R9-17-318(G1b)).....	26
Cameras (R9-17-318(G1Ciii1,G1Ciii2)) .....	26
Monitor (R9-17-318(G1ci)).....	26
Video Printer (R9-17-318(G1Cii)).....	26
Storage of Video Camera Recordings (R9-17-318(G1Cvi)).....	27

Power Backup (R9-17-318(G1Cviii)).....	27
Failure Notification System (R9-17-318(G1Cvii)).....	27
Panic Buttons (R9-17-318(G1d)).....	27
When to Use the Panic Alarm (R9-17-318(G2e)) .....	27
Notes .....	27
Emergency Preparedness .....	28
Trusting Your Instincts .....	28
Dealing with Strangers.....	28
Warning Signs of Potential Violence .....	29
History of Violence .....	29
Threatening Behavior .....	29
Intimidating Behavior.....	29
Increase in Personal Stress .....	29
Negative Personality Characteristics.....	29
If a Robbery Occurs.....	30
Security During Hours of Operation (R9-17-318(G2a)) (R9-17-318(G1d)) (R9-17-318(G2d)).....	31
Loitering (R9-17-318(G2c)) .....	31
Security During Off Hours .....	32
Location of Safes.....	32
<b>Cleaning &amp; Sanitation Policies and Procedures .....</b>	<b>33</b>
Personal Cleanliness (R9-17-320(A1a, A1b,A1c,A1d,A1e)) (R9-17-320(A3,A4,A5)) (R9-17-320(B2a,2b2c)) .....	33
Reporting Health Hazards (R9-17-320(B4,B5)) .....	33

## **Administrative Policies & Procedures**

### **Hours of Operation (R9-17-310(1))**

Monday	11:00am – 6:00pm
Tuesday	11:00am – 6:00pm
Wednesday	11:00am – 6:00pm
Thursday	11:00am – 6:00pm
Friday	11:00am – 6:00pm
Saturday	9:00am – 1:00pm
Sunday	CLOSED

### **Designated Agent ID Cards (R9-17-310(6a,6b,8a,8b,8c,8d))**

- All Designated Agents are required to possess their Designated Agent ID Card while working or providing services at the dispensary or transporting Medical Marijuana for the dispensary.
- Any individual that does not possess a dispensary agent registry identification card issued under the dispensary registration certificate may NOT do the following:
  1. Serve as a principal officer, or board member of the dispensary
  2. Serve as a Medical Director of the dispensary
  3. Work for the dispensary in any capacity
  4. Provide volunteer services on behalf of the dispensary
  5. Represent the dispensary

### **Separation (R9-17-310(9a,9b,9c,9d))**

Written notice will be provided to AZDHS, including the date of the separation, within 10 business days after the date when a Dispensary Agent no longer:

1. Serve as a principal officer, or board member of the dispensary
2. Serve as a Medical Director of the dispensary
3. Work for the dispensary in any capacity
4. Provide volunteer services on behalf of the dispensary
5. Represent the dispensary

### **Record Retention (R9-17-310(11))**

Maintain copies of any documentation required in Chapter 17 for a minimum of 12 months (unless otherwise indicated) after the date on the documentation and provide copies of the documentation AZDHS for review upon request.

### **Business Records Keeping (R9-17-310(2b))**

- Green Hills Patient Center, Inc. will use QuickBooks, Microsoft Excel, and MJ Freeway, our POS System to track all records of assets and liabilities, monetary transactions, journals, ledgers, and supporting documents, including agreements, checks, invoices, and vouchers.
- Any and all manual documents that are not an electronic file or scanned into our computer system will be stored in a locked file cabinet. Only authorized dispensary agents will have access to these files.
- Records will be made available to the Department for review upon request.
- The Deposit Safe and the Large Safe are located in the Safe Room. This is a security wall room with a security door. The Large safe will hold much inventory as possible and the Deposit safe will hold all Bank Deposits.

### **Dispensary Asset Purchasing/Lending/Selling Policies (R9-17-310(13,14,15,16,17))**

- Green Hills Patient Center, Inc. will not lend any part of the dispensary's income or property without receiving adequate security and rate of interest.
- Green Hills Patient Center, Inc. will not purchase property for more than adequate consideration in money or cash equivalent.
- Green Hills Patient Center, Inc. will not pay compensation for salaries or other compensation for personal services that is in excess of a reasonable allowance.
- Green Hills Patient Center, Inc. will not sell any part of the dispensary's property or equipment for less than adequate consideration in money or cash equivalent.
- Green Hills Patient Center, Inc. will not engage in any other transaction that results in a substantial diversion of the dispensary's income or property.
- Green Hills Patient Center, Inc. will cultivate marijuana in an enclosed/locked facility, once a cultivation site is decided upon.

### **Opening Dispensary Agents Duties (R9-17-320(A2))**

Dispensary Agents will be required to perform the following duties prior to welcoming Qualified Patients and Qualified Caregivers into the dispensary:

1. Disarm security system
2. Turn on all lights
3. Turn on AC/Heater ( as needed)
4. Each Dispensary Agent to Log into MJFreeway POS and AZDHS at reception computer and sale computer respectively
5. Count Register and verify that there is a total of \$300 in the opening drawer
6. Turn on TV and start video
7. Wipe down display cases and counter tops
8. Sweep/Vacuum/Dust
9. Empty the trash at all locations a minimum of every 24 hours or sooner as needed.
10. Clean bathroom, stock with paper product and soap
11. Open safe in the Safe Room and remove display items and Medbox keys.
12. Relock the safe
13. Arrange display and unlock Medbox
14. Re-stock all Patient Education , Information and Forms
15. Turn on open sign

### **Closing the Dispensary; Dispensary Agents Duties**

Dispensary Agents will be required to perform the following duties prior to closing the dispensary:

1. Turn off the Open sign
2. Turn off Reception lights
3. Lock front door
4. Go to Reports in MJFreeway POS System tab and select closing
5. Print closing report for reference. (if needed)
6. Go to any transaction to reprint a receipt (typing "RP" in the criteria line.)
7. Check "ending cash balance" on report
8. Count money in the drawer. (It should match "ending cash balance" on report.
9. Count out \$300 dollars to leave in drawer for the next day. (80 in \$20, 100 in \$10, 60 in \$5, 40 in \$1, 20 in change.)
10. Count remaining money (That should match net payments)
11. Go to admin and click registers
12. Click Adjust cash balance on default register
13. Click action- transfer to another register
14. Click target- Vault
15. Enter adjusted amount (should equal net payments on closing report)
16. Click Adjustment reason- cash drop

17. Adjustment notes- Close register and add date
18. Select adjust now
19. Select Close Register
20. Current Cash Balance should show \$300 and type in actual Register closing cash balance (should be \$300)
21. Add any closing notes and the date and save
22. Reprint Closing report to show updates.
23. Wrap deposit in updated closing report
24. Fill out a deposit slip
25. Put deposit in cash bag and put in small safe in Safe Room
26. Lock the small safe
27. Lock the Medbox
28. Lock the display items and Medbox keys in the large safe
29. Lock the large safe in the Safe Room
30. Log off the computers
31. Turn off all lights
32. Arm security system
33. Lock down Building



## **Medical Director Policies & Procedures**

Green Hills Patient Center, Inc. will strive to be an educational resource for our patients so they can get the most out of their medicine. The Medical Director will comply with all of R-917-313.

### **Appoint (R9-17-310(5))**

Green Hills Patient Center shall appoint a licensed physician to serve as our Medical Director via Employment Contract.

### **Availability (R9-17-313(B1,B2))**

During the dispensary's hours of operation, our Medical Director will be available by phone or on site.

### **Training Standards (R9-17-313(C1a,1b,1c,1d))**

At least once every 12 months from the initial date of the dispensary's registration certificate, the Medical Director will develop and provide training on the following subjects:

- a. Guidelines for providing information to qualifying patients related to risks, benefits, and side effects associated with Medical Marijuana.
- b. Guidelines for providing support to qualified patients related to the qualifying patients self-assessment of the qualifying patients symptoms, including a rating scale for pain, cachexia or wasting syndrome, nausea, seizures, muscle spasms, and agitation.
- c. Recognizing signs and symptoms of substance abuse
- d. Guidelines for refusing to provide medical marijuana to an individual who appears to be impaired or abusing Medical Marijuana

### **Patient Education, the Development of , Implementation and Review of Dissemination (R9-17-313(1a,1b,1c,1d,1e,1f,1g,1h,1i)), (R9-17-313(C2)), (R9-17-313(D,1a,1b,1c,1d,1e,1f,1g,1h,1i)),(R9-17-313(2a,2b,2c,2d))**

- As our Medical Director, they will assist us in the development and implementation of review and improvement process for patient education in addition to providing support to the dispensary. The Medical Director shall provide oversight for the development and dissemination of educational materials for qualifying patients and designated caregivers regarding:
  - a. Alternative medical options for the qualifying patients debilitating medical condition

- b. Side effects of and contraindications for Medical Marijuana impairment including use/operation of a motor vehicle/heavy machinery, caring for children, job performance
  - c. Guidelines for notifying the physician who provided the written certification for Medical Marijuana if side effects or contraindications occur
  - d. Potential for differing strengths of Medical Marijuana strains/products potential
  - e. Drug-to-drug interactions including interactions with alcohol, prescription drugs, non-prescription drugs, and supplements
  - f. Techniques for the use of Medical Marijuana paraphernalia
  - g. Information about different methods, forms and routes of Medical Marijuana administration
  - h. Signs and symptoms of substance abuse programs and referral information
- A system for qualifying patient or the qualifying patients Qualified Caregiver to document the qualifying patients pain, cachexia or wasting syndrome, nausea, seizures, muscle spasms, or agitation that includes:
    - a. A log book that is maintained by the Qualifying Patient or the Designated Qualified Caregiver and in which they can track the use and effects of specific Medical Marijuana strains or products
    - b. A rating scale for pain, cachexia or wasting syndrome, nausea, seizures, muscle spasms and agitation
    - c. Guidelines for the Qualifying Patients or Designated Qualified Caregiver self-assessment
    - d. Guidelines for reporting usage and symptoms to the physician providing the written certification for Medical Marijuana and any other treating physicians.

#### **Refusal of Medical Marijuana (R9-17-313(3))**

The Medical Director will assist in policies and procedures for refusing to provide Medical Marijuana to an individual who appears to be impaired or abusing Medical Marijuana

#### **Written Certifications (R9-17-313(E))**

Medical Director **WILL NOT** provide written certifications for any qualifying patients.

## Patient Education and Support Policies & Procedures

Green Hills Patient Center, Inc. will strive to be an educational resource for our patients so they can get the most out of their medicine. Whether it is a one on one consultation with one of our trained Dispensing Agents about strain selection or learning more about the marijuana plant itself, we are here to help. Our patients will receive educational material about Medical Marijuana, educational material about the laws in Arizona in regards to Medical Marijuana, and even tracking sheets for patients to track their own effects from each strain. Green Hills Patient Center, Inc. will have a medical director on call or on site during hours of operation to tend to our patients medical needs whenever necessary.

- Green Hills Patient Center, Inc. will offer a wide variety of educational material to inform our patients, the general public and anyone else that may inquire about Medical Marijuana and related products.
- The Patient Education Manual will offer the following educational materials:
  1. Print out detailed information on different marijuana strains including species of the plant such as Indica, Sativa, and Hybrids. The six major Cannabinoids THC, CBD, CBN, CBG, CBC, THCV, potency and its effects
  2. Patient Material will includes:
    - a. Method of Consuming Medical Marijuana:
      - Smoking including pros and cons
      - Vaporizing including pros and cons
      - Edibles including pros and cons
  3. AZDHS Warnings Statement: "ARIZONA DEPARTMENT OF HEALTH SERVICES' WARNING: Marijuana use can be addictive and can impair an individual's ability to drive a motor vehicle or operate heavy machinery. Marijuana smoke contains carcinogens and can lead to an increased risk for cancer, tachycardia, hypertension, heart attack, and lung infection. KEEP OUT OF REACH OF CHILDREN AND UNAUTHORIZED INDIVIDUALS.
  4. A statement that using Medical Marijuana in public places is prohibited.
  5. Risks and side Effects/Contraindications of Medical Marijuana including use/ operation of a vehicle/heavy machinery, caring for children and job performance
  6. Drug Interaction/Medical Issues
  7. Alternative Medical Options including Yoga, Acupuncture and Hypnotherapy
  8. Self-Assessment included with Patient Education maintained by the Qualified Patient/Designated Caregiver in which the Qualified Patient/Designated Caregiver tracks the use and effect of specific Medical Marijuana strains and product and its routes of administration.
  9. A rating scale for pain, cachexia or wasting syndrome, nausea, seizures, muscle spasms, and agitation
  10. Informative printout on varying Medical Marijuana subjects:
    - Signs and Symptoms of Substance Abuse- its warning signs, tolerance, dependency, withdrawal, loss of control

- A listing of substance abuse programs and referral information in alphabetical order
  - Helping a family member or friend struggling substance abuse
11. We will also have hand out explaining the Medical Marijuana laws in Arizona and how to safely comply with those laws.
  12. Green Hills Patient Center, Inc. Dispensary Agents will be trained and knowledgeable in all areas of Medical Marijuana in Arizona, so any patient in our dispensary will be able to ask for assistance or information.

## **Patient Records Policies & Procedures**

All employees are required to follow HIPAA guidelines when handling confidential patient information. Failure by anyone to follow these guidelines may result in disciplinary action up to and including discharge.

### **Establishment and Maintenance of a Qualifying Patient (R9-17-315(A1))**

Only an authorized dispensary agent will record all qualified patient records. The dispensary agent in charge of patient records will be educated on the policies and procedures regarding patient confidentiality. There will be a ZERO TOLERANCE policy for any misuse of patient records or information.

### **Entering a Qualified Patients Record (R9-17-315(A2a,A2b,A2c,A2d))(R9-17-315(3))(R9-17-315(B1,B2))**

All qualified patient records will be entered thru our MJ Freeway POS with the date, signature of the authorized Dispensary Agent handling the patient records, the Dispensary Agent's registry ID number, the patient's name, patient's date of birth, if applicable the patient's caregiver and once all records are entered they will be final so no changes can be made to the patient record.

- Each Designated Agent has their own confidential user name and password to prevent unauthorized access and the MJ Freeway POS system uses an internal time and date stamp.
- The dispensary agent is accountable the use of their electronic signature.
- Confidential patient information including the Patient Intake form will be filed in locked filing cabinets and only authorized Green Hills Patient Center, Inc. dispensary agents will be allowed access. Patient records will not be removed from the premises for any reason whatsoever.

### **Availability of Patient Records (R-9-17-315(4,5,67))**

- Patients records may ONLY be accessed by a Dispensary Agent when necessary for the course of business
- No patient records will be released to anyone without the proper legal documentation stating they are allowed access to our patient's records.
- Patient records will be made available to the Department for review upon request.
- Patient records will be accessed and maintained only by a dispensary agent authorized by dispensary policies and procedures to access the qualifying patient record.
- Maintenance of Patient Records: All patient records will be kept on site in locked filing cabinets for (5) years from the qualified patient's or, if applicable, the quali-

fied patient's caregiver's last request for Medical Marijuana or related products from Green Hills Patient Center, Inc.

## **Dispensing Medical Marijuana Policies and Procedures**

**Dispensing/Sales** (R9-17-314(1,2,3,4, 5,6a,6b,6c,6d,6e)) (R9-17-315(C1a,1b,1c,2)) (R9-17-318(G1Civ))

Qualified Patient will enter Green Hills Patient Center thru the storefront door under video surveillance. A video camera will be pointed at each point of sale location allowing for the identification of any Qualified Patient or Designated Caregiver making purchase.

Qualified Patient enters waiting area and checks-in with Designated Agent. Designated will:

1. Obtain Qualified Patients Medical Marijuana Registry Card or Designated Caregivers Registry Card. If it is a new Qualified Patient or Designated Caregiver they will be given a Patient Intake Form and required to provide a 2<sup>nd</sup> form of ID. Verify Qualified Patient or Designated Caregiver's identity
2. Dispensary Agent will scan Qualified Patient or Designated Caregivers registry ID card into the AZDHS System and verify the card is "ACTIVE" and verify they are within their legal limits to purchase Medical Marijuana at our dispensary by verifying that the Qualified Patient or their Qualified Caregiver has not exceed the 2 and one-half ounces of Medical Marijuana during any 14 calendar-day period. (Use AZ Medical Marijuana Card Verification POS System User Instructions and Arizona Medical Marijuana Registry Identification Card Status Information for reference)
3. Once the patient is verified, a Green Hills Patient Center, Inc. Dispensary Agent will escort the patient into the display/ dispensing area. Only the number of patients that can be assisted by dispensary staff at any one time will be allowed in the dispensing area. The patients will be allowed into the dispensing area in the order they arrived in the waiting room, unless a patient is required to fill out paperwork on site.
4. Once in the display areas there will be a display counter containing Medical Marijuana samples and Dispensary Agent will offer appropriate patient educational materials as well as assisting patient. The patient will select their medication and proceed to the dispensing checkout counter area.
5. Green Hills Patient Center, Inc. Dispensary Agent will scan their registry ID card, into the AZDHS website to verify the card is "ACTIVE" and they are within their legal limits of purchasing 2 and one-half ounces of Medical Marijuana during any 14 calendar-day period prior to completing the transaction.
6. All of the following information will be recorded into the AZDHS Medical Marijuana electronic verification system at time of purchase:
  - b. the amount of Medical Marijuana dispensed
  - c. Whether the Medical Marijuana was dispensed to the qualifying patient or to the qualifying patient's designated caregiver
  - d. The date and time the Medical Marijuana was dispensed
  - e. the dispensary agent's registry ID name

- f. Dispensary's registry ID number.
7. Designated Agent will then ring up product sale in MJFreeway POS System and note whether the Qualified Patient was offered Patient Education materials as a sale line item.

**Denial of Sale due to Impairment (R9-17-310(2d)),(R9-17-313(3)) (R9-17-315(C3a,3b,3c))**

GHPC employees are trained in recognizing signs and symptoms of substance abuse/impairment. For the purpose of denying Medical Marijuana; Impaired is defined as: A patient with observed Diminished Physical or Mental Function, which any reasonable person would be concerned for the patient's and public safety.

1. Once Designated Agent determined that Qualified Patient/Designated Caregiver impairment puts themselves and other at risk, the Designated Agent must report to the onsite manager for verification.
2. Manager complete the D-5 Refusal of Medical Marijuana Form
3. Make copies and give one to patient, instruct the Qualified Patient to contact their Certifying Physician as soon as possible
4. Send one copy to certified physician if possible
5. Manager file form in the Refusal of Medical Marijuana Folder

**Denial of Sale due to Expired/Invalid/Void Card (R9-17-310(2d)),(R9-17-315(C3a,3b,3c))**

If patient presented an expired/invalid/void card at check in, have Dispensary Agent:

1. Complete the D-5 Refusal of Medical Marijuana Form
2. Make copies and give one to patient, instruct the Qualified Patient to contact their Certifying Physician as soon as possible
3. Send one copy to certified physician if possible
4. Manager file form in the Refusal of Medical Marijuana Folder

**Delivery Option**

The city of Show Low zoning laws do allow for delivery of Medical Marijuana, and in the future Green Hills Patient Center, Inc. may provide deliveries to patient or caregivers in cities/towns that do allow for off-site deliveries.



## **Inventory Control System Policies and Procedures**

### **Overview (R9-17-316(A)) (R9-17-316(B2,B3,B4))( (R9-17-319(A4))**

Green Hills Patient Center, Inc. intends to utilize inventory-tracking software MJ Freeway to ensure compliance with the following policies and procedures:

- Green Hills Patient Center, Inc. shall designate one (2) dispensary agents who will have oversight of the dispensary's inventory control system and shall provide written documentation of the designation.
- The dispensary shall only acquire marijuana from another dispensary or their cultivation site, a qualifying patient or designated caregiver.
- Green Hills Patient Center ensures that the Medical Marijuana infused products are sold or dispensed according to applicable requirements in 9A.A.C. 8, Article 1.
- If picking up, follow Policies and Procedures for Trip Plan for Transporting Medical Marijuana.
- **Acquiring Medical Marijuana from other Dispensary is handled by Dispensary Manager or Operations Manager Only**
- Before placing order, have a copy of the providing Dispensary's License, Designated Agent providing Medical Marijuana card on file.
  - a. Provide the other Dispensary a copy of GHPC License, Tax Resale License
  - b. Provide copy of Dispensary Agent cards that will be accepting or picking up order

### **Receiving Medical Marijuana from another Dispensary (R9-17-310(2civ)) (R9-17-316(C3a,C3b,D3c,C3d,C3e))**

1. Verifies the orders with the other dispensary agent
  - a. Fills out D-2 Record of Acquisition Form
  - b. Make sure product labeling and analysis are provided with orders

### **Receiving Edible Food Products infused with Medical Marijuana from another Dispensary (R9-17-316(6a,6b,6ci,6cii,6d))(R9-17-319(B))(R9-17-320(A4))**

1. Verifies the orders with the other dispensary agent
  - a. Fills out D-2 Record of Acquisition Form
  - b. Make sure product labeling and analysis are provided with orders
  - c. Ensures that all Edible food products are securely packaged
  - d. VERIFY that weight of EACH Medical Marijuana infused product on the invoice ACCURATELY matches EACH infused product label on the infused product.
  - e. Inspect the quality of the overall product

**Receiving Donation of Medical Marijuana from Qualified Patient/Designated Care-giver that Authorized to Cultivate(R9-17-310(2ciii)) (R9-17-316(C2a,C2b,C2c,C2d))**

1. Make copy of the Qualified Patient/Designated Caregiver and verifies the card status with AZDHS database. If card is active, we can accept donation
2. Fill out the D-1 Record of Donation Form
3. No money or anything of values in exchange for Medical Marijuana

**Processing and Tracking Received Medical Marijuana from another Dispensary/Qualified Patient/Designated Caregiver (R9-17-310(2ci))**

1. All Dispensary Managers and Inventory Managers will wash hands and any exposed portion of the Dispensary Agent's arms before packaging Medical Marijuana including, working with the equipment to package
2. Take products to Safe Room
3. Fill out Intake Sheet
4. Use air tight containers to stored Medical Marijuana after cutting the bags and pour in container or reseal original bags with heat seal.
5. Weight the empty container first. Then weigh with Medical Marijuana, subtract the container's empty weight. Use this number to complete the Purchase Order in the MJ Freeway POS system.
  - Creating a Purchase Order in MJFreeway
    1. Go to the inventory tab and click Purchase Orders from the pull down menu
    2. Click "create purchase order"
    3. Enter title (Vendor and date)
    4. Add supplier from drop down
    5. Enter Supplier license number
    6. Enter transaction ID if applicable
    7. Enter delivered by if applicable
    8. Enter date ordered and date expected
    9. Select status from pull down
    10. Select product from product pull down list
    11. Enter quantity
    12. Input cost
    13. A second box will pop up under the selected product, when box appears add the producer from the drop down list. Producer license number should automatically fill in, if it doesn't add the producer license number.
    14. Enter Batch Number (if batch number does not exist, click add batch number and save)
    15. Enter harvest date, package date and expiration dates if applicable
    16. Enter Gross weight of package
    17. Enter MMJ net weight
    18. Enter Gross weight received and the Received MMJ will automatically fill in.

19. If not package ID is made for product leave blank and package number will automatically be generated
20. To enter the next item click ADD ITEM button
21. Repeat steps 3-20
22. Click save
6. Enter all product information to MJ Freeway including its product Labeling and Analysis, Weight and Designated Agent name, Reg ID #.
7. Print and place bulk label on the container and store in the Safe Room.

**Processing and Tracking Received Edible Food Products infused with Medical Marijuana from another Dispensary (R9-17-310(2ci))**

1. Take Edibles to the Display Area
2. Enter Edibles into the MJ Freeway POS System
3. VERIFY that weight of EACH Medical Marijuana infused product label ACCURATELY matches the description within the MJ Freeway POS System
4. Print and affix label to the product
5. Place the products in the display case
6. **CAUTION:** Infused weight may not be exactly the same even if we order the same item.

**Packaging Medical Marijuana (R9-17-310(2ci)) (R9-17-320(B1a)) (R9-17-320(B2c))**

1. All Dispensary Managers and Inventory Managers will wash hands and any exposed portion of the Dispensary Agent's arms before packaging Medical Marijuana including, working with the equipment to package
2. Use the digital scale on the preparation table located in the Safe Room
3. Wear appropriate gear such as disposable rubber gloves to prevent contamination
4. Use sealable pouch with the preprinted AZDHS warning statement
5. Uses appropriate bag size for Medical Marijuana:
  - a. Bags labeled AZ 1 gram is to be used for packaging 1 gram
  - b. Bags labeled AZ 1/8 oz. is to be used for packaging 3.5 grams
  - c. Bags labeling AZ 1/4 oz. is to be used for packaging 7 grams
6. Put 1 gram in Sample Container and put sample in the display case
7. Seals bags with the heat clamp
8. Weigh the bulk and write it down on the label the date, weight, and initial
9. Enter conversion in MJ Freeway POS inventory and print package label
10. Place barcode label on the bag
11. All marijuana inventories including each day's beginning inventory, acquisitions, sales, disbursements, disposal of unusable marijuana, and ending inventory will be taken on a daily basis.

### **Disposal of Unusable Marijuana (R9-17-310(Cv))**

Only Dispensary Managers and Inventory Managers are authorized to dispose of Unusable Medical Marijuana. Unusable marijuana inventory will be documented Unusable Marijuana Form. Dispensary Managers and Inventory Managers will use the following process to keep track of the unusable marijuana that has not yet been disposed of:

1. Handle with gloves/ Use Universal Precaution
2. Weight of the unusable Marijuana or Product
3. Record the discard samples weight
4. Record any discrepancy weight in gram
5. Empty waste in a heavy duty sealable bag

Once heavy duty bag is full, Dispensary Manager or Inventory Manager will contact the Show Low Police Department for disposal thru the police department. Dispensary Manager or Inventory Manager will:

1. Record reason for weight lost.
2. If within reasoning, skip step 3, go to step 4
3. If the discrepancy is due to suspected criminal activity by a Dispensary Agent, contact GHPC Dispensary Manager, the Department and local law Enforcement Authorities.
4. Record date of disposal of unusable Marijuana on D-4 Form, Record of Disposal which will include the following information:
  - Weight of Disposal
  - Date of Disposal
  - Description and Reason for Disposal
  - Method of Disposal
  - Record of the name and badge number of law enforcement office taking possession of the Unusable Medical Marijuana for disposal
  - Record of the name and registry ID number of the dispensary agent responsible for the disposal.
5. Record of Disposal will be kept in the Record of Disposal Folder.

### **Daily Inventory Procedures (R9-17-310(Ci)) (R9-17-316(E1,E2))**

Each morning the Dispensary Manager or Inventory Manager will pull inventory product reports thru the MJFreeway POS System from the previous day's sales and enter amounts sold into:

1. Daily Inventory Log (in Grams)
  2. Concentrate Log
  3. Edible Daily Inventory Log
- All daily and monthly inventory logs will be kept at the dispensary location for (5) years from the date of the document and will be available to the Department for review upon request.

### **Weekly Inventory Procedures (R9-17-310(Ci) (R9-17-316(D1))**

Once every 7 days, the Dispensary Manager or Inventory Manager will pull product reports from inventory products thru the MJFreeway POS System. Dispensary Manager or Inventory Manager will:

1. Conduct a complete product inventory verifying amounts and weights of all products.
2. Inventory counts are to match those recorded into the dispensary's inventory control software. If for any reason the inventory counts do not match those entered into the MJFreeway POS System, Green Hills Patient Center, Inc. will immediately determine the cause of the discrepancy thru reconciliation and /or review of the camera recordings, document the reason/cause the loss occurred and document the corrective action taken. Inventory Manager will then fill out a D-6 Record of Unreconciled Loss Form. If the discrepancy is due to suspected criminal activity by a dispensary agent, Green Hills Patient Center, Inc. will immediately contact the Department and local law enforcement authorities.

### **Monthly Inventory Procedures (R9-17-310(Ci) (R9-17-316(D1)) (R9-17-316(E1,E2))**

At least once every 30 calendar days the Dispensary Manager or Inventory Manager designated as being responsible for oversight of the dispensary's inventory control process shall complete an inventory audit according to generally accepted accounting principles. All daily and monthly inventory logs will be kept at the dispensary location for (5) years from the date of the document and will be available to the Department for review upon request.

1. All usable and unusable marijuana weights will be recorded.
2. Inventory counts are to match those recorded into the dispensary's inventory control software. If for any reason the inventory counts do not match those entered into the MJFreeway POS System, Green Hills Patient Center, Inc. will immediately determine the cause of the discrepancy thru reconciliation and /or review of the camera recordings, document the reason/cause the loss occurred and document the corrective action taken. Inventory Manager will then fill out a D-6 Record of Unreconciled Loss Form. If the discrepancy is due to suspected criminal activity by a dispensary agent, Green Hills Patient Center, Inc. will immediately contact the Department and local law enforcement authorities.

### **Inventory Discrepancies (R9-17-310(10))( R9-17-310(Ci)) (R9-17-316(D1))**

1. Inventory counts are to match those recorded into the dispensary's inventory control software. If for any reason the inventory counts do not match those entered into the MJFreeway POS System, Green Hills Patient Center, Inc. will immediately determine the cause of the discrepancy thru reconciliation and /or review of the camera recordings, document the reason/cause the loss occurred and document the corrective action taken. Inventory Manager will then fill out a D-6 Record of Unrecon-

ciled Loss Form. If the discrepancy is due to suspected criminal activity by a dispensary agent, Green Hills Patient Center, Inc. will immediately contact the Department and local law enforcement authorities.

2. Inventory counts are taken very seriously and any discrepancy in numbers is of the utmost importance to us. All documentation of inventory count discrepancy will be available to the Department.

## **Product Labeling & Analysis Policies and Procedures**

### **Information on Each Label ((R-9-17-317(A1,A2,A3,A4,A5,A6,A7))**

Every Medical Marijuana product sold by Green Hills Patient Center, Inc. will have a product label visibly attached to it. Each label will clearly state the following:

1. The registry ID number of Green Hills Patient Center, Inc.,
2. The amount
3. Strain
4. Batch number of Medical Marijuana,
5. If not cultivated by Green Hills Patient Center, Inc., whether it was obtained from a caregiver, patient or other dispensary
6. The date of manufacture, Harvest or sale.
7. A list of any chemical additives, including nonorganic pesticides, herbicides, and fertilizers, used in the cultivation and production of the Medical Marijuana
8. The Patient or Caregiver's Name
9. The registry ID number of the qualifying patient.
10. Every label/package will also clearly show the following statement: "ARIZONA DEPARTMENT OF HEALTH SERVICES' WARNING: Marijuana use can be addictive and can impair an individual's ability to drive a motor vehicle or operate heavy machinery. Marijuana smoke contains carcinogens and can lead to an increased risk for cancer, tachycardia, hypertension, heart attack, and lung infection. KEEP OUT OF REACH OF CHILDREN" if not preprinted on bag

### **Edible Product Labels (R9-17-317(C))**

Edible food products will be labeled with all the above information as well as the total weight of the edible food product.

### **Product Analysis (R9-17-317(D))**

Upon request from the Department, Green Hills Patient Center, Inc. will provide a sample of the dispensary's Medical Marijuana inventory or sufficient quantity to enable the Department to conduct an analysis of the Medical Marijuana.

## **Patient Delivery and Transportation Policies& Procedures**

### **Patient Delivery**

The city of Show Low zoning laws do allow for delivery of Medical Marijuana, and in the future Green Hills Patient Center, Inc. may provide deliveries to patient or caregivers in cities/towns that do allow for off-site deliveries; however we do not currently offer this service.

### **Transporting Medical Marijuana or Medical Marijuana Infused Products to or from Your Dispensary (R9-17-318(C1a,1b,1c,1d)) (R9-17-318(C2)) (R9-17-318(D1,2,3,4)) (R9-17-318(E)) (R9-17-318(F1,2))**

Prior to transporting Medical Marijuana or Medical Marijuana infused products, the Designated Agent will complete the following:

1. Have a D-2 Form Filled out
2. Complete a Trip Manifest Form which identifies:
  - a. The name and Agent ID number of the Dispensary Agent in charge of the transportation
  - b. The date and time of the start of the trip
  - c. The anticipated route
  - d. A description of the marijuana or paraphernalia being transported
  - e. Batch numbers
  - f. Weight as applicable.
3. The dispensary agent shall provide a copy of the trip plan to the dispensary and shall carry a copy of the plan at all times during the trip.
4. The Designated Agent will ONLY transport Medical Marijuana between the dispensary and another dispensary.
5. At the conclusion of the transportation, the dispensary agent shall record the end time of the trip and shall document any changes to the trip plan.
6. At all times during transport Green Hills Patient Center, Inc. will require dispensary agents to maintain two way communication capabilities with the dispensary, shall use a vehicle that has no marks or identification of medical marijuana and shall ensure that nothing being transported is visible to the outside of the vehicle.
7. Green Hills Patient Center, Inc. shall maintain a copy of all transportation records for a minimum of 5 years and shall provide such records to DHS for review upon request.



## **Security Policies and Procedures**

The Purpose is to establish guidelines to provide a working environment that is safe, and to reduce any perceived or actual risk of harm for Board members, staff, volunteers, patients, caregivers, contractors, service users and others visiting GHPC Dispensary. We will work with local law enforcement officials to maintain the correct protocol before, during and after a security issue. Our buildings will contain the following security equipment:

### **Third Party Security System (R9-17-318(G1a))**

We contracted a third party security system monitoring company to provide and install all of our security equipment. The security company will be monitoring 24 hours per day, 7 days a week to detect unauthorized intrusion.

### **Exterior Lighting (R9-17-318(G1b))**

Exterior lighting around the front, side and back of building to facilitate surveillance

### **Cameras (R9-17-318(G1Ciii1,G1Ciii2))**

Cameras will be installed at necessary locations to comply with state regulations. These include entrances and exits, all security door areas, at the check-in window, at all point of sale locations, in the designated room holding our safe, and inside every cultivation room in the our cultivation facility with the ability to clearly record images in low light conditions. All security cameras will be positioned in such a manner as to get the best facial image of anyone in the areas listed above. All security cameras will have a recording resolution of at least 704x480.

### **Monitor (R9-17-318(G1ci))**

A 19" or greater call-up monitor will be located in the designated safe/security room with access only available to approved dispensary agents.

### **Video Printer (R9-17-318(G1Cii))**

A video printer capable of immediately producing a still photo from any video camera image will be located alongside the monitor in the designated safe room.

### **Storage of Video Camera Recordings (R9-17-318(G1Cvi))**

All video camera recordings not stored electronically will be kept locked up in our safe for at least 30 calendar days and will be available to the Department and local police enforcement upon request.

### **Power Backup (R9-17-318(G1Cviii))**

All video cameras and recording equipment will be run on emergency power to ensure that they all still operate for at least 5 minutes during a power outage.

### **Failure Notification System (R9-17-318(G1Cvii))**

A failure notification system will be installed to provide audible and visual notification of any failure in the electronic monitoring system.

### **Panic Buttons (R9-17-318(G1d))**

Panic buttons will be installed (1) in the check-in office behind the security glass, (2) in the dispensing area, and (1) in the cultivation site in a central location. All employees will be aware of the location and proper use of the panic buttons.

- Panic Alarm Activation
  - a. Panic alarms come in one button to activate the alarm: Press the button

### **When to Use the Panic Alarm (R9-17-318(G2e))**

Activate the alarm to notify Security by pressing the button(s) if you feel threatened or see another person in need of assistance.

### **Notes**

- Panic alarms are programmed to work in designated areas only. Be sure to know the boundaries for your activation area.
- Security Services checks the alarms regularly to ensure they are powered and operating properly.
- Preventing and Responding to Workplace Violence Safety Tips and Guidelines

### **Emergency Preparedness**

Your best defense is to be prepared for emergencies before they happen by:

- Imagining appropriate responses to various situations you may find yourself in
- Deciding ahead of time how you will respond to various situations
- Knowing the location of emergency exits and procedures.
- Knowing where to access panic alarms, telephones, and emergency intercoms.
- Installing panic buttons in your work area
- Comparing procedures with your coworkers or people with similar occupations
- Not loaning keys or access cards to anyone. Report lost or stolen cards or keys immediately to Security
- Tell your supervisor, Security or Human Resources if you are a victim of domestic violence or are aware of a person with a history of violent behavior and you feel there is a potential for the violence to extend into the workplace.

### **Trusting Your Instincts**

Certain comments and/or conduct may not be welcomed. For example, this could include someone taking pictures of you without your consent. Consider:

- Keeping personal information at a minimum when talking with anyone who makes you feel uncomfortable
- Do not engage in conversations that make you feel uncomfortable. Excuse yourself and walk away
- Being firm and confident and do not permit any kind of harassment.
- Being alert for anger and hostility. De-escalate arguments whenever this is possible
- If you feel you are being harassed, threatened or intimidated: tell the person to stop, document the incident and inform your supervisor, Security or Human Resources.

### **Dealing with Strangers**

- Adopt a non-threatening attitude toward visitors in your Dispensary/ Dispensary's Cultivation Site by asking "May I help you?" as this is really asking "What are you doing here?"
- Escort strangers to the location or person they identify as their destination if you are comfortable doing so
- Report strangers acting suspiciously to Security

## Warning Signs of Potential Violence

No one can predict human behavior, and there is no specific profile of a potentially violent person. Nevertheless, a potentially violent person may exhibit any or all of the following characteristics:

Physical Signs Use caution if someone exhibits one or more of the following non-verbal signs or body language:

- Exaggerated or violent gestures
- Change in voice
- Loud talking or chanting
- Shallow, rapid breathing
- Scowling sneering or use of abusive language
- Glaring or avoiding eye contact
- Violating your personal space
- Red-faced or white-faced
- Sweating
- Pacing
- Restless or repetitive movements
- Trembling or shaking
- Clenched jaws or fists
- Facial grimacing

### History of Violence

- Fascination with weapons, acts of violence, or both
- Demonstrates violence towards inanimate objects
- Evidence of prior violent behavior

### Threatening Behavior

- States intention to hurt someone (verbal or written)
- Hold grudges
- Excessive behavior (phone calls, gift-giving)
- Escalating threats that appear well planned
- A preoccupation with violence

### Intimidating Behavior

- Argumentative
- Displays unwarranted anger
- Easily frustrated
- Uncooperative
- Impulsive
- Challenges co-worker and management

### Increase in Personal Stress

- An unreciprocated, romantic obsession
- Serious family or financial problems
- Recently job loss

### Negative Personality Characteristics

- Suspicious of others

- Believes he or she is entitled to something
- Cannot take criticism
- Feels victimized
- Shows a lack of concern for the safety and well-being of others
- Has low self esteem
- Blames others or his or her problems or mistakes

### **If a Robbery Occurs**

Remain cool and calm. Handle the entire procedure as if you are making a sale to a customer. Most robberies last under two minutes. The longer a robbery takes, the more nervous the robber becomes, so keep it short and smooth.

1. Listen carefully to what the robbers say, and obey them. Don't be a hero.
2. Don't fight. Don't use weapons. Don't jeopardize your own safety or that of other workers.
3. Give the robbers all the cash and merchandise they want
4. Don't delay or argue.
5. Tell the robbers of any possible surprises.
6. Tell the robbers if you must reach for something or move in any way. Ask them for their directions.
7. Tell the robbers if another employee is in the back room so they will not be startled.
8. Activate the alarm system only after the robbers have left, not while they are still in the store.
9. Continue to remain cool and calm.
10. Be careful not to stare or fix your gaze too long on the robbers, but observe what they look like, what they are wearing, their size, and the type and color of weapons.
11. Listen carefully to what they say and note the robbers' exact heights against the height strip as they exit.
12. Immediately after the robbers have left, record their appearance, mannerisms, and any distinguishing characteristics on a description sheet.
13. Do not chase robbers.
14. Call the police. Dial 911
  - Tell the police:
    - The direction robbers took when they left
    - The time of the robbery
    - The appearance of the robbers, and any weapon or vehicle used
15. Stay on the phone until the police tell you they have all the information they need.
16. Protect the crime scene.
17. Ask any witnesses to wait for the police. Get names and addresses.
18. Don't touch the evidence.

**Security During Hours of Operation (R9-17-318(G2a))\_(R9-17-318(G1d)) (R9-17-318(G2d))**

1. The first Green Hills Patient Center, Inc. employee to arrive to open up the dispensary or will need to enter a predetermined code into the security device next to the front door to disable the alarm system.
2. Employee will check the security cameras and pull up a video recording from 30 days prior to ensure the equipment is functioning properly.
3. All surveillance cameras will be operational 24/7 and a 19" or greater central call-up monitor will be located in the designated safe room (off limits to employees), with a video printer capable of immediately producing a clear still photo from any video camera image.
4. A self-closing and locking security door will be operational in the check-in/waiting room entering the dispensing area.
5. Silent panic button devices will be strategically located in the dispensary and cultivation site to alert our 3<sup>rd</sup> party security vendor of any intrusions.
6. Security and safety procedures will be taught extensively and thoroughly to all of Green Hills Patient Center, Inc. Dispensary Agents.
7. All areas that are restricted access will be clearly marked as such and secured to allow access only by designated personnel with identification and any unauthorized personnel found in restricted areas will be reprimanded accordingly.
8. Access to cultivation facilities shall be limited to board members, principal officers, and Authorized Dispensary Agents and shall be granted only upon proper identification as such.

**Loitering (R9-17-318(G2c))**

In order to maintain a comfortable environment, safety and wellbeing of our customers and employees, GHPC prohibits individuals and/or groups of individuals loitering, i.e. to linger idly or aimlessly, or linger on the Dispensary/ Dispensary's Cultivation's premises with no intention to utilize our amenities.

1. Patrons shall not loiter in the Dispensary/ Dispensary's Cultivation's parking areas or grounds, including the front of the Main Dispensary. For the purposes of this policy, loitering means staying in such an area for more than 15 minutes while not engaged in dispensary activities, such as purchasing from the dispensary or waiting for a ride after using the dispensary or similar activity.
2. Persons violating this policy will be banned from GHPC
3. Green Hills Patient Center, Inc. will not allow any loitering and will work with local law enforcement if necessary to implement best practices to prevent it.

### **Security During Off Hours**

1. The last Green Hills Patient Center, Inc. employee to leave the dispensary or cultivation facility will be required to active all security devices and lock all doors and windows.
2. All windows will be protected with adequate security measures.
3. The exterior of the buildings will be well lit. Lights will be positioned to facilitate surveillance and to ensure maximum security at all entrances and exits during the night.

### **Location of Safes**

The Deposit Safe and the Large Safe are located in the Safe Room. This is a security wall room with a security door. The Large safe will much inventory as possible and the Deposit safe will hold all Bank Deposits.

## **Cleaning & Sanitation Policies and Procedures**

### **Personal Cleanliness (R9-17-320(A1a, A1b,A1c,A1d,A1e)) (R9-17-320(A3,A4,A5)) (R9-17-320(B2a,2b2c))**

All Dispensary Agents working at Green Hills Patient Center, Inc. will follow strict cleanliness guidelines, which if not followed can lead to disciplinary action. Each dispensary agent will abide by the following cleanliness rules:

1. All Dispensary Agents will wash hands and any exposed portion of the Dispensary Agent's arms before entering the dispensary
2. Protect all Medical Marijuana and Medical Marijuana infused products from flies, dust, dirt and all other contamination
3. All Dispensary Agents will wash hands and any exposed portion of the Dispensary Agent's arms after using the Bathroom
4. All Dispensary Agents will wash hands and any exposed portion of the Dispensary Agent's arms after taking their lunch break or scheduled break
5. All Dispensary Agents will wash hands and any exposed portion of the Dispensary Agent's arms after touching bare body parts other than the dispensary's clean hands and exposed portion of arms
6. All Dispensary Agents will wash hands and any exposed portion of the Dispensary Agent's arms before packaging Medical Marijuana including, working with the equipment to package
7. All Dispensary Agents will wash hands during any preparation, as often as necessary to remove soil and contamination and to prevent cross-contamination when changing tasks.
8. All dispensary agents will be required to keep their nails trimmed, filed, and maintained so that the edges and surfaces are cleanable.
9. All dispensary agents will be required to wear rubber gloves when handling Medical Marijuana directly or any equipment or material used
- 10.
11. All dispensary agents will be required to come to work wearing a clean set of clothes that are appropriate for their assigned tasks.

### **Reporting Health Hazards (R9-17-320(B4,B5))**

1. All health hazards or potential health hazards that may adversely affect the safety or quality of any Medical Marijuana will be reported by the Dispensary Agent or appropriate supervisor to the dispensary's Medical Director.
2. If the Medical Director determines that a Dispensary Agent's health condition may adversely affect the safety or quality of the Medical Marijuana, that dispensary agent will be prohibited from direct contact with any Medical Marijuana or equipment or materials for processing Medical Marijuana until the Medical Director de-



termines the Dispensary Agent's health condition will not adversely affect the Medical Marijuana.



**DESIGNATED AGENT POLICIES &  
PROCEDURES HANDBOOK**

**This Policies and Procedures Manual receives updates as needed but at a minimum of every 12 months. This Manual includes Regulations pertaining to the following:**

<b>REGULATION</b>	<b>REQUIREMENT</b>	<b>REVISED DATE</b>
R9-17-310	ADMINISTRATION	03/29/2015
R9-17-313	MEDICAL DIRECTOR	03/29/2015
R9-17-314	DISPENSING	03/29/2015
R9-17-315	RECORDS	03/29/2015
R9-17-316	INVENTORY CONTROL SYSTEM	03/15/2015
R9-17-317	PRODUCT LABELING & ANALYSIS	03/29/2015
R9-17-318	SECURITY	03/29/2015
R9-17-319	EDIBLE FOOD PRODUCT	03/29/2015
R9-17-320	CLEANING & SANITATION	03/29/2015

## Table of Contents

WELCOME.....	5
Designated Agent Policies and Procedures .....	6
Designated Agent ID Cards ((R9-17-310(6,a)).....	6
Confidentiality ( (R9-17-310(a,iii)) .....	6
Personal Designated Agent Property .....	6
Searches .....	7
Job Training and Education ( (R9-17-310(a,iii)).....	7
Diversion of Medical Marijuana ((R9-17-310(10)) .....	7
Designated Agent Conversations .....	7
Electronic Communications.....	7
Personal Appearance & Hygiene (R9-17-320(B1e)) (R9-17-320(B3)) .....	8
Tardiness and Missed Work.....	8
Jury Duty .....	8
Military Leave .....	8
Designated Agent Discount .....	8
Visitors .....	9
Contact with Media.....	9
Food and Beverages .....	9
Safety Procedures.....	9
Sexual Harassment.....	9
Door Safety .....	10
Request Time Off .....	10
Performance Review/ Disciplinary Policies and Procedures .....	10
Performance Reviews ((R9-17-310(a,iv)) .....	10
Disciplinary ((R9-17-310(a,v)) .....	11
Job Descriptions (R9-17-310(a)).....	13
Executive Director/Dispensary Manager.....	13
Personnel Duties (R9-17-310(a,i)).....	13
Authority (R9-17-310(a,i)).....	13
Personnel Supervision (R9-17-310(a,ii)) .....	13
Responsibilities (R9-17-310(a,i)).....	13
Qualifications (R9-17-310(a,i)).....	14
Operations Manager/Inventory Control Agent.....	14
Personnel Duties (R9-17-310(a,i)).....	14
Authority (R9-17-310(a,i)).....	14
Personnel Supervision (R9-17-310(a,ii)) .....	14
Responsibilities (R9-17-310(a,i)).....	14
Qualifications (R9-17-310(a,i)).....	15
Dispensing Agent/Budtender.....	16
Personnel Duties (R9-17-310(a,i)).....	16
Authorities (R9-17-310(a,i)) .....	16
Responsibilities (R9-17-310(a,i)).....	16
Qualifications (R9-17-310(a,i)).....	16
Security Specialist.....	18

<b>Personnel Duties (R9-17-310(a,i)).....</b>	<b>18</b>
<b>Authorities (R9-17-310(a,i)) .....</b>	<b>18</b>
<b>Responsibilities (R9-17-310(a,i)).....</b>	<b>18</b>
<b>Qualifications (R9-17-310(a,i)).....</b>	<b>18</b>

# WELCOME

At Green Hills Patient Center Inc., we believe that every Designated Agent helps to make our dispensary successful. We look forward to the opportunity to work together to create a very successful business environment. We hope you feel that your time with us will be mutually beneficial and gratifying and will be proud to be a member of our team. Our ultimate goal is to provide excellence in patient care with a personal touch.

This handbook explains much of what we expect of you and many of our rules however; Green Hills Patient Center, Inc. has the right to revoke, change, or supplement these policies at any time without notice. The policies and procedures in this Designated Agent Handbook are not intended to be contractual agreements between the Green Hills Patient Center, Inc. and the Designated Agent. This handbook also outlines any of the programs and benefits available to eligible Designated Agents; please read it in its entirety and retain it for future reference. If you have any questions regarding the information provided in this manual, please contact the Dispensary Manager.

We hope that your experience here will be challenging, enjoyable, and rewarding. Again, welcome!

## **Designated Agent Policies and Procedures**

Green Hills Patient Center, Inc. plans to employ 3-6 full and part time Designated Agents, with 2-3 Designated Agents working in the dispensary at one time. We will also employ interns and volunteers whenever possible to not only educate and involve the local people, but to also keep costs down. All Designated Agents will be hired on a 3 months probationary period. During this time each Designated Agent will be trained, tested and evaluated on everything from their work ethic to knowledge of the Medical Marijuana program in Arizona. Educational training will include reading materials, attending lectures/classes, being present for all Medical Director Regulation R9-17-313 (performed at a minimum of every 12 months) training and hands-on training. The board members of GHPC, Inc. will handle Dispensary Manager.

### *Designated Agent ID Cards ((R9-17-310(6,a))*

All Designated Agents are required to possess their Designated Agent ID Card while working or providing services at the dispensary or transporting Medical Marijuana for the dispensary.

### *Confidentiality ( (R9-17-310(a,iii))*

Green Hills Patient Center, Inc. will stay in compliance with HIPAA guidelines regarding confidentiality. All Designated Agents must complete confidentiality training and will be documented on Designated Agent files. All Designated Agents must adhere to confidentiality requirements and any violation of these policies will result in disciplinary actions.

- Confidentiality of patient information, company policy, procedures, standards, practices, and finances will be strictly enforced. The law and our own business ethics policies require that all Designated Agents maintain confidentiality when handling patient matters.
- Designated Agents shall not disclose patient information to outsiders, including other patients, third parties or members of one's own family. Patients will trust Green Hills Patient Center, Inc. to maintain their confidentiality and care.
- Due to the nature of our business, Green Hills Patient Center, Inc. strongly discourages Designated Agents from developing personal relationships with patients.
- Company information is only for the use of Green Hills Patient Center, Inc., and not to be used outside of the company.
- All information gained and created while employed at Green Hills Patient Center, Inc. is property of the company and may not be taken when leaving the company. Taking this information will be considered theft and Green Hills Patient Center, Inc. will enforce this to the full extent of the law.
- Any disclosure of confidential information will result in disciplinary action.

### *Personal Designated Agent Property*

Green Hills Patient Center, Inc. cannot be held responsible for lost or stolen personal property of Designated Agents.

### Searches

- Personal Designated Agent workspaces are subject to inspection without prior notice. This includes desks, computers, work areas, and personal property such as purses and bags.
- Green Hills Patient Center, Inc. reserves the right to conduct a personal body search if an Designated Agent is suspected of theft.

### Job Training and Education ( (R9-17-310(a,iii))

- Training education will include Medical Marijuana industry topics, safety, confidentiality and all training required under Regulation R9-17-313.
- Training and education will take place throughout the year as well when topics arise that needs further explanation to our Designated Agents.
- Green Hills Patient Center, Inc. management and our medical director will present Training and education.
- All trainings will be recorded and located in the Training Folder

### Diversion of Medical Marijuana ((R9-17-310(10))

- Green Hills Patient Center, Inc. will cooperate with the Show Low Police Department if an Designated Agent is caught stealing or illegally distributing Medical Marijuana.
- Designated Agents found to be diverting Medical Marijuana could be arrested and punished to the full extent of the law.

### Designated Agent Conversations

- Designated Agents are prohibited from conducting personal conversations while in the presence of the public.
- The only conversations that should take place in public are between Designated Agents and patients.

### Electronic Communications

- Use of company communication devices for personal reasons is strictly prohibited. This includes chatting online, accessing blogs or social networks of any kind.
- Company communication devices are to be used for business matters only.
- Use of personal communication devices, including personal phones, is to be used during break times or off hours.
- Designated Agents are not allowed to download anything from the Internet using company computers. Anything that is to be downloaded from the Internet is to be done or approved by the Operations Manager.
- All access codes and passwords will be given only to Designated Agents. Security access passwords to confidential patient or company information will only be available to the management of Green Hills Patient Center, Inc., or entrusted Designated Agents as needed.
- Designated Agent's personal cell phones must be on silence mode; except Managers



### **Personal Appearance & Hygiene (R9-17-320(B1e)) (R9-17-320(B3))**

- Designated Agents must present themselves in a clean and odor-free fashion.
- Designated Agents will be required to wear appropriate attire. This will let patients know exactly who is a Designated Agent of Green Hills Patient Center, Inc. as well as project a professional appearance.
- Designated Agents must wash their hands after eating, smoking, using the bathroom and after break time.
- Personal expression is welcome as long as it is consistent with our professional image.
- All Designated Agents must maintain proper grooming and hygiene. Any Designated Agent with a beard or mustache must keep them well groomed.
- Pungent perfumes or colognes are prohibited from being used by any Designated Agent during work hours.

### **Tardiness and Missed Work**

- All Designated Agents are required to be at their workstations, ready to start work at the beginning of their assigned work shifts.
- Traffic or weather conditions, with the exception of natural disasters or emergencies, are not excusable reasons for missing work.
- Designated Agents that are going to be late or miss work are required to contact the appropriate supervisor in a reasonable amount of time before their shift.
- Repetitive tardiness is taken seriously and may lead to disciplinary action up to and including discharge.

### **Jury Duty**

- Designated Agents will be provided time off with pay to comply with state and federal wage laws if summoned for jury duty.
- Designated Agents are expected to return to work once relieved of jury duty.

### **Military Leave**

- Designated Agents required to fulfill military obligations in any branch of the US Military will be given the necessary time off and reinstated in accordance with federal and state law.
- The time off will be unpaid, unless state or federal laws dictate otherwise
- Designated Agents are required to present documentation of required military as early as possible.

### **Designated Agent Discount**

- Green Hills Patient Center, Inc. Designated Agents who are Arizona Medical Marijuana card holders are allowed a company discount between 30% - 50% on all company products.
- The appropriate supervisor must ring all Designated Agent purchases up.
- All Designated Agent purchases must comply with state regulations.
- Designated Agents may not use their discount for patients or anyone else.

- Medicine should not be allocated by the staff to any director unless deemed otherwise by a written dispensary release. No medicine shall be vended to a director, even if they are an authorized patient in the state of Arizona. Defiance of this policy shall result in termination of the Designated Agent that ran the transaction, and direct action should be taken against the director.

### **Visitors**

- No visitors of Designated Agents or patients will be allowed in unauthorized, confidential or potentially hazardous areas.
- All Visitors must wear " Visitor" badge
- Any Designated Agent expecting a visitor must notify the appropriate supervisor.

### **Contact with Media**

- Media statements, if requested, are only to be made by directors or management.

### **Food and Beverages**

- All food or drinks must be consumed in designated break areas.
- Designated Agents are allowed 1 closed drink container at their workstation.

### **Safety Procedures**

- Green Hills Patient Center, Inc. Designated Agents will be taught to think defensively and use caution in unsafe situations.
- Designated Agents are required to notify the appropriate supervisor in the event of an unsafe situation.
- Heavy lifting at work must be done using your legs, and if necessary, ask for help.
- Designated Agents must inform the appropriate supervisor if they are injured or become ill while at work.
- The use of alcoholic beverages or illegal substances is strictly prohibited while at or before work.
- Possession of alcoholic beverages or illegal substances is strictly prohibited while on company property.
- Designated Agents will be taught to know the locations of first aid stations and fire safety equipment.
- All Dispensary Agent Cards will be collected at night and kept in the safe
- OSHA standards will be complied with at all times.

### **Sexual Harassment**

- Any form of sexual harassment or harassment is strictly prohibited.
- Any Designated Agent found in violation or suspicion of sexual harassment will be investigated and dealt with in a timely manner.

- If an Designated Agent has harassed an Designated Agent they are required to report to management.
- All harassment reports can be made anonymously.
- All parties involved in any reported harassment conflict will be counseled. Green Hills Patient Center, Inc. will actively intervene at any indication of a potential hostile or violent situation.

#### **Door Safety**

- All interior security doors are to be locked at all times.
- Any door entrance with a security code or security access must be opened by an authorized Green Hills Patient Center, Inc. Designated Agent.

#### **Request Time Off**

- All Designated Agents must request time off 1 week in advance for written approval; approval is based on staffing needs of GHPC.

## **Performance Review/ Disciplinary Policies and Procedures**

#### **Performance Reviews ((R9-17-310(a,iv))**

A performance appraisal is a review and discussion of an Designated Agent's performance of assigned duties and responsibilities. The appraisal is based on results obtained by the Designated Agent in his/her job, not on the Designated Agent's personality characteristics. The appraisal measures skills and accomplishments with reasonable accuracy and uniformity. It provides a way to help identify areas for performance enhancement and to help promote professional growth. It should not, however, be considered the supervisor's only communication tool. Open lines of communication throughout the year help to make effective working relationships.

- Each Designated Agent should receive a thoughtful and accurate appraisal. The manager will give rating in each of the performance categories:
  - Job /Technical Knowledge,
  - Problem Solving and Decision Making,
  - Self-management Skills
  - Communication,
  - Interpersonal Skills,
  - Adherence to Company Policies and Procedures,
- o The Rating Marks are:
  - 5 = Outstanding
  - 4 = Exceeds Expectations/ Requirements
  - 3 = Meets Expectations/ Requirements

- 2 = Improvement Needed
  - 1 = Unsatisfactory Job Performance
- Periodic reviews help supervisors gain a better understanding of each Designated Agent's abilities. The goal of the review process is to recognize achievement, to evaluate job progress, and then to design training for the further development of skills and strengths. A careful review will stimulate Designated Agent's interest and improve job performance. The review provides the Designated Agent, the supervisor and Human Resources a critical, formal feedback mechanism on an annual basis, however these discussions should not be restricted solely to a formal annual review.
  - Annually, the appropriate supervisor evaluates each Designated Agent's performance. In the case where an Designated Agent has changed jobs partway through the appraisal period, both of the Designated Agent's supervisors during the appraisal period should submit an appraisal of the Designated Agent's performance. During the performance evaluation process, the most recent job description on file should be reviewed and updated if necessary
  - Designated Agents are reviewed for a pay increase. The amount of the pay increase pool of funds is recommended by the administration and approved by the Board of Director. The method for allocating funds is based on rewarding meritorious performance. Merit increases will be awarded on a pay-for-performance basis and are based on individual performance. When used as intended, a pay-for-performance structure achieves the goal of rewarding truly top performers with merit increases that match their achievements and contributions.

#### Disciplinary ((R9-17-310(a,v))

- From time-to-time Directors and Managers are faced with Designated Agent misconduct issues and disciplinary actions. Given that there are a number of individuals in leadership and supervisory positions who may be new to their roles, this memorandum will serve as a basic reference guide when considering rules and standards applicable to Designated Agents and standards of conduct.
- Designated Agents are expected to meet Green Hills Patient Center, Inc. standards of performance, ethics, and professionalism. Green Hills Patient Center, Inc. follows a progressive discipline philosophy which is designed to, whenever possible, give Designated Agents who fail to meet standards an opportunity to improve. As part of progressive discipline, areas of concern are clearly explained to Designated Agents, clear action steps for improvement are outlined, and a follow-up is scheduled to review progress. Progressive discipline is a constructive way to improve Designated Agent performance; however, with each occurrence requiring discipline, the severity of the sanction increases to include suspension and/or termination. The level at which disciplinary action begins is determined by the immediate supervisor, in coordination with Human Resources, based upon the facts related to the conduct in question. The following outlines various steps in the progressive discipline plan.

For disciplinary actions under Levels I, II, fill out a Performance Counseling Form located in the Human Resource Folder. This documentation is to be completed by the Manager and signed by both the manager and the Designated Agent. If the Designated Agent refuses to sign, that should be indicated on the memo and witnessed by another party. After the form is signed, inclusion in the Designated Agent's personnel files.

- LEVEL I FORMAL DISCUSSION A formal discussion is used to coach an Designated Agent when there is a problem in an Designated Agent's job performance or instances of minor misconduct or offenses in the work place. It is the supervisor's responsibility to assure that the Designated Agent understands exactly what the performance, conduct, and/or workplace problem is. Further, the supervisor must outline job expectations and what changes are necessary to meet the performance standard. It is important that the Designated Agent has an opportunity to participate in a solution to the problem, that the Designated Agent is offered guidance or training to help resolve the situation, and that the Designated Agent realizes the significance and seriousness of the situation and need for change.
- LEVEL II VERBAL WARNING The verbal warning level of the disciplinary procedure is generally utilized for misconduct that occurs after the formal discussion. A verbal warning may be issued without a formal discussion should the misconduct warrant such action. A summary of the oral warning should be documented on the disciplinary form and signed.
- LEVEL III WRITTEN WARNING The written warning is generally issued for misconduct that occurs after a verbal warning. A written warning may be given instead of a verbal warning should the misconduct warrant such action. Should a written warning be issued in progression to a previous warning, the prior warning should be referenced.
- LEVEL IV SUSPENSION A suspension (with or without pay) may be imposed should misconduct continue after a written warning has been issued. A suspension may be the first level in the disciplinary procedure should the misconduct warrant such action. A disciplinary suspension is without pay and is imposed to emphasize to the Designated Agent the seriousness of the situation and the fact that improvement is required or termination of employment will be coordinated. The Designated Agent will be notified of a suspension in writing, with the terms of the suspension clearly stated.  
Note: An Designated Agent under investigation (such as in a harassment charge investigation) may be suspended with pay pending the completion of the investigation. A suspension during an investigation may be converted to a disciplinary suspension without pay or termination at the conclusion of the investigation if findings dictate that level of disciplinary action.
- LEVEL V TERMINATION While Green Hills Patient Center, Inc. may use any of the above levels prior to termination, termination may also be the first level of the disciplinary action should the misconduct warrant such action as allowed by the state of Arizona as a "right to work" state. Determinations will be based on factors such as severity, frequency, and degree of deviation from expectations. Because of the great variety of situations that may arise, Green Hills Patient Center, Inc. may need to make decisions related to employment outside of the progressive disciplinary procedures. When an Designated Agent is terminated for

cause, the Designated Agent shall be removed from the payroll and lose any and all accrued Green Hills Patient Center, Inc. benefits.

## **Job Descriptions (R9-17-310(a))**

### **Executive Director/Dispensary Manager**

#### **Personnel Duties (R9-17-310(a,i))**

- Oversee overall leadership responsibilities for the organization including day to day operations
- Overseeing the cleanliness and organization of the dispensary and signage in the dispensary
- Work closely with the Inventory Control Agent to ensure all stored marijuana is accounted for and the dispensary has adequate amounts of Medical Marijuana for daily operations
- Update Personnel Manager

#### **Authority (R9-17-310(a,i))**

Has authority over all departments including:

- a. All Dispensary Operations
- b. Contact AZDHS Medical Marijuana Program on behalf of GHPC

#### **Personnel Supervision (R9-17-310(a,ii))**

Supervises all current and future Dispensary Designated Agents including:

- a. Operation Manager/Inventory Control Agent
- b. Dispensing Agent/Budtender
- c. Security Specialist

#### **Responsibilities (R9-17-310(a,i))**

- a. Administrative Work
- b. Safety/ Security
- c. Human Resource
  - 1. Job Descriptions
  - 2. Dispensary Wage Federal and State Tax
  - 3. Implementing Operating Procedures
  - 4. Update Operating Procedures
  - 5. Financial Performance
  - 6. Work Closely With Operations Manager/ Inventory Control Agent

**Qualifications (R9-17-310(a,i))**

- Proficient in Business Management, Office Systems and Product Diversity
- BS Degree in Business or 10+ years management experience
- Ability to work with AZDHS, Compliance and Marketing Specialist

**Operations Manager/Inventory Control Agent****Personnel Duties (R9-17-310(a,i))**

Manage daily operations

- a. Work closely with Medical Director in developing, training, informing, documenting, implementing the risks, benefits, side effects of Medical Marijuana
- b. Work closely with the Executive Director on the over Dispensary Performance
- c. Marketing
- d. Administrative Office Work
- e. Inventory Audits
- f. Oversceeing the cleanliness and organization of the dispensary and signage in the dispensary

**Authority (R9-17-310(a,i))**

Has Authority Over All Departments

- a. Dispensary Operations
- b. Inventory Control
- c. Marketing

**Personnel Supervision (R9-17-310(a,ii))**

Supervises the following Designated Agents including:

- a. Dispensing Agent/Budtender
- b. Security Specialist

**Responsibilities (R9-17-310(a,i))**

1. Implement operating procedures
2. Update Policies and Procedures
3. Financial performance
4. Inventory Control Systems
5. Disposal of Unusable Marijuana
6. Security
7. Administrative/ Human Resource
8. Provide training to new Designated Agents
9. Quality Control Evaluations
10. Products Labeling and Analysis

**Qualifications (R9-17-310(a,i))**

- Management and leadership skills 2+ years' experience
- Operations, policies & procedures implementation and qualified in inventory control methods
- Attention to detail
- Proficient in Excel, Word, Powerpoint and Quickbooks



## **Dispensing Agent/Budtender**

### **Personnel Duties (R9-17-310(a,i))**

#### **Daily**

- a. Managing Patient Files
- b. Performing multifaceted general office support
- c. Dispensing of Medical Marijuana to qualified patients
- d. Operations, policies & procedures implementation, customer services as well as Medical Marijuana patient educator

### **Authorities (R9-17-310(a,i))**

#### **Log into the AZDHS Verification System**

- a. Make entries into all MJ Freeway POS software and AZDHS Verification System

### **Responsibilities (R9-17-310(a,i))**

- a. Establish and Maintain qualified Patient Intake Form for each qualified patient/Designated Caregiver who receives Medical Marijuana
- b. Dispensing Medical Marijuana
- c. Clean and assure sanitary office condition
- d. Recognized Signs/ Symptoms of substance abuse as trained by Medical Director
- e. Refuse Medical Marijuana and document as required in the Policies and Procedures qualified patients who:
  - Appear impaired or abusing Medical Marijuana
  - Have an invalid or expired card
- f. Offer Qualified Patients/ Educational Material/Support and Coach Qualified Patients/Designated Caregivers in:
  - 1. Potential for different strengths of Medical Marijuana strains/products
  - 2. Potential Drug to Drug Interaction
  - 3. Techniques for use of Medical Marijuana and paraphernalia
  - 4. Different methods, forms, and routes of administration
  - 5. Guidelines for self-assessment
  - 6. Rating scale for pain/conditions
  - 7. Log book to track use and effects of Medical Marijuana strains/products
  - 8. Alternative Medical Options
  - 9. Side effects/contraindications for Medical Marijuana
  - 10. Signs/Symptoms of Substance Abuse including tolerance, dependency and withdrawal
  - 11. Listing of substance abuse programs and referral information

### **Qualifications (R9-17-310(a,i))**

- 2+ years customer service experience

- Operations, policies & procedures implementation and qualified in inventory control methods
- Attention to detail
- Proficient in Excel and Word

## **Security Specialist**

### **Personnel Duties (R9-17-310(a,i))**

- a. Safety and Security of Dispensary
- b. Protect office inventory of assets and supplies
- c. Performing multifaceted general office support

### **Authorities (R9-17-310(a,i))**

- a. Safety and Security

### **Responsibilities (R9-17-310(a,i))**

- a. Assist all Designated Agents with security
- b. Fills out Incident Reports
- c. Guard dispensary against fire, theft, vandalism and illegal entry
- d. Will be in the Dispensing area and patrol around the building periodically
- e. Enforce Security and Safety Policies and Procedures for:
  1. Delivery of Medical Marijuana
  2. Transporting of Medical Marijuana
  3. Prevent Loitering
  4. Prevent unauthorized access to dispensary and cultivation site
  5. Confirm beginning of the day inventory and end of the day Inventory
  6. Loss Prevention

### **Qualifications (R9-17-310(a,i))**

- Licensed with AZ DPS as an Unarmed Guard or Armed Guard
- Ability to act swiftly and confidently in various situations

November 30, 2015

Jim Thornhill, Chairman  
Oscar Miranda, Vice Chairman  
Carey Dobson  
Steve Nicoll  
Kay Hauser  
Bobby Fite  
John Freeman

Dear Member of the Planning and Zoning Commission,

The Planning and Zoning Commission (PZ) has a responsibility to make recommendations based on health, safety and the general welfare. As such the PZ must be a forward looking organization and anticipate future situations. In making a recommendation, either for or against approval of a conditional use permit for medical marijuana (MM) dispensary offsite cultivation at parcel 212-69-019A (Joel Young), the PZ has a duty to anticipate criminal conduct of third persons. The PZ also has the same duty when contemplating changes to the zoning ordinances relating to MM.

The State of Arizona has promulgated rules and regulations that differentiate between MM cultivation by a patient and MM cultivation by or for a dispensary. A dispensary cultivation site is required to have multiple panic buttons whereas a patient cultivation site is not.

The PZ has a duty to consider why the State requires panic buttons; what is the purpose of panic buttons; what danger does the State anticipate that would require panic buttons; what would be a reasonable and prudent response by local law enforcement to a panic button being set off; does local law enforcement, the Apache County Sheriffs Office (ACSO) have the staffing and funding necessary to provide that reasonable and prudent response.

I have spoken with the Arizona Department of Health Services, which is responsible for MM at the state level. The department stated that the danger the State anticipates with MM dispensary offsite cultivation is armed robbery. Panic buttons are required to be integrated with a security system that auto dials and notifies local law enforcement. It will then be the responsibility of the ACSO to respond in a reasonable and prudent manner to protect the health, safety and general welfare of all involved and nearby. Since the State considers armed robbery a real possibility, the county cannot simply dismiss the issue.

Any reasonable and prudent person, after careful thought, will conclude that panic buttons are not for notifying the ACSO after the fact. A simple landline telephone or cell phone can report a crime after the fact. Rather, panic buttons are for summoning the ACSO for a response *during* a violent attack. A response during a violent attack would be a necessity to protect the health, safety and general welfare of all involved and nearby. Such response must be measured in a small number of minutes.

I also have had a telephone conversation with the second in command of the drug enforcement division of the ACSO. We discussed the staffing situation at the ACSO, which leaves each officer to cover extremely large areas of the county. I left the conversation with a clear understanding that the ACSO could not be expected to respond in a small number of minutes, 24/7, 365 days out of the year. I understood that if one were lucky and an officer was in the right place at the right time he or she could possibly respond in a small number of minutes. I find even that doubtful. Additionally, luck must not be involved.

Parcel 212-69-019A is 8.04 miles from a paved road, 6.08 miles of which are not county maintained. It is an additional 30.5 miles to the ACSO in St. Johns. As anyone who lives in Apache County knows, non county maintained roads are often in poor condition. The condition of these roads constantly change and at times are nearly impassable especially in inclement weather. Criminals don't choose the times to commit crimes when it's optimum for law enforcement to respond. Additionally, their crimes, as we see in the media, often spread to the surrounding community. If the PZ and Board of Supervisors recommend and approve the conditional use permit for parcel 212-69-019A the ACSO must be capable of a reasonable and prudent response at all times. If the ACSO is not capable of a reasonable and prudent response at all times then the conditional use permit must be denied.

In making your decision, the PZ should consider a like or similar circumstance of another type of business that has panic buttons or silent alarms. Banks have silent alarms to summon local law enforcement **during** the commission of a robbery. No reasonable and prudent person or entity would site, build, recommend or authorize a bank to be built in such an area that is so remote to a manned law enforcement office. Rather, all of the operating banks that I am aware of are located within approximately 5 minutes from a manned law enforcement office.

Some people, possibly even some members of the PZ, would like you to believe that the issue of approving this conditional use permit and other applications, that may in the future come before the PZ, for conditional use permits relating to MM dispensary offsite cultivation, is property rights. Some people believe that a property owner should be allowed to do whatever they like with their property. Nothing could be further from the truth. It is recognized in every county and local jurisdiction in the State of Arizona that property rights can be and are limited. Zoning, development and building ordinances exist to promote the health, safety and general welfare. Property rights of an owner to do whatever they please are secondary. The duty of the PZ is to be concerned about health, safety and the general welfare of the community.

There is an additional issue to be considered regarding MM dispensary offsite cultivation at parcel 212-69-019A. A careful reading of the current Apache County MM ordinance and the proposed amendments both contain language, that in essence, it is the intent to keep MM dispensary offsite cultivation sites at least 2500 feet from locations where children are likely to be. It is my understanding, that at least one child lives in a home that is within the 1000 feet notification area. I cannot think of any place more important, than their home, where a child is likely to be. To allow this conditional use permit to be recommended and approved would be, in my opinion, discriminatory to this child. Additionally, to amend the MM ordinance, by reducing the distance required between MM dispensary offsite cultivation areas and children, so as to approve this conditional use permit, would also be, in my opinion, discriminatory to this child.

There is really only one answer, that a reasonable and prudent person can have, to the question of whether this conditional use permit should be approved. The answer is *no*.

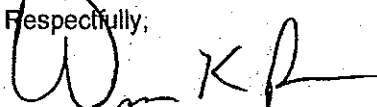
If, however, the PZ and Board of Supervisors should recommend and approve the conditional use permit for MM dispensary offsite cultivation at parcel 212-69-019A, the citizens of Apache County should pray that there is never a problem at this site. In my opinion, if the PZ and Board of Supervisors knowingly site a dangerous business in an area without adequate law enforcement and people are harmed or killed, or property damage is involved, then Apache County is responsible. I believe, that the resulting lawsuit(s) would bankrupt the county. Fortunately, for me, I live approximately 3 miles away from the proposed cultivation site and the potential mayhem and lawsuits are not likely to involve me.

With respect to amending the current MM ordinance, I believe a reasonable and prudent location for a MM dispensary offsite cultivation location contains, at a minimum, the following restrictions:

1. At least 2500 feet from locations where a child or children under the age of 18 are routinely likely to be, including their home.
2. Located on a county maintained road, preferably paved.
3. Located within 7-10 driving miles of a manned law enforcement office or manned substation. Manned means 24/7, 365 days a year.

I am not concerned about the locations of private MM cultivation sites of patients who have a MM card from the state of Arizona and abide by the rules promulgated by the State, as the quantities of MM are small.

Respectfully,



William Powell  
Parcel 212-38-014  
PO Box 2920  
Snowflake AZ 85937

Cc C. B. Misbach, Joe Young

December 3, 2015

To Whom It may concern:

We are totally against the proposed marijuana farm in Apache county!

We live in Apache county and own the First United Grazing Lease, which includes the area of the proposed farm. Our concerns:

1. Marijuana consumed by cattle shows up in their milk, which can then be transferred to their calves as well as humans when consumed. (See "Cow eats a marijuana patch" below.) This true story from a cow eating hemp in Switzerland may seem funny, but the fact of the matter is that **it DOES cause harm to animals as well as humans!**
2. **Safety!** If the farm is opened for business for people to shop for marijuana, then safety could also be a big issue. If people are buying pot, then they are certainly using it, which would probably lead to harm done not only to the cattle in the area through reckless driving and other acts, but also to the people living in the area through vicious acts. (see link at end to ABC News article, full article also copied here)

Sincerely,  
Denny and Doreen Larsen

### **Cow eats a marijuana patch**

My neighbor Hommer, who is 90 yrs old and was my grandpa best friend stoped by earlier today. I was in barn skinning a deer. He gets off his tractor like he is drunk.

Ozzy "when you start back drinking? "

Hommer "I didn't my cow got into Vern's(Hommer's grandson) pot patch. Thursday and ate it down to the grown. I found her this morning. With her udders dripping.(it's been 2 days since she has been milked.)Took her to the barn and milked her. I drank a big glass it tasted great. Poured another glass over ice ate a peice of cake and drank it. I think I stoned."

Yes I know this belongs on " Today Funnies"

But it is a true story and I will let you all know how the "MILK" taste and if it works afterwhile I'm headover to Hommer as soon as he wake up. I wonder if he wants another glass of milk. 😊

The following is from ABC News. (Link: [abcnews.go.com/US/marijuana-edibles-dangerous-smoking/story?id=23468248](http://abcnews.go.com/US/marijuana-edibles-dangerous-smoking/story?id=23468248))

A string of worrisome incidents linked to marijuana might be enough to give pause to your typical, blissed-out pot smoker: Since when does weed trigger aggression or motivate someone to commit a crime and land kids in hospitals?

But recent headlines involving people under marijuana's influence might have some wondering if there's a link.

A Colorado man is accused of killing his wife after eating now-legal pot candy, Denver authorities said. A Wyoming college student leapt to his death from a Denver hotel balcony after eating a marijuana cookie purchased at a pot shop, police said. And at least one Colorado hospital has reported an increase in visits after children ate too many pot-laced treats, according to a study in JAMA Pediatrics.

Could it involve the way the drug is ingested -- in the form of pot cookies or brownies instead of smoking? There's not enough research on edible marijuana to make a definite link, said Al Bronstein, a physician and medical director of the Rocky Mountain Poison and Drug Center, which handles local poison control issues. But Bronstein noted that edible marijuana is risky for several reasons.

"What we're seeing with edibles is that the effect is delayed for approximately 30 minutes, depending on the person," Bronstein said. "People get impatient for the effect and will take more, and then the symptoms are more pronounced than what they were expecting."

In other words, if one cookie doesn't get the job done, some people might be quick to eat another before the high takes effect, possibly resulting in an overdose.

It's also not clear how marijuana interacts with prescription medication.

Richard Kirk, the man accused of shooting his wife dead after eating marijuana candy, may also have been on prescription pain pills, The Associated Press reported.

With edible marijuana, there is portion size to take into consideration.

People might be used to eating a few cookies, but the recommended dose of a pot cookie might only be a tiny piece of a single cookie.

"That's difficult to do, practically," Bronstein said. "I know, myself: I wish I could only eat one-eighth of a Snickers bar and leave the rest for later."

Samantha Rodin, a "budtender" at La Conte's Clone Bar and Dispensary in Denver, added that edibles don't affect everyone the same way.

"People need to be educated on how to dose themselves properly because everyone is different," Rodin said. "I know someone who could eat three medical marijuana cookies and not feel it, and I can only take a bite and I'll be good for a while."

She warned people to read the labels carefully.

"Every package tells you how many doses," she said. "Some of the [marijuana-infused] drinks I get, they'll say four doses. Other packages might say 10 doses. The packages are labeled correctly. People get a little carried away."

There's also risk of children getting their hands on the pot brownies, candy and cookies.

"They're lookalikes for common edible products," Bronstein said. "So it's difficult for a child to know the difference."

Jim Gerhardt, a police sergeant in Thornton, Colo., and a board member of the Colorado Drug Investigators Association, agreed that marijuana edibles pose a new threat.

"Where kids are concerned, there are two issues," Gerhardt told ABCNews.com, speaking in his capacity as part of the CDIA.

"Sometimes smoking a drug is a little intimidating, especially if you're not prone to be a smoker," he said. "But eating a candy or brownie is a much easier way to ingest the drug, so it's less intimidating. Plus, those are products that kids are drawn to -- cookies and snacks, and things like that.

"And it's difficult for school officials to pick up on," he added. "You could sit in the cafeteria eating these cookies and brownies, and no one would know it's infused with THC."

Children's Hospital Colorado in Aurora, Colo., saw a significant spike in the number of children treated for accidentally eating marijuana-laced treats after Colorado relaxed its drug laws, according to a 2013 study published in JAMA Pediatrics.



A 4th grader in Denver brought a marijuana edible to school on Tuesday, police said. Earlier this month, a California teen was busted for allegedly selling pot brownies to fellow high school students after another student got sick, police said. Last month, three seventh-graders in California were hospitalized after eating what was likely a marijuana-laced brownie at school, the AP reported.

Experts urged parents to keep their marijuana stash -- medical or otherwise -- hidden and even consider kid-proof packaging.

Gerhardt added that marijuana edibles are also more dangerous for people making the treats.

"What they'll do is extract high-concentrated THC from the plant," he said. "Most people use butane to do that, so we have a ton of explosions in our state right now. If they don't blow themselves up, then they get a very heavy-concentrated form of THC that can be baked into anything, put into any food or beverage."

Bronstein said people just need more education.

"It's kind of akin to the education about alcohol -- to drink responsibly," he said. "People need to eat these edibles responsibly, and they have limited experience with these products. That's the real problem. This is a drug. People need to be respectful of that."

**Shanna Pearce**

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**Subject:**

FW: Dec. 3rd Hearing for Marijuana Farm

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**From:** Dale Brollier [<mailto:daleazre@msn.com>]

**Sent:** Tuesday, December 1, 2015 12:10 PM

**To:** Milton Ollerton

**Subject:** Dec. 3rd Hearing for Marijuana Farm

I am a Realtor and want to express my objection to the subject project;

It is located in the proximity of most of my clients that could see a negative impact on property values. Those needing to sell will have to disclose it being there.

I do not believe there is any way a re-zoning to commercial could be beneficial to the area and it's property owners. That was certainly not why they chose to own and live there.

Thank you for your consideration,

DALE BROLLIER  
WEST USA REALTY  
SNOWFLAKE, AZ  
918-710-5046

**Shanna Pearce**

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**Subject:** FW: Proposed Marijuana Growing Facility

**From:** LOREN WOODS [<mailto:iforgotitto@hotmai.com>]

**Sent:** Monday, November 30, 2015 12:04 PM

**To:** Milton Ollerton

**Subject:** Proposed Marijuana Growing Facility

Milton Ollerton, Director  
Community Development  
Apache County, Arizona

Dear Mr. Ollerton,

My communication with you concerns the proposed development of a marijuana growing facility on the far west side of Apache County adjacent to Road N9160. Please forgive the lack of further identification as I have not been provided that information. I do know, however, that a hearing on this matter is scheduled before the Apache County Board of Supervisors on Thursday, December 3rd at 1:00 P.M.

It is also my understanding that I may not be able to voice my concerns at the hearing due to time constraints; therefore, my written statement is as follows:

My wife and I, having retired from the Arizona Department of Corrections, are currently living in Tucson. We have resided in the same home for thirty-five years and are appalled at the deterioration of our neighborhood; created primarily by the proliferation of illegal drugs including marijuana. It has also been our experience to realize that a majority of felonies that resulted in incarceration in the state prison system was the direct result of illegal drugs including marijuana.

Following my retirement from the department, I have spent countless hours on the U.S./Mexican border as a volunteer patrolling the smuggling routes used by the cartels---often in the company of the U.S. Border Patrol---in an attempt to stem the flood of illegal drugs including marijuana into our country. Yet, having arrived at the conclusion that none of our efforts would make any difference nor preserve what was left of our neighborhood, we opted to flee to a safer environment.

We were fortunate to find a small plot of land at the west end of Conejo Road about seven miles north of the Concho Highway and, in July of this year, purchased the parcel (#212-72-001F). Our plan was to develop the property into a modest retreat; a haven from the dreadful scourge of drugs and the attendant violence that is taking control of this country. Now, having begun the project 216 miles from our home, we have learned that the very element we've spent a small fortune trying to leave behind is planning to move into our neighborhood--just over a mile from our property!

It is our understanding that the proposed marijuana growing facility is affiliated with a medical marijuana dispensary in Show Low. I suppose that would make the operation legal under Arizona law. Still, the growing and possession of marijuana is illegal under federal statutes and, I have no doubt the Fed would be closely watching this operation. And so will the state and county authorities; until they get bored with the whole process and redirect their attention to more important issues.

What then? The growing facility, having been established out in the boondocks (why so far removed from any major thoroughfare?), will be visited by persons other than law enforcement and, eventually, the drug cartels. In Colorado, that very element has quickly secured control of the medical marijuana industry. Rarely are state or county law enforcement even seen in the area of the proposed operation; where will the resources to keep tabs on this operation come from?

But legal and safety issues aside, what impact will the operation have on the roads---that often traverse open cattle country---leading to the facility? During the rainy season they are a bottomless morass of mud and nearly impassible. In the dry season they are deeply rutted and dusty. What will be the environmental impact of the trucks and other vehicles using the roads to move supplies and product? Will law enforcement also be using the roads or will helicopters be hovering overhead with their attendant noise in an otherwise serene high-desert setting.

Security will also be of concern in a marijuana growing facility that would, no doubt, require the erection of tall poles with bright lighting at the top to illuminate the operation. Gazing at the stars at night absent light pollution would be lost as would the peace and serenity sought after by every resident in the area. Solitude and quiet are the first responses given whenever residents in the area are asked, "Why did you move out here?"

I understand that the tax revenue derived from such an operation would be very attractive to a county as poor as Apache. In the long term, however, I believe that nothing good will come from this business and will, eventually, cost the county dearly in terms of quality of life and the safety of it's residents. I firmly believe that the request to establish a marijuana growing facility in Apache County should be denied.

Sincerely,

Loren L. Woods  
7320 N. La Cholla STE 154  
Tucson, Arizona 85741  
520--292--9764

November 24, 2015

Apache County  
Planning and Zoning  
Commissioner Kay Hauser

In Protest of Proposed Zone Change and Proposed Conditional Use Permit.

Dear Mr. Ollerton,

I am writing to you in opposition to the **Medical Cannabis Cultivation Facility** proposed by property owner Joel Young at Tract: 212-69-019-A in Concho, Arizona. I live a bit more than 1,000 feet so was not notified by the property owner. My husband and I bought our property #212-24-002A to grow our own food, run a few cattle and live in a quiet country setting. Our ranch is one of the oldest dwellings in the area with out buildings built in the 1800's as well as 2 homes that are all built of stone. Our well was drilled pre 1917. The history of our ranch is at the core of how we wish to develop and grow what we now call home and wish to pass on to our children.

In Joel Young's letter he stated his intent was to keep the integrity and harmonious appearance with the existing character of the general vicinity. I can't imagine his grow facility will be harmonious with the more that 100 year old buildings. The roar of his 24/7 heating, cooling and humidity control system, the traffic noise of large trucks delivering the vast amount of supplies he will need is **not harmonious** with the sounds of cattle, chickens and turkeys. I do not want his "artificial buffering devices" over what is natural to mitigate the noise and smell of his grow facility or any other adverse effects. His possible run off is **not harmonious** with my desire to raise all organic animals and gardens, in fact the drainage plane from his property goes across mine on its way to the Little Colorado.

In the Apache County Comprehensive Plan our area is designated Rural Ranch and recommends any commercial facility should be placed along a paved road. Old Hunt road is not paved though it is minimally maintained by the county, we turn onto a dirt road (CR 9211) a mile in with a total of at least 7 miles of unmaintained roads to get to our area.

We have no Police or Fire protection in our area. The properties tend to be closer together than Mr. Young's "40 acres apart", we are essentially a dead end road with 10 homes within half a mile of his property, hardly sparsely populated. Looking at his plan it appears the buildings are set back from the road by only 400 or so feet, on a hill and in full view of the road.

It is widely believed that Pro-marijuana forces are gearing up for a ballot initiative in 2016 that would seek voters' approval for full legalization. There has been a rise in applicants seeking large grow operations in order to get a foothold in anticipation of legalization. If this happens it appears Mr. Young's operation would turn into a retail one in a very rural area. I believe that would be a huge impact on our area.

I believe that Mr. Young has tried the marijuana cultivation business illegally in the recent past and that is why he currently is under indictment by the Navajo County Grand Jury for the following charges:

Count One – Production of marijuana (less than 2 lbs) – Class 5 Felony

Count Two – Possessions of marijuana for sale (less than 2 lbs) – Class 4 Felony

Count Three – Misconduct involving weapons (used or possessed a deadly weapon during the commission of a felony) – Class 4 Felony

Count Four – Misconduct involving weapons (manufactures, sold or transferred a prohibited weapon to-wit: a sawed-off shotgun) – Class 4 Felony

In the last case management conference for Mr. Young's criminal case CR2015-00091 a jury trial has been requested and set for March 9, 2016.

We are a quiet rural neighborhood with single family homes who moved here so we could enjoy the peacefulness, see the stars at night, enjoy the deer and antelope that come to the tanks to drink and graze in the pastures, and to get together as families for dinner and conversation. I, as well as others wish to pass all this on to our children.

If Mr. Young is allowed to proceed with the medical cannabis grow facility our lifestyle and quality of living will be severely impacted by increased traffic coming to the grow facility, noise, fumes/odors, security lights and diminished property values. Small communities have few secrets and ours is no different, the presence of a medical cannabis grow facility will draw curiosity drive by's and those checking for a robbery opportunity into our quiet community. We all hope that you understand that this proposed grow facility does not belong in our small rural community and ask that you do not recommend this project for approval.

Sincerely,

Marilyn Bell and Steve Ames  
PO Box 2951  
Snowflake, Arizona 85937

**Shanna Pearce**

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**Subject:** FW: Protesting Zoning Change and Medical Marijuana Grow Facility

**From:** Mary Springer <[wpfranch@gmail.com](mailto:wpfranch@gmail.com)>

**Date:** November 24, 2015 at 8:27:31 AM MST

**To:** Milton Ollerton <[mollerton@co.apache.az.us](mailto:mollerton@co.apache.az.us)>

**Subject:** Protesting Zoning Change and Medical Marijuana Grow Facility

November 24, 2015

Apache County  
Planning and Zoning  
Milton Ollerton, Director

Protest of Zoning Change and Conditional Use Permit

Dear Mr. Ollerton,

I am writing to you today in opposition of the medical marijuana cultivation facility proposed by property owner Joel Young at Tract: 212-69-019-A in Concho, Arizona. I am also opposed to the change in zoning request to change the zoning of the property from AG2 Agriculture General to C-2 General Commercial for the purpose of obtaining a conditional use permit. I live at 212-69-017 and was not originally noticed by the property owner because I live over 300' from his property boundary. I did however receive a revised letter in the regular mail on 11/14/15 notifying me because I live within the 1,000' boundary. The additional letter was prompted by an email on November 10, 2015 from Milton Ollerton, Planning and Zoning Director to applicant Joel Young. I've owned my property since 1996 and live on the property with my 9 year old daughter.

In the letter crafted by Joel Young he is seeking a zoning change and approval of a conditional use permit for a medical marijuana cultivation facility; a commercial venture. Mr. Young listed his intent was to keep the integrity and harmonious appearance with the existing character of the general vicinity. The letter continues to cite providing buffering devices in order to mitigate adjacent properties from potential adverse effects. Currently there is no reason to install buffering devices in our quiet neighborhood and a medical marijuana cultivation facility will absolutely not keep the integrity and harmonious characteristics of the properties and families who reside in this community.

I believe that Mr. Young has tried the marijuana cultivation business illegally in the recent past and that is why he currently is under indictment by the Navajo County Grand Jury for the following charges:

Count One – Production of marijuana (less than 2 lbs) – Class 5 Felony

Count Two – Possessions of marijuana for sale (less than 2 lbs) – Class 4 Felony

Count Three – Misconduct involving weapons (used or possessed a deadly weapon during the commission of a felony) – Class 4 Felony

Count Four – Misconduct involving weapons (manufactures, sold or transferred a prohibited weapon to-wit: a sawed-off shotgun) – Class 4 Felony

In the last case management conference for Mr. Young's criminal case CR2015-00091 a jury trial has been requested and set for March 9, 2016.

I moved out to the Concho area to enjoy the quiet and peacefulness of the neighborhood. The air is clean, noise is almost non-existent and although the lots are large in size there are many residents like myself who live on our properties. My concerns are for the safety, security and property values for my family and my neighbors who live in this area. Our roads are primitive roads and not maintained by the county. Additional traffic on our roads will further deteriorate them and cause safety issues for the residents of the area. My daughter rides her bike and walks our dogs on the very roadway where the increased traffic will be traveling. I fear that the individuals traveling our roads will not be cognizant that this is truly a neighborhood and not a business community and will not be aware that children live and play here. We are located outside of a fire district so our residences do not have fire protection. If there were a serious fire at the proposed medical marijuana cultivation facility this could put my residence and other structures at risk. We do not have routine Sheriff patrols and the closest Sheriff's presence is St. Johns which is over 40 miles away. If there were a robbery of this facility our neighborhood could be at risk and the perpetrators would have no concern about an audible alarm or a panic button on the cultivation facility. I do not believe that a medical marijuana cultivation facility fits in this community and I believe that the existence of such a facility will diminish the property and land values for all the surrounding properties within this quiet residential community. I personally would not consider purchasing a property next to or nearby a marijuana cultivation facility. I believe that this would not be considered as asset to our community profile and does not fit in with the proposed Apache County Comprehensive Plan (see section 4.3.1 from Apache County Comprehensive Plan below). If Mr. Young is allowed to proceed with the medical marijuana cultivation facility our community peacefulness, harmonious characteristics and integrity will be destroyed by increased traffic, noise, fumes/odors, security lights, audible alarms, high security fences, diminished property values and increased people who do not live in this area coming to the cultivation facility. I also believe that although Mr. Young does not plan to have any signage that he is operating a medical marijuana cultivation facility that the word will get out and this may draw an unsavory element into our quiet community. I believe that instead of changing the zoning for one parcel located in a rural ranch area so that a single property owner can operate a commercial cultivation facility that the Planning and Zoning Department assist this individual in locating suitable locations where this type of business does not degrade community peacefulness, harmonious characteristics and integrity of the neighborhood. For almost twenty years I've enjoyed the peacefulness of the area have not lived in fear of strangers coming into my neighborhood and I sincerely hope that you understand that this proposed medical marijuana commercial cultivation facility does not belong in our residential community; please do not approve zoning change and the conditional use permit.

Sincerely,

Mary Jane Springer  
PO Box 3009  
Snowflake, Arizona 85937



#### 4.3.1 Rural Ranch

In general, the purpose of the Rural Ranch character area is to maintain the open character of land traditionally used for ranching in Apache County. A significant amount of the land designated as Rural Ranch has been divided into 36 or 40 acre parcels.

Development in Rural Ranch may not include lots smaller than nine acres without 1) compliance with Apache County's subdivision regulations and 2) approval of a community master plan, described in Section 4.1, that addresses roadways, provision of water, sewer, sanitation, and other public services, and location of residential and nonresidential uses. Community master plans should include a minimum of 36 acres; residential density in a community master plan should not be more than one dwelling unit per gross acre.

Rural Ranch may include both low density residential and limited commercial uses focused on adjacent highways. Commercial uses in Rural Ranch should be allowed only along paved or other appropriately surfaced access or rights-of-way and are encouraged at highway intersections. Any industrial or storage uses in Rural Ranch should be screened from views from rights-of-way.

**Shanna Pearce**

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**Subject:** FW: Conditional Use Permit Parcel 212-69-019A

**From:** Me <[rbeausoleil@cox.net](mailto:rbeausoleil@cox.net)>

**Date:** November 25, 2015 at 11:37:28 AM MST

**To:** Milton Ollerton <[mollerton@co.apache.az.us](mailto:mollerton@co.apache.az.us)>

**Subject:** Conditional Use Permit Parcel 212-69-019A

Apache County Planning and Zoning  
P.O. Box 238  
75 West Cleveland  
St. Johns, Arizona 85936

Ladies and Gentlemen:

I am opposed to the Conditional Use Permit to allow the growth of medical marijuana on Parcel 212-69-019A. How will the grower prevent plant spores from traversing to other nearby properties and producing marijuana plants? I do not want to be prosecuted for illegally growing marijuana on my parcel.

Please disapprove the rezoning and the conditional use permit.

I will also send this through U.S. Mail.

Thank you.

Robert N. Beausoleil  
6324 W. Toronto Way  
Phoenix, Arizona 85043-7552  
Owner, Parcel 212-52-088

**Shanna Pearce**

---

**Subject:** FW: application by Mr. Joel Young for the establishment of a marijuana cultivation facility on Parcel Number 212-69-019-A in Concho, AZ.

**From:** Fred Thompson <[fgthompson@cox.net](mailto:fgthompson@cox.net)>

**Date:** November 24, 2015 at 9:12:10 AM MST

**To:** Milton Ollerton <[mollerton@co.apache.az.us](mailto:mollerton@co.apache.az.us)>

**Subject: Re: application by Mr. Joel Young for the establishment of a marijuana cultivation facility on Parcel Number 212-69-019-A in Concho, AZ.**

Apache County  
Planning and Zoning Director  
75 W. Cleveland  
St. Johns, Arizona 85396

Dear Mr. H. Milton Ollerton:

Please consider our objection to the application by Mr. Joel Young for the establishment of a marijuana cultivation facility on Parcel Number 212-69-019-A in Concho, AZ.

My wife and I have been the owners of Parcel Number 212-69-018, immediately adjacent to the subject property, for approximately 20 years. Our plan for purchase of this property was to build a retirement home in a quiet, rural community.

We strongly believe the establishment of this facility will most probably completely crush a 20 year plan and lower the property value of our parcel. In addition to this fact, we object to this application for the following reasons:

Traffic and roads. The roads in this area are very rural and owner maintained. Because commercial truck traffic as well as the employees working on the property, will substantially degrade these roads as well as adding additional noise and possibly dangers. If approval of this application is considered at this time, we request Mr. Young be required, at his expense, to upgrade the roads from County Road 5270 to Mr Young's property to County Road standards, with stop signs at appropriate intersections . This should be a requirement of approving the application or make some other agreement with the other owners.

Mr. Young's credentials are disturbing. While we are unaware of his entire history, his recent record alone, in Navajo County does not appear to lend itself well to being involved with the production of a product containing a narcotic.

Mr. Young in his letter dated November 1, 2015 states the hours of operation would be 7:00 am until 10:00 pm. This does not fit well with a quiet, rural, residential community. If approved, we believe the hours

should be restricted to no later than 7:00 pm

Where will the water come from for the marijuana? If the plan is to drill wells on the property, how many wells? Will his wells infringe on the the water supply of other residents? As time passes, will current or future resident's wells be affected, depleted or require expensive deeper wells?

In his letter of November 1, Mr. Young makes numerous statements concerning his "intentions to keep the integrity and harmonious appearance with the existing and intended character of the general vicinity." We believe the only purpose of these intention's are to obtain the conditional use permit. Intentions are not reality. We believe that any reasonable person when considering the "intentions" enumerated are unrealistic, unreasonable and inconsistent with the purpose of the intended enterprise. We support this view because unknown people will now be working on this property. Increased traffic will eclipse not only the current traffic, but all future traffic that could exist by residential use of the property. Operating hours till 10:00 pm will require lighting. After hours will most likely also require very robust security lighting.

While we appreciate the letters from both Apache County and Mr. Young notifying the affected nearby property owners, all property owners I have been in contact with were unhappy with the very strategic scheduling of the meeting between the property owners and Mr. Young. We feel that selecting November 25, at 9:00 am for the meeting was an covert attempt to make it difficult for people to attend the meeting. the day before Thanksgiving.

Finally, the above objections address only a few of the major areas we can reasonably foresee. Without having any experience with what additional issues this operation will create, we are as concerned with the unknown areas of conflict as the issues enumerated above.

In conclusion, we would like to thank you for your time and consideration of our concerns and objections.

Fred and Linda Thompson  
3180 S. Jojoba Way  
Chandler, AZ 85248  
(480) 229-5119

35 County Road N 9185

Snowflake AZ 85937

November 27, 2015

Apache County Planning and Zoning Commission

P O Box 238

St. Johns AZ 85937

Attn: H. Milton Ollerton, Director

Dear Sir:

We live at 35 County Road N 9158, Cocho AZ (Laidback Way). This is just west of Mr. Young's property: tract 212-69-019-A. We own approximately forty (40) acres and this property is fenced and crossed fenced with improvements of electrical service, phone, sewer, water, outbuildings and a double-wide modular home. We put our brand on this piece of land with raised garden beds, berry bushes, fruit and regular shade trees, and of course, flower beds with blooms from early spring until late fall.

In the mornings our red heeler and two border collies run the fence line to make sure no jack rabbits or coyotes have crossed into forbidden territory and yet each afternoon a couple of roadrunners venture to the house and enjoy the seed and water left from the daily feeding of the wildbirds. This is our home and has been for over eight years. After working for twenty years at the US and Canadian border, a quiet and peaceful neighborhood just fit the bill.

A place where people married and divorced; where babies were born and loved ones died; where neighbors watch and strange vehicles are noticed; where the car broken down has many

offers for help, where the unfamiliar plume of smoke is checked to make sure a home or outbuilding isn't on fire. A place where people facing hard times are met with boxes of food, gasoline for a car, help with a bed-ridden family member.

This neighborhood had expanded with new people moving in and hoping to make this peaceful place theirs also. Lots of these new arrivals want to escape the frantic pace of life they left behind. Some find this is not what they really want and begin to try to make their new home more like the area they came from. This does not usually set well with those who have sacrificed much to live in this peaceful place.

To change the zoning to accommodate one man at the expense of many is unthinkable. To live in an area outside of a fire district; where emergency medical service has to be by helicopter; where law enforcement service can take days instead of hours; where the roads traveled to our homes are very primitive and resemble rabbit trails and are not maintained by the county; shows devotion to this way of life; to each other; and an unwillingness to allow a change in zoning to happen.

A zoning change will put a strain on existing electrical services; additional travel on poor roads by inconsiderate drivers; a raise in property taxes yet a drop in valuation of property; an increase in undesirables casing homes and property for stealable items; unsightly lights and fences and smells; and the prospect of private individuals, untrained, and armed to stand guard in this quiet, peaceful neighborhood.

Please do not deliver a slap in the face to these homeowners and voters to favor a man who seems to have no regard for existing laws as shown by his current indictment by the Navajo County Grand Jury.

Sincerely,  
  
Charles & Virginia Rohlf

**Shanna Pearce**

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**Subject:** FW: Parcel 212-69-019A, Joel Young  
**Attachments:** pz mm roads letter 12-02-15.pdf

From: Bill Powell [mailto:wmkpowell@earthlink.net]  
Sent: Wednesday, December 2, 2015 12:34 PM  
To: Milton Ollerton  
Subject: Parcel 212-69-019A, Joel Young

Mr Ollerton,

I have additional thoughts regarding parcel 212-69-019A and medical marijuana. This morning, on channel 15 news, two news items made me pause and rethink my position that Joel Young's applications will not have an adverse effect on the local roads. I now believe they will.

Please review and deliver the attached letter to the members of the Planning and Zoning Commission.

This letter is in addition to my previous letter, as each letter addresses different issues.

William (Bill) Powell

December 2, 2015

Milton Ollerton, Director of Community Development  
Jim Thornhill, Chairman  
Oscar Miranda, Vice Chairman  
Carey Dobson  
Steve Nicoll  
Kay Hauser  
Bobby Fite  
John Freeman

Dear Mr Ollerton & Members of the PZ Commission,

During our conversation, yesterday December 1, at your office, regarding the conditional use permit application for parcel 212-69-019A (Joel Young), I stated that while I am opposed to the conditional use permit for the reasons listed in my letter that I supplied, I do not envision a problem with the roads.

This morning, December 2, there were two segments on channel 15 news that made me pause and reconsider my thoughts regarding the 6.08 miles of non county maintained roads used to access parcel 212-69-019A. I now believe that in the future there will be problems with these roads if the conditional use permit is approved.

The two items on the news were:

1. Dunlap Stone University is now offering the first accredited online class on the business of marijuana. Apparently it is anticipated that marijuana is going to be a large industry throughout the nation.
2. It is likely that the recreational use of marijuana will be on the Arizona statewide ballot in November 2016.

I had an opportunity to talk privately with Joel Young approximately 2 weeks ago. Also, I listened to Joel and his dispensary partner speak on November 25 at a community meeting that Joel sponsored. The two news items "filled in the blanks". I now see the larger picture and it has a negative impact on the roads that will be used to access parcel 212-69-019A and the surrounding area.

The following are my understandings:

1. Joel Young told me that there will be 4-5 employees working at the dispensary cultivation site on his property.
2. Joel's partner, during the November 25 community meeting, spoke of the exciting new world we are in regarding recreational marijuana. He spoke extensively about Colorado's and other state's experiences with recreational marijuana. He stated that he is excited to get in at the "ground floor" of this new world.
3. I asked, during the community meeting, if Joel and his partner would stipulate that they would limit the cultivation area to two thousand square feet forever. His partner immediately responded, without hesitation, no.
4. Another community member asked, during the meeting, about how much profit their marijuana cultivation business would produce. Joel's partner responded that the business would be non-profit, but that did not mean that individuals involved would not be making a profit. He then chuckled.



5. At the November 25 community meeting, a person whose name I don't recall introduced himself as a member of the Apache County Planning and Zoning Commission. This person talked about various property owners in Apache County that want to place entire 40 acre parcels under marijuana cultivation.
6. Joel's partner, immediately after the November 25 meeting, stated that there are 28 investors backing this medical marijuana cultivation project.
7. I read in an article, approximately 2-2.5 months ago, that there is a dispensary offsite medical marijuana cultivation site in Golden Valley AZ (close to Kingman) that has fourteen thousand square feet under cultivation. The same site employs 28 people. That is 2 people per each one thousand square feet, which would be close to the same ratio as Joel's operation.
8. Approximately 2 months ago I was at the Apache County engineering office to take care of an address issue. I casually asked what the cost is to build a improved gravel road that meets Apache County engineering standards. I approximated 1 million dollars per mile. The engineering staff stated 1.25 million per mile.
9. This entire area of the county, to my knowledge, is used only as residential property. Except for the rancher in the area, that runs cattle. The rancher operates the ranch by himself and his wife, they have no employees. The ranch does not produce a burden on the roads.
10. The condition of the non county maintained roads in the general area of parcel 212-69-019A are a concern to the area residents. I know this because, at this time, I attempt to maintain, in a passable condition, 2 miles of these roads, utilizing a 45 hp tractor. While I am working on the road many residents of the area stop and thank me for my contribution, to the community, by working on the road. The vast majority of the residents are concerned about the portions of the road that I do not work on. They understand that I can only do so much with my small tractor.

After the news reports today, I now believe that I understand the bigger picture.

Joel Young, his partner and 28 investors, in my opinion, want to open a medical marijuana dispensary offsite cultivation business as a beginning to a larger business plan. If (actually when) the voters of Arizona approve recreational marijuana, Joel's medical marijuana cultivation business will convert to recreational marijuana. I believe that they will exponentially expand the area under cultivation. Marijuana cultivation and processing is labor intensive. If you use the ratio of 2 employees per 1000 square feet of cultivation, each acre under cultivation would require 87 employees. Joel's property is, I believe, 36 acres. This operation has the real potential to become quite large. The non county maintained roads in the area simply could not handle the traffic burden that will result.

The Planning and Zoning Commission (PZ) and the Board of Supervisors have a duty to anticipate and plan for this real possibility. Who would improve the roads for this higher level of traffic? Does the county have the funds (6-7.5 million dollars) for such a project? Would the county create a road improvement district (if legal) to pay the costs? If so, how many parcels would be in the improvement district? If 1000 parcels were in an improvement district each parcel would have to pay \$7500 and undoubtedly the members of such a district would demand that their own roads be improved at additional costs. Should the local residents have to pay to improve the road so that Joel and his investors make millions? The County would then have ongoing additional road maintenance costs, driving up property taxes for the entire county. An improvement district, such as this would definitely have a negative impact on property values in the area. Would the County just say "too bad" for the area residents?

The PZ and Board of Supervisors cannot "stick their heads in the sand" and say that this is just a hypothetical. The recreational marijuana movement is spreading throughout the nation. It is only a matter of time before it reaches Arizona.

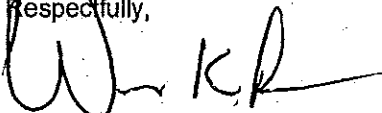
The PZ and Board of Supervisors must be very careful and prudent in their decisions so as to prevent unintended consequences.

There is a simple answer to the entire issue, both now and in the future. The conditional use permit for parcel 212-69-019A must be denied. The rezoning application for this parcel must be denied. If all businesses such as Joel's are required to be on a paved road, in a C2 zone, as described in the Apache County Zoning Ordinance and the current Apache County Medical Marijuana Ordinance all of the problems disappear. Not only do the road issues disappear but the issues listed in my original letter to the PZ also disappear.

Additionally, it would be a mistake to amend the current Apache County Medical Marijuana Ordinance to allow dispensary offsite cultivation to be permitted in AG zones because you get right back to the problems with the roads as described above.

I want to make clear, I am not against medical marijuana or recreational marijuana. I simply do not want medical and recreational marijuana to adversely affect the health, safety and general welfare including the condition of the roads.

Respectfully,

A handwritten signature in black ink, appearing to read 'W. Powell', with a long horizontal flourish extending to the right.

William Powell  
Parcel 212-38-014  
PO Box 2920  
Snowflake AZ 85937

Cc C. B. Misbach, Joe Young

December 2, 2015

Members of the Apache County Board of Supervisors

Gentlemen:

I am writing as a concerned citizen and Apache County property owner, about the upcoming consideration of putting in a new marijuana growing facility north of CR 5270. I wanted to take this opportunity to voice my concerns. I know time at the hearing tomorrow is limited and I would never have the chance to voice them all in person, so I am hoping you will grant me a few minutes of your time to read them.

We own 520 acres up just a mile from the proposed grow site. Though our primary residence is in Tucson, that is a property we bought as a vacation getaway. A quarter section parcel of the three we own was a small farm at one time, and we have worked to try to clean and fix it up and maybe be able to make it productive and sustainable just for growing food for our own consumption; we have no plans for any commercial use.

Where we live in Tucson, it is a small community just north of town. We built here on 20 acres 8 years ago, hoping to escape a bit from the city and enjoy the peace and beauty and tranquility of country life. In the interim we have come to learn much about the local demographics, much of which is impacted by drug use and manufacture, both meth and marijuana. We had to deal with a really bad neighbor who turned out to be the kingpin of one of the biggest marijuana rings in the country; currently he's doing time in federal prison for money laundering and his drug trafficking activities.

There are a lot of locals who also depend on meth for their sustenance and just to get through life; it is a constant battle with them as break-ins, burglaries, theft and violence (shootings, arson, fights, etc.) are a part of their everyday lives and how they support their habits. After years of fighting the marijuana neighbor's girlfriend who remained in their home with her new boyfriend, and suffering the continuing string of petty crimes and insults they indulged in, we were finally able to purchase the home and fix it up and rent it out to good neighbors and nice people. Years of neighborhood angst were ended; the stress and worry about the element attracted, including the black stretch limos, the many ways they defied and broke a law which they have no respect for, the pack of dogs they owned that terrorized the neighborhood, killed livestock, etc., just the bad neighbors they were in every way, were over.

When we acquired this property in Apache County, we were hopeful that we would be able to enjoy there the peace and tranquility of country living without the crime and concerns we've dealt with here for the past 8 years because of the drug trade. Our hearts sank when this proposal was brought to our attention by our neighbors. Those of us out here who brave the distance, the roads, the weather, and all the privations of remote living in order to find some peace and quiet and security, deserve to be protected by our elected officials from this gross intrusion. We have invested quite a bit of money in trying to fix up our little farm, including a permaculture consultation from a well known ranch/farm permaculture consultant, to know how to best be stewards of this fragile land and combat the erosion and flooding and challenges that are typical out here. We really want to be good neighbors, and good stewards of our little piece of Apache County.

The record and background of the man making this proposal are also troubling; he may not have the felony conviction that the law places as an immediate disqualifier for operating such an operation, but

he has enough of a record (drug related, domestic violence, meeting the police at the front door with a sawed off shotgun, as I was told) that indicate he is not a savory character or someone I would want as a neighbor or trust to give a hoot about his neighbors or the neighborhood.

I don't care if marijuana is now conditionally "legal" in Arizona. Just the presence of large scale drug production, like marijuana, is an attractive nuisance, and will always attract the wrong element, including cartels, gangs, and organized crime. These marijuana growing operations, however they may be cloaked in legitimacy by the new laws and associations with medical marijuana outlets, are thinly veiled "funding sources for a variety of organized criminal activities." Anything they could claim to be "giving" to the communities they are found in is more than paid for by the price those communities pay for their presence in so many ways. They consume a huge amount of utilities and resources, and are commonly guilty of electricity bypass theft, which is then paid for by other local utility customers and are implicated in electricity shortages and brownouts or blackouts. The risks of electrocution and fire and explosions are very high, not to mention the very real security risks which are acknowledged by the extraordinary measures they typically take in terms of fencing, lighting, etc. If they were not concerned that these operations attract criminal activity, why would this be necessary? This article from Police Chief magazine is very helpful.

[http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display\\_arch&article\\_id=534&issue\\_id=32005](http://www.policechiefmagazine.org/magazine/index.cfm?fuseaction=display_arch&article_id=534&issue_id=32005)

This article is also very important in stating the disconnect between the PR package that voters and local officials are sold and the reality of these operations. The cloak of "legality" in reality hasn't changed the way these facilities operate, or the type of people that typically operate them. "Legal grow operators are virtually identical in operation to the illegal grow operations. As such, there are direct parallels to legal grow operations and clandestine drug labs. Operators typically ignore environmental waste regulations, employee health and safety regulations, fire codes, and building codes. Operators frequently are untrained in commercial aspects of agriculture, drawing instead upon underground texts from otherwise unknown "publishers." Proponents of medical marijuana grows typically skew reality by displaying photographs of sophisticated gleaming, clean, grow ops staffed by workers in hooded Tyvek suits, wearing respiratory protection. If that was the typical grow operation, then voters would have received what they expected." <http://www.forensic-applications.com/marijuana/growops.html>

Other residents have also raised the strictly nuts and bolts concerns of having a commercial enterprise in this area, where roads are very primitive, at certain seasons unpassable, and access and availability of emergency services and first response teams to either hazardous situations or criminal activity is very limited and subject to long response times due to the distance from neighboring towns. At the very minimum, such an operation has no right or reason to be in such a location, but belongs in an industrial or commercial area with easy access to emergency services. Changing the zoning here, as I believe has been requested by the owner of this property, would do nothing to change the facts or reduce Apache County's exposure to risk and liability. This is a huge liability and long list of accidents and incidents and pending lawsuits and potentially worse, just waiting to happen. This is the wrong proposal, in the wrong place, period.

As the latter article concludes,

"In conclusion, just because a grow op may be legal does not automatically confer a guarantee of prudence or safety. The legality of the operation does not affect the inherent hazards of conducting an industrial process in a residential setting.

The legality of the operation does not separate the grower or the user from the dark criminal world from which the industry grew. Most grow ops remain an untested toxic tort proving ground for landlords, lenders and insurance companies."

I plead with you on the Board of Apache County to do the right thing, for both the County and the local residents, and not approve this very risky and ill-advised grow facility in this area.

Thank you

Mercy Huss  
301 County Road 9160  
Concho, AZ  
[christmasvalley@gmail.com](mailto:christmasvalley@gmail.com)

14164 N. Bowman Rd.  
Tucson, AZ 85739

December 3, 2015

Apache County Planning and Zoning Commission

Copies to: Supervisor Shirley, Supervisor White, Supervisor Weller, Michael Whiting, Delwin Wengert, Milton Ollerton

I am addressing you today in opposition of the medical marijuana cultivation facility proposed by property owner Joel Young at Tract: 212-69-019-A in Concho, Arizona. I am also opposed to the change in zoning request to change the zoning of the property from AG2 Agriculture General to C-2 General Commercial for the purpose of obtaining a conditional use permit. I live at 212-69-017 within 1,000 of the proposed cultivation facility. I've owned my property since 1996 and live on the property with my 9 year old daughter.

Intent was to keep the integrity and harmonious appearance with the existing character of the general vicinity.

In order to accomplish this it will require providing buffering devices in order to mitigate adjacent properties from potential adverse effects. Currently there is no reason to install buffering devices in our quiet neighborhood and a medical marijuana cultivation facility will absolutely not keep the integrity and harmonious characteristics of the properties and families who reside in this community.

At the public meeting that was conducted on 11/25 at the Cedar Hills Community Center the impacts to our neighborhood was discussed.

Roads – Non-maintained – no plan to mitigate against additional traffic - Our roads are primitive roads and not maintained by the county. Additional traffic on our roads will further deteriorate them and cause safety issues for the residents of the area.

Security – 10" tall fencing, outdoor motion detection, panic button, alarms – Audible noise, armed security, exterior motion lighting

Odors

The DenverChannel.com

Neighbors: Marijuana grow house smelling up Commerce City neighborhood

Jaclyn Allen

5:26 PM, Jan 24, 2015

6:10 PM, Jan 24, 2015

COMMERCE CITY, Colo. - People in a Commerce City neighborhood say the smell of marijuana coming from a grow house is so strong, at times, they can't go outside.

<http://www.thedenverchannel.com/news/local-news/neighbors-marijuana-grow-house-smelling-up-neighborhood>

KKTV11 Updated: Wed 7:21 PM, Feb 26, 2014

Marijuana Odor Too Much For Some Residents

Some residents of this Fremont County community say the smell from the marijuana grow operations is overwhelming.

11 News reporter Gina Esposito spoke with one resident, who lives within sight of one of the grow operations.

Susan Hilderbrand: "Yeah, it's very strong."

Esposito: "Wow."

Hilderbrand: "It's been like this for the past two days."

<http://www.kktv.com/home/headlines/Marijuana-Odor-Too-Much-For-Some-Residents-246518151.html>

## ROARING FORK SKUNK SMELL

210 Comments:

P. Hutchinson

October 17, 2015 at 8:20 pm

The past 2 nights (Oct 15 & 16) when I turned onto Bishop Rd from 82 (approx 6:15 pm) there was a VERY strong smell of pot all the way past the church on Holland Hills Rd.

This is NOT ok. Why is this still an issue? How many more meetings do we need to sit through??

<http://www.roaringforkskunksmell.com/>

Newsweek.com

Neighbors of Colorado Marijuana Farm Say Its Dank Odor Is Unbearable

Locals are upset by the strong smell floating from the grow house, which opened last year, saying it is driving down property values. "That smells like money to High Valley Farm," said Todd Emerson, a resident of Holland Hills, a nearby subdivision, according to *The Aspen Times*. "It doesn't smell like money to Holland Hills — it smells like property devaluation."

<http://www.newsweek.com/dank-odor-nearby-marijuana-farm-makes-life-unlivable-coloradans-say-42164>

fire protection – fire extinguishers

property values -

Harvest Public Media 11/5/2014

Cities and counties have been hands-on when it comes to crafting zoning rules that ensure the marijuana industry can coexist with other land uses. Some have been more hands-on than others, leading to outright bans on cultivation in some areas of the state to separation requirements that give buffers to churches, schools, parks and residential areas.

Harvest Jennings-Golich with Denver's community planning and development department says marijuana grows can only exist in very specific industrial areas with a permitted use denoted as "plant husbandry."

<http://harvestpublicmedia.org/>

Colorado Association of Realtors

Will Recreational Marijuana Affect Real Estate?

It is also important to note that in counties and cities that have decided to allow recreational sales, grow operations will likely be in areas zoned industrial. 6

<http://www.coloradorealtors.com/will-recreational-marijuana-affect-real-estate/>

### Colorado Mortgage Group Posted 7/2/2014

#### 5 Ways the Legalization of Marijuana Can Impact Home Prices in Colorado

"For the counties that currently allow the sale of marijuana or for the counties that could later allow it, **the growing operations must take place in an industrial zoned area**. Special licenses are required for grow operations and the business needs to be run like any other business. This means they will pay hefty taxes, which could help the local economy, thus raising home values".

<http://www.cmglending.com/5-ways-legalization-marijuana-can-impact-home-prices-colorado/>

#### Section 2303 – Conditional Uses-Paragraph B

Section 4 - Community Impacts. The Board may not approve a medical marijuana dispensary off-site cultivation location on a property if substantial evidence is presented that locating the cultivation location at the proposed site will negatively impact neighboring property values or if substantial evidence is presented that shows that locating the cultivation location at the proposed site will create an unreasonable risk to the health, safety or general welfare in the area.

Section 5-Sub Section c - A medical marijuana dispensary shall be setback a minimum of 2,500 feet from schools, community service agency, activity facility, and or activity where children may be enrolled, measured from the parcel boundaries.

#### Finding of Facts

Population Density

Staff observation – Area is lightly populated with wide open range

Reality – Residential area most homeowners reside on the property

Lots 16 A & B - Charlie and Virginia Rolf

Lot 17 - Mary Springer

Lot 22 - Hal and Mary Jo Bartlett

Lot 6 - Mary Fisher

Lot 21224002A Marilyn Bell & Steve Ames

Lot 7A – Lee Justi

Lot 7B - Paul and Sharon Weindel

Lot 3 - Paul and Karen McCleery

Lot 10 - Bob and Dale Palmer

Lot 16 - Andy Whittemore

Lot 24 - Les and Jane Brown

Lots 21272001F,G,Q,S - Mercy Huss

Moved out to the Concho area to enjoy the quiet and peacefulness of the neighborhood. The air is clean, noise is most non-existent and although the lots are large in size there are many residents like myself who live on our properties. My concerns are for the safety, security and property values for my family and my neighbors who live in this area. My daughter rides her bike and walks our dogs on the very roadway where the increased traffic will be traveling. I



fear that the individuals traveling our roads will not be cognizant that this is truly a neighborhood and not a business community and will not be aware that children live and play here. We are located outside of a fire district so our residences do not have fire protection. If there were a serious fire at the proposed medical marijuana cultivation facility this could put my residence and other structures at risk. We do not have routine Sheriff patrols and the closest Sheriff's presence is St. Johns which is over 40 miles away. If there were a robbery of this facility our neighborhood could be at risk and the perpetrators would have no concern about an audible alarm or a panic button on the cultivation facility. I do not believe that a medical marijuana cultivation facility fits in this community and I believe that the existence of such a facility will diminish the property and land values for all the surrounding properties within this quiet residential community. I personally would not consider purchasing a property next to or nearby a marijuana cultivation facility. I believe that this would not be considered as asset to our community profile and does not fit in with the proposed Apache County Comprehensive Plan (see section 4.3.1 from Apache County Comprehensive Plan below). If Mr. Young is allowed to proceed with the medical marijuana cultivation facility our community peacefulness, harmonious characteristics and integrity will be destroyed by increased traffic, noise, fumes/odors, security lights, audible alarms, high security fences, diminished property values and increased people who do not live in this area coming to the cultivation facility. I also believe that although Mr. Young does not plan to have any signage that he is operating a medical marijuana cultivation facility that the word will get out and this may draw an unsavory element into our quiet community. I believe that instead of changing the zoning for one parcel located in a rural ranch area so that a single property owner can operate a commercial cultivation facility that the Planning and Zoning Department assist this individual in locating suitable locations where this type of business is suitable. For almost twenty years I've enjoyed the peacefulness of the area have not lived in fear of strangers coming into my neighborhood and I sincerely hope that you understand that this proposed medical marijuana commercial cultivation facility does not belong in our residential community; please do not approve zoning change and the conditional use permit.

sincerely,

Mary Jane Springer  
PO Box 3009  
Snowflake, Arizona 85937

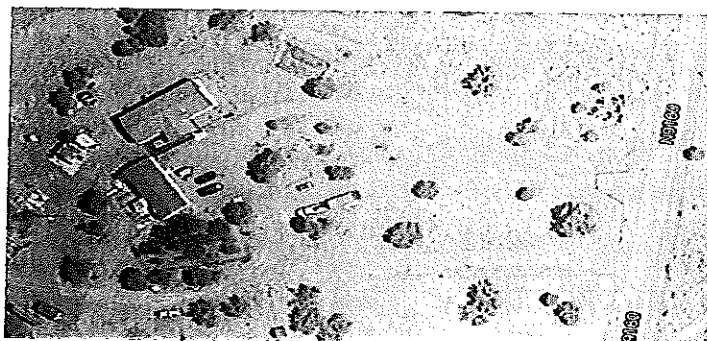
### 4.3.1 Rural Ranch

In general, the purpose of the Rural Ranch character area is to maintain the open character of land traditionally used for ranching in Apache County. A significant amount of the land designated as Rural Ranch has been divided into 36 or 40 acre parcels.

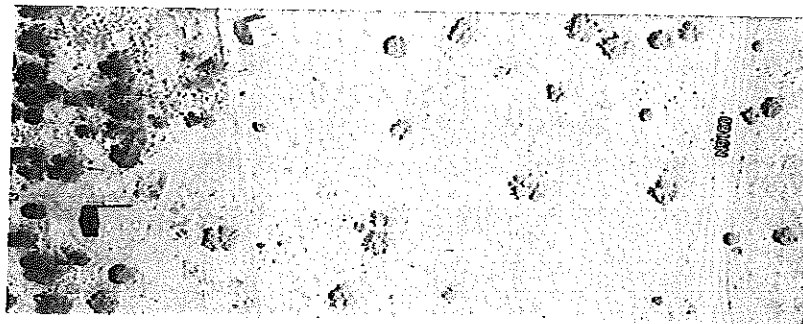
Development in Rural Ranch may not include lots smaller than nine acres without 1) compliance with Apache County's subdivision regulations and 2) approval of a community master plan, described in Section 4.1, that addresses roadways, provision of water, sewer, sanitation, and other public services, and location of residential and nonresidential uses. Community master plans should include a minimum of 36 acres; residential density in a community master plan should not be more than one dwelling unit per gross acre.

Rural Ranch may include both low density residential and limited commercial uses focused on adjacent highways. Commercial uses in Rural Ranch should be allowed only along paved or other appropriately surfaced access or rights-of-way and are encouraged at highway intersections. Any industrial or storage uses in Rural Ranch should be screened from views from rights-of-way.

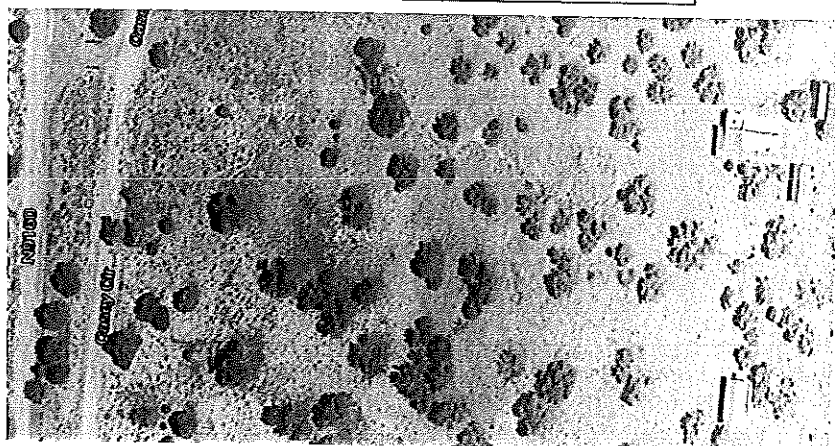
Mary Springer Lot 17



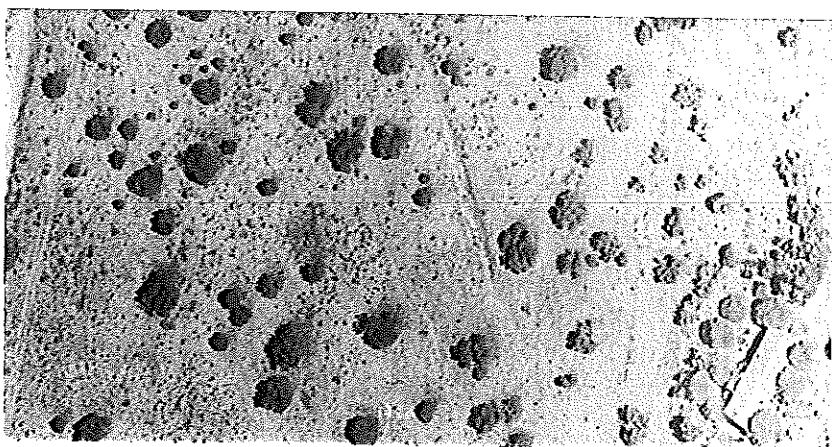
Andy Whittemore Lot 16



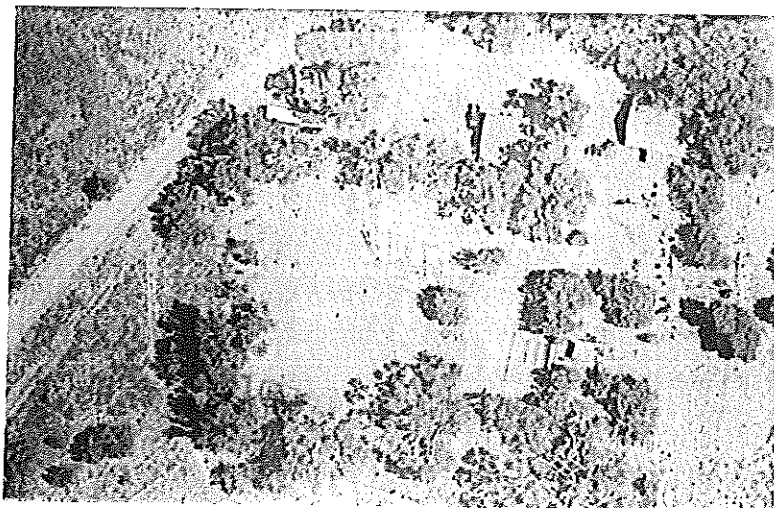
Hal & Mary Jo Bartlett Lot 22



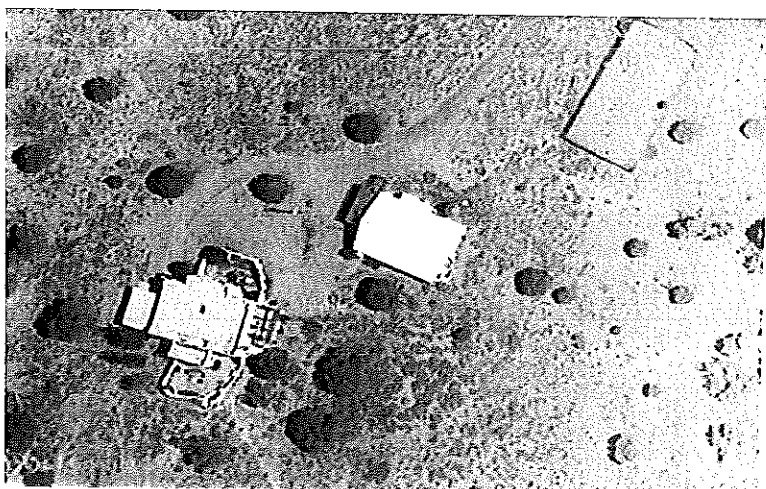
Les & Jane Brown Lot 24



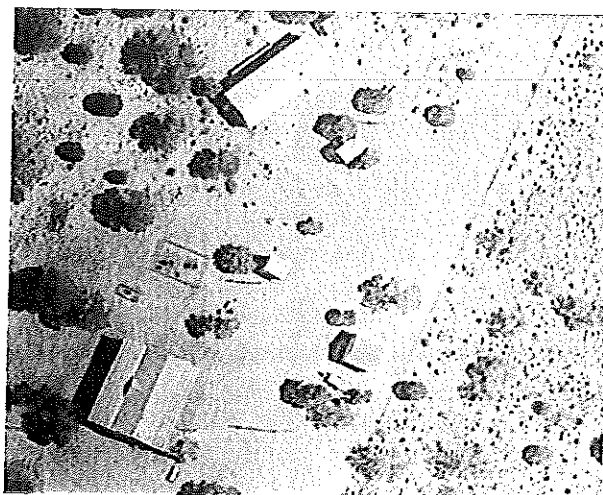
Marilyn Bell & Steve Ames  
Lot 21224002A



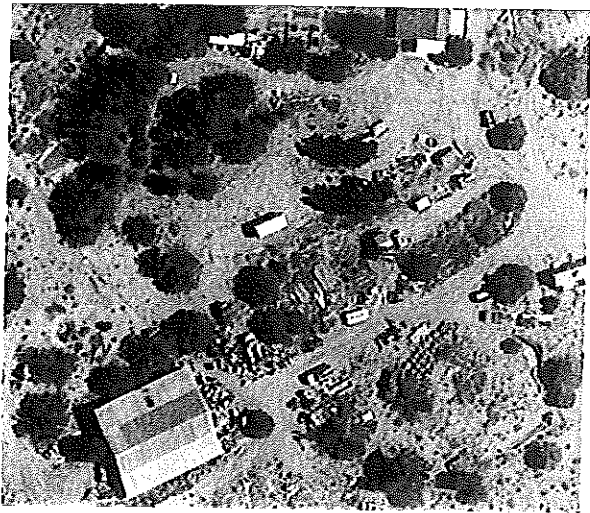
Mary Fisher Lot 6



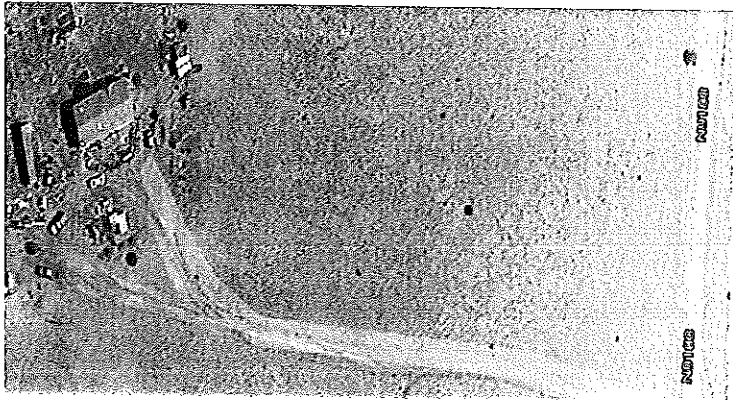
Paul & Sharon Weindel &  
Lee Justi Lots 7A & 7B



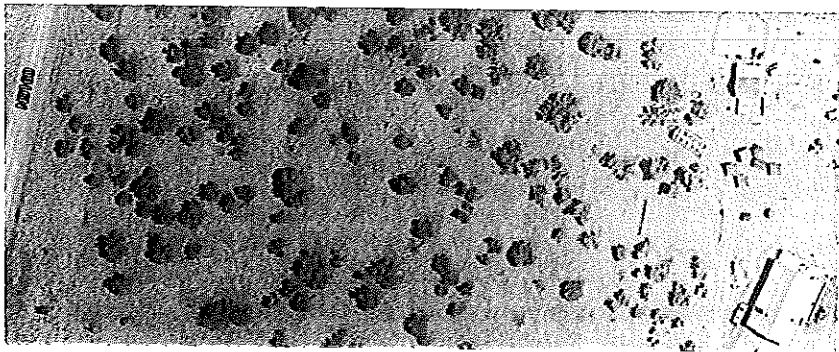
Paul & Karen McCleery Lot 3



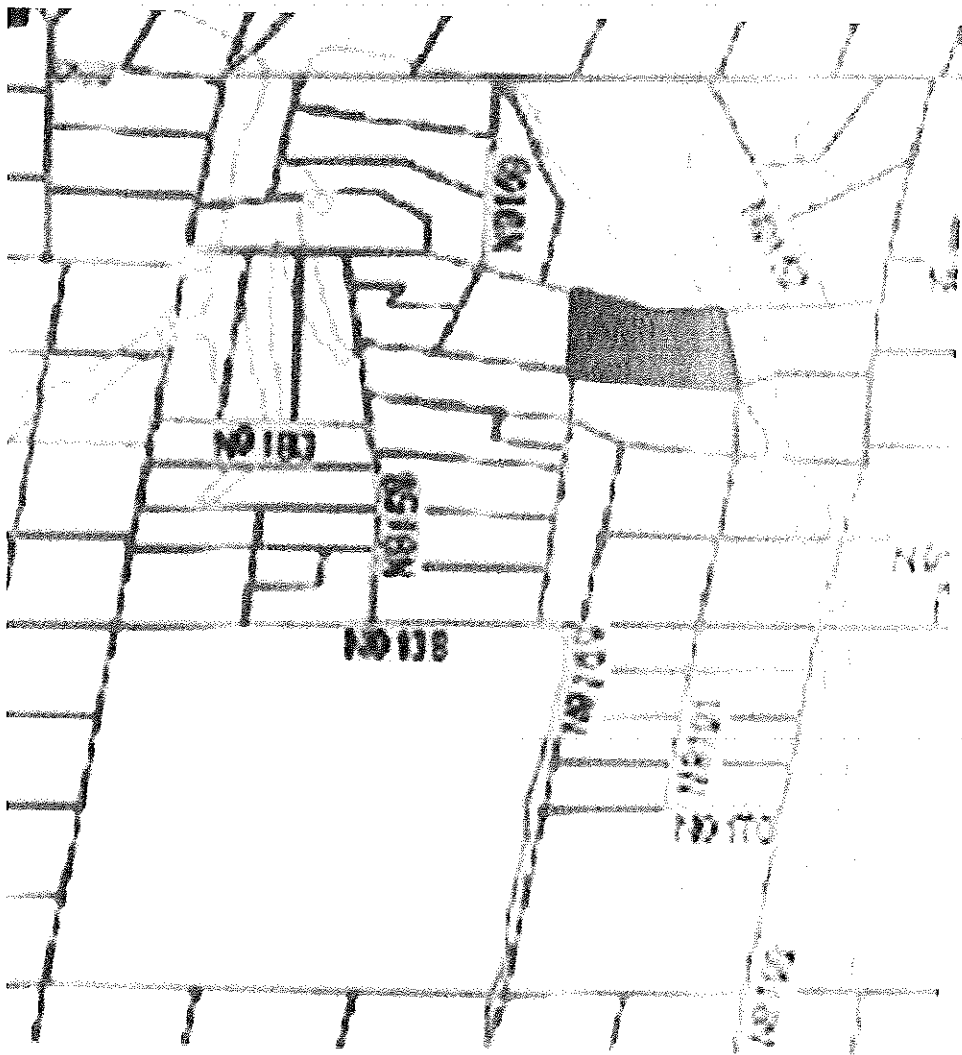
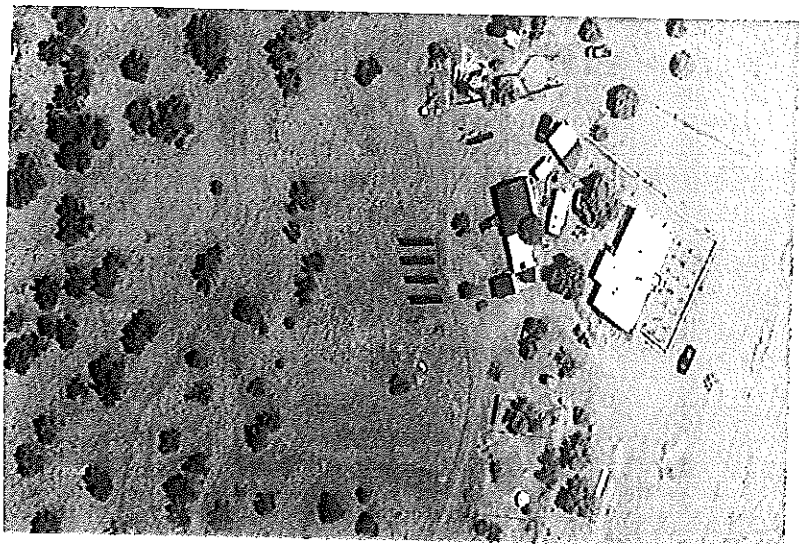
Lots 16A & B - Charlie &  
Virginia Rohlf



Bob & Dale Palmer Lot  
21272001R



Mercy Huss Lots  
21272001F.G.Q.S



### Finding of Facts

#### Population Density

Staff observation -- Area is lightly populated with wide open range

Reality -- Residential area most homeowners reside on the property

Lots 16 A & B - Charlie and Virginia Rolf

Lot 17 - Mary Springer

Lot 22 - Hal and Mary Jo Bartlett

Lot 6 - Mary Fisher

Lot 21224002A Marilyn Bell & Steve Ames

Lot 7A - Lee Justi

Lot 7B - Paul and Sharon Weindel

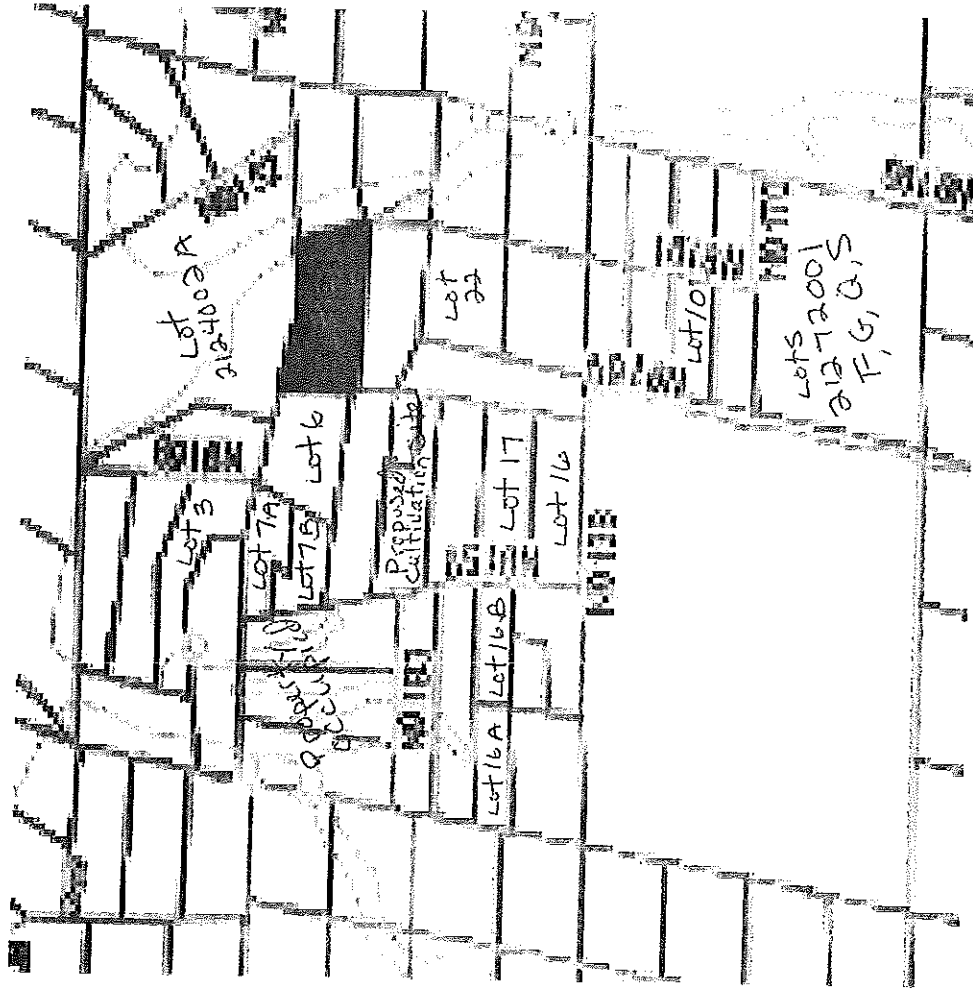
Lot 3 - Paul and Karen McCleery

Lot 10 - Bob and Dale Palmer

Lot 16 - Andy Whittemore

Lot 24 - Les and Jane Brown

Lots 21272001F,G,Q,S - Mercy Huss



35 County Road N 9185

Snowflake AZ 85937

November 27, 2015

Apache County Planning and Zoning Commission

P O Box 238

St. Johns AZ 85937

Attn: H. Milton Ollerton, Director

Dear Sir:

We live at 35 County Road N 9158, Cocho AZ (Laidback Way). This is just west of Mr. Young's property: tract 212-69-019-A. We own approximately forty (40) acres and this property is fenced and crossed fenced with improvements of electrical service, phone, sewer, water, outbuildings and a double-wide modular home. We put our brand on this piece of land with raised garden beds, berry bushes, fruit and regular shade trees, and of course, flower beds with blooms from early spring until late fall.

In the mornings our red heeler and two border collies run the fence line to make sure no jack rabbits or coyotes have crossed into forbidden territory and yet each afternoon a couple of roadrunners venture to the house and enjoy the seed and water left from the daily feeding of the wildbirds. This is our home and has been for over eight years. After working for twenty years at the US and Canadian border, a quiet and peaceful neighborhood just fit the bill.

A place where people married and divorced; where babies were born and loved ones died; where neighbors watch and strange vehicles are noticed; where the car broken down has many

offers for help, where the unfamiliar plume of smoke is checked to make sure a home or outbuilding isn't on fire. A place where people facing hard times are met with boxes of food, gasoline for a car, help with a bed-ridden family member.

This neighborhood had expanded with new people moving in and hoping to make this peaceful place theirs also. Lots of these new arrivals want to escape the frantic pace of life they left behind. Some find this is not what they really want and begin to try to make their new home more like the area they came from. This does not usually set well with those who have sacrificed much to live in this peaceful place.

To change the zoning to accommodate one man at the expense of many is unthinkable. To live in an area outside of a fire district; where emergency medical service has to be by helicopter; where law enforcement service can take days instead of hours; where the roads traveled to our homes are very primitive and resemble rabbit trails and are not maintained by the county; shows devotion to this way of life; to each other; and an unwillingness to allow a change in zoning to happen.

A zoning change will put a strain on existing electrical services; additional travel on poor roads by inconsiderate drivers; a raise in property taxes yet a drop in valuation of property; an increase in undesirables casing homes and property for stealable items; unsightly lights and fences and smells; and the prospect of private individuals, untrained, and armed to stand guard in this quiet, peaceful neighborhood.

Please do not deliver a slap in the face to these homeowners and voters to favor a man who seems to have no regard for existing laws as shown by his current indictment by the Navajo County Grand Jury.

Sincerely,

  
Charles & Virginia Rohlf



MR MILTON OBLERTON

APACHE COUNTY PLANNING + ZONING COMMISSION

RE: PROTEST OF PROPOSED CULTIVATION FACILITY + ZONING CHANGE

MY MAIN CONCERNS ARE:

- ① SAFETY + SECURITY OF THE NEIGHBORHOOD
- ② DAMAGE TO EXISTING ROADS
- ③ DEVALUATION OF NEIGHBORHOOD PROPERTY VALUES
- ④ PROBABILITY OF INCREASE CRIME, AS WELL AS LAW ENFORCEMENT'S INABILITY TO RESPOND IN A TIMELY MANNER.
- ⑤ POSSIBLE OBNOXIOUS ODORS PERMEATING THRU NEIGHBORHOOD
- ⑥ ELIMINATION OF PEACE + QUIET IN NEIGHBORHOOD BECAUSE OF SECURITY MEASURES TO BE IN PLACE TO PROTECT THE CULTIVATION FACILITY.
- ⑦ THIS PROPOSED FACILITY WOULD BE BETTER IF PLACED CLOSER TO MAINTAINED ROADS, AND ZONED FOR COMMERCIAL PURPOSES

RESPECTFULLY SUBMITTED

Paul Windel

PARCEL # 212-69-007 B

## Shanna Pearce

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**From:** Milton Ollerton  
**Sent:** Monday, November 30, 2015 9:26 AM  
**To:** Shanna Pearce; Joe Young  
**Cc:** Milton Ollerton  
**Subject:** FW: Re:  
**Attachments:** MMJ\_info.pdf

Folks,

More information as it continues to come in.

Milton

**From:** joel young [mailto:151naluproject@gmail.com]  
**Sent:** Monday, November 30, 2015 9:20 AM  
**To:** Barry Weller; acipra; Milton Ollerton  
**Subject:** Re: Re:

Good day gentleman,

Please find attached information I have gathered about MMJ, the industry and the effects of legalization on our population. In an effort to keep the facts, opinions and statements non-bias, I have included findings from private, state and federal agencies.

I hope you find this informative and educational.

Thank you,

Joel Young

928-228-3521

On Thu, Nov 19, 2015 at 11:07 AM, Barry Weller <[bweller@co.apache.az.us](mailto:bweller@co.apache.az.us)> wrote:

Mr. Young,

Sorry for the delay but it is what it is. I did appreciate you and your partner attending the Board meeting and allowing a bit of time to discuss your project. It is as you know a lengthy process.

I have attached the document that presented me with many questions and concerns about going to rapidly down the path to more Marijuana related activity. It is as you know a significant issue country wide. I would appreciate you

responding with any of your thoughts and or positions on any of the issues raised in this document. If I could receive your input before this issue reaches the Board for decision I would appreciate it.

Thank You Again

Barry Weller

Apache County, AZ

Dist III Supervisor

928-337-7504

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**From:** joel young [mailto:[151naluproject@gmail.com](mailto:151naluproject@gmail.com)]

**Sent:** Wednesday, November 18, 2015 9:37 AM

**To:** Barry Weller

**Subject:** Re:

Good morning Mr. Weller,

Please send me any questions you have to this email. I am more then happy to provide answers. I hope its a wonderful day and I look forward to receiving that.

Thank you,

Joel Young

On Wed, Nov 18, 2015 at 7:55 AM, Barry Weller <[bweller@co.apache.az.us](mailto:bweller@co.apache.az.us)> wrote:

Sent from my Verizon Wireless 4G LTE smartphone

The information presented is meant to represent a non-bias point of view.  
The comments, opinions and statistics have been collected from several different agencies both federal and state.

**IMPAIRED DRIVING**

**YOUTH MMJ USE**

**ADULT MMJ USE**

**MMJ RELATED EXPOSURE**

**SOURCE AZMARIJUANA.COM**

## **MARIJUANA HEALTH BENEFITS**

Marijuana has many known health benefits. And current research is revealing even more health benefits from marijuana.

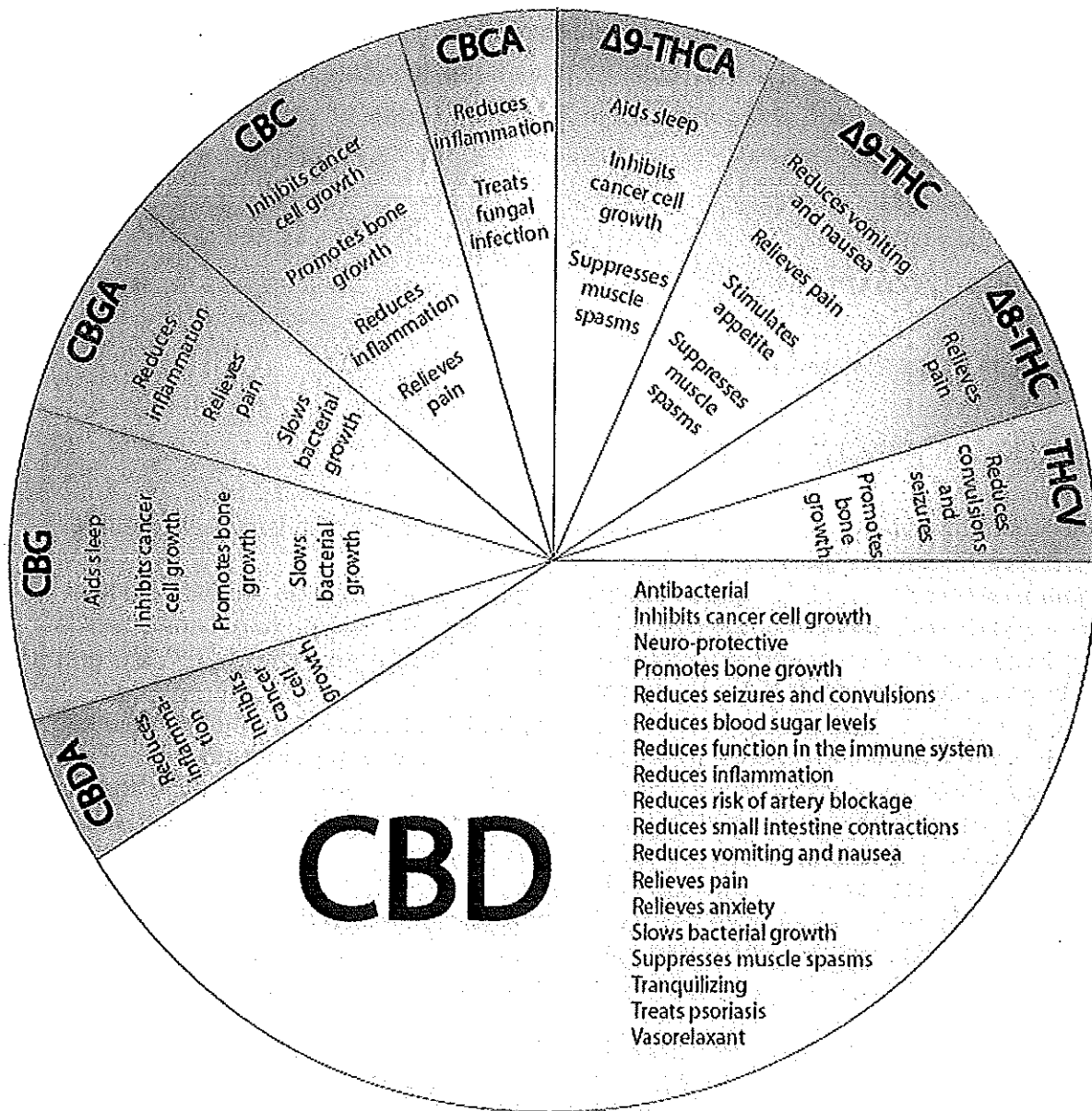
Marijuana strains naturally contain chemicals called cannabinoids. Indicas, sativas, and hybrids vary in their composition of cannabinoids. The two primary cannabinoids in marijuana are delta 9-tetrahydrocannabinol (THC) and Cannabidiol (CBD). View graph (below) to see all cannabinoids in marijuana.

**THC** is the psychoactive chemical in marijuana that produces the euphoric effect known as a "high." It also helps relieve pain, stimulate appetite and suppress muscle spasms. **CBD** is known for its expansive resume of health benefits. Scientific studies have found CBD helps with reducing inflammation, nausea, pain, anxiety, and seizures, is antibacterial, and inhibits cancer cell growth, among more.

When consumed together, THC and CBD have been found to increase marijuana's efficacy while reducing adverse effects. CBD also works collectively with THC by boosting its health effects and moderating its psycho-activity. This means that marijuana with higher levels of CBD than THC will provide more medical benefits with less of a cognitive "high."

Generally, at dispensaries, THC levels in marijuana range from 10% – 30%, with 15% – 20% being the most common. CBD levels usually range from less than 1% to upwards of 5%. Marijuana strains with a high CBD content are still rare at Arizona dispensaries. But the demand for the medical benefits of CBD-rich marijuana, as well as for the purity of organically-grown marijuana, will lead to more dispensaries offering these unique strain options.

CBD can also be found in tincture, pill, and other forms. Most Arizona dispensaries carry CBD products.



**Source:** [AZmarijuana.com](http://AZmarijuana.com)

**\$142.19 million:** The estimated size of the medical marijuana market in Arizona in 2014, according to the [ArcView Market Research](#) report, up from **\$35.37 million** last year. Arizona has a record 80 medical pot dispensaries currently open, with more expected to open this year, according to [AZMarijuana.com](#).

In 1970, the US Congress placed marijuana in Schedule I of the Controlled Substances Act because they considered it to have "no accepted medical use." Since then, 23 of 50

US states and DC have legalized the medical use of marijuana.

Proponents of medical marijuana argue that it can be a safe and effective treatment for the symptoms of cancer, AIDS, multiple sclerosis, pain, glaucoma, epilepsy, and other conditions. They cite dozens of peer-reviewed studies, prominent medical organizations, major government reports, and the use of marijuana as medicine throughout world history.

Opponents of medical marijuana argue that it is too dangerous to use, lacks FDA-approval, and that various legal drugs make marijuana use unnecessary. They say marijuana is addictive, leads to harder drug use, interferes with fertility, impairs driving ability, and injures the lungs, immune system, and brain. They say that medical marijuana is a front for drug legalization and recreational use.

"New Surgeon General Dr. Vivek Murthy: Measles Vaccine Is Safe and Effective," CBS News, Feb. 4, 2015

"My position is that we have to see what the science tells us about the efficacy of marijuana and I think we're going to get a lot more data on that. We have some preliminary data showing that for certain medical conditions and symptoms that marijuana can be helpful. So I think we have to use that data to drive policymaking, and I'm very interested to see where that data takes us."

**1993-1994 M. Joycelyn Elders (appointed by President Clinton) Surgeon General**

"The evidence is overwhelming that marijuana can relieve certain types of pain, nausea, vomiting and other symptoms caused by such illnesses as multiple sclerosis, cancer and AIDS -- or by the harsh drugs sometimes used to treat them. And it can do so with remarkable safety. Indeed, marijuana is less toxic than many of the drugs that physicians prescribe every day."

"Myths About Medical Marijuana," *Providence Journal*, Mar. 26, 2004

Andrew Weil, MD, Director of Integrative Medicine at the University Of Arizona College Of Medicine, stated in a June 6, 2002 article published in the *San Francisco Chronicle*:

"Like all medicines, marijuana has its drawbacks, particularly in smoked form. It is not a panacea. I support research into safer delivery systems such as low-temperature vaporizers or inhalers, which offer the fast action of inhaled medicine without the irritants found in smoke. Still, I have seen in my own studies that marijuana is less toxic than most pharmaceutical drugs in current use, and is certainly helpful for some patients, including those with wasting syndrome, chronic muscle spasticity and tractable nausea.

As a physician, I am frustrated that I cannot prescribe marijuana for patients who might benefit from it. At the very least I would like to be able to refer them to a safe, reliable, quality-controlled source."

June 6, 2002 - Andrew Weil, MD

Lester Grinspoon, MD, Emeritus Professor of Psychiatry at Harvard Medical School, wrote in an Aug. 17, 2003 article published in the *Boston Globe*:

"Doctors and nurses have seen that for many patients, cannabis is more useful, less toxic, and less expensive than the conventional medicines prescribed for diverse syndromes and symptoms, including multiple sclerosis, Crohn's disease, migraine headaches, severe nausea and vomiting, convulsive disorders, the AIDS wasting syndrome, chronic pain, and many others."

Aug. 17, 2003 - Lester Grinspoon, MD

Lester Grinspoon, MD, Emeritus Professor of Psychiatry at Harvard Medical School, wrote in a Mar. 1, 2007 editorial in the *Boston Globe* titled "Marijuana as Wonder Drug":

"The mountain of accumulated anecdotal evidence that pointed the way to the present [marijuana as treatment for HIV neuropathic pain] and other clinical studies also strongly suggests there are a number of other devastating disorders and symptoms for which marijuana has been used for centuries; they deserve the same kind of careful, methodologically sound research.

While few such studies have so far been completed, all have lent weight to what medicine already knew but had largely forgotten or ignored: Marijuana is effective at relieving nausea and vomiting, spasticity, appetite loss, certain types of pain, and other debilitating symptoms. And it is extraordinarily safe -- safer than most medicines prescribed every day. If marijuana were a new discovery rather than a well-known substance carrying cultural and political baggage, it would be hailed as a wonder drug."

Mar. 1, 2007 - Lester Grinspoon, MD

"The evidence is overwhelming that marijuana can relieve certain types of pain, nausea, vomiting and other symptoms caused by such illnesses as multiple sclerosis, cancer and AIDS -- or by the harsh drugs sometimes used to treat them. And it can do so with remarkable safety. Indeed, marijuana is less toxic than many of the drugs that physicians prescribe every day."

-- Joycelyn Elders, MD *Former US Surgeon General Editorial, Providence Journal Mar. 26, 2004*



"ACP urges review of marijuana's status as a schedule I controlled substance and its reclassification into a more appropriate schedule, given the scientific evidence regarding marijuana's safety and efficacy in some clinical conditions..."

ACP strongly supports exemption from federal criminal prosecution; civil liability; or professional sanctioning, such as loss of licensure or credentialing, for physicians who prescribe or dispense medical marijuana in accordance with state law. Similarly, ACP strongly urges protection from criminal or civil penalties for patients who use medical marijuana as permitted under state laws."

-- *American College of Physicians "Supporting Research into the Therapeutic Role of Marijuana,"* [acponline.org](http://acponline.org) Feb. 15, 2008

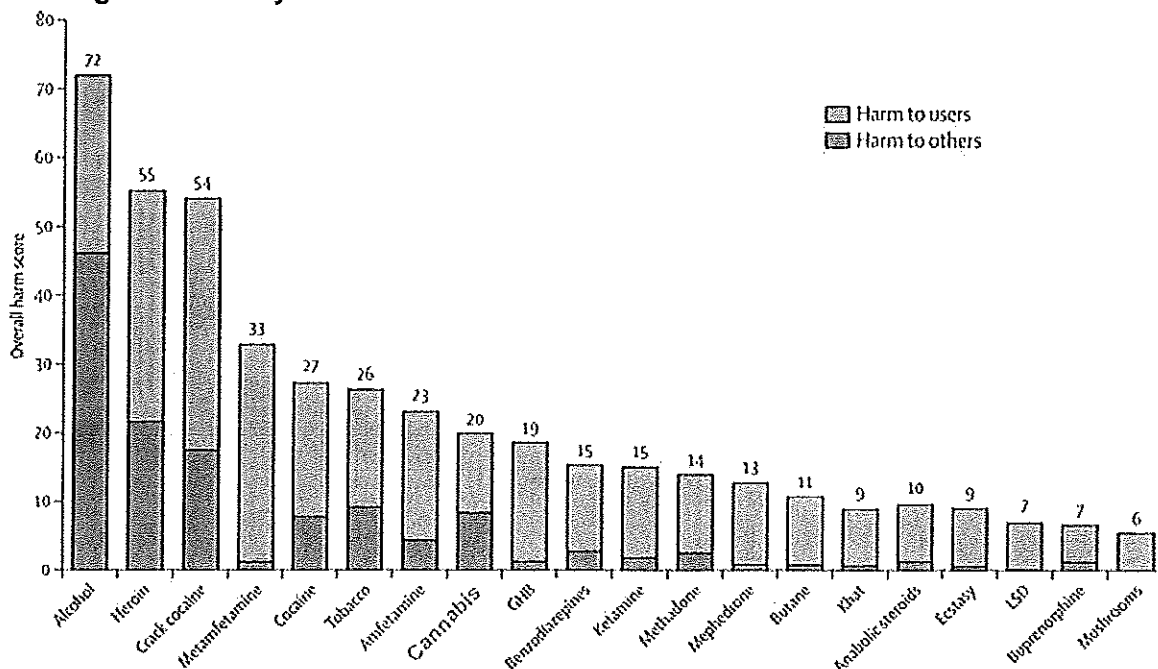
## ADULT MMJ USE

Source: Procon.org

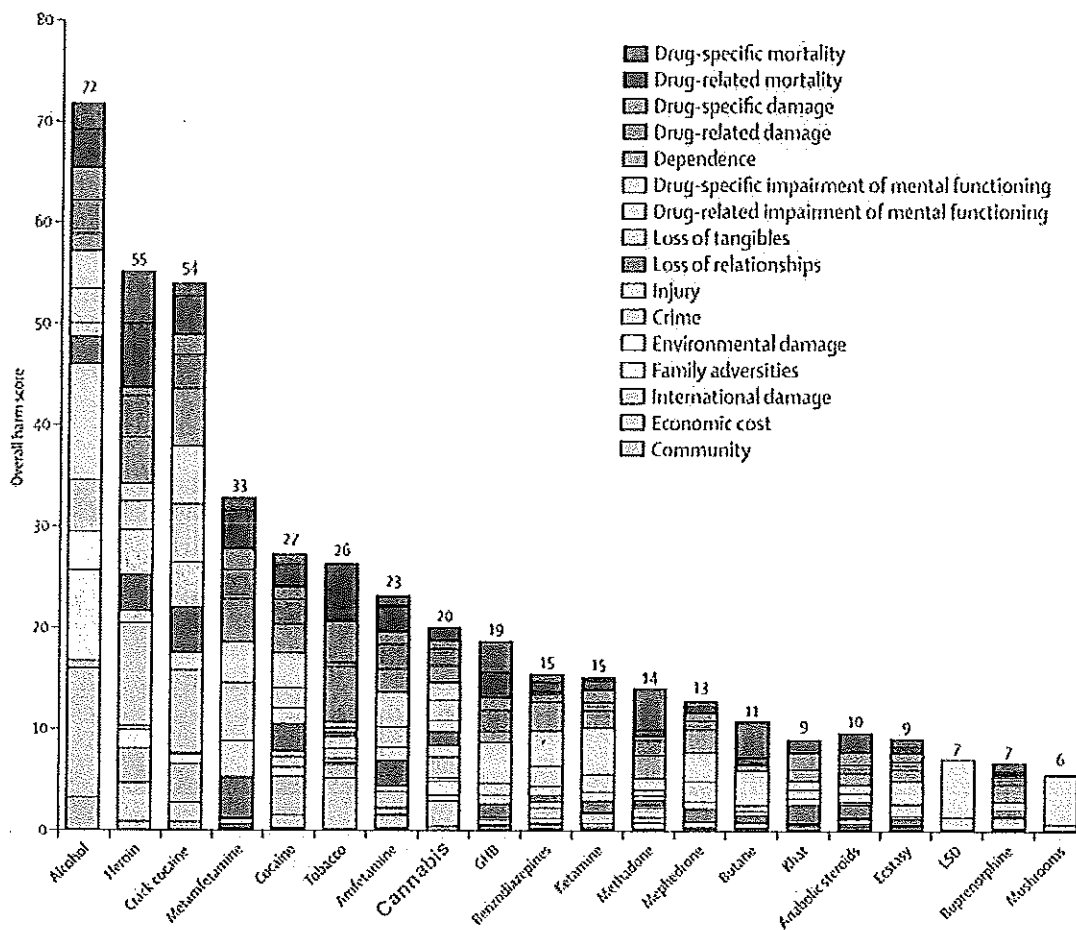
According to FDA data obtained by our filing of a Freedom of Information Act (FOIA) request, marijuana was not reported as a primary cause of death at all between Jan. 1, 1997 to June 30, 2005 (the time for which the data were available).

Source: David Nutt, Leslie King, Lawrence Phillips, "Drug Harms in the UK: A Multicriteria Decision Analysis," *The Lancet*, Nov. 1, 2010

## 20 Drugs Ranked by "Harm to Users" and "Harm to Others"



## 20 Drugs Ranked by Overall Harm along 16 Criteria



### Percentage of Teen Marijuana Use in 10 States with Legal Medical Marijuana

Four of the seven states that passed medical marijuana laws between 1999 and 2006 had a decrease in average teen marijuana use the year after the law was passed. The other three states showed an increase the year after the law was passed. Six of the seven states had a lower percentage of teen use in 2006 than the year in which they legalized medical marijuana.

[illegible]

Mitch Earleywine, PhD, Associate Professor of Psychology at the State University of New York at Albany, and Karen O'Keefe, JD, Attorney and Legislative Analyst for the Marijuana Policy Project, stated in their Sep. 2005 report "Marijuana Use by Young People: The Impact Of State Medical Marijuana Laws":

"Nine years after the passage of the nation's first state medical marijuana law, California's Prop. 215, a considerable body of data shows that no state with a medical marijuana law has experienced an increase in youth marijuana use since their law's enactment. All have reported overall decreases of more than the national average decreases -- exceeding 50% in some age groups -- strongly suggesting that enactment of state medical marijuana laws does not increase teen marijuana use....

When states consider proposals to allow the medical use of marijuana under state law, the concern often arises that such laws might 'send the wrong message' and therefore cause an increase in marijuana use among young people.

The available evidence strongly suggests that this hypothesis is incorrect and that enactment of state medical marijuana laws has not increased adolescent marijuana use."

### **1918 - US Pharmaceutical Farms Grow 60,000 Pounds of Cannabis Annually**

"Up to World War I, pharmaceutical supplies of cannabis indica were entirely imported from India (and occasionally Madagascar), in accordance with the U.S. Pharmacopoeia, which specified that it come from flowering tops of the Indian variety...

Finally, in 1913, the U.S. Department of Agriculture Bureau of Plant Industry announced it had succeeded in growing domestic cannabis of equal quality to the Indian. When foreign supplies were interrupted by World War I, the United States became self-sufficient in cannabis. By 1918, some 60,000 pounds were being produced annually, all from pharmaceutical farms east of the Mississippi."

### **1968 - University of Mississippi Becomes Official Grower of Marijuana for Federal Government**

*Source: National Geographic website (accessed Aug. 31, 2011)*

"Since about 1968 the University of Mississippi has held a registration from the DEA or its predecessor agency to cultivate marijuana for government use and research activities... [as] the only DEA-registered cultivator of marijuana. The University of Mississippi... supplies marijuana to researchers for studies ranging from chemical research to preclinical toxicology in animals to clinical work on humans."

## **Nov. 24, 1976 - Federal Court Rules Robert Randall's Use of Marijuana a "Medical Necessity"**

Robert Randall

*Source: denverpost.com (accessed Aug. 31, 2011)*

"In November, 1976, a Washington, DC man [Robert Randall] afflicted by glaucoma employed the little-used Common Law Doctrine of Necessity to defend himself against criminal charges of marijuana cultivation (US v. Randall). On November 24, 1976, federal Judge James Washington ruled Randall's use of marijuana constituted a 'medical necessity...'

Judge Washington dismissed criminal charges against Randall. Concurrent with this judicial determination, federal agencies responding to a May, 1976 petition filed by Randall, began providing this patient with licit, FDA-approved access to government supplies of medical marijuana. Randall was the first American to receive marijuana for the treatment of a medical disorder."

### **Source: Marijuana Apologetic by Jeandea Gerber**

Most of the "scientific studies" conducted on marijuana and funded by the Federal government were specifically issued to find the "dangers of marijuana". When actual benefits were discovered, the studies were buried from the eyes of the public in the hopes of perpetuating cannabis prohibition.

How to Minimize Risk in a Dangerous World Throughout this entire chapter we have addressed the fact that there is no possible way to eliminate danger from society. Every single human activity poses some sort of risk to our life and health and in turn requires a deep understanding of thus said activity to minimize the associated risk. Only through facing the facts and having an honest dialogue about the risks involved with any particular subject, can we anticipate these 'dangers' and take the appropriate steps to ensure the highest level of safety. We have done this with plenty of other substances such as alcohol and tobacco, both which can cause serious harm to individuals who use these substances. However, unlike cannabis, we have established a legal frame work for people to use these substances and avenues of support for those who wish to "stop using them" but are unable due to physical dependence on these substances. We are able to tax the sale of alcohol and tobacco and use those taxes to create health programs, educational programs and prevention programs to deal with the associated risks of use. Cannabis, in terms of danger and potential risks pale in comparison to the consumption of alcohol and tobacco. Thus it makes absolutely no sense that we do not

have a legal frame work in place to obtain the benefits of taxation, which in turn could be used to fund public works.

Cannabis is non-violent unlike alcohol, smoking excessive amounts of cannabis will not make you more violent. In fact, Alcohol is a factor in roughly 40% of all violent crimes in the US today.

If you are truly concerned about health, safety and security...you would advocate the position of creating a legalized cannabis system where the tax money obtained could be used for the public good.

### **Nobody wants kids to take drugs**

One of the first concepts that we must all address is that nobody in their right mind want kids to take drugs. This is something that prohibitionists constantly talk about, passively suggesting that those who advocate marijuana legalization are in favor of kids taking drugs. This is absolutely not true.

In fact, cannabis activists are most probably more concerned about children consuming marijuana as it strengthens the argument of the prohibitionist. For the marijuana activist, a regulated system is the ideal, where age restrictions can be regulated and penalties could be dispensed in the case of violations.

### **Youth marijuana use, 8<sup>th</sup> 10<sup>th</sup> & 12<sup>th</sup> grade**

All grades declined slightly from 26% from 2013 to 24% in 2014. Over 56% of teens said that they would not try marijuana even though it is legal to adults. According to the journal of adolescent health, there is no association between changes in marijuana laws and the rates of teenage marijuana use.

*Source: National institute of drug abuse*

### **The Marijuana Treatment Fallacy**

One of the major points used by prohibitionists to sustain the costly war on drugs is the "increase in marijuana treatment". However, one must first place this premise in perspective as solely judging on an "increase of treatment" as the indicator to the problems with marijuana is not accurate at all.

The White House claims that "potency" played a major role in the increase in cannabis treatment admissions yet conveniently forget that the Federal government has been arresting marijuana users at a staggering rate. Often times, marijuana users caught by the police will have the option to enter into treatment or go to jail.

Choosing the "lesser" of two evils, cannabis users opt in for treatment as opposed to getting a criminal record which could have devastating effects on their future. Thus the Drug War Machine is actually creating statistics based on the premise that "marijuana" is the cause for this increase, conveniently ignoring the fact that any rational person would always opt in for treatment over imprisonment.

On the contrary, people who enter into drug rehabilitation, whether for alcohol or heroin, typically end up in such places due to a "side effect" of the drug. For instance, an alcoholic who drove drunk or committed a crime could be forced into treatment. They are only considered for such options after they have proven to be a danger to themselves or others as opposed to marijuana, which mere possession forces you to make a choice between "treatment or jail".

### **How Cannabis Reduces Crime**

Below are a few reasons as to why legalizing cannabis would actually reduce crime rates across the board.

Freeing up Police Resources - if the police do not have to prosecute non-violent cannabis users, it is safe to assume that they will have more time on their hands to pursue real crimes. The amount of time and money wasted on prosecuting cannabis users and growers are in the high billions of dollars per year. To maintain them in prison is an additional sum of a few billion. By removing criminal penalties from cannabis use, the police would have more time to focus on crime prevention, they would be able to use their resources more wisely in pursuing real criminals.

Higher income, lower crime rates. When you introduce new jobs, revenue streams and so on into a community, crime rates drop. A lot of people commit criminal acts because they are locked into a system of poverty where criminal activity is a decision someone has to make between eating or breaking the law. Once you provide the means for people to make money legally, crime rates begin to drop. Cannabis could be a means to inject new economy into the poorer areas of the United States, elevating the living standards while reducing criminal incentives.

### **Colorado State impact statement - 2013-2014**

According to the states dept of revenue during the first 10 months of legal marijuana sales has resulted in nearly 40mm in tax revenue. The city of Denver saw a decrease in violent crimes in the first 11 months of 2013 – 2014. Statewide traffic fatalities continue to decline according to Colorado Department of Transportation, Upwards of 8mm have been allocated to fund youth education and drug prevention efforts. The state is experiencing economic growth and the lowest unemployment rate in years.

Violent Crimes: Down 2.2%

Property crime: Down 8.9%

Burglary: Down 9.5%

Traffic Fatalities: Down 3%

- ☐ It is noted that altogether there is a 12 year downward trend in traffic fatalities in the state of Colorado.

**Youth prevention efforts:**

8mm of revenue has been allocated to fund health and community based youth services that offer mentoring and focus on drug prevention and school retention.

**Economic Benefits:**

Colorado is the fastest growing economy in the United States. The unemployment rate is at a 6 year low. 16K people were licensed to work in the MMJ industry as of Dec 31 2014. The average wage for employees is \$17 per hour. The economic impact of just 2 dispensaries amounted to 280 jobs and 30mm in total revenue. These two outlets contribute 10x the tax revenue of a typical restaurant or retail store.

Marijuana related incidences 2010-present

Possession: down 80%

Cultivation: down 80%

Distribution: down 97%

Marijuana related incidences: down 53%

Drug related incidences down 23%

*Source: Colorado Drug policy alliance*



**Shanna Pearce**

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**Subject:** FW: MMJ Application

**From:** joel young [151naluproject@gmail.com]  
**Sent:** Wednesday, November 04, 2015 8:15 AM  
**To:** Milton Ollerton; Connie Shreeve  
**Subject:** Re: MMJ Application

.....one question we do have in regards to the engineer for the drainage study.....Is there a county preferred engineer that we can contact to get this information? If so, can you please provide a name and contact information..... Also... can you please advise on the additional surrounding property numbers that need to be notified for the citizen review process. After further review of the county website, it would seem as though we hit those who are within that 1000ft range.

Thank you sir!! Your help is appreciated. I do look forward to hearing back. I hope its a wonderful day!!

Joel Young

On Tue, Nov 3, 2015 at 3:28 PM, Milton Ollerton <mollerton@co.apache.az.us> wrote:

Joel,

A first review of your application finds the following concerns that need to be addressed. We are planning on having this item on the December meeting, but if you think there will be difficulty in obtaining any of this information, if you could let us know by Thursday noon so we can schedule this for the January meeting.

- 1) The MMJ Ordinance Section 2303 B 1. Requires a 1000 foot notification area around the property. It is likely you will need to add a few people to your notification and citizen review process.
- 2) Section 2303 B 2 Supplemental Application is a list of items that need to be included with the application. Item g on that list appears to be included therefore we would need items a-f.
- 3) Section 2303 B 3. A zone change is required. If you would fill out the zone change application we will combine it with this for a conditional rezoning. The application is at this link: <http://www.co.apache.az.us/wp-content/uploads/2015/10/Zone-Change-Application.pdf>
- 4) Section 2303 B 6 Permit Conditions. Note that these are conditions that the Board will add to the Conditional Rezoning along with other conditions that may arise as a result of the public hearings. While they do not necessarily have to be done ahead of time, these items will be required to be completed prior to opening the facility.
- 5) Drainage Study: The conditional use requires describing how drainage will be addressed. The only way to obtain that is to have an Engineer certify pre- and post-construction drainage. Then the determination can be made if man-made structures are required to meter the drainage off the property. This is a simple calculation done by showing the engineer your site plan and describing the changes to the property.
- 6) Finally, the State Health Dept. lists security and other measures that must be met. The one that affects the conditional use permit the most is the required ten-foot fence around the property with the one inch metal gate. This needs to be shown on the map.

These are the items that have come up at this point. If there are other things that arise, we will let you know. Again, if you think there are challenges to gathering this data, let us know so we can schedule this for January.

Milton

Milton Ollerton, Director

Community Development

Apache County

PO Box 238

St. Johns, AZ 85936

(928) 337-7526

## Shanna Pearce

---

**Subject:** FW: MMJ Application  
**Attachments:** plot\_plan\_SP copy.jpg; plot\_plan\_Security\_detail.jpg

**From:** joel young [151naluproject@gmail.com]  
**Sent:** Wednesday, November 04, 2015 8:39 AM  
**To:** Milton Ollerton  
**Cc:** Connie Shreeve  
**Subject:** Re: MMJ Application

Hello,

Please find attached the revised security detail and plot plan as per your request on item 6...)

On Tue, Nov 3, 2015 at 3:28 PM, Milton Ollerton <[mollerton@co.apache.az.us](mailto:mollerton@co.apache.az.us)> wrote:

Joel,

A first review of your application finds the following concerns that need to be addressed. We are planning on having this item on the December meeting, but if you think there will be difficulty in obtaining any of this information, if you could let us know by Thursday noon so we can schedule this for the January meeting.

- 1) The MMJ Ordinance Section 2303 B 1. Requires a 1000 foot notification area around the property. It is likely you will need to add a few people to your notification and citizen review process.
- 2) Section 2303 B 2 Supplemental Application is a list of items that need to be included with the application. Item g on that list appears to be included therefore we would need items a-f.
- 3) Section 2303 B 3. A zone change is required. If you would fill out the zone change application we will combine it with this for a conditional rezoning. The application is at this link: <http://www.co.apache.az.us/wp-content/uploads/2015/10/Zone-Change-Application.pdf>
- 4) Section 2303 B 6 Permit Conditions. Note that these are conditions that the Board will add to the Conditional Rezoning along with other conditions that may arise as a result of the public hearings. While they do not necessarily have to be done ahead of time, these items will be required to be completed prior to opening the facility.
- 5) Drainage Study: The conditional use requires describing how drainage will be addressed. The only way to obtain that is to have an Engineer certify pre- and post-construction drainage. Then the determination can be made if man-made structures are required to meter the drainage off the property. This is a simple calculation done by showing the engineer your site plan and describing the changes to the property.
- 6) Finally, the State Health Dept. lists security and other measures that must be met. The one that affects the conditional use permit the most is the required ten-foot fence around the property with the one inch metal gate. This needs to be shown on the map.

These are the items that have come up at this point. If there are other things that arise, we will let you know. Again, if you think there are challenges to gathering this data, let us know so we can schedule this for January.

Milton

Milton Ollerton, Director

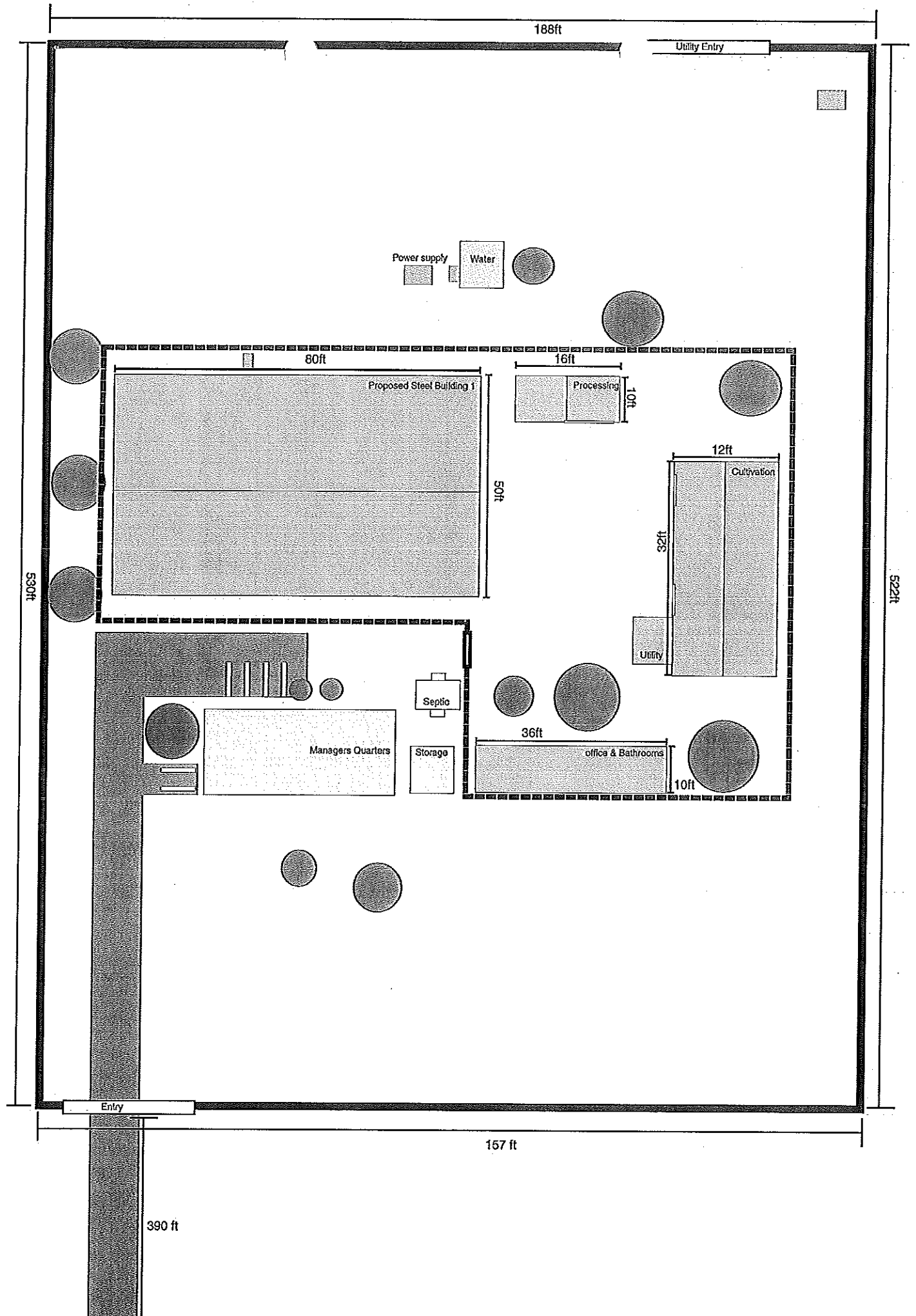
Community Development

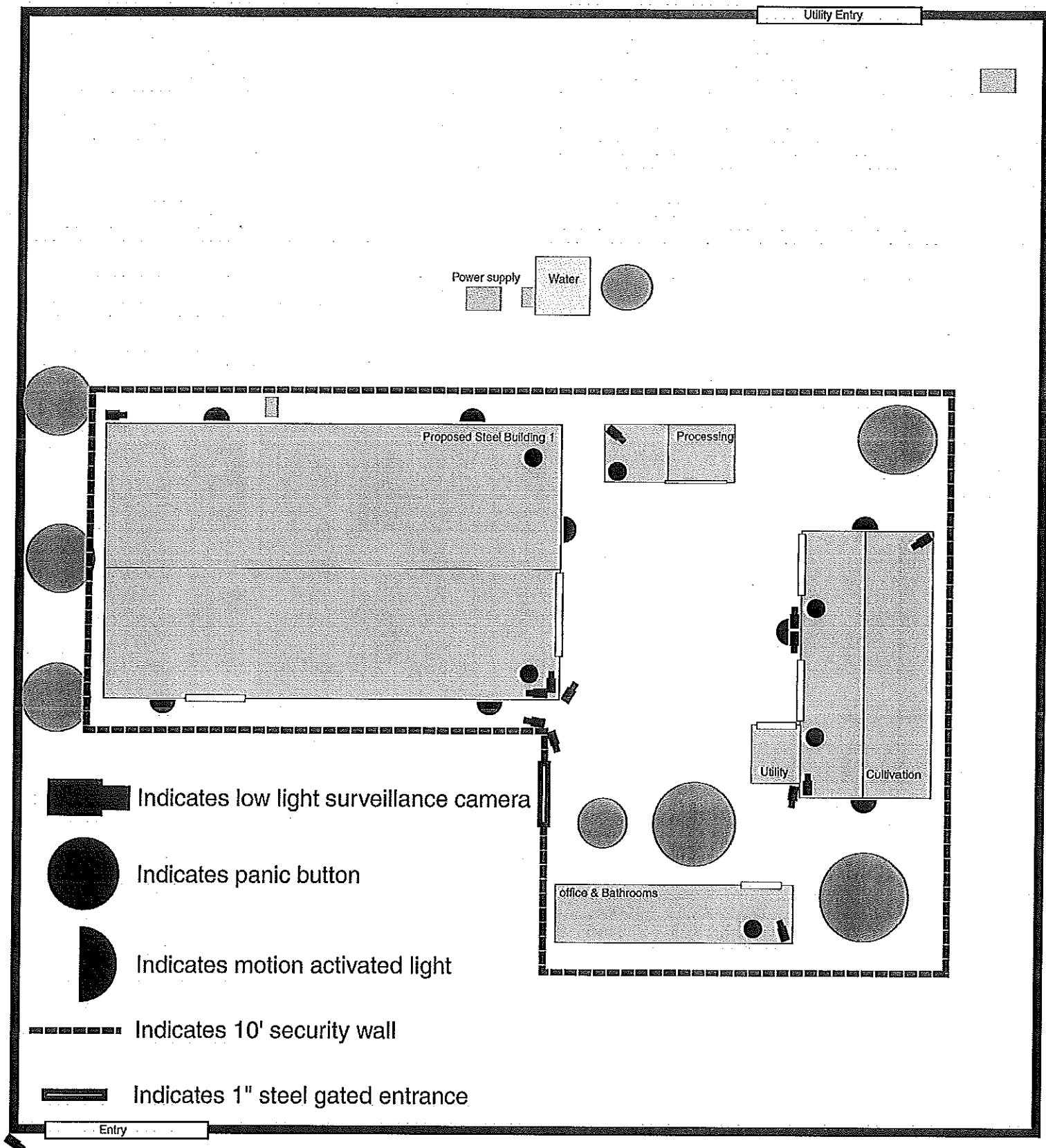
Apache County

PO Box 238

St. Johns, AZ 85936

(928) 337-7526





## Shanna Pearce

---

**Subject:** FW: 1 of 2  
**Attachments:** county-online-map-2.JPG; county-online-map-1.JPG; FEMA flood plains.JPG; FEMA MAP.JPG

**From:** Milton Ollerton  
**Sent:** Wednesday, November 04, 2015 1:40 PM  
**To:** Connie Shreeve  
**Subject:** FW: 1 of 2

We will need to use this map to identify or post in the paper the zone change.

Milton

**From:** joel young [mailto:151naluproject@gmail.com]  
**Sent:** Wednesday, November 4, 2015 1:33 PM  
**To:** Milton Ollerton  
**Subject:** Fwd: 1 of 2

Hi Milton,

Please see the engineers comments in regards to drainage below. How to best proceed?

----- Forwarded message -----

**From:** Tony Coscia <tony@carecraft.net>  
**Date:** Wed, Nov 4, 2015 at 11:34 AM  
**Subject:** 1 of 2  
**To:** joel young <151naluproject@gmail.com>

### ONLINE MAPS of your property

A sample from a different project is attached: maybe the FIRM/FEMA info is not needed, but the first page of the DRAINAGE STATEMENT is probably the best example of the data you need, but may not be considered and "adequate calculation" by Mr. Ollerton.

Attached maps: The information available on the Apache County website is frustratingly incomplete or hard to get at.

It doesn't appear to be in a flood plain (see FEMA flood plain and FIRM-MAP JPG's attached) – but it's hard to tell on the county map. FEMA maps (04001C3900E) shows – but I can't tell if it is in a flood plain

My first suggestion to Mr Ollerton would be, "Because the impact of the square footage of building is so small, couldn't we provide a 3' deep, 20' wide ditch around the whole property

PARCEL\_NUM 212-69-019A  
TOWNSHIP TOWNSHIP 14N  
RANGE RANGE 24E  
SEC\_NO SECTION 9

Zoning -- agricultural





# FEMA



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## Flood Map Service Center

JACK ST  
MAIN ST

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### Search by Address

Enter an address, place, or coordinates:

-109.80,34.62



This locator map shows flood map boundaries with the map for your location selected. You can choose a new flood map by changing the view and selecting a point or entering a new location in the search box. The buttons to the left let you view and print the selected flood map, download the flood map image, open an interactive flood map (if available), or expand the search to all products to view effective, preliminary, pending, or historic maps, and risk products for the community.

You have selected a location in

### APACHE COUNTY

The flood map for the selected area is number 04001C3900E, effective on 09/28/2007



VIEW MAP



SAVE MAP



INTERACTIVE MAP

Show all products for this area

### Letters of Map Change



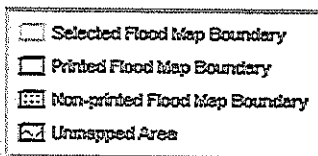
Revisions (0)



Amendments (0)



Revalidations (0)



04001C3725E  
Casey Ln  
Casey Cir  
Wicked Sisters Way

Dead Horse Rd

Montoya

04001C3900E

Dual Wash Rd  
Conejo Rd  
Casey Ln

Bureau of Land Management, Esri, HERE, DeLorme...



- FEMA's National Flood Hazard Layer (Official)

Details | Baseemap

Share | Print | Measure | Find address or place

Content | Legend

1d

(click to expand)

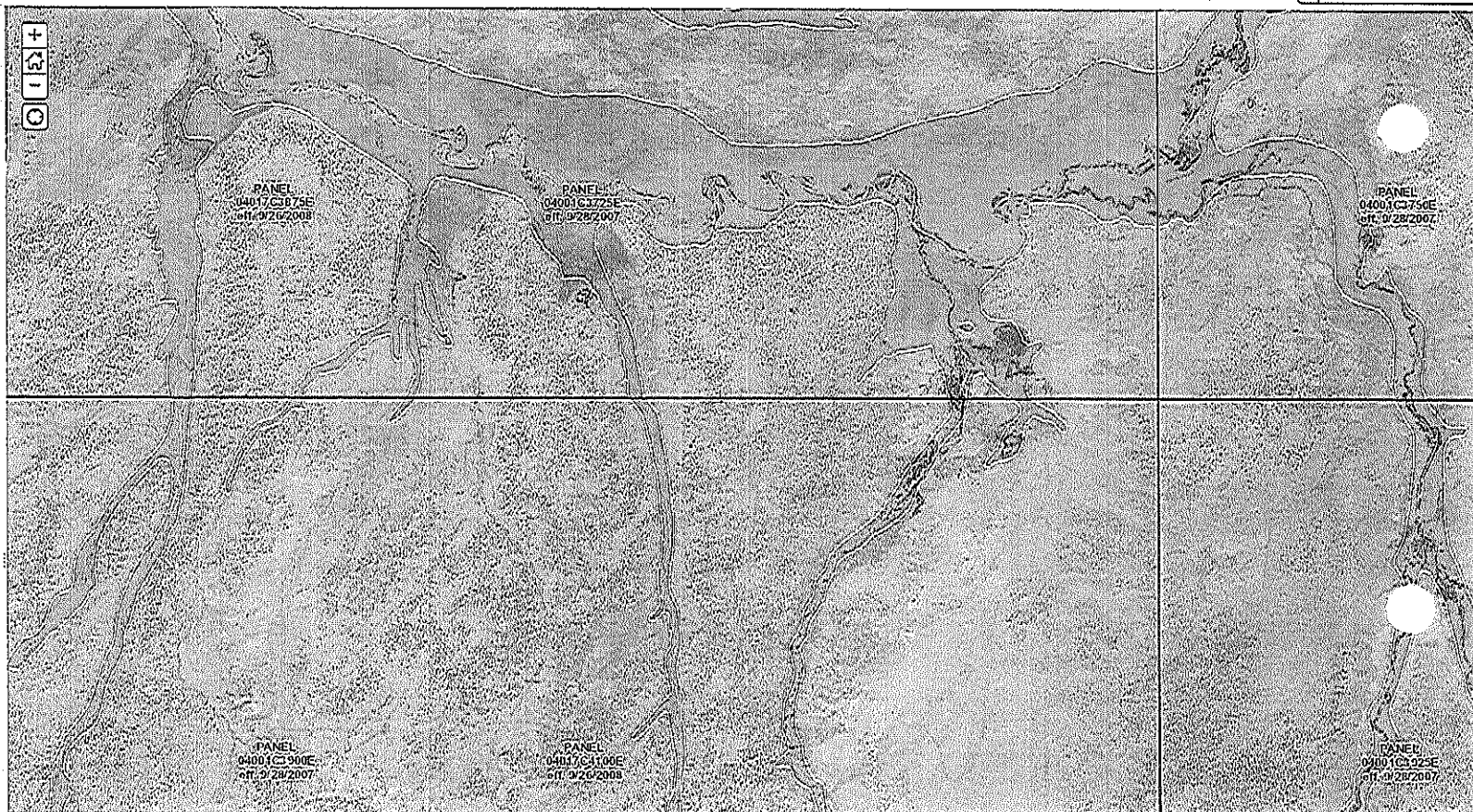
Effective

Panels

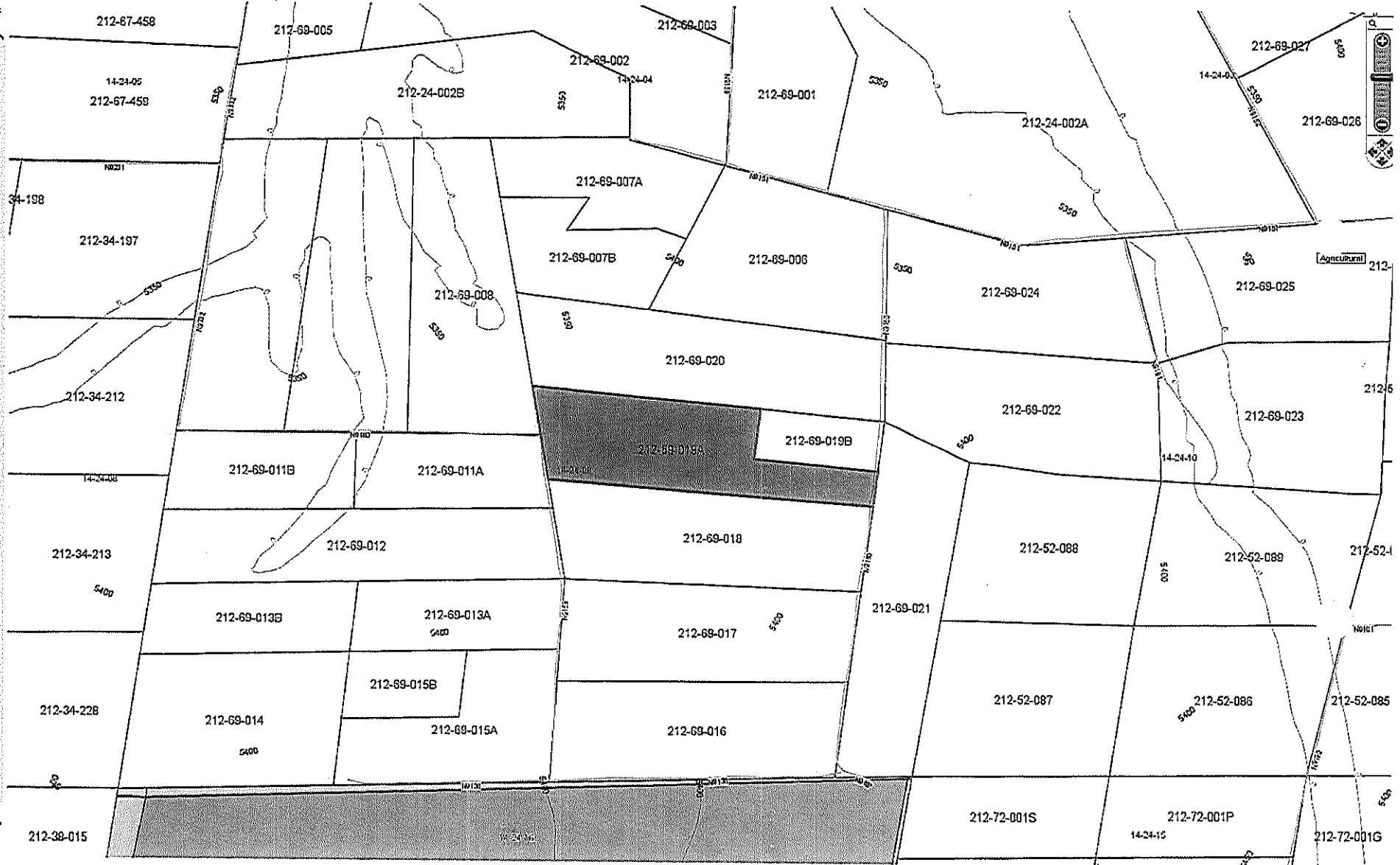
Gages

Barrier Resources System Area

- Unaccredited Levee
- Accredited Levee
- Structures
  - Flood Structure
  - Bridge
  - Dam, Weir, Jetty
  - Other Structure
- Hazard Boundaries
  - Limit Lines
  - SFHA / Flood Zone Boundary
  - Other Boundaries
- Hazard Zones
  - 1% Annual Chance Flood Hazard
  - Regulatory Floodway
  - Special Floodway
  - Area of Undetermined Flood Hazard
  - 0.2% Annual Chance Flood Hazard
  - Future Conditions 1% Annual Chance Flood Hazard
  - Area with Reduced Risk Due to Levee



- Highways
- DeLia N RDS
- County Roads
- BIA Paved Roads
- BIA Gravel Roads
- Forest Service Roads
- Rail Road
- Power Plants
- Eager
- Eager City Limits
- Springville
- Springville City Limits
- St. Johns
- St. Johns City Limits
- Flood Plain Maps
- ZONING
- 'Agricultural'
- 'Commercial/Resort'
- 'Industrial'
- Parcels
- Book ID
- Towns
- Chapter House
- Chapter Boundary
- Alpine Fire District
- ALPINE SANITATION DIST
- ALPINE WATER DIST
- Concho Fire District
- Greer Fire District
- Greer Sanitary District
- Health Care District
- Superior Dist
- Nuliseo Fire District
- Ojo Donito Water Dist
- School Dist
- Vernon Fire District
- Vernon Water District
- Voter Dist
- Justice of the Peace Dist
- 50 Foot Contour Lines
- AZ Game Fish Hunt Un
- lakes
- Township / Range
- Subdivisions
- Sections
- Land Ownership
- 'BLM'
- 'Forest'
- 'Game & Fish'
- 'Indian Res.'
- 'Nat. Parks'
- 'Private'
- 'State Trust'
- Native Lands
- 'Fort Apache Reservation'
- 'Navajo Reservation'
- 'Cuni Pueblo'
- county\_line





**Shanna Pearce**

---

**Subject:** FW: Additional Parcels for Joel Young

**From:** Milton Ollerton

**Sent:** Tuesday, November 10, 2015 9:04 AM

**To:** Connie Shreeve

**Subject:** Additional Parcels for Joel Young

Connie,

Please add these parcels to the notification for Joel Young

212-69-022

212-69-009

212-69-017

212-69-012

212-69-013A

212-52-087

212-52-088

Milton Ollerton, Director  
Community Development  
Apache County  
PO Box 238  
St. Johns, AZ 85936  
(928) 337-7526

**Shanna Pearce**

---

**Subject:** FW: CUP Application

**From:** joel young [mailto:151naluproject@gmail.com]  
**Sent:** Sunday, November 29, 2015 12:03 PM  
**To:** Milton Ollerton; Barry Weller; acipra; Scott Haslock  
**Subject:** Re: CUP Application

Good Sunday to you Sir Ollerton:)

Thank you for forwarding these letters of concerns to me. I do appreciate very it much. During my community meeting held on Nov 25th at the Cedar Hills Senior Center, there was standing room only. I was especially impressed by the endorsements of support I received from the majority that attended. There were questions and concerns that I specifically wanted to address but was never given the opportunity to do so. Instead, I was completely shocked and appalled by the behavior and conduct displayed by the 4 people that sent you their letters. I had prepared what was intended to be an educational and informative presentation that was structured to educate our neighbors about the county requirements for a conditional use permit....Instead..... I may as well have been a child molester or rapist standing before these people. Never in my life had I ever been ridiculed, talked down to or felt so much hatred directed at me....these 4 people called me everything but a white boy.... They ensured that hate and fear be spread throughout the room.....and they did well in doing so....

As for your concern about Section 2303 B 2 e. Let me assure you that I am not a principal officer nor am I a board member of the non-profit dispensary, Green Hills Patient Center. Section 2303 A 2a has already been provided to the county as part of my submission packet for a conditional use permit.

Let me further assure you that I have NEVER been convicted of a violent crime or drug related offense ever. I am assured by my legal counsel that law enforcement likes to, and I quote "shoot from the hip" when it comes to prosecution. I am confident that none of the accusations against me will hold up in a court of law as I was within my legal right to cultivate medical cannabis as well as possess the fire arms I had. I am being forced to a trial to prove my compliance with the state mandated laws for the mmj program.

When I made the move "out east" of Snowflake, I was told by my neighbors that law enforcement does not come out to the area and with the methamphetamine epidemic present, that I would be wise to arm and protect myself....That calling the police should be a last resort effort of protection....Funny... I heard the same message from several of the attendees of the meeting I just

held....What these people do not know is that I too live out there.... that their concerns for security, the road, and traffic are the same as mine...

In closing, my intention is to move forward at full speed with this initiative. Cannabis is the future of agriculture and medicine. I am privileged to be on the ground floor of this exciting yet controversial industry. Through it all however, I was able to isolate the real concerns of the community. As I see it, security, traffic/roads, water use and lighting seem to be the main concerns.... The misconception of what a facility is supposed to look like and how it operates are overwhelming...Again, information I was unable to relay to anyone... I ask you to please not let the ignorance of few be the voice of the many.

On Thursday December 3rd, I will be prepared to address these concerns in detail. Thank you for taking the time to read this. I do appreciate you and what you do for our community. In my opinion, education is the only way to defeat ignorance and fear.

Thank you,

Joel Young

928-228-3521

## Shanna Pearce

---

**From:** Milton Ollerton  
**Sent:** Monday, November 30, 2015 7:59 AM  
**To:** Michael Whiting; Joe Young  
**Cc:** Shanna Pearce  
**Subject:** FW: CUP Application

Folks,

I am forwarding you the response to emails forwarded to Joel Young. Please let me know of any questions you may have regarding the applications on this agenda.

Milton

**From:** joel young [mailto:151naluproject@gmail.com]  
**Sent:** Sunday, November 29, 2015 12:03 PM  
**To:** Milton Ollerton; Barry Weller; acipra; Scott Haslock  
**Subject:** Re: CUP Application

Good Sunday to you Sir Ollerton:)

Thank you for forwarding these letters of concerns to me. I do appreciate very it much. During my community meeting held on Nov 25th at the Cedar Hills Senior Center, there was standing room only. I was especially impressed by the endorsements of support I received from the majority that attended. There were questions and concerns that I specifically wanted to address but was never given the opportunity to do so. Instead, I was completely shocked and appalled by the behavior and conduct displayed by the 4 people that sent you their letters. I had prepared what was intended to be an educational and informative presentation that was structured to educate our neighbors about the county requirements for a conditional use permit....Instead..... I may as well have been a child molester or rapist standing before these people. Never in my life had I ever been ridiculed, talked down to or felt so much hatred directed at me....these 4 people called me everything but a white boy.... They ensured that hate and fear be spread throughout the room.....and they did well in doing so....

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Thank you,

Joel Young

928-228-3521

## Shanna Pearce

---

**From:** Milton Ollerton  
**Sent:** Thursday, December 3, 2015 6:30 AM  
**To:** Shanna Pearce; Joe Young  
**Cc:** Milton Ollerton  
**Subject:** FW: Medical Marijuana Ordinance Recommendations

----- Original message -----

**From:** Lance Spivey <lspivey@co.apache.az.us>  
**Date:** 12/02/2015 9:46 PM (GMT-07:00)  
**To:** Barry Weller <bweller@co.apache.az.us>  
**Cc:** Brannon Eagar <beagar@co.apache.az.us>, "Joseph Dedman Jr." <jdedman@co.apache.az.us>  
**Subject:** Medical Marijuana Ordinance Recommendations

Supervisor Weller:

I am writing this email on behalf of Sheriff Dedman and Chief Deputy Eagar in regards to the Medical Marijuana Cultivation Ordinance for Apache County. As you know, I am the Commander of the Investigative Services Division, which includes the Apache County Cooperative Enforcement Narcotics Team. Since Medical Marijuana became law, ACCENT and its partners have dealt with the Arizona Medical Marijuana Law. It has been very taxing on resources because of how poorly the law was written.

In regards to this Ordinance, I hope that I will be included in any discussions regarding potential improvements to the current Ordinance for the County. I saw a proposed recommendation that was authored by you in regards to placement of cultivation sites within a 1/4 mile of any County or State maintained roadway. I agree with this recommendation. I also would like to suggest a few more recommendations. My recommendations are:

1. Cultivation sites should not be within 1/4 mile of a school, park, church, cemetery or established school bus stop.
2. Cultivation sites should not be placed in an area of the County that is predominantly residential area.
3. New cultivation sites should not be placed within 1/4 mile of an existing marijuana cultivation site. In regards to this recommendation, I do not know if this would take into account marijuana grows that are permissible under individual cardholder guidelines.

I believe that these recommendations would limit the potential locations of cultivation sites to areas within the county that would be better suited for businesses like this, without prohibiting them completely. If you have questions, I have provided you with my contact information.

Respectfully,

Lance Spivey, Ed.D.

Investigative Services Division Commander

Apache County Sheriff's Office

Office – 928-337-7585

Cell - 928-245-0173

Fax – 928-337-3704

Email – [lspivey@co.apache.az.us](mailto:lspivey@co.apache.az.us)

## Shanna Pearce

---

**From:** Milton Ollerton  
**Sent:** Thursday, December 3, 2015 9:20 AM  
**To:** Shanna Pearce; Joe Young  
**Cc:** Milton Ollerton  
**Subject:** FW: Todays agenda related to all AMMA items  
**Attachments:** Scan0016.pdf

-----Original Message-----

**From:** George Walsh  
**Sent:** Thursday, December 3, 2015 9:04 AM  
**To:** Milton Ollerton  
**Cc:** Barry Weller  
**Subject:** Todays agenda related to all AMMA items

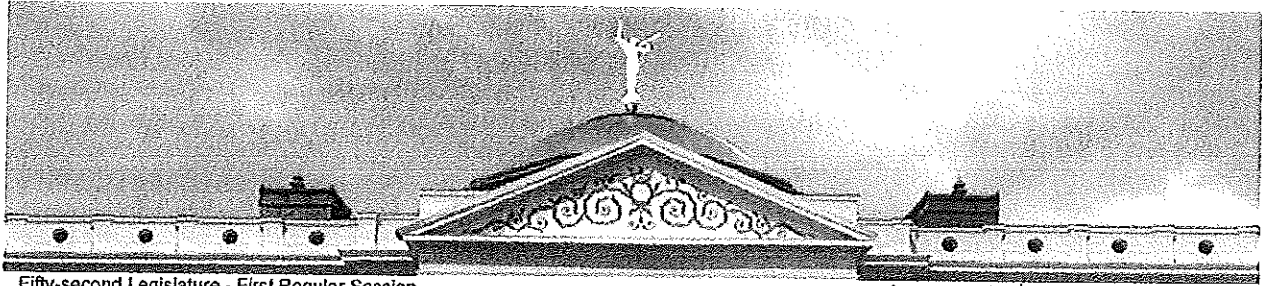
Milton, Could you please forward this email to all commissioners and make available to them at the meeting.

The items included show the potential to be opening the county to major liabilities if not acted upon based on the statutes limits related to the AMMA.

Thank you  
George Walsh

## Arizona State Legislature

Bill Number Search:



Fifty-second Legislature - First Regular Session

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FinalFileName:02806-01.htm

[ARS TITLE PAGE](#) [NEXT DOCUMENT](#) [PREVIOUS DOCUMENT](#)**36-2806.01. Dispensary locations**  
(Caution: 1998 Prop. 105 applies)

Cities, towns and counties may enact reasonable zoning regulations that limit the use of land for registered nonprofit medical marijuana dispensaries to specified areas in the manner provided in title 9, chapter 4, article 6.1, and title 11, chapter 6, article 2.

SUPERIOR COURT OF ARIZONA  
MARICOPA COUNTY

CV 2012-053585

10/14/2013

Act (CSA). *See* 21 U.S.C. §§801-971 (2013); and

2. Even if a tortured reading of the Second Text Amendment permitted Medical Marijuana Dispensaries (e.g., a reading that Medical Marijuana Dispensaries did not violate the CSA), there can be no Medical Marijuana Dispensary in Community Health Analysis Area (CHAA) number 49 because there are no IND-3 properties available.

While Title 11 of the Arizona Statutes broadly empowers Maricopa County to enact reasonable regulations addressing the public's safety, health and welfare, the Court finds that AMMA expressly limited those broad zoning powers when dealing with the Medical Marijuana Dispensaries. The AMMA states:

Cities, towns and counties may enact reasonable zoning regulations that limit the use of land for registered nonprofit medical marijuana dispensaries *to specified areas in the manner provided in title 9, chapter 4, article 6.1, and title 11, chapter 6, article 2.*<sup>2</sup>

*See* Ariz. Rev. Stat. Ann. § 36-2801.06 (2013 (emphasis added)).<sup>3</sup>

Thus, the AMMA, by its very terms, limits the County's almost unfettered zoning authority. Under the express terms of the AMMA, the County's regulatory reach may not extend beyond its ability to ensure that the Dispensaries operate in "specified areas." *Id.* A County zoning ordinance that poses a categorical prohibition of Medical Marijuana violates State law that limits its zoning jurisdiction. *Id.*

The Court has tried to harmonize the Second Text Amendment with the AMMA's statutory limitation on the County's authority to zone Medical Marijuana Dispensaries. *Compare* Ariz. Rev. Stat. Ann. §§ 11-801 through 11-866 (2013) *with* Ariz. Rev. Stat. Ann. § 36-2801.06 (2013); *see also* *Rotter v. Coconino County*. The only way it could harmonize the two would be to interpret the ordinance's federal-compliance command as implicitly carving out an exception for a Medical Marijuana Dispensary. Toward that end, the Court has reviewed the history of the Second Text Amendment in order to see if that could be an appropriate interpretation.

<sup>2</sup> *See* Ariz. Rev. Stat. Ann. §§ 11-801 through 11-866 (2013).

<sup>3</sup> The limitation on the Counties' zoning jurisdiction does not leave open a hole. The AMMA delegates broad regulatory power to the Arizona Department of Health Services (ADHS). *See* Ariz. Rev. Stat. § 36-136(F) (2013) (providing that "[t]he director may make and amend rules necessary for the proper administration and enforcement of the laws relating to the public health.").

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## Maricopa County Ordered to Pay Almost \$200,000 to White Mountain Health Center

22  
APR

BY ADMIN

PLACED IN NEWS

TAGGED WITH ARIZONA MEDICAL  
MARIJUANA DISPENSARY, JEFF  
KAUFMAN, JEFFREY S. KAUFMAN,  
MEDICAL MARIJUANA LAWSUIT,  
RULING

On April 11, 2014, Judge Michael Gordon of the Maricopa County Superior Court granted White Mountain's request for nearly 100% of the attorney fees and costs it requested, after its lawyers successfully fought off the State of Arizona's and Maricopa County's claim that the Arizona Medical Marijuana Act ("AMMA") is preempted by federal law and the Controlled Substances Act. Federal law classifies marijuana as a narcotic drug with no legitimate medical use.

I am thrilled to say that the judge's decision will allow White Mountain to recoup over \$118,000.00 in attorney fees for almost 400 hours of legal work that I did for their Sun City, Arizona dispensary. In addition, the Arizona Court of Appeals recently denied Maricopa County Attorney Bill Montgomery's request for a "stay" (delay of the implementation) of Judge Gordon's decision to invalidate Maricopa County medical marijuana zoning ordinance, Article 1301.1.44 which limited medical marijuana dispensary locations to Heavy Industrial Zoning, where businesses like mining and slaughter houses are located. Certainly medical marijuana patients should not have to travel to undesirable locations, just to purchase medicine.

Judge Gordon also ruled that Maricopa County's medical marijuana zoning ordinance was unenforceable because it unduly limited patient access to medical marijuana in unincorporated Maricopa County. Pursuant to the AMMA, county, local and municipal governments can only enact "reasonable restrictions" upon medical marijuana facilities. Maricopa has recently enacted a new zoning ordinance that allows dispensaries in certain commercial zones, such as in "strip centers."

Judge Gordon leveled a scathing attack upon the tactics employed by Maricopa County Attorney Bill Montgomery and his staff. Among other things, Judge Gordon's ruling states that:

"It borders on the disingenuous" for the County to now argue that White Mountain had to pursue administrative remedies before filing the lawsuit because to do so would have been "futile and a waste of time."

"The County's opposition to White Mountain's request seeking a declaration invalidating the County's AMMA zoning ordinance was clearly unjustified in light of this Court's adverse findings on the preemption [that the Court made in favor of White Mountain, in late 2013]. The Court therefore finds that the County defended that claim 'without substantial justification' and sanctions are warranted. See Ariz. Rev. Stat. Ann. § 12-349(A)(1) (2014). Additionally, the Court further finds sanctions are warranted because the County's defense of the zoning ordinance unreasonably expanded and delayed the proceedings. See Ariz. Rev. Stat. Ann. § 12-349(A)(3) (2014).

"The Court observes that White Mountain was forced to act as a private attorney general and defend the constitutionality of the AMMA. White Mountain, out of serendipity, was conscripted to defend the AMMA in order to require the County to comply with the AMMA. Forcing White Mountain to shoulder a significant share of the attorney's fees and costs, where it prevailed on all substantive issue is patently unfair. Absent White Mountain's willingness to defend the AMMA, the County's decision would have remained unchallenged. Moreover, the failure to award fees where, as here, they were predictably substantial, would discourage other parties who may find themselves in the same conundrum.

Examining the merits of the claims reveals that the County's claim of preemption was justified only upon complex preemption issues, that is, obstacle and physical-impossibility preemption. The extensive research and analysis necessary to litigate these issues caused the fees to surge.

Moreover, the record reveals a relentless effort by the County to press its preemption theory after it should have resorted to its appellate remedies. As described *supra*, the County decision to defend the zoning ordinance was unjustified.

In the end it is not surprising that White Mountain expended over 800 hours in this litigation. The Court stresses that White Mountain was swept into the controversy, not out of choice, but out of necessity. White Mountain sought only what it was entitled to under the AMMA. Having prevailed, White Mountain is entitled [to

[Looking for something](#)

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News about Driving, MMJ and DUI  
From the Arizona Supreme Court

What Can You Do Today to Get  
Into the Legal Marijuana Business  
in Arizona?

Carers Beware!

Sometimes It Is Wrong to Be Right

The Arizona Medical Marijuana Act  
Does Not Conflict With Federal  
Law!

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Jeffrey S. Kaufman, Esq.  
JEFFREY S. KAUFMAN, LTD.  
5725 N. Scottsdale Road, Suite 190  
Scottsdale, AZ 85250  
(480) 994-8000 phone  
(480) 994-8129 fax  
[www.arizonamarijuanaattorneys.com](http://www.arizonamarijuanaattorneys.com)  
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Judge Gordon leveled a scathing attack upon the tactics employed by Maricopa County Attorney Bill Montgomery and his staff. Among other things, Judge Gordon's ruling states that:

"It borders on the disingenuous" for the County to now argue that White Mountain had to pursue administrative remedies before filing the lawsuit because to do so would have been "futile and a waste of time."

"The County's opposition to White Mountain's request seeking a declaration invalidating the County's AMMA zoning ordinance was clearly unjustified in light of this Court's adverse findings on the preemption [that the Court made in favor of White Mountain, in late 2013]. The Court therefore finds that the County defended that claim 'without substantial justification' and sanctions are warranted. See Ariz. Rev. Stat. Ann. § 12-349(A)(1) (2014). Additionally, the Court further finds sanctions are warranted because the County's defense of the zoning ordinance unreasonably expanded *and* delayed the proceedings. See Ariz. Rev. Stat. Ann. § 12-349(A)(3) (2014).

"The Court observes that White Mountain was forced to act as a private attorney general and defend the constitutionality of the AMMA. White Mountain, out of serendipity, was conscripted to defend the AMMA in order to require the County to comply with the AMMA. Forcing White Mountain to shoulder a significant share of the attorney's fees and costs, where it prevailed on all substantive issue is patently unfair. Absent White Mountain's willingness to defend the AMMA, the County's decision would have remained unchallenged. Moreover, the failure to award fees where, as here, they were predictably substantial, would discourage other parties who may find themselves in the same conundrum.

Examining the merits of the claims reveals that the County's claim of preemption was justified only upon complex preemption issues, that is, obstacle and physical-impossibility preemption. The extensive research and analysis necessary to litigate these issues caused the fees to surge.

Moreover, the record reveals a relentless effort by the County to press its preemption theory after it should have resorted to its appellate remedies. As described *supra*, the County decision to defend the zoning ordinance was unjustified.

In the end it is not surprising that White Mountain expended over 800 hours in this litigation. The Court stresses that White Mountain was swept into the controversy, not out of choice, but out of necessity. White Mountain sought only what it was entitled to under the AMMA. Having prevailed, White Mountain is entitled [to collect] attorney fees [from Maricopa County]."



## Shanna Pearce

---

**From:** Milton Ollerton  
**Sent:** Wednesday, December 2, 2015 2:44 PM  
**To:** Shanna Pearce; Joe Young  
**Cc:** Milton Ollerton  
**Subject:** FW: Proposed Article 23 amendments  
**Attachments:** Article-23-Medical-Marijuana-Regulations-December-2015(3) concerns.pdf

Commissioners,

For your review.

Milton

Milton Ollerton, Director  
Community Development  
Apache County  
PO Box 238  
St. Johns, AZ 85936  
(928) 337-7526

-----Original Message-----

**From:** George Walsh  
**Sent:** Wednesday, December 2, 2015 2:40 PM  
**To:** Milton Ollerton  
**Cc:** Barry Weller  
**Subject:** Proposed Article 23 amendments

Milton,

I have attached a copy of the proposed article 23 amendments with notes and highlighted areas of concern.

I think I have outlined each area enough to make my point.

The law state Reasonable related to specified locations. Nothing else as all other is regulated by the state, not the county.

By failing to follow the law the ordinance is opening the county to potential liabilities from anyone affected.

I also think it is unreasonable to require a applicant to rezone to meet the requirements of part of the ordinance you are making no longer a requirement. And that even if the applicants rezone is approved does not guarantee his CUP will be approved. That is real unreasonable.

It is my opinion that a very real violation of any applicant's rights attempting to meet the requirements of article 23 as drafted is a complete excess of law.

I would ask you all to consider all of this when making and recommendations or proposed changes to meet the legal requirements or limits of Arizona Statutes.

I would ask this email be forwarded to each commissioner before the meeting for them to consider the areas I have highlighted. Please cc me in the email link when sent.

Thank you  
George Walsh

Adopted May 3, 2011 by Apache County Board of Supervisors  
Draft for P & Z Commission December 2015

## 2300 Medical Marijuana Regulations

### Section 2301. Definitions

*Medical Marijuana Designated Caregiver Cultivation Location*—An enclosed facility, that does not exceed 250 square feet of cultivation space, where a designated caregiver, as defined by A.R.S. 36-2801(5), cultivates marijuana if the designated caregiver's registry identification card provides that the designated caregiver is authorized to cultivate marijuana. The location shall comply with the security requirements of A.R.S. Title 36, Chapter 28.4

*Medical Marijuana Dispensary* - A not-for-profit entity, defined in A.R.S. § 36-2801(11), that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, supplies, sells or dispenses marijuana or related supplies and educational materials to cardholders.

*Medical Marijuana Dispensary Offsite Cultivation Location* - The additional location where marijuana is cultivated by a medical marijuana dispensary as referenced in A.R.S. § 36-2804(B)(1)(b)(ii).

*Medical Marijuana Qualifying Patient Cultivation Location*—An enclosed facility, that does not exceed 50 square feet of cultivation space for each location, where a qualifying patient, as defined by A.R.S. 36-2801(13), cultivates marijuana if the qualifying patient's registry identification card states that the qualifying patient is authorized to cultivate marijuana. The qualifying patient cultivation location or designated caregiver cultivation location shall be located in the AG or any residential zone with an approved administrative use permit. Medical marijuana cultivation as an accessory use to the qualifying patient's primary residence must not be detectable from the exterior of the building in which the cultivation takes place. The qualifying patient cultivation location shall comply with the security requirements of A.R.S. Title 36, Chapter 28.4

### Section 2302. Purpose and Application.

#### A. Purpose

1. The Arizona Medical Marijuana Act, A.R.S. 36-2806.01 allows counties to enact zoning regulation of medical marijuana dispensaries.
2. Nothing in this ordinance is intended to permit or assist in the violation of either the Federal Controlled Substances Act or the Arizona Controlled Substances Act.
3. This ordinance will allow for the use of property as a medical marijuana dispensary or an affiliated medical marijuana dispensary off-site cultivation location.

Adopted May 3, 2011 by Apache County Board of Supervisors  
Draft for P & Z Commission December 2015

## B. Application

1. Medical Marijuana Dispensary and Medical Marijuana Dispensary Offsite Cultivation Location shall only be located in a C2 (General Commercial) or AG Zone with an approved Conditional Use Permit following this section. The qualifying patient cultivation location or designated caregiver cultivation location shall be located in the AG or any residential zone- that is located at least twenty-five (25) miles from a Medical Marijuana Dispensary with an approved administrative use permit.

### Section 2303. Conditional Uses.

- A. Medical Marijuana Dispensary. As long as the Arizona Revised Statutes remain in full force and effect to allow medical marijuana dispensaries, a medical marijuana dispensary is permitted as a conditional use subject to the following conditions:
  1. Minimum Notification Area. The minimum notification area for a conditional use permit for a medical marijuana dispensary is 1,000 feet.
  2. An applicant for a conditional use permit for a medical marijuana dispensary must complete an application that includes all of the following information:
    - a. If the application is by an agent for the owner the authorization must include an explicit acknowledgment from the owner that the owner knows that the proposed use of the property is as a medical marijuana dispensary.
    - b. The legal name of the medical marijuana dispensary.
    - c. The name address and date of birth of each principal officer and board member of the nonprofit medical marijuana dispensary and the name, address, and date of birth of each medical marijuana dispensary agent.
    - d. A copy of the operating procedures adopted in compliance with A.R.S. §36-2804(B)(1)(c).
    - e. A notarized certification that none of the principal officers or board members has been convicted of one of the following offenses:
      - i. A violent crime as defined in A.R.S. § 13-901.03(B) that was classified as a felony in the jurisdiction where the person was convicted;
      - ii. A violation of state or federal controlled substance law that was classified as a felony in the jurisdiction where the person was convicted including an offense for which the sentence, any term of probation, incarceration or supervised release, was completed within the 10 years prior to applying for the application for the dispensary or an offense involving conduct that would be immune from arrest, prosecution or penalty

Adopted May 3, 2011 by Apache County Board of Supervisors

Draft for P & Z Commission December 2015

under A.R.S. §36-2811 except that the conduct occurred before the effective date of that statute or was prosecuted by an authority other than the State of Arizona.

- f. A notarized certification that none of the principal officers or board members has served as a principal officer or board member for a registered nonprofit medical marijuana dispensary that has had its registration certificate revoked.
  - g. A floor plan showing the location, dimensions and type of security measures demonstrating that the medical marijuana dispensary will meet the definition of enclosed locked facility contained in A.R.S. §36-2801(6) and will be conducted completely within an enclosed, locked building.
3. Permitted Location: A medical marijuana dispensary is only permitted in the C-2 (General Business) zone.
4. Community Impacts. The Board may or may not approve a medical marijuana dispensary at a site if substantial evidence is presented that locating the dispensary at the proposed site will negatively impact neighboring property values or if substantial evidence is presented that shows that locating the dispensary at the proposed site will create an unreasonable risk to the health, safety or general welfare in the area.
5. Development Standards.
- a. A medical marijuana dispensary must be located in a permanent building and may not be located in a trailer, cargo container or motor vehicle.
  - b. A medical marijuana dispensary shall be setback a minimum of 25 miles from all other medical marijuana dispensaries measured from the parcel boundaries;
  - c. A medical marijuana dispensary shall be setback a minimum of 2,500 feet from schools, community service agency, activity facility, and or activity where children may be enrolled, measured from the parcel boundaries.
  - d. A medical marijuana dispensary shall be setback a minimum of 2,500 feet from a childcare center, measured from the parcel boundaries.
  - e. A medical marijuana dispensary shall be setback a minimum of 2,500 feet from a library or public park.
  - f. A medical marijuana dispensary shall be setback a minimum of 2,500 feet from a church.
  - g. A medical marijuana dispensary shall be setback a minimum of 2,500 feet from a residential substance abuse diagnostic and treatment facility or other drug or alcohol rehabilitation facility.
  - h. A medical marijuana dispensary may not have a drive-through service.

Adopted May 3, 2011 by Apache County Board of Supervisors  
Draft for P & Z Commission December 2015

- i. A medical marijuana dispensary may not have outdoor seating areas.
  - j. The maximum floor area of a medical marijuana dispensary is 2,000 square feet finished floor area.
  - k. The secure storage area for the medical marijuana stored at the medical marijuana dispensary shall not exceed 400 square feet finished floor area.
  - l. The permitted hours of operation of a medical marijuana dispensary are between the hours of 9:00a.m. and 5:00p.m. daily.
6. Permit Conditions. The Board may include any conditions it finds necessary to conserve and promote the public health, safety, convenience, and general welfare. The board must include the following permit conditions for issuance of the conditional use permit for a medical marijuana dispensary:
- a. An expiration date for the conditional use permit that requires re-application or renewal of the permit after three years or less.
  - b. A requirement that the medical marijuana dispensary meets security requirements adopted by the Arizona Department of Health Services.
  - c. A requirement that the storage facilities for the medical marijuana stored or grown at the off-site cultivation location prevent the emission of dust, fumes, vapors or odors into the environment.
  - d. A requirement that the owner secure a certification from the State Fire Marshall or from another acceptable entity responsible for fire safety in the area in which the medical marijuana dispensary is to be located stating that the structure complies with all fire code requirements and supply that certification to the Development Services Department.
  - e. A prohibition on the medical marijuana dispensary offering a service that provides off-site delivery of the medical marijuana.
  - f. A requirement that the medical marijuana dispensary is prohibited from permitting anyone to consume marijuana on the premises.
7. Enforcement. The provisions of this subsection may be enforced through the use of the civil penalty procedure provided for by Section 2.160.140 or by injunction or other civil proceeding as provided by A.R.S §11-808(H). Notwithstanding any other provision of this code, this subsection shall not be enforced under A.R.S §11-808(C) as a misdemeanor.
8. Fees. The fees shall be set from time to time by the Board of Supervisors.

Adopted May 3, 2011 by Apache County Board of Supervisors  
Draft for P & Z Commission December 2015

- B. Medical Marijuana Dispensary Off-Site Cultivation Location: As long as the laws within the Arizona Revised Statutes remain in full force and effect to allow medical marijuana dispensaries, a medical marijuana dispensary off-site cultivation location is permitted as a conditional use subject to the following conditions:
1. Minimum Notification Area. The minimum notification area for a conditional use permit for a medical marijuana dispensary is 1000 feet.
  2. Supplemental Application. In addition to the application required by Article 11, an applicant for a conditional use permit for a medical marijuana dispensary off-site cultivation location shall complete an application that includes all of the following information.
    - a. If the application is by an agent for the owner the authorization must include an explicit acknowledgment from the owner that the owner knows that the proposed use of the property is as a medical marijuana dispensary off-site cultivation location.
    - b. The legal name and address of the affiliated medical marijuana dispensary.
    - c. The name address and date of birth of each principal officer and board member of the medical marijuana dispensary affiliated with the off-site cultivation location and the name, address, and date of birth of each medical marijuana dispensary agent.
    - d. A copy of the operating procedures adopted in compliance with A.R.S. §36-2804(B)(1)(c).
    - e. A notarized certification that none of the principal officers or board members for the medical marijuana dispensary affiliated with the off-site cultivation location has been convicted of one of the following offenses:
      - 1) A violent crime as defined in A.R.S. § 13-901.03(B) that was classified as a felony in the jurisdiction where the person was convicted;
      - 2) A violation of state or federal controlled substance law that was classified as a felony in the jurisdiction where the person was convicted except an offense for which the sentence, including any term of probation, incarceration or supervised release, was completed ten or more years earlier or an offense involving conduct that would be immune from arrest, prosecution or penalty under A.R.S. §36-2811 except that the conduct occurred before the effective date of that statute or was prosecuted by an authority other than the state of Arizona.
    - f. A notarized certification that none of the principal officers or board members for the medical marijuana dispensary affiliated with the off-site cultivation location has served as a principal officer or board member for a registered nonprofit medical marijuana dispensary that has had its registration certificate revoked.
    - g. A floor plan showing the location, dimensions of and type of security measures demonstrating that the medical marijuana dispensary off-site cultivation location will be

Adopted May 3, 2011 by Apache County Board of Supervisors  
Draft for P & Z Commission December 2015

conducted completely within an enclosed locked building and meet the definition of enclosed locked facility contained in A.R.S. §36-2801(6).

3. Permitted Location: A medical marijuana dispensary off-site cultivation location is only permitted in the C-2 (General Business) zone or an AG (Agricultural General) zone.
4. Community Impacts. The Board may not approve a medical marijuana dispensary off-site cultivation location on a property if substantial evidence is presented that locating the cultivation location at the proposed site will negatively impact neighboring property values or if substantial evidence is presented that shows that locating the cultivation location at the proposed site will create an unreasonable risk to the health, safety or general welfare in the area.
5. Development Standards.
  - a. ~~a.~~ A medical marijuana dispensary off-site cultivation location must be located in a permanent building and may not be located in a trailer, cargo container or motor vehicle.
  - b. A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from all other medical marijuana dispensary off-site cultivation locations measured from the parcel boundaries;
  - c. A medical marijuana dispensary shall be setback a minimum of 2,500 feet from schools, community service agency, activity facility, and or activity where children may be enrolled, measured from the parcel boundaries.
  - d. A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a childcare center.
  - e. A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a library or public park.
  - f. A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a church.
  - g. A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a residential substance abuse diagnostic and treatment facility or other drug or alcohol rehabilitation facility.
  - h. A medical marijuana dispensary off-site cultivation location may not have outdoor seating areas.
  - i. The maximum floor area of a medical marijuana dispensary off-site cultivation location is 2,000 square feet finished floor area.

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~~Draft for P & Z Commission December 2015~~

- j. The secure storage area for the medical marijuana stored at the medical marijuana dispensary off-site cultivation location shall not exceed 1,000 square feet finished floor area.
  - k. Must have a legible copy of a valid Medical Marijuana Dispensary Agent Registry Identification Card, the original of which is issued by the State of Arizona, plainly displayed inside of the doorway at all times.
  - l. Must have the address of the Medical Marijuana Dispensary that the Off-site Cultivation Location supplies plainly displayed inside of the doorway at all times.
6. Permit Conditions. The Board may include any conditions it finds necessary to conserve and promote the public health, safety, convenience and general welfare. The board must include the following permit conditions for issuance of the conditional use permit for a medical marijuana dispensary off-site cultivation location:
- a. An expiration date for the conditional use permit that requires re-application or renewal of the permit after two years or less.
  - b. A requirement that the medical marijuana dispensary off-site cultivation location meets security requirements adopted by the Arizona Department of Health Services.
  - c. A requirement that the storage facilities for the medical marijuana stored or grown on site prevent the emission of dust, fumes, vapors, or odors into the environment.
  - d. A requirement that the owner secure a certification from the State Fire Marshall or from another acceptable entity responsible for fire safety in the area in which the medical marijuana dispensary off-site cultivation location is to be located stating that the structure complies with all fire code requirements and supply a copy of that certification to the Community Development Department.
  - e. A requirement that the medical marijuana dispensary off-site cultivation location is prohibited from permitting anyone to consume marijuana on the premises.
7. Enforcement. The provisions of this subsection may be enforced through the use of the civil penalty procedure provided for by Section or 2.160.140 or by injunction or other civil proceeding as provided by A.R.S §11-808(H). Notwithstanding any other provision of this code, this subsection shall not be enforced under A.R.S §11-808(C) as a misdemeanor.
8. Fees. The fees shall be set from time to time by the Board of Supervisors.

#### ~~Section 2304. Non-Dispensary Cultivation~~

##### ~~A. Special Conditions for Non-Dispensary Cultivation.~~

##### ~~1. Medical Marijuana Cultivation Location for a Registered Qualifying Patient:~~

Adopted May 3, 2011 by Apache County Board of Supervisors  
Draft for P & Z Commission December 2015

- a. ~~Allowed as an accessory to a primary residence~~
  - b. ~~Must be conducted in a completely enclosed, locked building~~
  - c. ~~Must have a legible copy of a valid Medical Marijuana Registry Qualifying Patient Identification Card, the original of which is issued by the State of Arizona, plainly displayed inside of the doorway.~~
  - d. ~~The qualified patient cultivation must be at least 25 miles from a medical marijuana dispensary.~~
  - e. ~~A medical marijuana dispensary off-site cultivation location must be located in a permanent building and may not be located in a trailer, cargo container, or motor vehicle.~~
  - f. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from all other medical marijuana dispensary off-site cultivation locations measured from the parcel boundaries.~~
  - g. ~~A medical marijuana dispensary shall be setback a minimum of 2,500 feet from schools, community service agency, activity facility, and or activity where children may be enrolled, measured from the parcel boundaries.~~
  - h. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a childcare center.~~
  - i. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a library or public park.~~
  - j. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a church.~~
  - k. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a residential substance abuse diagnostic and treatment facility or other drug or alcohol rehabilitation facility.~~
  - l. ~~The fees shall be set from time to time by the Board of Supervisors.~~
2. ~~Medical Marijuana Cultivation Location for a Registered Designated Caregiver:~~
- a. ~~Allowed as an accessory to a primary residence~~
  - b. ~~Must be conducted in a completely enclosed, locked building~~
  - c. ~~Must have a legible copy of a valid Medical Marijuana Registry Designated Caregiver Identification Card, the original of which is issued by the State of Arizona, plainly displayed inside of the doorway.~~

Adopted May 3, 2011 by Apache County Board of Supervisors  
 Draft for P & Z Commission December 2015

- d. ~~Must be for qualified patients who live at least 25 miles from a medical marijuana dispensary.~~
- e. ~~A medical marijuana dispensary off-site cultivation location must be located in a permanent building and may not be located in a trailer, cargo container or motor vehicle.~~
- f. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from all other medical marijuana dispensary off-site cultivation locations measured from the parcel boundaries.~~
- g. ~~A medical marijuana dispensary shall be setback a minimum of 2,500 feet from schools, community service agency, activity facility, and or activity where children may be enrolled, measured from the parcel boundaries.~~
- h. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a childcare center.~~
- i. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a library or public park.~~
- j. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a church.~~
- k. ~~A medical marijuana dispensary off-site cultivation location shall be setback a minimum of 2,500 feet from a residential substance abuse diagnostic and treatment facility or other drug or alcohol rehabilitation facility.~~
- l. ~~Fees. The fees shall be set from time to time by the Board of Supervisors.~~

The fees recommended by the P & Z Commission are as follows:

~~Medical Marijuana Dispensary Dispensary Use Permit - \$2,500~~

~~Medical Marijuana Dispensary Offsite Cultivation Location Permit Cultivation Location Use Permit - \$2,500~~

~~Home Cultivation Administrative Use Permit - \$500~~

~~Designated Caregiver Cultivation Administrative Use Permit - \$500~~

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ARTICLE 23

Medical Marijuana Regulations

Adopted May 3, 2011 by Apache County Board of Supervisors  
Draft for P & Z Commission December 2015

Adopted by the Apache County Board of Supervisors at St. Johns, Arizona, on May 3<sup>rd</sup>, 2011, by unanimous vote.

APACHE COUNTY BOARD OF SUPERVISORS

By \_\_\_\_\_  
R. John Lee  
Chairman of the Board

Attest:

\_\_\_\_\_  
Delvin Wengert, Clerk of the Board

\_\_\_\_\_  
Michael B. Whiting, County Attorney

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance

Date/Signature: Sh C Arlt 2/10/16

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of demands as distributed to the Apache County Board of Supervisors between February 2, 2016 to February 16, 2016. Demands are payments made or to be made, by the County. Specific details of the demands may be requested through the County public record request process.

BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

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Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

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Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

SW

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
HITCHCOCK, JERRY	215845891B	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216164592A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216205309A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216255394A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216303137A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216338466A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216388227A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216434662A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216491655A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216544649A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216592139A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
HITCHCOCK, JERRY	216829504A	01/28/2016	806-0000-49940 - Expense Reimbursement	Health Insurance Trust, AEI-General	Expense Reimbursement	1039218	215.00
A & H CONTRACTING SERVICES INC	2011043	02/03/2016	205-4700-43900 - Repairs and Maintenance	Roads-Roads Ganado	dispensers	1039219	7,047.80
ADVERTISING IDEAS	48966	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Press & Stick Calendars	1039220	556.20
AGUERO, ROBIN R	11816R	02/03/2016	212-5300-43310 - Travel and Training Expense	Health Services-Tobacco Prevention	Travel and Training Expense	1039221	451.55
ALLEGRA	321538	02/03/2016	100-2400-41000 - Supplies	General Fund-Community Development	Supplies	1039222	381.38
ALLEGRA	321551	02/03/2016	100-2400-41000 - Supplies	General Fund-Community Development	Supplies	1039222	408.93
ALLEGRA	321707	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039222	317.73
ALLEGRA	321708	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039222	84.58
ALSCO INC	LPHO1116863	02/03/2016	205-4600-41250 - Cleaning and Sanitation Supplies	Roads-Roads St Johns	Cleaning and Sanitation Supplies	1039223	134.85
ALSCO INC	LPHO1118491	02/03/2016	205-4500-41250 - Cleaning and Sanitation Supplies	Roads-Roads Round Valley	Cleaning and Sanitation Supplies	1039223	128.41
ALSCO INC	LPHO1118973	02/03/2016	205-4600-41250 - Cleaning and Sanitation Supplies	Roads-Roads St Johns	Cleaning and Sanitation Supplies	1039223	134.85
AMERIGAS - GALLUP	3048378892	02/03/2016	205-4700-43720 - Butane	Roads-Roads Ganado	Propane for Sawmill Yard	1039224	888.36
AMIGO CHEVROLET	309196CVW	02/03/2016	205-4800-43910 - Automotive Repairs and Maint	Roads-Roads Chinle	FLEET REPAIRS AND MAINTENANCE	1039225	376.47
AMIGO CHEVROLET	309463CVW	02/03/2016	205-4800-43910 - Automotive Repairs and Maint	Roads-Roads Chinle	FLEET REPAIRS AND MAINTENANCE	1039225	179.79
AMIGO CHEVROLET	CTCB517123	02/03/2016	205-4800-43910 - Automotive Repairs and Maint	Roads-Roads Chinle	FLEET REPAIRS AND MAINTENANCE	1039225	388.19
APACHE COUNTY	LABJAN16	02/03/2016	202-8012-43230 - Postage	County Library-SGIA	POSTAGE	1039226	2.62
APACHE COUNTY	SPLJAN16	02/03/2016	202-8012-43230 - Postage	County Library-SGIA	POSTAGE	1039226	9.80
ASHTONS REPAIR INC	32709	02/03/2016	100-3900-43910 - Automotive Repairs and Maint	General Fund-Sheriff	automotive	1039227	697.88
ASPEN TIRE & OIL	5545Inv	02/03/2016	212-5100-43910 - Automotive Repairs and Maint	Health Services-Health Services	automotive repair and maint	1039228	47.00
ASPEN TIRE & OIL	5546Inv	02/03/2016	212-5100-43910 - Automotive Repairs and Maint	Health Services-Health Services	automotive repair and maint	1039228	45.85
ASPEN TIRE & OIL	5547Inv	02/03/2016	212-5100-43910 - Automotive Repairs and Maint	Health Services-Health Services	automotive repair and maint	1039228	35.86
AZ BOILER COMPANY INC	1537277IN	02/03/2016	100-1500-43900 - Repairs and Maintenance	General Fund-Grounds and Maintenance	motor parts for the boiler	1039229	512.53
AZ DEPT OF CORRECTIONS	105JAN16	02/03/2016	205-4500-40195 - Inmate Labor	Roads-Roads Round Valley	INMATE LABOR	1039230	115.00
AZ DEPT OF ECONOMIC SECURITY	20403403JAN16	02/03/2016	100-0400-40220 - State Unemployment	General Fund-Board of Supervisors - Gen	State Unemployment	1039231	22,332.10
AZ REPUBLIC	41138532016	02/03/2016	334-0200-49070 - Books and Periodicals	Attorney Diversion-Attorney	Books and Periodicals	1039232	377.81
AZ SCHOOL BOARDS ASSN	35692	02/03/2016	334-0200-47930 - Dues and Memberships	Attorney Diversion-Attorney	Dues and Memberships	1039233	205.00
AZ SCHOOL BOARDS ASSN	35693	02/03/2016	334-0200-47930 - Dues and Memberships	Attorney Diversion-Attorney	Dues and Memberships	1039233	205.00
BANK OF THE WEST - 4762	12016RA	02/03/2016	100-0461-43310 - Travel and Training Expense	General Fund-BOS - District I	Travel and Training Expense	1039234	98.75
BANK OF THE WEST - 4762	12016RB	02/03/2016	100-0461-43310 - Travel and Training Expense	General Fund-BOS - District I	Travel and Training Expense	1039234	39.92
BANK OF THE WEST - 4762	12016RC	02/03/2016	100-0461-43310 - Travel and Training Expense	General Fund-BOS - District I	Travel and Training Expense	1039234	16.95
BANK OF THE WEST - 4762	12016RD	02/03/2016	100-0461-43310 - Travel and Training Expense	General Fund-BOS - District I	Travel and Training Expense	1039234	46.58
BASHAS' CORPORATE OFFICE	168	02/03/2016	205-4800-43312 - Business Meals	Roads-Roads Chinle	Business Meals	1039235	57.54
BAUMAN HOME AND AUTO INC	12901685341	02/03/2016	205-4400-43910 - Automotive Repairs and Maint	Roads-Roads Puerco	automotive repair and maint	1039236	64.35
BAUMAN HOME AND AUTO INC	12901685656	02/03/2016	205-4400-43900 - Repairs and Maintenance	Roads-Roads Puerco	Repairs and Maintenance	1039236	266.94
BAUMAN HOME AND AUTO INC	12901685734	02/03/2016	340-3400-43910 - Automotive Repairs and Maint	Jail District-Jail	automotive repair and maint	1039236	20.22
BEGAY, SARAH MAE	3263	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BEGAY, SARAH MAE	3264	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BEGAY, SARAH MAE	3265	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BEGAY, SARAH MAE	3266	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BEGAY, SARAH MAE	3267	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BEGAY, SARAH MAE	3268	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BEGAY, SARAH MAE	3269	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BEGAY, SARAH MAE	3270	02/03/2016	202-8010-43900 - Repairs and Maintenance	County Library-Buildings	Repairs and Maintenance	1039237	40.00
BENDER, KAREN ROSEANNE	12616R	02/03/2016	227-2900-43310 - Travel and Training Expense	Juvenile High Risk Court-Superior Court	Travel and Training Expense	1039238	307.46
BEVINGTON, SHANE E	21716A	02/03/2016	226-1300-43310 - Travel and Training Expense	Emergency Services-Emergency Services	Travel and Training Expense	1039239	83.00
BILLS DISCOUNT AUTO PARTS (NAPA)	830601	02/03/2016	205-4800-43910 - Automotive Repairs and Maint	Roads-Roads Chinle	FLEET REPAIRS AND MAINTENANCE	1039240	88.77
BILLS DISCOUNT AUTO PARTS (NAPA)	830607	02/03/2016	205-4800-43910 - Automotive Repairs and Maint	Roads-Roads Chinle	FLEET REPAIRS AND MAINTENANCE	1039240	70.28
BILLS DISCOUNT AUTO PARTS (NAPA)	830608	02/03/2016	205-4800-43910 - Automotive Repairs and Maint	Roads-Roads Chinle	FLEET REPAIRS AND MAINTENANCE	1039240	616.51
BILLS DISCOUNT AUTO PARTS (NAPA)	832585	02/03/2016	205-4800-43910 - Automotive Repairs and Maint	Roads-Roads Chinle	FLEET REPAIRS AND MAINTENANCE	1039240	89.41
BLAIR, RICHARD A	10516R	02/03/2016	245-2900-43310 - Travel and Training Expense	CASA-Superior Court	Travel and Training Expense	1039241	56.64
BOB BARKER COMPANY INC	UT1000372986	02/03/2016	266-3400-41020 - Inmate Supplies	Jail Services-Jail	Inmate Supplies	1039242	589.36

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
BOWMAN, GLORIA	20072	02/03/2016	205-4800-43312 - Business Meals	Roads-Roads Chinle	Business Meals	1039243	55.42
BOYS AND GIRLS CLUB OF ROUND VALLEY	1202016	02/03/2016	334-0200-41115 - Educational Programs	Attorney Diversion-Attorney	Educational Programs	1039244	150.00
BRADCO	45409	02/03/2016	100-1500-43770 - Heating Oil	General Fund-Grounds and Maintenance	Heating Oil	1039245	1,758.19
BRADCO	45409	02/03/2016	340-3400-43770 - Heating Oil	Jail District-Jail	Heating Oil	1039245	1,758.19
BRADCO	45688	02/03/2016	205-4600-41260 - Fuel Oil Diesel	Roads-Roads St Johns	unleaded	1039245	12,230.87
BRADCO	45695	02/03/2016	205-4800-41160 - Gasoline	Roads-Roads Chinle	FUEL REFER TO PO 2016 1102	1039245	2,190.64
BRADCO	45695	02/03/2016	205-4800-41260 - Fuel Oil Diesel	Roads-Roads Chinle	FUEL REFER TO PO 2016 1102	1039245	1,133.94
BRIDES AUTO CENTER	7050	02/03/2016	205-4300-43910 - Automotive Repairs and Maint	Roads-Roads Engineer	automotive repair and maint	1039246	43.00
BROWN'S PARTMASTER INC	891054	02/03/2016	340-3400-43900 - Repairs and Maintenance	Jail District-Jail	Repairs and Maintenance	1039247	727.71
BURGESS, SHONDE LANE	20116	02/03/2016	340-3400-43100 - Professional Services	Jail District-Jail	Professional Services	1039248	720.00
BUTLER'S OFFICE EQUIPMENT & SUPPLY INC	114011001	02/03/2016	100-0461-41000 - Supplies	General Fund-BOS - District I	Supplies	1039249	98.31
CDW GOVERNMENT LLC	BSF5772	02/03/2016	212-5100-46000 - Assets under \$5000	Health Services-Health Services	HP COLOR LASERJET ENTERPRISE M553Df	1039250	606.95
CDW GOVERNMENT LLC	BTW8044	02/03/2016	202-8000-41000 - Supplies	County Library-Apache County Library	Toner Cartridges	1039250	537.18
CEDAR GROVE WATER CO	FIRESTATJAN16	02/03/2016	205-4500-43730 - Water	Roads-Roads Round Valley	Water	1039251	190.98
CHAPMAN FORD LLC	161097	02/03/2016	100-9970-48510 - Motor Vehicles	General Fund-Fleet Management	2016 FORD TRANSIT VAN	1039252	29,629.72
CIRIVELLO, MICHAEL V	22116A	02/03/2016	240-3400-43310 - Travel and Training Expense	Jail Enhancement-Jail	Travel and Training Expense	1039253	497.77
DAVIS TRUE VALUE HARDWARE	40363	02/03/2016	205-4500-41310 - Building and Grounds Supplies	Roads-Roads Round Valley	Building and Grounds Supplies	1039254	25.08
DAVIS TRUE VALUE HARDWARE	40369	02/03/2016	214-6000-41000 - Supplies	Forest Thinning-Miscellaneous Grants	Supplies	1039254	16.30
DELL COMPUTER CORPORATION	XTRNWTW2	02/03/2016	100-3900-46000 - Assets under \$5000	General Fund-Sheriff	OPTIPLEX 9020 ULTRA SMALL FORM FACT	1039255	28.50
DELL COMPUTER CORPORATION	XJW7WKF46	02/03/2016	100-1100-41000 - Supplies	General Fund-Information Technology Service	Dell USB SoundBar - ACS11 - Human Resc	1039255	28.50
DELL COMPUTER CORPORATION	XJW8M7KR2	02/03/2016	100-3900-46000 - Assets under \$5000	General Fund-Sheriff	OPTIPLEX 9020 ULTRA SMALL FORM FACT	1039255	1,675.05
DUGDALE, BEN	12616R	02/03/2016	100-1100-43310 - Travel and Training Expense	General Fund-Information Technology Service	Travel and Training Expense	1039256	251.27
E & E SERVICES INC	A182948	02/03/2016	205-4600-41250 - Cleaning and Sanitation Supplies	Roads-Roads St Johns	Cleaning and Sanitation Supplies	1039257	114.07
EARTH MOVER TIRE SALES INC	67438	02/03/2016	205-4600-41130 - Tires	Roads-Roads St Johns	TIRES	1039258	857.49
ELECTIONS SYSTEMS AND SOFTWARE	948952	02/03/2016	100-1200-43100 - Professional Services	General Fund-Elections	Professional Services	1039259	4,696.76
EMPIRE MACHINERY	EMPS3785949	02/03/2016	205-4600-43900 - Repairs and Maintenance	Roads-Roads St Johns	Repairs and Maintenance	1039260	169.41
EMPIRE MACHINERY	EMPS3787030	02/03/2016	205-4600-41120 - Batteries	Roads-Roads St Johns	batteries	1039260	661.68
EMPIRE MACHINERY	EMPS3787031	02/03/2016	205-4330-43900 - Repairs and Maintenance	Roads-Limestone Pit	Repairs and Maintenance	1039260	442.32
EMPIRE MACHINERY	EMPS3787032	02/03/2016	205-4600-43900 - Repairs and Maintenance	Roads-Roads St Johns	Repairs and Maintenance	1039260	242.31
EMPIRE MACHINERY	EMPS3793550	02/03/2016	205-4330-43900 - Repairs and Maintenance	Roads-Limestone Pit	Repairs and Maintenance	1039260	7.62
EMPIRE MACHINERY	EMS100044650	02/03/2016	205-4600-46000 - Assets under \$5000	Roads-Roads St Johns	BACKHOE BUCKET	1039260	1,024.58
ERAD GROUP INC	2015159	02/03/2016	256-3990-42200 - Computer Software Under \$5000	Accout/Sheriff-AGF State RICO	Computer Software Under \$5,000	1039261	904.62
ETR ASSOCIATES	IP205941	02/03/2016	212-5126-41115 - Educational Programs	Health Services-STD Prevention	Educational Programs	1039262	52.99
FORM MAGIC INC	16011913132	02/03/2016	100-3100-43100 - Professional Services	General Fund-Treasurer	Professional Services	1039263	108.90
FRONTIER	2141JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039264	210.63
FRONTIER	3407JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039265	162.52
FRONTIER	3881JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039266	183.79
FRONTIER	3883JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039267	171.52
FRONTIER	2147JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039268	106.62
FRONTIER	3226JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039269	163.77
FRONTIER	5772JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039270	117.15
FRONTIER	5706JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039271	182.78
FRONTIER	3882JAN16	02/03/2016	205-4700-43210 - Telephone Services	Roads-Roads Ganado	Telephone Services	1039272	171.78
FRONTIER	1196JAN16	02/03/2016	205-4700-43890 - Other Rentals	Roads-Roads Ganado	Other Rentals	1039273	216.87
FRONTIER	5531JAN16	02/03/2016	100-0462-43210 - Telephone Services	General Fund-BOS - District II	Telephone Services	1039274	177.53
FRONTIER	6400JAN16	02/03/2016	100-0405-43210 - Telephone Services	General Fund-Human Resources	Telephone Services	1039275	24.37
FRONTIER	6400JAN16	02/03/2016	100-0463-43210 - Telephone Services	General Fund-BOS - District III	Telephone Services	1039275	24.37
FRONTIER	6400JAN16	02/03/2016	100-1100-43210 - Telephone Services	General Fund-Information Technology Service	Telephone Services	1039275	48.73
FRONTIER	6400JAN16	02/03/2016	100-2200-43210 - Telephone Services	General Fund-Communications	Telephone Services	1039275	24.36
FRONTIER	6400JAN16	02/03/2016	100-2400-43210 - Telephone Services	General Fund-Community Development	Telephone Services	1039275	97.46
FRONTIER	6400JAN16	02/03/2016	100-2800-43210 - Telephone Services	General Fund-Recorder	Telephone Services	1039275	73.10
FRONTIER	6400JAN16	02/03/2016	100-3500-43210 - Telephone Services	General Fund-Adult Probation	Telephone Services	1039275	365.48
FRONTIER	6400JAN16	02/03/2016	100-3900-43210 - Telephone Services	General Fund-Sheriff	Telephone Services	1039275	292.38
FRONTIER	6400JAN16	02/03/2016	212-5100-43210 - Telephone Services	Health Services-Health Services	Telephone Services	1039275	121.83
FRONTIER	6400JAN16	02/03/2016	212-5122-43210 - Telephone Services	Health Services-Injury Prevention	Telephone Services	1039275	48.73
FRONTIER	6400JAN16	02/03/2016	212-5127-43210 - Telephone Services	Health Services-Teen Pregnancy Prevention	Telephone Services	1039275	48.73
FRONTIER	6400JAN16	02/03/2016	212-5128-43210 - Telephone Services	Health Services-AZNN Grant Exp.	Telephone Services	1039275	73.10
FRONTIER	6400JAN16	02/03/2016	212-5130-43210 - Telephone Services	Health Services-Immunization	Telephone Services	1039275	145.19
FRONTIER	6400JAN16	02/03/2016	212-5300-43210 - Telephone Services	Health Services-Tobacco Prevention	Telephone Services	1039275	194.92
FRONTIER	6400JAN16	02/03/2016	212-5350-43210 - Telephone Services	Health Services-Smoke Free AZ	Telephone Services	1039275	48.73
FRONTIER	6400JAN16	02/03/2016	212-5645-43210 - Telephone Services	Health Services-Health Start	Telephone Services	1039275	73.10
FRONTIER	6400JAN16	02/03/2016	212-5655-43210 - Telephone Services	Health Services-Focus A Plan (PHEP)	Telephone Services	1039275	97.46

Vendor Name	Invoice Number	G/L Date	G/L Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
FRONTIER	5005jan16	02/03/2016	202-8000-43210 - Telephone Services	County Library-Apache County Library	TELEPHONE INTERNET	1039276	66.83
FRONTIER	5005jan16	02/03/2016	202-8000-43220 - Internet	County Library-Apache County Library	TELEPHONE INTERNET	1039276	89.99
FRONTIER	5922JAN16	02/03/2016	100-1600-43210 - Telephone Services	General Fund-J.P. - Chinle	Telephone Services	1039277	325.06
FRONTIER	3724JAN16	02/03/2016	212-5100-43220 - Internet	Health Services-Health Services	Internet	1039278	754.10
GALL'S INC	3656981	02/03/2016	340-3400-41280 - Clothing Uniforms Safety	Jail District-Jail	Clothing, Uniforms, Safety	1039279	111.00
GALL'S INC	BC0232961	02/03/2016	100-3900-41111 - Safety Supplies	General Fund-Sheriff	Safety Supplies	1039279	777.46
GALL'S INC	BC0234506	02/03/2016	100-3900-41280 - Clothing Uniforms Safety	General Fund-Sheriff	Clothing, Uniforms, Safety	1039279	217.00
GALLUP LUMBER & SUPPLY	572374	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039280	37.98
GRAINGER	9937868439	02/03/2016	340-3400-41000 - Supplies	Jail District-Jail	Supplies	1039281	58.49
GRAVES PROPANE CO INC	3047931809	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	390.56
GRAVES PROPANE CO INC	3047931810	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	89.58
GRAVES PROPANE CO INC	3048011548	02/03/2016	226-1300-43720 - Butane	Emergency Services-Emergency Services	Butane	1039282	46.74
GRAVES PROPANE CO INC	3048011548	02/03/2016	256-3990-43720 - Butane	Accent/Sheriff-AGF State RICO	Butane	1039282	109.03
GRAVES PROPANE CO INC	3048011549	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	102.27
GRAVES PROPANE CO INC	3048011601	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	982.12
GRAVES PROPANE CO INC	3048143721	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	102.13
GRAVES PROPANE CO INC	3048143723	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	230.04
GRAVES PROPANE CO INC	3048344375	02/03/2016	226-1300-43720 - Butane	Emergency Services-Emergency Services	Butane	1039282	35.53
GRAVES PROPANE CO INC	3048344375	02/03/2016	256-3990-43720 - Butane	Accent/Sheriff-AGF State RICO	Butane	1039282	82.92
GRAVES PROPANE CO INC	3048344381	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	106.31
GRAVES PROPANE CO INC	3048344387	02/03/2016	100-1500-43720 - Butane	General Fund-Grounds and Maintenance	Butane	1039282	333.32
GUINN, ADA C	21716A	02/03/2016	100-3700-43310 - Travel and Training Expense	General Fund-Juvenile Probation	Travel and Training Expense	1039283	172.00
HERRERA, ROSCOE GEORGE	21016A	02/03/2016	100-3900-43310 - Travel and Training Expense	General Fund-Sheriff	Travel and Training Expense	1039284	113.04
HIGH COUNTRY PROPANE	10838	02/03/2016	205-4500-43720 - Butane	Roads-Roads Round Valley	Butane	1039285	5.89
HIGH COUNTRY PROPANE	34851	02/03/2016	205-4600-43720 - Butane	Roads-Roads St Johns	Butane	1039285	734.50
HILL AZ GROCERY STORE	3309	02/03/2016	340-3400-43900 - Repairs and Maintenance	Jail District-Jail	Repairs and Maintenance	1039286	23.42
HILL AZ GROCERY STORE	3353	02/03/2016	202-8010-41300 - Repair and Maintenance Supplies	County Library-Buildings	Repair and Maintenance Supplies	1039286	9.54
HILL AZ GROCERY STORE	3441	02/03/2016	340-3400-43900 - Repairs and Maintenance	Jail District-Jail	Repairs and Maintenance	1039286	20.72
HILL AZ GROCERY STORE	3536	02/03/2016	340-3400-43900 - Repairs and Maintenance	Jail District-Jail	Repairs and Maintenance	1039286	6.51
HORNE AUTO CENTER INC	329296	02/03/2016	205-4330-43900 - Repairs and Maintenance	Roads-Limestone Pkt	NEW FUEL PUMP FOR PIT TRUCK	1039287	766.41
IMPACT TELECOM	608450220	02/03/2016	100-1800-43210 - Telephone Services	General Fund-J.P. - Puerco	Telephone Services	1039288	63.39
IMPACT TELECOM	608450220	02/03/2016	100-3500-43210 - Telephone Services	General Fund-Adult Probation	Telephone Services	1039288	9.36
IMPACT TELECOM	608450220	02/03/2016	100-3700-43210 - Telephone Services	General Fund-Juvenile Probation	Telephone Services	1039288	2.52
IMPACT TELECOM	608450220	02/03/2016	202-8000-43210 - Telephone Services	County Library-Apache County Library	Telephone Services	1039288	59.55
IMPACT TELECOM	608450220	02/03/2016	205-4400-43210 - Telephone Services	Roads-Roads Puerco	Telephone Services	1039288	19.01
INGRAM LIBRARY SERVICES	91157292	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	247.06
INGRAM LIBRARY SERVICES	91239053	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	55.62
INGRAM LIBRARY SERVICES	91239054	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	114.86
INGRAM LIBRARY SERVICES	91239055	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	54.61
INGRAM LIBRARY SERVICES	91239056	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	201.96
INGRAM LIBRARY SERVICES	91239057	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	206.13
INGRAM LIBRARY SERVICES	91316756	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	20.50
INGRAM LIBRARY SERVICES	91316757	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	20.50
INGRAM LIBRARY SERVICES	91316758	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	17.46
INGRAM LIBRARY SERVICES	91316759	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	96.34
INGRAM LIBRARY SERVICES	91316760	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	44.87
INGRAM LIBRARY SERVICES	91355013	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	15.93
INGRAM LIBRARY SERVICES	91355014	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	29.29
INGRAM LIBRARY SERVICES	91355015	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	65.98
INGRAM LIBRARY SERVICES	91355016	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	100.79
INGRAM LIBRARY SERVICES	91355017	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	66.37
INGRAM LIBRARY SERVICES	91355018	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	13.29
INGRAM LIBRARY SERVICES	91355019	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	9.32
INGRAM LIBRARY SERVICES	91374587	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	25.67
INGRAM LIBRARY SERVICES	91404634	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	16.29
INGRAM LIBRARY SERVICES	91404635	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	14.12
INGRAM LIBRARY SERVICES	91481116	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	36.55
INGRAM LIBRARY SERVICES	91481117	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	38.09
INGRAM LIBRARY SERVICES	91481118	02/03/2016	202-8000-49071 - Library Media	County Library-Apache County Library	Library Media	1039289	61.80
INGRAM LIBRARY SERVICES	91506143	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	26.13
INGRAM LIBRARY SERVICES	91506144	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	31.44
INGRAM LIBRARY SERVICES	91506145	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	48.84



Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
INGRAM LIBRARY SERVICES	91506146	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	16.35
INGRAM LIBRARY SERVICES	91506147	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	172.20
INGRAM LIBRARY SERVICES	91506148	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039289	129.33
KELLER, CLETA	41816A	02/03/2016	212-5655-43310 - Travel and Training Expense	Health Services-Focus A Plan (PHEP)	Travel and Training Expense	1039290	836.76
LAWSON PRODUCTS INC	9303828441	02/03/2016	205-4600-41000 - Supplies	Roads-Roads St Johns	Supplies	1039291	481.21
LIN CUM	21601017	02/03/2016	252-2800-43500 - Printing and Binding	Recorder Document Storage Fund-Recorder	Printing and Binding	1039292	128.76
LIVCO WATER & SEWER COMPANY	4710JAN16	02/03/2016	202-8000-43730 - Water	County Library-Apache County Library	Water	1039293	14.33
LIVING LEGACY PRODUCTIONS INC	2113	02/03/2016	212-5122-41000 - Supplies	Health Services-Injury Prevention	Supplies	1039294	144.00
LUND, TRACI A	DEC15JAN16	02/03/2016	100-0405-43100 - Professional Services	General Fund-Human Resources	Professional Services	1039295	135.57
LYNCH SUPPLY COMPANY INC	638502	02/03/2016	212-3800-43910 - Automotive Repairs and Maint	Health Services-Medical Examiner	Mini Deck System	1039296	1,934.00
MARK AND STONEYS GARAGE	752706	02/03/2016	100-3500-41260 - Fuel Oil Diesel	General Fund-Adult Probation	Fuel Oil/Diesel	1039297	34.56
MASS TRANSCRIPTIONS	CR2013256	02/03/2016	100-2900-43180 - Court Reporter	General Fund-Superior Court	Court Reporter	1039298	1,485.00
MCCARTHY, STEPHANIE	2022016	02/03/2016	334-0200-43312 - Business Meals	Attorney Diversion-Attorney	Business Meals	1039299	61.95
MCI	7900JAN16	02/03/2016	100-3700-43210 - Telephone Services	General Fund-Juvenile Probation	Telephone Services	1039300	38.93
MIRELES, VERONICA	21516A	02/03/2016	212-5645-43310 - Travel and Training Expense	Health Services-Health Start	Travel and Training Expense	1039301	510.07
MISSION UNIFORM & LINEN	501285156	02/03/2016	205-4400-41280 - Clothing Uniforms Safety	Roads-Roads Puerco	Clothing, Uniforms, Safety	1039302	80.74
MISSION UNIFORM & LINEN	501735024	02/03/2016	205-4400-41280 - Clothing Uniforms Safety	Roads-Roads Puerco	Clothing, Uniforms, Safety	1039302	85.22
MISSION UNIFORM & LINEN	501780342	02/03/2016	205-4400-41280 - Clothing Uniforms Safety	Roads-Roads Puerco	Clothing, Uniforms, Safety	1039302	85.22
MORGAN, DIANA M	20316A	02/03/2016	100-0404-43310 - Travel and Training Expense	General Fund-Board of Supervisors - MGR	Travel and Training Expense	1039303	238.05
MOUNTAIN COMFORT HEATING AND COOLING	53680	02/03/2016	205-4500-46000 - Assets under \$5000	Roads-Roads Round Valley	heaters	1039304	4,533.80
MOUNTAIN COMFORT HEATING AND COOLING	53681	02/03/2016	205-4600-46000 - Assets under \$5000	Roads-Roads St Johns	heaters	1039304	4,533.80
NAVAJO TIMES PUBLISHING COMPANY INC	1272016	02/03/2016	334-0200-49070 - Books and Periodicals	Attorney Diversion-Attorney	Books and Periodicals	1039305	120.00
NAVAJO TRIBAL UTILITY AUTHORITY	32001047914JAN16	02/03/2016	100-1500-43710 - Electricity	General Fund-Grounds and Maintenance	Electricity	1039306	166.08
NAVAJO TRIBAL UTILITY AUTHORITY	38000667532JAN16	02/03/2016	100-1500-43710 - Electricity	General Fund-Grounds and Maintenance	Electricity	1039306	28.33
NAVAJO WESTERNERS	8435	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039307	18.56
NAVAJO WESTERNERS	8447	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039307	4.19
NAVAJO WESTERNERS	8461	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039307	52.98
NAVAJO WESTERNERS	8471	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039307	27.28
NAVAJO WESTERNERS	8479	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039307	29.90
NAVAJO WESTERNERS	8480	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039307	0.53
NAVAJO WESTERNERS	8484	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039307	9.96
NEVES UNIFORMS & EQUIPMENT	AB111365	02/03/2016	100-3900-41280 - Clothing Uniforms Safety	General Fund-Sheriff	Clothing, Uniforms, Safety	1039308	240.11
NICHOLSON, JULIE ANN	12116R	02/03/2016	281-3700-43310 - Travel and Training Expense	Diversion Consequence-Juvenile Probation	Travel and Training Expense	1039309	222.59
NIELSEN WELL DRILLING	1277	02/03/2016	205-4700-41000 - Supplies	Roads-Roads Ganado	pipe	1039310	1,217.49
NOR-KEM DISTRIBUTORS INC	53682	02/03/2016	205-4700-41250 - Cleaning and Sanitation Supplies	Roads-Roads Ganado	Supplies	1039311	125.32
OCTOPUS CAR WASH INC	633375	02/03/2016	100-0200-43910 - Automotive Repairs and Maint	General Fund-Attorney	automotive repair and maint	1039312	13.95
OFFICE DEPOT	813860184001	02/03/2016	100-0405-41000 - Supplies	General Fund-Human Resources	Supplies	1039313	114.28
OFFICE DEPOT	813860448001	02/03/2016	100-0405-41000 - Supplies	General Fund-Human Resources	Supplies	1039313	2.91
OFFICE DEPOT	813860449001	02/03/2016	100-0405-41000 - Supplies	General Fund-Human Resources	Supplies	1039313	95.64
OFFICE DEPOT	814143641001	02/03/2016	100-0405-41000 - Supplies	General Fund-Human Resources	Supplies	1039313	17.44
OFFICE DEPOT	814144411001	02/03/2016	100-0405-41000 - Supplies	General Fund-Human Resources	Supplies	1039313	5.08
OFFICE DEPOT	814663950001	02/03/2016	256-3990-41000 - Supplies	Accent/Sheriff-AGF State RICO	Supplies	1039313	37.02
OFFICE DEPOT	815856455001	02/03/2016	100-0405-41000 - Supplies	General Fund-Human Resources	Supplies	1039313	14.89
OFFICE DEPOT	816032377001	02/03/2016	256-3990-41000 - Supplies	Accent/Sheriff-AGF State RICO	Supplies	1039313	61.96
OFFICE DEPOT	816032564001	02/03/2016	256-3990-41000 - Supplies	Accent/Sheriff-AGF State RICO	Supplies	1039313	5.72
OFFICE DEPOT	816032565001	02/03/2016	256-3990-41000 - Supplies	Accent/Sheriff-AGF State RICO	Supplies	1039313	245.75
OFFICE DEPOT	816032566001	02/03/2016	256-3990-41000 - Supplies	Accent/Sheriff-AGF State RICO	Supplies	1039313	5.42
OFFICE DEPOT	817120376001	02/03/2016	256-3990-41000 - Supplies	Accent/Sheriff-AGF State RICO	Supplies	1039313	393.11
OFFICE DEPOT	817829091001	02/03/2016	256-3990-41000 - Supplies	Accent/Sheriff-AGF State RICO	Supplies	1039313	189.49
OVERDRIVE INC	100551783	02/03/2016	202-8000-49075 - Electronic Resources	County Library-Apache County Library	Electronic Resources	1039314	32.98
OVERDRIVE INC	113556707	02/03/2016	202-8012-49075 - Electronic Resources	County Library-SGIA	Electronic Resources	1039314	550.55
OVERDRIVE INC	113754343	02/03/2016	202-8012-49075 - Electronic Resources	County Library-SGIA	Electronic Resources	1039314	619.54
OVERDRIVE INC	133619640	02/03/2016	202-8012-49075 - Electronic Resources	County Library-SGIA	Electronic Resources	1039314	860.48
OVERDRIVE INC	253840	02/03/2016	202-8012-49075 - Electronic Resources	County Library-SGIA	Electronic Resources	1039314	13.67
PAGE STEEL	6689	02/03/2016	205-4330-43900 - Repairs and Maintenance	Roads-Limestone Pit	Repairs and Maintenance	1039315	152.74
PAGE STEEL	6709	02/03/2016	205-4330-43900 - Repairs and Maintenance	Roads-Limestone Pit	Repairs and Maintenance	1039315	92.09
PARKS, BEVERLY	21716A	02/03/2016	226-1300-43310 - Travel and Training Expense	Emergency Services-Emergency Services	Travel and Training Expense	1039316	83.00
PARKS, BEVERLY	2588445	02/03/2016	226-1300-41000 - Supplies	Emergency Services-Emergency Services	Supplies	1039316	63.18
PARRACK (HIGH COUNTRY AWARDS), BRIAN K	32545	02/03/2016	334-0200-41000 - Supplies	Attorney Diversion-Attorney	Supplies	1039317	335.28
PARRACK (HIGH COUNTRY AWARDS), BRIAN K	32563	02/03/2016	334-0200-41000 - Supplies	Attorney Diversion-Attorney	Supplies	1039317	83.82
PENROD, KIMBERLY K	11916	02/03/2016	212-5125-43310 - Travel and Training Expense	Health Services-Vital Records	Travel and Training Expense	1039318	34.50
PENWORTHY COMPANY	511156IN	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039319	70.00

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
PENWORTHY COMPANY	511623IN	02/03/2016	202-8000-49070 - Books and Periodicals	County Library-Apache County Library	Books and Periodicals	1039319	309.09
PERFECT PRINTZ LLC	19850	02/03/2016	212-5701-41000 - Supplies	Health Services-Environmental Health, ADEQ	Supplies	1039320	73.15
PERFECT PRINTZ LLC	19865	02/03/2016	212-5100-49040 - Maintenance Agreements	Health Services-Health Services	Maintenance Agreements	1039320	80.70
PERFECT PRINTZ LLC	19865	02/03/2016	212-5122-49040 - Maintenance Agreements	Health Services-Injury Prevention	Maintenance Agreements	1039320	191.99
PERFECT PRINTZ LLC	19865	02/03/2016	212-5127-49040 - Maintenance Agreements	Health Services-Teen Pregnancy Prevention	Maintenance Agreements	1039320	27.31
PERFECT PRINTZ LLC	19865	02/03/2016	212-5130-49040 - Maintenance Agreements	Health Services-Immunization	Maintenance Agreements	1039320	16.72
PERFECT PRINTZ LLC	19865	02/03/2016	212-5300-49040 - Maintenance Agreements	Health Services-Tobacco Prevention	Maintenance Agreements	1039320	55.98
PERFECT PRINTZ LLC	19865	02/03/2016	212-5644-49040 - Maintenance Agreements	Health Services-Family Planning	Maintenance Agreements	1039320	37.62
PERFECT PRINTZ LLC	19865	02/03/2016	212-5645-49040 - Maintenance Agreements	Health Services-Health Start	Maintenance Agreements	1039320	7.99
PERFECT PRINTZ LLC	19865	02/03/2016	212-5655-49040 - Maintenance Agreements	Health Services-Focus A Plan (PHEP)	Maintenance Agreements	1039320	76.96
PERFECT PRINTZ LLC	19866	02/03/2016	100-3500-49040 - Maintenance Agreements	General Fund-Adult Probation	Maintenance Agreements	1039320	1,056.59
PERFECT PRINTZ LLC	19866	02/03/2016	100-3700-49040 - Maintenance Agreements	General Fund-Juvenile Probation	Maintenance Agreements	1039320	1,056.60
PERSONNEL SAFETY ZEE MEDICAL	6581	02/03/2016	100-3050-43900 - Repairs and Maintenance	General Fund-Jury Fees and Expenses	Repairs and Maintenance	1039320	99.00
PITNEY BOWES	106160101	02/03/2016	205-4700-41111 - Safety Supplies	Roads-Roads Ganado	Safety Supplies	1039321	373.72
PLATT DDS, RANDOLPH	883118	02/03/2016	100-0400-43890 - Other Rentals	General Fund-Board of Supervisors - Gen	Other Rentals	1039322	66.92
PLATT DDS, RANDOLPH	12616	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039323	104.00
PLATT DDS, RANDOLPH	12616A	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039323	308.00
PLATT DDS, RANDOLPH	12716	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039323	244.00
PLATT DDS, RANDOLPH	12716A	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039323	1,787.00
PLATT DDS, RANDOLPH	12716B	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039323	141.00
PLATT DDS, RANDOLPH	12716C	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039323	206.00
PLATT DDS, RANDOLPH	12816	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039323	1,261.00
PRO PETROLEUM	2480477	02/03/2016	205-4500-41260 - Fuel Oil Diesel	Roads-Roads Round Valley	FUEL	1039324	5,419.53
PRO PETROLEUM	2480478	02/03/2016	205-4500-41160 - Gasoline	Roads-Roads Round Valley	FUEL	1039324	6,010.55
QUALITY CARQUEST	4803363661	02/03/2016	205-4400-43910 - Automotive Repairs and Maint	Roads-Roads Puerco	automotive repair and maint	1039325	301.18
QUILL CORP	1929313	02/03/2016	212-5100-41000 - Supplies	Health Services-Health Services	Supplies	1039326	32.36
QUILL CORP	1978292	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039326	141.43
QUILL CORP	1984292	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039326	56.66
QUILL CORP	2040431	02/03/2016	212-5126-41000 - Supplies	Health Services-STD Prevention	Supplies	1039326	22.79
QUILL CORP	2040683	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039326	20.37
QUILL CORP	2044211	02/03/2016	212-5126-41000 - Supplies	Health Services-STD Prevention	Supplies	1039326	36.42
QUILL CORP	2098003	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039326	20.79
QUILL CORP	2102036	02/03/2016	212-5655-41000 - Supplies	Health Services-Focus A Plan (PHEP)	Supplies	1039326	89.36
QUILL CORP	2136580	02/03/2016	212-5655-41000 - Supplies	Health Services-Focus A Plan (PHEP)	Supplies	1039326	10.53
QUILL CORP	2153034	02/03/2016	212-5655-41000 - Supplies	Health Services-Focus A Plan (PHEP)	Supplies	1039326	27.36
QUILL CORP	2163663	02/03/2016	212-5655-41000 - Supplies	Health Services-Focus A Plan (PHEP)	Supplies	1039326	105.53
QUILL CORP	2209525	02/03/2016	212-5655-41000 - Supplies	Health Services-Focus A Plan (PHEP)	Supplies	1039326	25.33
QUILL CORP	2260721	02/03/2016	100-3500-41000 - Supplies	General Fund-Adult Probation	Supplies	1039326	18.23
QUILL CORP	2265439	02/03/2016	100-3500-41000 - Supplies	General Fund-Adult Probation	Supplies	1039326	85.98
QUILL CORP	2265439	02/03/2016	100-3700-41000 - Supplies	General Fund-Juvenile Probation	Supplies	1039326	51.06
QUILL CORP	2265439	02/03/2016	241-3700-41000 - Supplies	State Aid to Probation-Juvenile Probation	Supplies	1039326	39.58
QUILL CORP	2284476	02/03/2016	340-3400-41000 - Supplies	Jail District-Jail	Supplies	1039326	6.75
QUILL CORP	2323854	02/03/2016	100-0400-41000 - Supplies	General Fund-Board of Supervisors - Gen	Supplies	1039326	5.21
QUILL CORP	2357407	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039326	108.79
QUILL CORP	2366103	02/03/2016	340-3400-41000 - Supplies	Jail District-Jail	Supplies	1039326	332.17
QUILL CORP	2366130	02/03/2016	334-0200-41000 - Supplies	Attorney Diversion-Attorney	Supplies	1039326	72.72
QUILL CORP	2366247	02/03/2016	205-4330-41000 - Supplies	Roads-Limestone Pit	Supplies	1039326	73.36
QUILL CORP	2366325	02/03/2016	205-4600-41000 - Supplies	Roads-Roads St Johns	Supplies	1039326	37.16
QUILL CORP	2367190	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039326	328.57
QUILL CORP	2367213	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039326	133.00
QUILL CORP	2367221	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039326	341.95
QUILL CORP	2367222	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039326	85.04
QUILL CORP	2369123	02/03/2016	334-0200-41000 - Supplies	Attorney Diversion-Attorney	Supplies	1039326	10.16
QUILL CORP	2369988	02/03/2016	205-4600-41000 - Supplies	Roads-Roads St Johns	Supplies	1039326	19.95
QUILL CORP	2543004	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039326	5.97
QUILL CORP	2545017	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039326	107.49
QUILL CORP	2545431	02/03/2016	202-8000-41000 - Supplies	County Library-Apache County Library	Supplies	1039326	13.86
QUILL CORP	2545431	02/03/2016	202-8000-41250 - Cleaning and Sanitation Supplies	County Library-Apache County Library	Supplies	1039326	13.02
QUILL CORP	2551087	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039326	8.31
QUILL CORP	2595689	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039326	60.10
QUILL CORP	2595821	02/03/2016	212-5100-41000 - Supplies	Health Services-Health Services	Supplies	1039326	19.55
QUILL CORP	2633676	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039326	1,131.89

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
QUILL CORP	2678124	02/03/2016	100-9100-41000 - Supplies	General Fund-School Superintendent	Supplies	1039326	36.51
QUILL CORP	2678308	02/03/2016	340-3400-41000 - Supplies	Jail District-Jail	Supplies	1039326	173.45
QUILL CORP	2678408	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039326	132.04
REDHOUSE, FRANCIS	12116R	02/03/2016	100-2800-43310 - Travel and Training Expense	General Fund-Recorder	Travel and Training Expense	1039327	175.23
REMINGTON ARMS CO	1	02/03/2016	100-3900-47940 - Registrations	General Fund-Sheriff	Registrations	1039328	450.00
ROBERTS, CAROL A	12216	02/03/2016	202-8012-43310 - Travel and Training Expense	County Library-SGIA	Travel and Training Expense	1039329	17.54
ROMERO, DAVID JULIAN	11316R	02/03/2016	100-3100-43310 - Travel and Training Expense	General Fund-Treasurer	Travel and Training Expense	1039330	276.70
ROMERO, DAVID JULIAN	11516R	02/03/2016	100-3100-43310 - Travel and Training Expense	General Fund-Treasurer	Travel and Training Expense	1039330	201.83
ROMERO, DAVID JULIAN	12216R	02/03/2016	100-3100-43310 - Travel and Training Expense	General Fund-Treasurer	Travel and Training Expense	1039330	112.02
ROMERO, DAVID JULIAN	12516R	02/03/2016	100-3100-43310 - Travel and Training Expense	General Fund-Treasurer	Travel and Training Expense	1039330	284.46
RONNEY L FERGUSON MD PC	FER2248	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039331	404.00
RUSH TRUCK CENTER	3000610778	02/03/2016	205-4400-43910 - Automotive Repairs and Maint	Roads-Roads Puerco	automotive repair and maint	1039332	80.00
RUSH TRUCK CENTER	3001365953	02/03/2016	205-4400-43900 - Repairs and Maintenance	Roads-Roads Puerco	FILTER ASSORTMENT	1039332	962.85
SAFELITE FULFILLMENT INC	5773591353	02/03/2016	340-3400-43910 - Automotive Repairs and Maint	Jail District-Jail	automotive repair and maint	1039333	151.58
SAFEWAY INC	279391	02/03/2016	212-5128-41220 - Food Supplies	Health Services-AZNN Grant Exp.	FOOD SUPPLIES	1039334	34.71
SAFEWAY INC	279392	02/03/2016	212-5128-41220 - Food Supplies	Health Services-AZNN Grant Exp.	FOOD SUPPLIES	1039334	80.77
SANDOVAL, PATRICK J	12116	02/03/2016	205-4800-43312 - Business Meals	Roads-Roads Chinle	Business Meals	1039335	40.94
SANDOVAL, PATRICK J	BP11516	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1039335	102.22
SANOPI PASTEUR INC	905830261	02/03/2016	212-5130-41010 - Medical Supplies and Drugs	Health Services-Immunization	Typhim Vi Typhoid Vaccine	1039336	1,147.45
SATCOM GLOBAL INC	AI02160016	02/03/2016	100-3900-43210 - Telephone Services	General Fund-Sheriff	Telephone Services	1039337	57.61
SATCOM GLOBAL INC	AI02160016	02/03/2016	226-1300-43210 - Telephone Services	Emergency Services-Emergency Services	Telephone Services	1039337	115.22
SEAN P WILSON MD	134829	02/03/2016	205-4500-43150 - Health Services	Roads-Roads Round Valley	HEALTH SERVICES	1039338	100.00
SECURUS TECHNOLOGIES INC	IDA00025204	02/03/2016	266-3400-41000 - Supplies	Jail Services-Jail	Inmate Phone Calls	1039339	1,476.90
SECURUS TECHNOLOGIES INC	IDA00025338	02/03/2016	266-3400-41000 - Supplies	Jail Services-Jail	Inmate Phone Calls	1039339	1,595.84
SENTRY FIRE AND WELDING SUPPLY INC	25105C	02/03/2016	205-4400-43890 - Other Rentals	Roads-Roads Puerco	Other Rentals	1039340	108.22
SHUMWAY, TRACY	21916A	02/03/2016	240-3400-43310 - Travel and Training Expense	Jail Enhancement-Jail	Travel and Training Expense	1039341	52.00
SIERRA PROPANE	100306	02/03/2016	212-5350-43720 - Butane	Health Services-Smoke Free AZ	Butane	1039342	13.10
SIERRA PROPANE	9225	02/03/2016	212-5122-43720 - Butane	Health Services-Injury Prevention	Butane	1039342	32.27
SIERRA PROPANE	9225	02/03/2016	212-5127-43720 - Butane	Health Services-Teen Pregnancy Prevention	Butane	1039342	32.27
SIERRA PROPANE	9225	02/03/2016	212-5128-43720 - Butane	Health Services-AZNN Grant Exp.	Butane	1039342	32.27
SIERRA PROPANE	9225	02/03/2016	212-5130-43720 - Butane	Health Services-Immunization	Butane	1039342	32.25
SIERRA PROPANE	9225	02/03/2016	212-5300-43720 - Butane	Health Services-Tobacco Prevention	Butane	1039342	32.27
SIERRA PROPANE	9225	02/03/2016	212-5350-43720 - Butane	Health Services-Smoke Free AZ	Butane	1039342	32.27
SIERRA PROPANE	9225	02/03/2016	212-5645-43720 - Butane	Health Services-Health Start	Butane	1039342	32.27
SINE-SHIELDS, KELI ANN	11916R	02/03/2016	212-5125-43310 - Travel and Training Expense	Health Services-Vital Records	Travel and Training Expense	1039343	159.81
SMALLEY, DEBRA STUART	12716	02/03/2016	212-5644-43100 - Professional Services	Health Services-Family Planning	Professional Services	1039344	350.00
SOUTHSIDE WELDING & MACHINE INC	9	02/03/2016	205-4400-43910 - Automotive Repairs and Maint	Roads-Roads Puerco	automotive repair and maint	1039345	191.14
SPARKLETT'S WATER	14970861010816	02/03/2016	212-5127-41000 - Supplies	Health Services-Teen Pregnancy Prevention	Supplies	1039346	23.99
SPRINGERVILLE AUTOMOTIVE SERVICE	12584	02/03/2016	212-5100-43910 - Automotive Repairs and Maint	Health Services-Health Services	2000 CHEVY CAVALIER REPAIR	1039347	762.41
SPRINGERVILLE AUTOMOTIVE SERVICE	12587	02/03/2016	212-5100-43910 - Automotive Repairs and Maint	Health Services-Health Services	automotive repair and maint	1039347	81.04
CITY OF ST JOHNS - POLICE	BISHOPPR1916	02/03/2016	256-3982-43100 - Accent/Sheriff - Byrne/JAG	Accent/Sheriff-AGF Byrne/JAG	Professional Services	1039348	7,389.57
ST JOHNS GLASS AND MIRROR	1705	02/03/2016	100-3700-43910 - Automotive Repairs and Maint	General Fund-Juvenile Probation	automotive repair and maint	1039349	544.56
STALLINGS, YVONNE (BONNIE) L	20916A	02/03/2016	100-5140-43310 - Travel and Training Expense	General Fund-Public Fiduciary	Travel and Training Expense	1039350	251.22
STANDARD ELECTRIC WHOLESALE LLC	40666	02/03/2016	202-8010-41300 - Repair and Maintenance Supplies	County Library-Buildings	Bulbs and ballasts	1039351	137.83
STAPLES CREDIT PLAN	1462566741	02/03/2016	100-3700-41000 - Supplies	General Fund-Juvenile Probation	Supplies	1039352	15.66
STAPLES CREDIT PLAN	1462665901	02/03/2016	100-3700-41000 - Supplies	General Fund-Juvenile Probation	Supplies	1039352	18.49
STAPLES CREDIT PLAN	1462665901	02/03/2016	241-3700-41000 - Supplies	State Aid to Probation-Juvenile Probation	Supplies	1039352	18.48
STAPLES CREDIT PLAN	1462694491	02/03/2016	341-3701-41000 - Supplies	Juvenile Jail District-Grant Match Spent	Supplies	1039352	60.81
STAPLES CREDIT PLAN	1472506721	02/03/2016	100-3700-41000 - Supplies	General Fund-Juvenile Probation	Supplies	1039352	125.11
STAPLES CREDIT PLAN	1473780711	02/03/2016	100-3500-41000 - Supplies	General Fund-Adult Probation	Supplies	1039352	69.72
STAPLES CREDIT PLAN	1473780711	02/03/2016	100-3700-41000 - Supplies	General Fund-Juvenile Probation	Supplies	1039352	140.97
STAPLES CREDIT PLAN	1473780711	02/03/2016	241-3700-41000 - Supplies	State Aid to Probation-Juvenile Probation	Supplies	1039352	48.27
STAPLES CREDIT PLAN	1483370431	02/03/2016	100-3700-41000 - Supplies	General Fund-Juvenile Probation	Supplies	1039352	74.73
SUREFIRE LLC	2088984	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039353	381.09
TABLE TOP TELEPHONE COMPANY INC	2263FEB16	02/03/2016	100-3900-43210 - Telephone Services	General Fund-Sheriff	Telephone Services	1039354	289.30
TABLE TOP TELEPHONE COMPANY INC	2327FEB16	02/03/2016	100-3700-43210 - Telephone Services	General Fund-Juvenile Probation	Telephone Services	1039354	315.94
TABLE TOP TELEPHONE COMPANY INC	2677FEB16	02/03/2016	202-8000-43210 - Telephone Services	County Library-Apache County Library	Telephone Services	1039354	49.03
TERRY LEE LEWIS	10016	02/03/2016	205-4800-41000 - Supplies	Roads-Roads Chinle	Tables and Chairs	1039355	2,600.00
THE AARONS COMPANY LLC	APACHE1602	02/03/2016	100-0400-43100 - Professional Services	General Fund-Board of Supervisors - Gen	Professional Services	1039356	3,000.00
TJP COMMUNICATIONS	16009	02/03/2016	100-2200-43100 - Professional Services	General Fund-Communications	Professional Services	1039357	1,000.00
TRINITY SERVICES GROUP INC	1457300157	02/03/2016	340-3400-41220 - Food Supplies	Jail District-Jail	FOOD SUPPLIES	1039358	4,575.30
TRINITY SERVICES GROUP INC	1457300157A	02/03/2016	340-3400-41220 - Food Supplies	Jail District-Jail	FOOD SUPPLIES	1039358	4,899.65

Vendor Name	Invoice Number	G/L Date	G/L Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
TRINITY SERVICES GROUP INC	1457300157B	02/03/2016	340-3400-41220 - Food Supplies	Jail District-Jail	FOOD SUPPLIES	1039358	4,986.62
TRINITY SERVICES GROUP INC	1457300157C	02/03/2016	340-3400-41220 - Food Supplies	Jail District-Jail	FOOD SUPPLIES	1039358	5,006.56
TRINITY SERVICES GROUP INC	1457300157D	02/03/2016	340-3400-41220 - Food Supplies	Jail District-Jail	FOOD SUPPLIES	1039358	4,558.99
UDALL, NOLAN	509478	02/03/2016	100-2900-43900 - Repairs and Maintenance	General Fund-Superior Court	Repairs and Maintenance	1039359	130.00
ULINE INC	74076723	02/03/2016	202-8000-46000 - Assets under \$5000	County Library-Apache County Library	Sanitair Vacuum	1039360	694.22
UNIVERSAL FLEET CARD	889927141FE816	02/03/2016	340-3400-41260 - Fuel Oil Diesel	Jail District-Jail	Fuel Oil/Diesel	1039361	561.93
VALLEY AUTO PARTS	47438	02/03/2016	205-4500-43900 - Repairs and Maintenance	Roads-Roads Round Valley	Repairs and Maintenance	1039362	53.56
VALLEY AUTO PARTS	47501	02/03/2016	205-4500-43900 - Repairs and Maintenance	Roads-Roads Round Valley	Repairs and Maintenance	1039362	37.36
VALLEY AUTO PARTS	47555	02/03/2016	205-4500-43900 - Repairs and Maintenance	Roads-Roads Round Valley	Repairs and Maintenance	1039362	48.64
VALLEY AUTO PARTS	47566	02/03/2016	205-4500-43900 - Repairs and Maintenance	Roads-Roads Round Valley	Repairs and Maintenance	1039362	57.93
VALLEY AUTO PARTS	47674	02/03/2016	205-4500-43900 - Repairs and Maintenance	Roads-Roads Round Valley	Repairs and Maintenance	1039362	17.63
VALLEY AUTO PARTS	47686	02/03/2016	205-4330-43900 - Repairs and Maintenance	Roads-Limestone Pit	Repairs and Maintenance	1039362	407.49
VALLEY AUTO PARTS	47694	02/03/2016	205-4500-43900 - Repairs and Maintenance	Roads-Roads Round Valley	Repairs and Maintenance	1039362	25.75
VALLEY AUTO PARTS	47733	02/03/2016	205-4500-43900 - Repairs and Maintenance	Roads-Roads Round Valley	Repairs and Maintenance	1039362	42.65
VERITAS RESEARCH CONSULTING	VRC150	02/03/2016	100-0400-43100 - Professional Services	General Fund-Board of Supervisors - Gen	Professional Services	1039363	600.00
VERITAS RESEARCH CONSULTING	VRCRECEIPTS0116	02/03/2016	100-0400-43100 - Professional Services	General Fund-Board of Supervisors - Gen	Professional Services	1039363	1,149.71
VERIZON WIRELESS	9758360982	02/03/2016	100-3500-43210 - Telephone Services	General Fund-Adult Probation	Telephone Services	1039364	884.37
VERIZON WIRELESS	9758360982	02/03/2016	100-3700-43210 - Telephone Services	General Fund-Juvenile Probation	Telephone Services	1039364	372.57
VERIZON WIRELESS	9758360982	02/03/2016	341-3701-43210 - Telephone Services	Juvenile Jail District-Grant Match Spent	Telephone Services	1039364	53.76
VERIZON WIRELESS	9758444081	02/03/2016	256-3990-43210 - Telephone Services	Accent/Sheriff-AGF State RICO	Telephone Services	1039364	625.08
VERIZON WIRELESS	9758935925	02/03/2016	205-4600-43210 - Telephone Services	Roads-Roads St Johns	Telephone Services	1039364	44.63
VERIZON WIRELESS	9758954212	02/03/2016	100-3900-43210 - Telephone Services	General Fund-Sheriff	Telephone Services	1039364	612.73
VERIZON WIRELESS	9758954212	02/03/2016	340-3400-43210 - Telephone Services	Jail District-Jail	Telephone Services	1039364	855.09
VERIZON WIRELESS	9758978467	02/03/2016	100-2400-43210 - Telephone Services	General Fund-Community Development	Telephone Services	1039364	145.99
VERNON DOMESTIC IMPROVEMENT	ACOUNTYJAN16	02/03/2016	205-4500-43730 - Water	Roads-Roads Round Valley	Water	1039365	100.65
VERNON DOMESTIC IMPROVEMENT	PARKJAN16	02/03/2016	100-1500-43730 - Water	General Fund-Grounds and Maintenance	Water	1039365	32.21
WASTE MANAGEMENT OF AZ	819379805834	02/03/2016	202-8000-43740 - Refuse Disposal	County Library-Apache County Library	Refuse Disposal	1039366	30.00
WELLS FARGO BANK 1914	1129860	02/03/2016	340-3400-41000 - Supplies	Jail District-Jail	Supplies	1039367	39.21
WELLS FARGO BANK 1914	6032015A	02/03/2016	256-3991-43310 - Travel and Training Expense	Accent/Sheriff-AGF Federal RICO	Travel and Training Expense	1039367	21.00
WENGERT, DELWIN	21016A	02/03/2016	100-0404-43310 - Travel and Training Expense	General Fund-Board of Supervisors - MGR	Travel and Training Expense	1039368	308.45
WESTERN DRUG COMPANY	165715	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039369	19.14
WESTERN DRUG COMPANY	166012	02/03/2016	100-3900-41000 - Supplies	General Fund-Sheriff	Supplies	1039369	30.30
WHITE MOUNTAIN PURIFIED WATER & ICE	606579	02/03/2016	100-1400-43730 - Water	General Fund-Finance	Water	1039370	14.00
WHITE MOUNTAIN REGIONAL MEDICAL CENTER	10014956001DB8	02/03/2016	100-3900-44460 - Medical	General Fund-Sheriff	MEDICAL	1039371	75.00
WHITE MOUNTAIN REGIONAL MEDICAL CENTER	10015090001CP	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039371	24.05
WHITE MOUNTAIN REGIONAL MEDICAL CENTER	10015090001EBD	02/03/2016	340-3400-44460 - Medical	Jail District-Jail	MEDICAL	1039371	25.69
WHITING, GARRET LEE	12416R	02/03/2016	100-0200-43310 - Travel and Training Expense	General Fund-Attorney	Travel and Training Expense	1039372	2,290.56
WHITING, MICHAEL B	1212016	02/03/2016	334-0200-43312 - Business Meals	Attorney Diversion-Attorney	Business Meals	1039373	54.09
WOODLAND BUILDING CENTER	A300247784	02/03/2016	205-4500-41310 - Building and Grounds Supplies	Roads-Roads Round Valley	Building and Grounds Supplies	1039374	41.44
WOODLAND BUILDING CENTER	A400210325	02/03/2016	100-3700-41000 - Supplies	General Fund-Juvenile Probation	Supplies	1039374	98.16
WOODLAND BUILDING CENTER	A600281173	02/03/2016	212-3800-41000 - Supplies	Health Services-Medical Examiner	Supplies	1039374	37.06
WORLD OF TRAVEL	4033692	02/03/2016	100-3900-43310 - Travel and Training Expense	General Fund-Sheriff	TRAINING	1039375	248.96
XEROX CORP	82924296	02/03/2016	100-2900-49040 - Maintenance Agreements	General Fund-Superior Court	maintenance agreement	1039376	47.28
YELLOWHORSE, JAY	11016R	02/03/2016	100-1800-43310 - Travel and Training Expense	General Fund-J.P. - Puerco	Travel and Training Expense	1039377	(399.40)
YELLOWHORSE, JAY	12216R	02/03/2016	100-1800-43310 - Travel and Training Expense	General Fund-J.P. - Puerco	Travel and Training Expense	1039377	513.49
YELLOWHORSE, JAY	21916A	02/03/2016	100-1800-43310 - Travel and Training Expense	General Fund-J.P. - Puerco	Travel and Training Expense	1039377	2,199.16
YOUNG, JOSEPH	122815R2	02/03/2016	100-0200-43310 - Travel and Training Expense	General Fund-Attorney	Travel and Training Expense	1039378	368.92
YOUNGS FUTURE TIRE	T60642	02/03/2016	205-4330-43900 - Repairs and Maintenance	Roads-Limestone Pit	Repairs and Maintenance	1039379	88.64
HOLIDAY INN - CANYON DE CHELLEY	6305618	02/04/2016	205-4800-43310 - Travel and Training Expense	Roads-Roads Chinle	Travel and Training Expense	1039380	494.05
HUBBELL, ROCHELLE	ILCAMEMBERSHIP	02/04/2016	212-5645-47930 - Dues and Memberships	Health Services-Health Start	Dues and Memberships	1039381	80.00
PARKS, BEVERLY	21716A1	02/04/2016	226-1300-43310 - Travel and Training Expense	Emergency Services-Emergency Services	Travel and Training Expense	1039382	77.97
ST JOHNS CITY	BISHOPERE12316A	02/04/2016	256-3982-43100 - Professional Services	Accent/Sheriff-Byrne/JAG	Professional Services	1039383	1,502.08
ST JOHNS CITY	BISHOPERE1916A	02/04/2016	256-3982-43100 - Professional Services	Accent/Sheriff-Byrne/JAG	Professional Services	1039383	1,451.91
ST JOHNS CITY	BISHOPPR1916A	02/04/2016	256-3982-43100 - Professional Services	Accent/Sheriff-Byrne/JAG	Professional Services	1039383	1,901.77
ST JOHNS CITY	BISHOPR12316A	02/04/2016	256-3982-43100 - Professional Services	Accent/Sheriff-Byrne/JAG	Professional Services	1039383	2,023.81
ST JOHNS CITY	2012016A	02/04/2016	334-0200-41115 - Educational Programs	Attorney Diversion-Attorney	REF PO 2016 00001164	1039384	500.00
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	100-2230 - Voluntary Withholding	General Fund	AFLAC - AFLAC Post	1039427	208.30
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	202-2230 - Voluntary Withholding	County Library	AFLAC - AFLAC Post	1039427	113.80
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	205-2230 - Voluntary Withholding	Roads	AFLAC - AFLAC Post	1039427	196.24
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	212-2230 - Voluntary Withholding	Health Services	AFLAC - AFLAC Post	1039427	16.85
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	246-2230 - Voluntary Withholding	Adult Intensive Supervision	AFLAC - AFLAC Post	1039427	8.05
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	256-2230 - Voluntary Withholding	Accent/Sheriff	AFLAC - AFLAC Post	1039427	49.68

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	281-2230 - Voluntary Withholding	Diversion Consequence	AFLAC - AFLAC Post	1039427	4.02
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	289-2230 - Voluntary Withholding	Community Punishment	AFLAC - AFLAC Post	1039427	4.03
AMERICAN FAMILY LIFE ASSURANCE	2016-00000343	02/11/2016	340-2230 - Voluntary Withholding	Jail District	AFLAC - AFLAC Post	1039427	15.92
APACHE COUNTY FSA	2016-00000344	02/11/2016	100-2230 - Voluntary Withholding	General Fund	FLEX - Flex Spending Account	1039428	163.33
APACHE COUNTY FSA	2016-00000344	02/11/2016	202-2230 - Voluntary Withholding	County Library	FLEX - Flex Spending Account	1039428	75.00
APACHE COUNTY FSA	2016-00000344	02/11/2016	205-2230 - Voluntary Withholding	Roads	FLEX - Flex Spending Account	1039428	61.67
APACHE COUNTY FSA	2016-00000344	02/11/2016	285-2230 - Voluntary Withholding	Case Processing Assistance	FLEX - Flex Spending Account	1039428	6.00
APACHE COUNTY FSA	2016-00000344	02/11/2016	297-2230 - Voluntary Withholding	Fill the Gap, Courts	FLEX - Flex Spending Account	1039428	44.00
APACHE COUNTY HSA	2016-00000345	02/11/2016	100-2121 - HSA Employer	General Fund	HSA - Health Savings Account Employee*	1039429	378.00
APACHE COUNTY HSA	2016-00000345	02/11/2016	100-2221 - HSA Employee	General Fund	HSA - Health Savings Account Employee*	1039429	723.41
APACHE COUNTY HSA	2016-00000345	02/11/2016	205-2121 - HSA Employer	Roads	HSA - Health Savings Account Employee*	1039429	25.00
APACHE COUNTY HSA	2016-00000345	02/11/2016	205-2221 - HSA Employee	Roads	HSA - Health Savings Account Employee*	1039429	12.50
APACHE COUNTY HSA	2016-00000345	02/11/2016	212-2121 - HSA Employer	Health Services	HSA - Health Savings Account Employee*	1039429	125.00
APACHE COUNTY HSA	2016-00000345	02/11/2016	212-2221 - HSA Employee	Health Services	HSA - Health Savings Account Employee*	1039429	337.50
APACHE COUNTY HSA	2016-00000345	02/11/2016	230-2121 - HSA Employer	Criminal Justice, Attorney	HSA - Health Savings Account Employee*	1039429	17.50
APACHE COUNTY HSA	2016-00000345	02/11/2016	230-2221 - HSA Employee	Criminal Justice, Attorney	HSA - Health Savings Account Employee*	1039429	78.05
APACHE COUNTY HSA	2016-00000345	02/11/2016	243-2121 - HSA Employer	Accent/Attorney	HSA - Health Savings Account Employee*	1039429	17.50
APACHE COUNTY HSA	2016-00000345	02/11/2016	243-2221 - HSA Employee	Accent/Attorney	HSA - Health Savings Account Employee*	1039429	78.02
APACHE COUNTY HSA	2016-00000345	02/11/2016	260-2121 - HSA Employer	Victim's Assistance	HSA - Health Savings Account Employee*	1039429	22.00
APACHE COUNTY HSA	2016-00000345	02/11/2016	260-2221 - HSA Employee	Victim's Assistance	HSA - Health Savings Account Employee*	1039429	35.34
APACHE COUNTY HSA	2016-00000345	02/11/2016	294-2121 - HSA Employer	Prosecution Recovery Attorney	HSA - Health Savings Account Employee*	1039429	15.00
APACHE COUNTY HSA	2016-00000345	02/11/2016	294-2221 - HSA Employee	Prosecution Recovery Attorney	HSA - Health Savings Account Employee*	1039429	66.85
APACHE COUNTY HSA	2016-00000345	02/11/2016	340-2121 - HSA Employer	Jail District	HSA - Health Savings Account Employee*	1039429	25.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	100-2120 - Health Insurance Employer	General Fund	BENPRE - Benefit Pre Tax*	1039430	51,780.87
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	100-2220 - Health Insurance Employee	General Fund	BENPRE - Benefit Pre Tax*	1039430	9,616.99
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	100-2230 - Voluntary Withholding	General Fund	BENPRE - Benefit Pre Tax*	1039430	380.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	202-2120 - Health Insurance Employer	County Library	BENPRE - Benefit Pre Tax*	1039430	8,202.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	202-2220 - Health Insurance Employee	County Library	BENPRE - Benefit Pre Tax*	1039430	1,585.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	202-2230 - Voluntary Withholding	County Library	BENPRE - Benefit Pre Tax*	1039430	20.90
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	205-2120 - Health Insurance Employer	Roads	BENPRE - Benefit Pre Tax*	1039430	24,750.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	205-2220 - Health Insurance Employee	Roads	BENPRE - Benefit Pre Tax*	1039430	3,893.75
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	205-2230 - Voluntary Withholding	Roads	BENPRE - Benefit Pre Tax*	1039430	299.35
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	212-2120 - Health Insurance Employer	Health Services	BENPRE - Benefit Pre Tax*	1039430	7,854.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	212-2220 - Health Insurance Employee	Health Services	BENPRE - Benefit Pre Tax*	1039430	1,050.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	212-2230 - Voluntary Withholding	Health Services	BENPRE - Benefit Pre Tax*	1039430	160.73
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	218-2120 - Health Insurance Employer	GIS	BENPRE - Benefit Pre Tax*	1039430	482.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	218-2220 - Health Insurance Employee	GIS	BENPRE - Benefit Pre Tax*	1039430	115.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	218-2230 - Voluntary Withholding	GIS	BENPRE - Benefit Pre Tax*	1039430	8.60
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	224-2120 - Health Insurance Employer	Sheriff's Grants	BENPRE - Benefit Pre Tax*	1039430	484.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	224-2220 - Health Insurance Employee	Sheriff's Grants	BENPRE - Benefit Pre Tax*	1039430	35.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	226-2120 - Health Insurance Employer	Emergency Services	BENPRE - Benefit Pre Tax*	1039430	242.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	226-2220 - Health Insurance Employee	Emergency Services	BENPRE - Benefit Pre Tax*	1039430	15.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	227-2120 - Health Insurance Employer	Juvenile High Risk Court	BENPRE - Benefit Pre Tax*	1039430	242.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	227-2220 - Health Insurance Employee	Juvenile High Risk Court	BENPRE - Benefit Pre Tax*	1039430	15.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	230-2120 - Health Insurance Employer	Criminal Justice, Attorney	BENPRE - Benefit Pre Tax*	1039430	353.64
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	230-2220 - Health Insurance Employee	Criminal Justice, Attorney	BENPRE - Benefit Pre Tax*	1039430	88.57
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	236-2120 - Health Insurance Employer	D.P. Services Schools	BENPRE - Benefit Pre Tax*	1039430	1,446.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	236-2220 - Health Insurance Employee	D.P. Services Schools	BENPRE - Benefit Pre Tax*	1039430	355.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	236-2230 - Voluntary Withholding	D.P. Services Schools	BENPRE - Benefit Pre Tax*	1039430	37.25
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	239-2120 - Health Insurance Employer	Local Court Automation	BENPRE - Benefit Pre Tax*	1039430	121.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	239-2220 - Health Insurance Employee	Local Court Automation	BENPRE - Benefit Pre Tax*	1039430	5.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	240-2120 - Health Insurance Employer	Jail Enhancement	BENPRE - Benefit Pre Tax*	1039430	196.16
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	240-2220 - Health Insurance Employee	Jail Enhancement	BENPRE - Benefit Pre Tax*	1039430	26.44
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	240-2230 - Voluntary Withholding	Jail Enhancement	BENPRE - Benefit Pre Tax*	1039430	0.40
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	241-2120 - Health Insurance Employer	State Aid to Probation	BENPRE - Benefit Pre Tax*	1039430	968.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	241-2220 - Health Insurance Employee	State Aid to Probation	BENPRE - Benefit Pre Tax*	1039430	182.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	241-2230 - Voluntary Withholding	State Aid to Probation	BENPRE - Benefit Pre Tax*	1039430	19.83
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	243-2120 - Health Insurance Employer	Accent/Attorney	BENPRE - Benefit Pre Tax*	1039430	450.04
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	243-2220 - Health Insurance Employee	Accent/Attorney	BENPRE - Benefit Pre Tax*	1039430	111.54
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	243-2230 - Voluntary Withholding	Accent/Attorney	BENPRE - Benefit Pre Tax*	1039430	0.18
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	244-2120 - Health Insurance Employer	Probation Services	BENPRE - Benefit Pre Tax*	1039430	604.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	244-2220 - Health Insurance Employee	Probation Services	BENPRE - Benefit Pre Tax*	1039430	72.49

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	244-2230 - Voluntary Withholding	Probation Services	BENPRE - Benefit Pre Tax*	1039430	10.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	245-2120 - Health Insurance Employer	CASA	BENPRE - Benefit Pre Tax*	1039430	242.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	245-2220 - Health Insurance Employee	CASA	BENPRE - Benefit Pre Tax*	1039430	10.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	246-2120 - Health Insurance Employer	Adult Intensive Supervision	BENPRE - Benefit Pre Tax*	1039430	1,813.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	246-2220 - Health Insurance Employee	Adult Intensive Supervision	BENPRE - Benefit Pre Tax*	1039430	312.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	246-2230 - Voluntary Withholding	Adult Intensive Supervision	BENPRE - Benefit Pre Tax*	1039430	19.34
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	249-2120 - Health Insurance Employer	Juvenile Treatment Services	BENPRE - Benefit Pre Tax*	1039430	242.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	249-2220 - Health Insurance Employee	Juvenile Treatment Services	BENPRE - Benefit Pre Tax*	1039430	10.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	249-2230 - Voluntary Withholding	Juvenile Treatment Services	BENPRE - Benefit Pre Tax*	1039430	26.25
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	251-2120 - Health Insurance Employer	J.I.P.S	BENPRE - Benefit Pre Tax*	1039430	483.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	251-2220 - Health Insurance Employee	J.I.P.S	BENPRE - Benefit Pre Tax*	1039430	72.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	251-2230 - Voluntary Withholding	J.I.P.S	BENPRE - Benefit Pre Tax*	1039430	4.05
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	254-2120 - Health Insurance Employer	State Adult Enhancement Fund	BENPRE - Benefit Pre Tax*	1039430	1,694.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	254-2220 - Health Insurance Employee	State Adult Enhancement Fund	BENPRE - Benefit Pre Tax*	1039430	407.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	254-2230 - Voluntary Withholding	State Adult Enhancement Fund	BENPRE - Benefit Pre Tax*	1039430	12.70
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	256-2120 - Health Insurance Employer	Accent/Sheriff	BENPRE - Benefit Pre Tax*	1039430	724.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	256-2220 - Health Insurance Employee	Accent/Sheriff	BENPRE - Benefit Pre Tax*	1039430	135.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	256-2230 - Voluntary Withholding	Accent/Sheriff	BENPRE - Benefit Pre Tax*	1039430	7.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	260-2120 - Health Insurance Employer	Victim's Assistance	BENPRE - Benefit Pre Tax*	1039430	311.96
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	260-2220 - Health Insurance Employee	Victim's Assistance	BENPRE - Benefit Pre Tax*	1039430	16.30
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	260-2230 - Voluntary Withholding	Victim's Assistance	BENPRE - Benefit Pre Tax*	1039430	3.91
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	276-2120 - Health Insurance Employer	Drug Treatment and Education	BENPRE - Benefit Pre Tax*	1039430	60.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	276-2220 - Health Insurance Employee	Drug Treatment and Education	BENPRE - Benefit Pre Tax*	1039430	2.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	280-2120 - Health Insurance Employer	Diversion Intake	BENPRE - Benefit Pre Tax*	1039430	302.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	280-2220 - Health Insurance Employee	Diversion Intake	BENPRE - Benefit Pre Tax*	1039430	36.25
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	281-2120 - Health Insurance Employer	Diversion Consequence	BENPRE - Benefit Pre Tax*	1039430	301.48
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	281-2220 - Health Insurance Employee	Diversion Consequence	BENPRE - Benefit Pre Tax*	1039430	70.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	281-2230 - Voluntary Withholding	Diversion Consequence	BENPRE - Benefit Pre Tax*	1039430	7.69
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	282-2120 - Health Insurance Employer	Drug Testing	BENPRE - Benefit Pre Tax*	1039430	241.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	282-2220 - Health Insurance Employee	Drug Testing	BENPRE - Benefit Pre Tax*	1039430	57.51
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	285-2120 - Health Insurance Employer	Case Processing Assistance	BENPRE - Benefit Pre Tax*	1039430	57.84
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	285-2220 - Health Insurance Employee	Case Processing Assistance	BENPRE - Benefit Pre Tax*	1039430	15.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	289-2120 - Health Insurance Employer	Community Punishment	BENPRE - Benefit Pre Tax*	1039430	60.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	289-2220 - Health Insurance Employee	Community Punishment	BENPRE - Benefit Pre Tax*	1039430	2.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	289-2230 - Voluntary Withholding	Community Punishment	BENPRE - Benefit Pre Tax*	1039430	2.44
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	294-2120 - Health Insurance Employer	Prosecution Recovery Attorney	BENPRE - Benefit Pre Tax*	1039430	279.02
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	294-2220 - Health Insurance Employee	Prosecution Recovery Attorney	BENPRE - Benefit Pre Tax*	1039430	70.14
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	294-2230 - Voluntary Withholding	Prosecution Recovery Attorney	BENPRE - Benefit Pre Tax*	1039430	0.49
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	297-2120 - Health Insurance Employer	Fill the Gap, Courts	BENPRE - Benefit Pre Tax*	1039430	1,244.96
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	297-2220 - Health Insurance Employee	Fill the Gap, Courts	BENPRE - Benefit Pre Tax*	1039430	239.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	297-2230 - Voluntary Withholding	Fill the Gap, Courts	BENPRE - Benefit Pre Tax*	1039430	5.50
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	334-2120 - Health Insurance Employer	Attorney Diversion	BENPRE - Benefit Pre Tax*	1039430	39.69
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	334-2220 - Health Insurance Employee	Attorney Diversion	BENPRE - Benefit Pre Tax*	1039430	2.46
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	340-2120 - Health Insurance Employer	Jail District	BENPRE - Benefit Pre Tax*	1039430	9,203.84
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	340-2220 - Health Insurance Employee	Jail District	BENPRE - Benefit Pre Tax*	1039430	1,443.56
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	340-2230 - Voluntary Withholding	Jail District	BENPRE - Benefit Pre Tax*	1039430	93.20
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	341-2120 - Health Insurance Employer	Juvenile Jail District	BENPRE - Benefit Pre Tax*	1039430	603.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	341-2220 - Health Insurance Employee	Juvenile Jail District	BENPRE - Benefit Pre Tax*	1039430	130.00
APACHE COUNTY MEDICAL	2016-00000346	02/11/2016	341-2230 - Voluntary Withholding	Juvenile Jail District	BENPRE - Benefit Pre Tax*	1039430	36.75
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	100-2110 - SS Employer	General Fund	SS - Social Security*	1039431	15,945.94
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	100-2111 - Medicare Employer	General Fund	SS - Social Security*	1039431	3,767.93
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	100-2210 - SS Employee	General Fund	SS - Social Security*	1039431	15,945.90
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	100-2211 - Medicare Employee	General Fund	SS - Social Security*	1039431	3,767.93
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	100-2260 - Federal Tax Withholding	General Fund	SS - Social Security*	1039431	19,017.94
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	100-2261 - State Tax Withholding	General Fund	SS - Social Security*	1039431	6,266.07
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	202-2110 - SS Employer	County Library	SS - Social Security*	1039431	1,415.57
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	202-2111 - Medicare Employer	County Library	SS - Social Security*	1039431	331.07
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	202-2210 - SS Employee	County Library	SS - Social Security*	1039431	1,415.57
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	202-2211 - Medicare Employee	County Library	SS - Social Security*	1039431	331.07
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	202-2260 - Federal Tax Withholding	County Library	SS - Social Security*	1039431	1,087.31
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	202-2261 - State Tax Withholding	County Library	SS - Social Security*	1039431	499.78
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	205-2110 - SS Employer	Roads	SS - Social Security*	1039431	6,708.93

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	205-2111 - Medicare Employer	Roads	SS - Social Security*	1039431	1,568.96
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	205-2210 - SS Employee	Roads	SS - Social Security*	1039431	6,708.93
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	205-2211 - Medicare Employee	Roads	SS - Social Security*	1039431	1,568.96
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	205-2260 - Federal Tax Withholding	Roads	SS - Social Security*	1039431	6,631.43
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	205-2261 - State Tax Withholding	Roads	SS - Social Security*	1039431	1,423.70
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	212-2110 - SS Employer	Health Services	SS - Social Security*	1039431	2,303.02
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	212-2111 - Medicare Employer	Health Services	SS - Social Security*	1039431	538.58
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	212-2210 - SS Employee	Health Services	SS - Social Security*	1039431	2,303.02
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	212-2211 - Medicare Employee	Health Services	SS - Social Security*	1039431	538.58
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	212-2260 - Federal Tax Withholding	Health Services	SS - Social Security*	1039431	2,457.79
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	212-2261 - State Tax Withholding	Health Services	SS - Social Security*	1039431	1,045.97
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	218-2110 - SS Employer	GIS	SS - Social Security*	1039431	102.60
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	218-2111 - Medicare Employer	GIS	SS - Social Security*	1039431	23.99
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	218-2210 - SS Employee	GIS	SS - Social Security*	1039431	102.60
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	218-2211 - Medicare Employee	GIS	SS - Social Security*	1039431	23.99
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	218-2260 - Federal Tax Withholding	GIS	SS - Social Security*	1039431	65.79
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	218-2261 - State Tax Withholding	GIS	SS - Social Security*	1039431	26.17
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	224-2110 - SS Employer	Sheriff's Grants	SS - Social Security*	1039431	222.97
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	224-2111 - Medicare Employer	Sheriff's Grants	SS - Social Security*	1039431	52.14
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	224-2210 - SS Employee	Sheriff's Grants	SS - Social Security*	1039431	222.97
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	224-2211 - Medicare Employee	Sheriff's Grants	SS - Social Security*	1039431	52.14
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	224-2260 - Federal Tax Withholding	Sheriff's Grants	SS - Social Security*	1039431	375.00
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	224-2261 - State Tax Withholding	Sheriff's Grants	SS - Social Security*	1039431	22.00
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	226-2110 - SS Employer	Emergency Services	SS - Social Security*	1039431	81.46
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	226-2111 - Medicare Employer	Emergency Services	SS - Social Security*	1039431	19.05
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	226-2210 - SS Employee	Emergency Services	SS - Social Security*	1039431	81.46
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	226-2211 - Medicare Employee	Emergency Services	SS - Social Security*	1039431	19.05
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	226-2260 - Federal Tax Withholding	Emergency Services	SS - Social Security*	1039431	136.15
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	226-2261 - State Tax Withholding	Emergency Services	SS - Social Security*	1039431	46.75
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	227-2110 - SS Employer	Juvenile High Risk Court	SS - Social Security*	1039431	93.35
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	227-2111 - Medicare Employer	Juvenile High Risk Court	SS - Social Security*	1039431	21.84
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	227-2210 - SS Employee	Juvenile High Risk Court	SS - Social Security*	1039431	93.35
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	227-2211 - Medicare Employee	Juvenile High Risk Court	SS - Social Security*	1039431	21.84
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	227-2260 - Federal Tax Withholding	Juvenile High Risk Court	SS - Social Security*	1039431	85.35
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	227-2261 - State Tax Withholding	Juvenile High Risk Court	SS - Social Security*	1039431	46.57
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	230-2110 - SS Employer	Criminal Justice, Attorney	SS - Social Security*	1039431	160.88
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	230-2111 - Medicare Employer	Criminal Justice, Attorney	SS - Social Security*	1039431	37.62
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	230-2210 - SS Employee	Criminal Justice, Attorney	SS - Social Security*	1039431	160.92
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	230-2211 - Medicare Employee	Criminal Justice, Attorney	SS - Social Security*	1039431	37.63
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	230-2260 - Federal Tax Withholding	Criminal Justice, Attorney	SS - Social Security*	1039431	39.11
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	230-2261 - State Tax Withholding	Criminal Justice, Attorney	SS - Social Security*	1039431	51.07
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	236-2110 - SS Employer	D.P. Services Schools	SS - Social Security*	1039431	505.74
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	236-2111 - Medicare Employer	D.P. Services Schools	SS - Social Security*	1039431	118.29
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	236-2210 - SS Employee	D.P. Services Schools	SS - Social Security*	1039431	505.74
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	236-2211 - Medicare Employee	D.P. Services Schools	SS - Social Security*	1039431	118.29
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	236-2260 - Federal Tax Withholding	D.P. Services Schools	SS - Social Security*	1039431	771.11
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	236-2261 - State Tax Withholding	D.P. Services Schools	SS - Social Security*	1039431	244.48
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	239-2110 - SS Employer	Local Court Automation	SS - Social Security*	1039431	33.51
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	239-2111 - Medicare Employer	Local Court Automation	SS - Social Security*	1039431	7.84
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	239-2210 - SS Employee	Local Court Automation	SS - Social Security*	1039431	33.51
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	239-2211 - Medicare Employee	Local Court Automation	SS - Social Security*	1039431	7.84
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	239-2261 - State Tax Withholding	Local Court Automation	SS - Social Security*	1039431	8.61
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	240-2110 - SS Employer	Jail Enhancement	SS - Social Security*	1039431	63.93
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	240-2111 - Medicare Employer	Jail Enhancement	SS - Social Security*	1039431	14.96
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	240-2210 - SS Employee	Jail Enhancement	SS - Social Security*	1039431	63.92
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	240-2211 - Medicare Employee	Jail Enhancement	SS - Social Security*	1039431	14.95
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	240-2260 - Federal Tax Withholding	Jail Enhancement	SS - Social Security*	1039431	83.11
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	240-2261 - State Tax Withholding	Jail Enhancement	SS - Social Security*	1039431	41.39
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	241-2110 - SS Employer	State Aid to Probation	SS - Social Security*	1039431	258.72
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	241-2111 - Medicare Employer	State Aid to Probation	SS - Social Security*	1039431	60.52
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	241-2210 - SS Employee	State Aid to Probation	SS - Social Security*	1039431	258.72
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	241-2211 - Medicare Employee	State Aid to Probation	SS - Social Security*	1039431	60.52



Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	241-2260 - Federal Tax Withholding	State Aid to Probation	SS - Social Security*	1039431	289.08
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	241-2261 - State Tax Withholding	State Aid to Probation	SS - Social Security*	1039431	155.69
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	243-2110 - SS Employer	Accent/Attorney	SS - Social Security*	1039431	246.24
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	243-2111 - Medicare Employer	Accent/Attorney	SS - Social Security*	1039431	57.58
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	243-2210 - SS Employee	Accent/Attorney	SS - Social Security*	1039431	245.20
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	243-2211 - Medicare Employee	Accent/Attorney	SS - Social Security*	1039431	57.57
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	243-2260 - Federal Tax Withholding	Accent/Attorney	SS - Social Security*	1039431	249.67
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	243-2261 - State Tax Withholding	Accent/Attorney	SS - Social Security*	1039431	76.08
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	244-2110 - SS Employer	Probation Services	SS - Social Security*	1039431	176.36
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	244-2111 - Medicare Employer	Probation Services	SS - Social Security*	1039431	41.25
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	244-2210 - SS Employee	Probation Services	SS - Social Security*	1039431	176.35
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	244-2211 - Medicare Employee	Probation Services	SS - Social Security*	1039431	41.25
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	244-2260 - Federal Tax Withholding	Probation Services	SS - Social Security*	1039431	163.23
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	244-2261 - State Tax Withholding	Probation Services	SS - Social Security*	1039431	47.43
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	245-2110 - SS Employer	CASA	SS - Social Security*	1039431	55.89
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	245-2111 - Medicare Employer	CASA	SS - Social Security*	1039431	13.07
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	245-2210 - SS Employee	CASA	SS - Social Security*	1039431	55.89
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	245-2211 - Medicare Employee	CASA	SS - Social Security*	1039431	13.07
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	245-2260 - Federal Tax Withholding	CASA	SS - Social Security*	1039431	15.76
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	245-2261 - State Tax Withholding	CASA	SS - Social Security*	1039431	21.54
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	246-2110 - SS Employer	Adult Intensive Supervision	SS - Social Security*	1039431	480.34
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	246-2111 - Medicare Employer	Adult Intensive Supervision	SS - Social Security*	1039431	112.32
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	246-2210 - SS Employee	Adult Intensive Supervision	SS - Social Security*	1039431	480.33
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	246-2211 - Medicare Employee	Adult Intensive Supervision	SS - Social Security*	1039431	112.32
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	246-2260 - Federal Tax Withholding	Adult Intensive Supervision	SS - Social Security*	1039431	459.26
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	246-2261 - State Tax Withholding	Adult Intensive Supervision	SS - Social Security*	1039431	198.78
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	249-2110 - SS Employer	Juvenile Treatment Services	SS - Social Security*	1039431	135.75
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	249-2111 - Medicare Employer	Juvenile Treatment Services	SS - Social Security*	1039431	31.75
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	249-2210 - SS Employee	Juvenile Treatment Services	SS - Social Security*	1039431	135.75
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	249-2211 - Medicare Employee	Juvenile Treatment Services	SS - Social Security*	1039431	31.75
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	249-2260 - Federal Tax Withholding	Juvenile Treatment Services	SS - Social Security*	1039431	261.77
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	249-2261 - State Tax Withholding	Juvenile Treatment Services	SS - Social Security*	1039431	81.48
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	251-2110 - SS Employer	J.I.P.S	SS - Social Security*	1039431	105.89
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	251-2111 - Medicare Employer	J.I.P.S	SS - Social Security*	1039431	24.76
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	251-2210 - SS Employee	J.I.P.S	SS - Social Security*	1039431	105.89
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	251-2211 - Medicare Employee	J.I.P.S	SS - Social Security*	1039431	24.76
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	251-2260 - Federal Tax Withholding	J.I.P.S	SS - Social Security*	1039431	80.02
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	251-2261 - State Tax Withholding	J.I.P.S	SS - Social Security*	1039431	24.96
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	252-2110 - SS Employer	Recorder Document Storage Fund	SS - Social Security*	1039431	19.81
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	252-2111 - Medicare Employer	Recorder Document Storage Fund	SS - Social Security*	1039431	4.63
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	252-2210 - SS Employee	Recorder Document Storage Fund	SS - Social Security*	1039431	19.81
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	252-2211 - Medicare Employee	Recorder Document Storage Fund	SS - Social Security*	1039431	4.63
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	252-2260 - Federal Tax Withholding	Recorder Document Storage Fund	SS - Social Security*	1039431	20.00
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	252-2261 - State Tax Withholding	Recorder Document Storage Fund	SS - Social Security*	1039431	16.29
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	254-2110 - SS Employer	State Adult Enhancement Fund	SS - Social Security*	1039431	388.56
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	254-2111 - Medicare Employer	State Adult Enhancement Fund	SS - Social Security*	1039431	90.87
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	254-2210 - SS Employee	State Adult Enhancement Fund	SS - Social Security*	1039431	388.56
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	254-2211 - Medicare Employee	State Adult Enhancement Fund	SS - Social Security*	1039431	90.87
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	254-2260 - Federal Tax Withholding	State Adult Enhancement Fund	SS - Social Security*	1039431	458.28
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	254-2261 - State Tax Withholding	State Adult Enhancement Fund	SS - Social Security*	1039431	49.79
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	256-2110 - SS Employer	Accent/Sheriff	SS - Social Security*	1039431	207.66
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	256-2111 - Medicare Employer	Accent/Sheriff	SS - Social Security*	1039431	48.56
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	256-2210 - SS Employee	Accent/Sheriff	SS - Social Security*	1039431	207.66
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	256-2211 - Medicare Employee	Accent/Sheriff	SS - Social Security*	1039431	48.56
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	256-2260 - Federal Tax Withholding	Accent/Sheriff	SS - Social Security*	1039431	184.43
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	256-2261 - State Tax Withholding	Accent/Sheriff	SS - Social Security*	1039431	113.54
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	260-2110 - SS Employer	Victim's Assistance	SS - Social Security*	1039431	84.98
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	260-2111 - Medicare Employer	Victim's Assistance	SS - Social Security*	1039431	19.87
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	260-2210 - SS Employee	Victim's Assistance	SS - Social Security*	1039431	84.99
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	260-2211 - Medicare Employee	Victim's Assistance	SS - Social Security*	1039431	19.87
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	260-2260 - Federal Tax Withholding	Victim's Assistance	SS - Social Security*	1039431	81.53
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	260-2261 - State Tax Withholding	Victim's Assistance	SS - Social Security*	1039431	54.74



Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	276-2110 - SS Employer	Drug Treatment and Education	SS - Social Security*	1039431	15.62
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	276-2111 - Medicare Employer	Drug Treatment and Education	SS - Social Security*	1039431	3.66
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	276-2210 - SS Employee	Drug Treatment and Education	SS - Social Security*	1039431	15.62
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	276-2211 - Medicare Employee	Drug Treatment and Education	SS - Social Security*	1039431	3.66
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	276-2260 - Federal Tax Withholding	Drug Treatment and Education	SS - Social Security*	1039431	14.09
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	276-2261 - State Tax Withholding	Drug Treatment and Education	SS - Social Security*	1039431	8.03
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	280-2110 - SS Employer	Diversion Intake	SS - Social Security*	1039431	58.43
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	280-2111 - Medicare Employer	Diversion Intake	SS - Social Security*	1039431	13.66
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	280-2210 - SS Employee	Diversion Intake	SS - Social Security*	1039431	58.43
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	280-2211 - Medicare Employee	Diversion Intake	SS - Social Security*	1039431	13.66
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	280-2260 - Federal Tax Withholding	Diversion Intake	SS - Social Security*	1039431	42.25
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	280-2261 - State Tax Withholding	Diversion Intake	SS - Social Security*	1039431	24.09
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	281-2110 - SS Employer	Diversion Consequence	SS - Social Security*	1039431	29.87
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	281-2111 - Medicare Employer	Diversion Consequence	SS - Social Security*	1039431	6.99
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	281-2210 - SS Employee	Diversion Consequence	SS - Social Security*	1039431	29.88
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	281-2211 - Medicare Employee	Diversion Consequence	SS - Social Security*	1039431	6.99
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	281-2260 - Federal Tax Withholding	Diversion Consequence	SS - Social Security*	1039431	12.07
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	281-2261 - State Tax Withholding	Diversion Consequence	SS - Social Security*	1039431	6.49
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	282-2110 - SS Employer	Drug Testing	SS - Social Security*	1039431	42.13
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	282-2111 - Medicare Employer	Drug Testing	SS - Social Security*	1039431	9.85
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	282-2210 - SS Employee	Drug Testing	SS - Social Security*	1039431	42.14
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	282-2211 - Medicare Employee	Drug Testing	SS - Social Security*	1039431	9.85
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	282-2260 - Federal Tax Withholding	Drug Testing	SS - Social Security*	1039431	30.50
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	282-2261 - State Tax Withholding	Drug Testing	SS - Social Security*	1039431	22.23
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	285-2110 - SS Employer	Case Processing Assistance	SS - Social Security*	1039431	14.48
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	285-2111 - Medicare Employer	Case Processing Assistance	SS - Social Security*	1039431	3.39
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	285-2210 - SS Employee	Case Processing Assistance	SS - Social Security*	1039431	14.48
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	285-2211 - Medicare Employee	Case Processing Assistance	SS - Social Security*	1039431	3.39
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	285-2260 - Federal Tax Withholding	Case Processing Assistance	SS - Social Security*	1039431	47.84
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	285-2261 - State Tax Withholding	Case Processing Assistance	SS - Social Security*	1039431	11.52
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	289-2110 - SS Employer	Community Punishment	SS - Social Security*	1039431	22.91
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	289-2111 - Medicare Employer	Community Punishment	SS - Social Security*	1039431	5.36
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	289-2210 - SS Employee	Community Punishment	SS - Social Security*	1039431	22.91
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	289-2211 - Medicare Employee	Community Punishment	SS - Social Security*	1039431	5.36
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	289-2260 - Federal Tax Withholding	Community Punishment	SS - Social Security*	1039431	12.08
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	289-2261 - State Tax Withholding	Community Punishment	SS - Social Security*	1039431	5.76
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	294-2110 - SS Employer	Prosecution Recovery Attorney	SS - Social Security*	1039431	207.89
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	294-2111 - Medicare Employer	Prosecution Recovery Attorney	SS - Social Security*	1039431	48.62
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	294-2210 - SS Employee	Prosecution Recovery Attorney	SS - Social Security*	1039431	207.90
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	294-2211 - Medicare Employee	Prosecution Recovery Attorney	SS - Social Security*	1039431	48.62
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	294-2260 - Federal Tax Withholding	Prosecution Recovery Attorney	SS - Social Security*	1039431	403.27
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	294-2261 - State Tax Withholding	Prosecution Recovery Attorney	SS - Social Security*	1039431	56.68
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	297-2110 - SS Employer	Fill the Gap, Courts	SS - Social Security*	1039431	267.04
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	297-2111 - Medicare Employer	Fill the Gap, Courts	SS - Social Security*	1039431	62.45
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	297-2210 - SS Employee	Fill the Gap, Courts	SS - Social Security*	1039431	267.04
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	297-2211 - Medicare Employee	Fill the Gap, Courts	SS - Social Security*	1039431	62.45
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	297-2260 - Federal Tax Withholding	Fill the Gap, Courts	SS - Social Security*	1039431	457.43
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	297-2261 - State Tax Withholding	Fill the Gap, Courts	SS - Social Security*	1039431	120.00
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	334-2110 - SS Employer	Attorney Diversion	SS - Social Security*	1039431	23.81
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	334-2111 - Medicare Employer	Attorney Diversion	SS - Social Security*	1039431	5.57
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	334-2210 - SS Employee	Attorney Diversion	SS - Social Security*	1039431	23.83
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	334-2211 - Medicare Employee	Attorney Diversion	SS - Social Security*	1039431	5.57
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	334-2260 - Federal Tax Withholding	Attorney Diversion	SS - Social Security*	1039431	54.87
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	334-2261 - State Tax Withholding	Attorney Diversion	SS - Social Security*	1039431	17.36
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	340-2110 - SS Employer	Jail District	SS - Social Security*	1039431	2,700.53
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	340-2111 - Medicare Employer	Jail District	SS - Social Security*	1039431	631.57
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	340-2210 - SS Employee	Jail District	SS - Social Security*	1039431	2,700.54
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	340-2211 - Medicare Employee	Jail District	SS - Social Security*	1039431	631.58
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	340-2260 - Federal Tax Withholding	Jail District	SS - Social Security*	1039431	2,908.69
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	340-2261 - State Tax Withholding	Jail District	SS - Social Security*	1039431	993.21
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	341-2110 - SS Employer	Juvenile Jail District	SS - Social Security*	1039431	371.56
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	341-2111 - Medicare Employer	Juvenile Jail District	SS - Social Security*	1039431	86.90

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	341-2210 - SS Employee	Juvenile Jail District	SS - Social Security*	1039431	371.56
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	341-2211 - Medicare Employee	Juvenile Jail District	SS - Social Security*	1039431	86.90
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	341-2260 - Federal Tax Withholding	Juvenile Jail District	SS - Social Security*	1039431	680.56
APACHE COUNTY TAX WITHHOLDING	2016-00000347	02/11/2016	341-2261 - State Tax Withholding	Juvenile Jail District	SS - Social Security*	1039431	138.74
ASRS LEGACY EORP	2016-00000348	02/11/2016	100-2152 - Elected Officials Retirement Employer	General Fund	ASRS LEGACY - ASRS Legacy EORP	1039432	1,009.62
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	100-2113 - Long Term Disability Employer	General Fund	ASRS - ASRS*	1039433	204.65
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	100-2150 - ASRS Employer	General Fund	ASRS - ASRS*	1039433	19,752.50
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	100-2213 - Long Term Disability Employee	General Fund	ASRS - ASRS*	1039433	204.65
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	100-2250 - ASRS Employee	General Fund	ASRS - ASRS*	1039433	19,357.59
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	202-2113 - Long Term Disability Employer	County Library	ASRS - ASRS*	1039433	27.09
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	202-2150 - ASRS Employer	County Library	ASRS - ASRS*	1039433	2,562.98
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	202-2213 - Long Term Disability Employee	County Library	ASRS - ASRS*	1039433	27.09
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	202-2250 - ASRS Employee	County Library	ASRS - ASRS*	1039433	2,562.98
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	205-2113 - Long Term Disability Employer	Roads	ASRS - ASRS*	1039433	124.06
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	205-2150 - ASRS Employer	Roads	ASRS - ASRS*	1039433	12,103.34
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	205-2213 - Long Term Disability Employee	Roads	ASRS - ASRS*	1039433	124.06
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	205-2250 - ASRS Employee	Roads	ASRS - ASRS*	1039433	11,738.82
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	212-2113 - Long Term Disability Employer	Health Services	ASRS - ASRS*	1039433	40.51
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	212-2150 - ASRS Employer	Health Services	ASRS - ASRS*	1039433	3,831.24
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	212-2213 - Long Term Disability Employee	Health Services	ASRS - ASRS*	1039433	40.51
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	212-2250 - ASRS Employee	Health Services	ASRS - ASRS*	1039433	3,831.24
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	218-2113 - Long Term Disability Employer	GIS	ASRS - ASRS*	1039433	2.12
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	218-2150 - ASRS Employer	GIS	ASRS - ASRS*	1039433	200.89
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	218-2213 - Long Term Disability Employee	GIS	ASRS - ASRS*	1039433	2.12
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	218-2250 - ASRS Employee	GIS	ASRS - ASRS*	1039433	200.89
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	226-2113 - Long Term Disability Employer	Emergency Services	ASRS - ASRS*	1039433	1.59
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	226-2150 - ASRS Employer	Emergency Services	ASRS - ASRS*	1039433	150.84
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	226-2213 - Long Term Disability Employee	Emergency Services	ASRS - ASRS*	1039433	1.59
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	226-2250 - ASRS Employee	Emergency Services	ASRS - ASRS*	1039433	150.84
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	227-2113 - Long Term Disability Employer	Juvenile High Risk Court	ASRS - ASRS*	1039433	0.84
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	227-2150 - ASRS Employer	Juvenile High Risk Court	ASRS - ASRS*	1039433	79.77
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	227-2213 - Long Term Disability Employee	Juvenile High Risk Court	ASRS - ASRS*	1039433	0.84
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	227-2250 - ASRS Employee	Juvenile High Risk Court	ASRS - ASRS*	1039433	79.77
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	230-2113 - Long Term Disability Employer	Criminal Justice, Attorney	ASRS - ASRS*	1039433	3.31
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	230-2150 - ASRS Employer	Criminal Justice, Attorney	ASRS - ASRS*	1039433	313.45
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	230-2213 - Long Term Disability Employee	Criminal Justice, Attorney	ASRS - ASRS*	1039433	3.31
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	230-2250 - ASRS Employee	Criminal Justice, Attorney	ASRS - ASRS*	1039433	313.51
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	236-2113 - Long Term Disability Employer	D.P. Services Schools	ASRS - ASRS*	1039433	10.21
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	236-2150 - ASRS Employer	D.P. Services Schools	ASRS - ASRS*	1039433	966.14
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	236-2213 - Long Term Disability Employee	D.P. Services Schools	ASRS - ASRS*	1039433	10.21
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	236-2250 - ASRS Employee	D.P. Services Schools	ASRS - ASRS*	1039433	966.14
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	239-2113 - Long Term Disability Employer	Local Court Automation	ASRS - ASRS*	1039433	0.66
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	239-2150 - ASRS Employer	Local Court Automation	ASRS - ASRS*	1039433	61.90
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	239-2213 - Long Term Disability Employee	Local Court Automation	ASRS - ASRS*	1039433	0.66
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	239-2250 - ASRS Employee	Local Court Automation	ASRS - ASRS*	1039433	61.90
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	241-2113 - Long Term Disability Employer	State Aid to Probation	ASRS - ASRS*	1039433	1.21
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	241-2150 - ASRS Employer	State Aid to Probation	ASRS - ASRS*	1039433	114.33
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	241-2213 - Long Term Disability Employee	State Aid to Probation	ASRS - ASRS*	1039433	1.21
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	241-2250 - ASRS Employee	State Aid to Probation	ASRS - ASRS*	1039433	114.33
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	243-2113 - Long Term Disability Employer	Accent/Attorney	ASRS - ASRS*	1039433	4.16
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	243-2150 - ASRS Employer	Accent/Attorney	ASRS - ASRS*	1039433	393.36
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	243-2213 - Long Term Disability Employee	Accent/Attorney	ASRS - ASRS*	1039433	4.16
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	243-2250 - ASRS Employee	Accent/Attorney	ASRS - ASRS*	1039433	393.37
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	244-2113 - Long Term Disability Employer	Probation Services	ASRS - ASRS*	1039433	1.68
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	244-2150 - ASRS Employer	Probation Services	ASRS - ASRS*	1039433	159.25
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	244-2213 - Long Term Disability Employee	Probation Services	ASRS - ASRS*	1039433	1.68
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	244-2250 - ASRS Employee	Probation Services	ASRS - ASRS*	1039433	159.25
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	245-2113 - Long Term Disability Employer	CASA	ASRS - ASRS*	1039433	1.09
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	245-2150 - ASRS Employer	CASA	ASRS - ASRS*	1039433	103.44
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	245-2213 - Long Term Disability Employee	CASA	ASRS - ASRS*	1039433	1.09
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	245-2250 - ASRS Employee	CASA	ASRS - ASRS*	1039433	103.44
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	246-2113 - Long Term Disability Employer	Adult Intensive Supervision	ASRS - ASRS*	1039433	2.41

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	246-2150 - ASRS Employer	Adult Intensive Supervision	ASRS - ASRS*	1039433	227.90
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	246-2213 - Long Term Disability Employee	Adult Intensive Supervision	ASRS - ASRS*	1039433	2.41
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	246-2250 - ASRS Employee	Adult Intensive Supervision	ASRS - ASRS*	1039433	227.88
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	249-2113 - Long Term Disability Employer	Juvenile Treatment Services	ASRS - ASRS*	1039433	2.64
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	249-2150 - ASRS Employer	Juvenile Treatment Services	ASRS - ASRS*	1039433	249.66
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	249-2213 - Long Term Disability Employee	Juvenile Treatment Services	ASRS - ASRS*	1039433	2.64
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	249-2250 - ASRS Employee	Juvenile Treatment Services	ASRS - ASRS*	1039433	249.66
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	251-2113 - Long Term Disability Employer	J.I.P.S	ASRS - ASRS*	1039433	1.26
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	251-2150 - ASRS Employer	J.I.P.S	ASRS - ASRS*	1039433	119.62
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	251-2213 - Long Term Disability Employee	J.I.P.S	ASRS - ASRS*	1039433	1.26
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	251-2250 - ASRS Employee	J.I.P.S	ASRS - ASRS*	1039433	119.62
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	254-2113 - Long Term Disability Employer	State Adult Enhancement Fund	ASRS - ASRS*	1039433	1.99
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	254-2150 - ASRS Employer	State Adult Enhancement Fund	ASRS - ASRS*	1039433	188.30
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	254-2213 - Long Term Disability Employee	State Adult Enhancement Fund	ASRS - ASRS*	1039433	1.99
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	254-2250 - ASRS Employee	State Adult Enhancement Fund	ASRS - ASRS*	1039433	188.30
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	260-2113 - Long Term Disability Employer	Victim's Assistance	ASRS - ASRS*	1039433	1.69
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	260-2150 - ASRS Employer	Victim's Assistance	ASRS - ASRS*	1039433	160.97
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	260-2213 - Long Term Disability Employee	Victim's Assistance	ASRS - ASRS*	1039433	1.69
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	260-2250 - ASRS Employee	Victim's Assistance	ASRS - ASRS*	1039433	160.99
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	276-2113 - Long Term Disability Employer	Drug Treatment and Education	ASRS - ASRS*	1039433	0.31
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	276-2150 - ASRS Employer	Drug Treatment and Education	ASRS - ASRS*	1039433	28.88
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	276-2213 - Long Term Disability Employee	Drug Treatment and Education	ASRS - ASRS*	1039433	0.31
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	276-2250 - ASRS Employee	Drug Treatment and Education	ASRS - ASRS*	1039433	28.88
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	280-2113 - Long Term Disability Employer	Diversion Intake	ASRS - ASRS*	1039433	1.17
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	280-2150 - ASRS Employer	Diversion Intake	ASRS - ASRS*	1039433	111.06
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	280-2213 - Long Term Disability Employee	Diversion Intake	ASRS - ASRS*	1039433	1.17
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	280-2250 - ASRS Employee	Diversion Intake	ASRS - ASRS*	1039433	111.06
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	281-2113 - Long Term Disability Employer	Diversion Consequence	ASRS - ASRS*	1039433	0.66
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	281-2150 - ASRS Employer	Diversion Consequence	ASRS - ASRS*	1039433	62.62
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	281-2213 - Long Term Disability Employee	Diversion Consequence	ASRS - ASRS*	1039433	0.66
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	281-2250 - ASRS Employee	Diversion Consequence	ASRS - ASRS*	1039433	62.64
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	289-2113 - Long Term Disability Employer	Community Punishment	ASRS - ASRS*	1039433	0.45
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	289-2150 - ASRS Employer	Community Punishment	ASRS - ASRS*	1039433	42.23
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	289-2213 - Long Term Disability Employee	Community Punishment	ASRS - ASRS*	1039433	0.45
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	289-2250 - ASRS Employee	Community Punishment	ASRS - ASRS*	1039433	42.23
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	294-2113 - Long Term Disability Employer	Prosecution Recovery Attorney	ASRS - ASRS*	1039433	1.93
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	294-2150 - ASRS Employer	Prosecution Recovery Attorney	ASRS - ASRS*	1039433	183.05
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	294-2213 - Long Term Disability Employee	Prosecution Recovery Attorney	ASRS - ASRS*	1039433	1.93
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	294-2250 - ASRS Employee	Prosecution Recovery Attorney	ASRS - ASRS*	1039433	183.00
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	297-2113 - Long Term Disability Employer	Fill the Gap, Courts	ASRS - ASRS*	1039433	3.27
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	297-2150 - ASRS Employer	Fill the Gap, Courts	ASRS - ASRS*	1039433	309.05
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	297-2213 - Long Term Disability Employee	Fill the Gap, Courts	ASRS - ASRS*	1039433	3.27
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	297-2250 - ASRS Employee	Fill the Gap, Courts	ASRS - ASRS*	1039433	309.05
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	334-2113 - Long Term Disability Employer	Attorney Diversion	ASRS - ASRS*	1039433	0.46
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	334-2150 - ASRS Employer	Attorney Diversion	ASRS - ASRS*	1039433	43.88
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	334-2213 - Long Term Disability Employee	Attorney Diversion	ASRS - ASRS*	1039433	0.46
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	334-2250 - ASRS Employee	Attorney Diversion	ASRS - ASRS*	1039433	43.90
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	340-2113 - Long Term Disability Employer	Jail District	ASRS - ASRS*	1039433	18.57
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	340-2150 - ASRS Employer	Jail District	ASRS - ASRS*	1039433	1,758.29
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	340-2213 - Long Term Disability Employee	Jail District	ASRS - ASRS*	1039433	18.57
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	340-2250 - ASRS Employee	Jail District	ASRS - ASRS*	1039433	1,758.29
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	341-2113 - Long Term Disability Employer	Juvenile Jail District	ASRS - ASRS*	1039433	7.34
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	341-2150 - ASRS Employer	Juvenile Jail District	ASRS - ASRS*	1039433	694.95
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	341-2213 - Long Term Disability Employee	Juvenile Jail District	ASRS - ASRS*	1039433	7.34
AZ STATE RETIREMENT SYSTEM	2016-00000349	02/11/2016	341-2250 - ASRS Employee	Juvenile Jail District	ASRS - ASRS*	1039433	694.95
BINETTNEEKIRK, GERALDINE	2016-00000350	02/11/2016	205-2230 - Voluntary Withholding	Roads	CS\$ - Child Support \$	1039434	176.65
CALIFORNIA STATE DISBURSEMENT UNIT	2016-00000351	02/11/2016	340-2230 - Voluntary Withholding	Jail District	CS\$ - Child Support	1039435	222.00
CHILD SUPPORT SERVICES ORS	2016-00000352	02/11/2016	100-2230 - Voluntary Withholding	General Fund	CS\$ - Child Support	1039436	(222.00)
CHILD SUPPORT SERVICES ORS	2016-00000352	02/11/2016	205-2230 - Voluntary Withholding	Roads	CS\$ - Child Support	1039436	235.49
CHILD SUPPORT SERVICES ORS	2016-00000352	02/11/2016	340-2230 - Voluntary Withholding	Jail District	CS\$ - Child Support	1039436	222.00
CINCINNATI LIFE INS CO	2016-00000353	02/11/2016	205-2230 - Voluntary Withholding	Roads	CINLIFECO - Cincinnati Life Ins	1039437	28.00
CINCINNATI LIFE INS CO	2016-00000353	02/11/2016	254-2230 - Voluntary Withholding	State Adult Enhancement Fund	CINLIFECO - Cincinnati Life Ins	1039437	12.85

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	100-2230 - Voluntary Withholding	General Fund	COLLIFEPOST - Colonial Life Post*	1039438	488.37
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	202-2230 - Voluntary Withholding	County Library	COLLIFEPOST - Colonial Life Post*	1039438	69.13
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	205-2230 - Voluntary Withholding	Roads	COLLIFEPOST - Colonial Life Post*	1039438	477.88
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	212-2230 - Voluntary Withholding	Health Services	COLLIFEPOST - Colonial Life Post*	1039438	134.78
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	241-2230 - Voluntary Withholding	State Aid to Probation	COLLIFEPOST - Colonial Life Post*	1039438	52.89
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	254-2230 - Voluntary Withholding	State Adult Enhancement Fund	COLLIFEPOST - Colonial Life Post*	1039438	20.57
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	260-2230 - Voluntary Withholding	Victim's Assistance	COLLIFEPOST - Colonial Life Post*	1039438	18.86
COLONIAL LIFE AND ACCIDENT INS	2016-00000354	02/11/2016	340-2230 - Voluntary Withholding	Jail District	COLLIFEPOST - Colonial Life Post*	1039438	115.72
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	100-2154 - Probation Retirement Employee	General Fund	CORPAOC - Probation Retirement*	1039439	706.90
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	100-2253 - Correction Retirement Employee	General Fund	CORPAOC - Probation Retirement*	1039439	298.00
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	241-2154 - Probation Retirement Employee	State Aid to Probation	CORPAOC - Probation Retirement*	1039439	667.97
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	241-2253 - Correction Retirement Employee	State Aid to Probation	CORPAOC - Probation Retirement*	1039439	281.58
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	244-2154 - Probation Retirement Employee	Probation Services	CORPAOC - Probation Retirement*	1039439	294.06
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	244-2253 - Correction Retirement Employee	Probation Services	CORPAOC - Probation Retirement*	1039439	123.95
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	246-2154 - Probation Retirement Employee	Adult Intensive Supervision	CORPAOC - Probation Retirement*	1039439	1,140.07
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	246-2253 - Correction Retirement Employee	Adult Intensive Supervision	CORPAOC - Probation Retirement*	1039439	480.61
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	251-2154 - Probation Retirement Employee	J.I.P.S	CORPAOC - Probation Retirement*	1039439	144.92
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	251-2253 - Correction Retirement Employee	J.I.P.S	CORPAOC - Probation Retirement*	1039439	61.09
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	254-2154 - Probation Retirement Employee	State Adult Enhancement Fund	CORPAOC - Probation Retirement*	1039439	977.65
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	254-2253 - Correction Retirement Employee	State Adult Enhancement Fund	CORPAOC - Probation Retirement*	1039439	412.13
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	282-2154 - Probation Retirement Employee	Drug Testing	CORPAOC - Probation Retirement*	1039439	147.04
CORRECTIONS OFFICER RET PLAN	2016-00000355	02/11/2016	282-2253 - Correction Retirement Employee	Drug Testing	CORPAOC - Probation Retirement*	1039439	62.00
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000356	02/11/2016	256-2153 - Correction Retirement Employee	Accent/Sheriff	CORP - Corrections Retirement*	1039440	157.22
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000356	02/11/2016	256-2253 - Correction Retirement Employee	Accent/Sheriff	CORP - Corrections Retirement*	1039440	96.37
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000356	02/11/2016	340-2153 - Correction Retirement Employee	Jail District	CORP - Corrections Retirement*	1039440	3,082.08
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000356	02/11/2016	340-2253 - Correction Retirement Employee	Jail District	CORP - Corrections Retirement*	1039440	1,889.23
FAMILY SUPPORT REGISTRY	2016-00000357	02/11/2016	100-2230 - Voluntary Withholding	General Fund	CS\$ - Child Support \$	1039441	(1,423.39)
FAMILY SUPPORT REGISTRY	2016-00000357	02/11/2016	202-2230 - Voluntary Withholding	County Library	CS\$ - Child Support \$	1039441	122.00
FAMILY SUPPORT REGISTRY	2016-00000357	02/11/2016	205-2230 - Voluntary Withholding	Roads	CS\$ - Child Support \$	1039441	984.84
FAMILY SUPPORT REGISTRY	2016-00000357	02/11/2016	224-2230 - Voluntary Withholding	Sheriff's Grants	CS\$ - Child Support \$	1039441	445.55
J VANCE ANDERSEN PLC	2016-00000358	02/11/2016	100-2230 - Voluntary Withholding	General Fund	WRITGARN% - Writ of Garnishment	1039442	259.37
KANSAS PAYMENT CENTER	2016-00000359	02/11/2016	100-2230 - Voluntary Withholding	General Fund	CS\$ - Child Support \$	1039443	(1,430.39)
KANSAS PAYMENT CENTER	2016-00000359	02/11/2016	202-2230 - Voluntary Withholding	County Library	CS\$ - Child Support \$	1039443	122.00
KANSAS PAYMENT CENTER	2016-00000359	02/11/2016	205-2230 - Voluntary Withholding	Roads	CS\$ - Child Support \$	1039443	984.84
KANSAS PAYMENT CENTER	2016-00000359	02/11/2016	224-2230 - Voluntary Withholding	Sheriff's Grants	CS\$ - Child Support \$	1039443	445.55
NATIONWIDE	2016-00000360	02/11/2016	100-2230 - Voluntary Withholding	General Fund	NATION - Nationwide Retirement	1039444	850.00
NATIONWIDE	2016-00000360	02/11/2016	205-2230 - Voluntary Withholding	Roads	NATION - Nationwide Retirement	1039444	5.00
NATIONWIDE	2016-00000360	02/11/2016	285-2230 - Voluntary Withholding	Case Processing Assistance	NATION - Nationwide Retirement	1039444	90.00
NATIONWIDE	2016-00000360	02/11/2016	297-2230 - Voluntary Withholding	Fill the Gap, Courts	NATION - Nationwide Retirement	1039444	660.00
NATIONWIDE TRUST FSB	2016-00000361	02/11/2016	100-2230 - Voluntary Withholding	General Fund	NATION ASRS - Nationwide ASRS	1039445	475.00
PUBLIC SAFETY PERSONNEL 401	2016-00000362	02/11/2016	100-2152 - Elected Officials Retirement Employee	General Fund	EORP - Elected Officials Retirement*	1039446	7,540.97
PUBLIC SAFETY PERSONNEL 401	2016-00000362	02/11/2016	100-2252 - Elected Officials Retirement Employee	General Fund	EORP - Elected Officials Retirement*	1039446	3,852.61
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	100-2151 - Public Safety Retirement Employee	General Fund	PSPRS - Sheriffs Retirement*	1039447	27,688.17
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	100-2251 - Public Safety Retirement Employee	General Fund	PSPRS - Sheriffs Retirement*	1039447	6,055.32
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	224-2151 - Public Safety Retirement Employee	Sheriff's Grants	PSPRS - Sheriffs Retirement*	1039447	1,934.46
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	224-2251 - Public Safety Retirement Employee	Sheriff's Grants	PSPRS - Sheriffs Retirement*	1039447	423.06
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	256-2151 - Public Safety Retirement Employee	Accent/Sheriff	PSPRS - Sheriffs Retirement*	1039447	1,245.71
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	256-2251 - Public Safety Retirement Employee	Accent/Sheriff	PSPRS - Sheriffs Retirement*	1039447	272.43
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	340-2151 - Public Safety Retirement Employee	Jail District	PSPRS - Sheriffs Retirement*	1039447	1,245.71
PUBLIC SAFETY SHERIFF RET	2016-00000363	02/11/2016	340-2251 - Public Safety Retirement Employee	Jail District	PSPRS - Sheriffs Retirement*	1039447	272.43
RIO PUERCO ACRES	2016-00000364	02/11/2016	100-2230 - Voluntary Withholding	General Fund	SANDSTONE - Sandstone Deduction Hous	1039448	495.00
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	100-2230 - Voluntary Withholding	General Fund	SEC BEN - Security Benefit Group Pre	1039449	448.30
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	205-2230 - Voluntary Withholding	Roads	SEC BEN - Security Benefit Group Pre	1039449	5.00
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	212-2230 - Voluntary Withholding	Health Services	SEC BEN - Security Benefit Group Pre	1039449	155.00
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	226-2230 - Voluntary Withholding	Emergency Services	SEC BEN - Security Benefit Group Pre	1039449	50.00
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	236-2230 - Voluntary Withholding	D.P. Services Schools	SEC BEN - Security Benefit Group Pre	1039449	400.00
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	246-2230 - Voluntary Withholding	Adult Intensive Supervision	SEC BEN - Security Benefit Group Pre	1039449	15.00
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	260-2230 - Voluntary Withholding	Victim's Assistance	SEC BEN - Security Benefit Group Pre	1039449	2.70
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	281-2230 - Voluntary Withholding	Diversion Consequence	SEC BEN - Security Benefit Group Pre	1039449	7.50
SECURITY BENEFIT GROUP	2016-00000365	02/11/2016	289-2230 - Voluntary Withholding	Community Punishment	SEC BEN - Security Benefit Group Pre	1039449	7.50
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000366	02/11/2016	100-2230 - Voluntary Withholding	General Fund	CS% - Child Support *	1039450	(874.60)
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000366	02/11/2016	202-2230 - Voluntary Withholding	County Library	CS% - Child Support *	1039450	122.00

Vendor Name	Invoice Number	G/L Date	G/L Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000366	02/11/2016	205-2230 - Voluntary Withholding	Roads	CS% - Child Support *	1039450	1,709.27
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000366	02/11/2016	224-2230 - Voluntary Withholding	Sheriff's Grants	CS% - Child Support *	1039450	891.10
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000366	02/11/2016	340-2230 - Voluntary Withholding	Jail District	CS% - Child Support *	1039450	222.00

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of minutes dated February 2, 2016.

BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials dw

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

February 2, 2016  
Ganado, Arizona

Present were: Chairman Joe Shirley, Jr., and Vice Chairman Tom M. White Jr. Also present, County Manager/Clerk of the Board Delwin Wengert and County Attorney Michael Whiting. Supervisor Barry Weller participated via the telephone from St. Johns.

Chairman Shirley called to order the Board of Supervisors meeting at 8:35 a.m. in the Ganado Road Yard Conference Room, Highway 264 Mile Marker 446.8, Ganado, Arizona and welcomed all in attendance.

Ferrin Crosby led the Pledge of Allegiance.  
Kirk Arviso gave the invocation.

Chris Sexton, Health District Director, requested approval of the amendment to the contract with Stericycle which will reduce medical waste pick-up and disposal to twice a year, effective January 1, 2016 and was budgeted for FY2016. **Mr. White moved approval, seconded by Mr. Weller.** Vote was unanimous.

Chris Sexton, Health District Director, requested approval of the service agreement with Banner Health (dba ENTECH) effective January 1, 2016 for maintenance, calibration and repair service of medical equipment used in the Health District which was budgeted for FY15/16. **Mr. Weller moved approval, seconded by Mr. White.** Mr. White asked what the cost will be. Mr. Sexton stated \$690.00. Vote was unanimous.

Chris Sexton, Health District Director stated the Arizona Administrative Code (R9-10-1004) requires periodic reports of clinical activities to the governing body authority of the outpatient treatment center. Mr. Weller thanked Mr. Sexton for the report. No action was needed or taken.

**Mr. White moved to adjourn the Public Health Services District meeting, seconded by Mr. Weller.** Vote was unanimous.

Chairman Shirley called for the regular agenda items.

**Mr. Wengert presented the Consent items A-G and recommended approval. Mr. White moved to approve the items. Mr. Weller asked Item E & F be removed for discussion. Mr. White modified his motion to exclude E and F. Mr. Weller seconded the modified motion to approve Consent Items A,B,C,D & G. County Manager/Clerk of the Board:** A. Request approval of demands as distributed to the Apache County Board of Supervisors between January 19, 2016 to February 2, 2016. Payee Amount AZ DEPT OF REVENUE 1,016.71 ADHS AZ HEALTH CARE COST 22,400.00 APEX SOFTWARE 1,295.00 AVAYA COMMUNICATIONS 1,381.19 BAUMAN HOME AND AUTO INC 1,204.53 BRADCO 17,111.27 CDW GOVERNMENT LLC 1,508.74 CELLULAR ONE NE AZ 1,751.58

COURTESY CHEVROLET 91,223.65 CRESCENT ELECTRIC SUPPLY CO 1,077.33  
 DIAMOND DRUGS INC 4,004.26 EMPIRE MACHINERY 35,031.02 FERRELLGAS  
 1,246.68 FRONTIER 4,864.45 GOLIGHTLY TIRE 3,562.70 GRAVES PROPANE CO INC  
 1,337.05 GURNEE, MISTY M 4,487.35 HAMBLIN LAW OFFICE PLC 8,500.00 HEALTH  
 EDUCATION COUNCIL 1,185.00 INGRAM LIBRARY SERVICES 2,968.42 KING, DANIEL  
 A 6,843.60 LAW OFFICE OF DIRK LEGATE PLLC 8,500.00 LEADSONLINE LLC 2,238.00  
 MCCOOK BOILER AND PUMP COMPANY 2,424.00 MCKESSON MEDICAL SURGICAL  
 1,194.24 NAVAJO COUNTY 7,500.00 NAVAJO TRIBAL UTILITY AUTHORITY 3,178.87  
 NAVOPACHE ELECTRIC COOPERATIVE 6,197.74 NEW WORLD SYSTEMS  
 CORPORATION 81,176.33 PATTERSON, DANA BRYCE 8,500.00 PERFECT PRINTZ LLC  
 1,350.94 PHIL STRATTON ELECTRIC IN 7,081.00 PIMA COUNTY MEDICAL 6,900.00  
 PIMENTEL CONTRACT CLEANING 3,350.00 PLATT DDS, RANDOLPH 1,654.00  
 PROFORCE LAW ENFORCEMENT 26,086.58 QUILL CORP 4,194.40 REIDHEAD,  
 BRANDY 2,855.00 SANDSTONE PUBLIC RELATIONS 4,935.00 SECURUS  
 TECHNOLOGIES INC 1,624.00 SOURCEHOV 2,434.93 SPRINGERVILLE-EAGAR  
 CHAMBER OF COMMERCE 4,125.00 THE UNIVERSITY OF ARIZONA 6,250.00  
 THOMSON REUTERS WEST 1,138.29 TRUJILLO, RENEE ANN 1,534.40 VERITAS  
 RESEARCH CONSULTING 1,080.00 VERIZON WIRELESS 1,291.49 WILLIAMS LAW  
 GROUP PLLC 8,500.00 WOLFCOM ENTERPRISES 1,739.93 YELLOWHORSE, JAY  
 3,812.29 APACHE COUNTY TAX WITHHOLDING 6,538.03 APACHE COUNTY HSA  
 1,956.67 APACHE COUNTY MEDICAL 138,999.43 APACHE COUNTY TAX  
 WITHHOLDING 132,313.76 ASRS LEGACY EORP 1,009.62 AZ STATE RETIREMENT  
 SYSTEM 90,867.05 COLONIAL LIFE AND ACCIDENT INS 1,378.20 CORRECTIONS  
 OFFICER RET PLAN 5,821.33 CORRECTIONS OFFICER RETIREMENT PLAN 520  
 6,071.66 NATIONWIDE 1,605.00 PUBLIC SAFETY PERSONNEL 401 11,393.58 PUBLIC  
 SAFETY SHERIFF RET 40,380.57 SECURITY BENEFIT GROUP 1,091.00 SUPPORT  
 PAYMENT CLEARINGHOUSE 2,069.77 4IMPRINT 1,582.45 ALAN DANA LEWIS PLLC  
 2,000.00 AMAZON COM INC 3,236.85 ARCHER MANUFACTURING 2,280.00  
 BATTERIES PLUS 1,094.87 BILLS DISCOUNT AUTO PARTS (NAPA) 1,282.58 BRADCO  
 1,551.12 CELLULAR ONE NE AZ 1,104.89 COMMUNITY COUNSELING CENTERS INC  
 8,662.00 EARTH MOVER TIRE SALES INC 3,290.35 FILEONQ INC 3,724.57 HILLYARD  
 INC 1,731.02 JURY SYSTEMS INCORPORATED 1,500.00 LINE X OF AZTEC 1,470.57  
 NAVAJO TRIBAL UTILITY AUTHORITY 3,951.01 NAVOPACHE ELECTRIC  
 COOPERATIVE 2,364.79 NEWMAN SIGNS INC 1,851.51 NORCHEM DRUG TESTING  
 LABORATORY 1,520.55 PENA, KERRY 1,303.49 PHELPS DIESEL 2,500.00 PITNEY  
 BOWES RESERVE ACCOUNT 5,000.00 PLATT DDS, RANDOLPH 1,425.00 QUILL CORP  
 3,179.78 S R ROBERTS INC 2,699.20 SANDSTONE PUBLIC RELATIONS 3,675.00  
 SECURUS TECHNOLOGIES INC 1,586.21 THE GUIDANCE CENTER 3,900.00 TJP  
 COMMUNICATIONS 3,543.99 VALLEY AUTO PARTS 1,429.33 Demands are payments  
 made or to be made, by the County. Specific details of the demands may be requested through  
 the County public record request process. B. Request approval of minutes dated January 19,  
 2016. Personnel Items: C. Human Resources: Request approval to modify the Human Resources  
 Table 3 position 14011 (Division Manager Public Health Prevention) from a range 42 to a range  
 44. This modification will bring the position in line with existing Division Manager positions  
 already set at a range 44. D. District II: Request approval to transfer Dwight Smith, Facilities and  
 Construction Worker II (range 27) to a Road Worker Maintenance Worker I



(range 18) laterally, with no change in salary. Current salary is \$25,321.60. This request is made as a result of the need for Mr. Smith in the roads division. Engineering Department: G. Request authorization to purchase at Richey Brothers Auction on February 9, 2016 a dump truck and a water truck for District I at a cost not to exceed \$85,000 each, using District I carryover funds. Motion passed 2-0 with Mr. Weller abstaining.

Mr. Weller stated regarding Consent Item E, he pulled the item because of some emails he saw regarding the request for approval of a Conditional Use Permit to allow Steve Horsman to add a guest house on a 36.5 acre parcel adjacent to an existing house structure at Lakeview Ranch II Lot #99, located near Concho, parcel 201-60-099 with the Planning and Zoning Commission voting unanimous approval. Mr. Weller stated there are members of the public who want to speak on this issue.

George Walsh, a resident of Vernon, Arizona stated he does not have any opposition to the item; he opposes the item being heard with the meeting being held in Ganado where he can't face all of the Board members. Mr. Walsh stated the meeting is being held in an area where there are not any people who want to serve as commissioners on the Planning and Zoning Commission. Mr. Walsh stated the zoning does not affect the area the meeting is being held in and asked the item be pulled since state law requires it be pulled when there is a request for a public hearing. Mr. Walsh stated he sent an email and asked if all three supervisors had received a copy because if not, the Community Development Director and the County Attorney have withheld information that he asked be forwarded.

Mr. Weller stated he received nothing from Mr. Walsh through the Community Development Department and is not sure if the other two supervisors received what he is talking about. Mr. Weller stated he has been in communication relative to Mr. Walsh's concerns and stated and he thinks there is an appropriate objection to this being heard and disagrees with some of the County Attorney's positions so he will be abstaining from the vote though he is not necessarily against the two items it is just the process and the disrespect for the objection that took place. Mr. Ollerton stated the email from Mr. Walsh was forwarded to Mr. Weller this morning and also brought copies for the other two supervisors. Mr. Ollerton stated the Zoning Ordinance section 1107, it outlines how a conditional use permit should be heard before the Board of Supervisor. The ordinance stated that any person who desires to file an objection or appeal on an item has 15 days after the Planning and Zoning Commission has taken action for a recommendation to the Board, a person has 15 days to turn in an objections and the letter from Mr. Walsh was not received within that 15 day period; it was received after, so he sees no reason to not move forward and continue to hear the items.

Mr. Whiting stated in regard to the email, the County Attorney's Office revived them and advised the Community Development Department just as Mr. Ollerton stated; an email was sent to Mr. Weller outlining the concerns which were addressed and the recommendation of the County Attorney's Office is to proceed.

Mr. Weller asked Mr. Whiting if the statute mentions no timeline or time limitation and the County Ordinance is being cited and appears to reflect a limitation on the objection and asked if state statute overrides county statute. Mr. Whiting responded there is no conflict. Mr. Weller

stated that was not what he asked; he asked if state statute overrides county statutes. Mr. Whiting responded the same answer.

Mr. White stated every time a meeting is held in Ganado or Chinle there are always individuals that object, saying it is not legal but the way the statutes reads, a meeting can be held anywhere and items put before the Board will be considered by the Board. **Mr. White moved to approve Item E, the Conditional Use Permit for Mr. Horsman. Mr. Weller stated for the sake of discussion, seconded the motion.** Mr. Weller stated he wanted to clarify he heard no statement here about any illegality or inappropriateness of having meetings on the Navajo Nation, that is a separate subject, the items have to do with an objection and if that objection was appropriate or not and has nothing to do if whether there was a legal ability to be heard on the Navajo Nation. Motion passed 2-0 with Mr. Weller abstained.

Chairman Shirley asked if there was a motion to approve Item F., a Conditional Use Permit allowing Concord Blue Eagar, LLC, to construct and operate a renewable biomass power plant and biochar production facility on an 11.95 acre lot portion of the Eagar Industrial Site located near Eagar, Arizona, on portion of parcel 103-10-013B ad 103-10-012A and has unanimous approval by the Planning and Zoning Commission. **Mr. White moved to approve. Mr. Weller seconded the motion.**

George Walsh, a resident of Vernon, read from statute and stated he believes the County Attorney's opinion is bogus. Mr. Ollerton stated the zoning ordinance recognizes a specific statute and allows for an appeal of a conditional use permit. Mr. Ollerton stated the County had the opportunity to place a time limit of 15 days through the zoning ordinance. Mr. Ollerton stated the ordinance has been in place for many years and followed state statute when it was created and believes this is accurate.

Mr. Whiting stated he concurs with Mr. Ollerton and just like the same issue as on the last item, the County Attorney's Office has issued an opinion and he is sorry Mr. Walsh does not agree; though he fancies himself an attorney, but he is not one. Mr. Whiting stated the item is legal and the Board can take action if they so choose. Mr. Motion passed 2-0 with Mr. Weller abstaining.

Malena Bazurto, Grants Manager, requested approval of a Crew Use Agreement between Arizona State Forestry and Apache County for work to be performed by an inmate crew under the existing Agreement #WFHF-14-205 for fuels reduction in the Tai Wi Wi Subdivision in Alpine, at a not to exceed cost of \$6,000. **Mr. Weller moved approval, seconded by Mr. White.** Vote was unanimous.

R.D. Stradling, Building & Maintenance Director, requested approval to increase the salaries for the following individuals: Lanny Sherrill, Facilities & Construction Worker III, 12.5 years of service, current salary \$34,902 – midpoint is \$36,706, proposed increase \$2,000. Johnny Chavez, Facilities & Construction Worker II, 9.83 years of service, current salary \$24,704 – midpoint is \$30,880, proposed increase \$2,500. **Mr. White moved approval. Mr. Weller seconded the motion for the sake of discussion.** Mr. Weller stated his comments do not reflect the good work these employees do and they probably deserve the funds but in the past three months the people who voted in favor, approved over \$103,000 in increases that were not in

the budget, without any discussion on how this would be paid for and that amount exceeds what a levy limit would allow us each year. Mr. Weller stated this affects the special district taxing and there has been no discussion on how to pay for these raises and that concerns him. Mr. Wengert stated the raises have occurred within the current budget and departments are not increasing their budget to give the raises; only using their existing budget that the Board approved last July. Mr. Wengert stated the actual amount that were given in raises in this fiscal year is about \$36,000 in HURF for Districts I, II, & III, and about \$40,000 from the general fund. Mr. Weller stated \$16,900 in raises were given to District I Roads, \$16,269 for District II, County Attorney was given \$26,000 in raises this year, Community Development was given \$3,000, Engineering was given nearly \$6,000, Finance was given over \$6,000, Grants Department was given \$3,000, School Superintendent's Office was given \$6,000 District III Roads was given \$11,000, Health District was given over \$2,000 and now the Maintenance Department is wanting to give \$5,400. Mr. Weller stated that is well over the \$76,000 that Mr. Wengert referenced. Motion passed 2-1 with Mr. Weller voting nay.

There was no one wanting to address the Board during call to the public.

**Mr. White moved to adjourn, seconded by Mr. Weller.** Vote was unanimous.

Approved this 16<sup>th</sup> day of February, 2016.

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Joe Shirley, Jr.  
Chairman of the Board

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Delwin Wengert  
Clerk of the Board

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval to appoint two individuals to participate on a committee consisting of representatives from incorporated communities in the County to investigate the possibility to construct a multi-purpose trail between Round Valley and St. Johns.

BOS Meeting Date Requested 2/19/16

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

*SW*

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Engineering

Date/Signature: 2/8/16

Describe in detail what you want to say to the Board and what action you want the Board to take:

Permission to enter into an IGA agreement between  
AZ Dept. of Transportation and Apache County

IGA/JPA 15-0005714-I

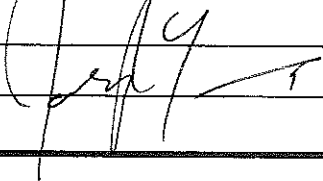
BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Legal Review:

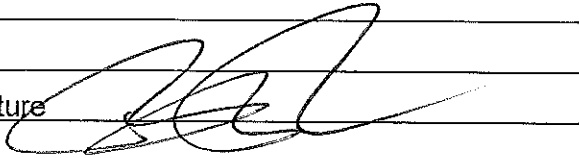
See attached email

Signature



Finance Review:

Signature



Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



ADOT File No.: IGA/JPA 15-0005714-I  
AG Contract No.: P001 2016 000xxx  
Project: Stanford Dr.; US 60 to Resa  
Ranch Road  
Section: Stanford; US 60 to Resa Ranch  
Road  
Federal-aid No.: AAP-0(204)T  
ADOT Project No.: T0044 01D 01C  
TIP/STIP No.: AAP18-005D &  
AAP 21-004C  
CFDA No.: 20.205 - Highway Planning  
and Construction  
Budget Source Item No.: n/a

## INTERGOVERNMENTAL AGREEMENT

BETWEEN  
THE STATE OF ARIZONA  
AND  
APACHE COUNTY

**THIS AGREEMENT** is entered into this date \_\_\_\_\_, 2016, pursuant to the Arizona Revised Statutes §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State" or "ADOT") and the APACHE COUNTY, acting by and through its CHAIRMAN and BOARD OF SUPERVISORS (the "County"). The State and the County are collectively referred to as "Parties."

### I. RECITALS

1. The State is empowered by Arizona Revised Statutes § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.
2. The County is empowered by Arizona Revised Statutes § 11-251 to enter into this Agreement and has by resolution, a copy of which is attached hereto and made a part hereof, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the County.
3. The work proposed under this Agreement, hereinafter referred to as the "Project", consists of three (3) inch asphaltic concrete overlay, incidental pavement leveling and shoulder work for approximately three (3) miles on Stanford Road from US 60 to Resa Ranch Road. The State will advertise, bid, award and administer the scoping, design and construction of the Project. The plans, estimates and specifications for the Project will be prepared and, as required, submitted to Federal Highway Administration (FHWA) for approval.
4. The County, in order to obtain federal funds for the design and/or construction of the Project, is willing to provide County funds to match federal funds in the ratio required or as finally fixed and determined by the County and FHWA.
5. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the County and the authorization of such federal funds for the Project pursuant to federal law and regulations. The State shall be the designated agent for the County for the Project, if the Project is approved by FHWA and funds for the Project are available. The Project will be performed, completed, accepted and paid for in accordance with the requirements of the Project specifications and terms and conditions.

6. The Parties will perform their responsibilities consistent with this Agreement; any change or modification to the Project will only occur with the mutual written consent of both Parties.

7. The federal funds will be used for the scoping/design and construction of the Project, including the construction engineering and administration cost (CE). The estimated Project costs are as follows:

**T0044 01D (scoping/design):**

Federal-aid funds @ 94.3%*	\$ 193,260.00
County's match @ 5.7%	\$ 11,682.00
<b>Subtotal – Scoping/Design</b>	<b>\$ 204,942.00</b>

**T0044 01C (construction):**

Federal-aid funds @ 94.3% (capped)	\$ 657,100.00
County's match @ 5.7%	\$ 39,719.00
<b>Subtotal – Construction**</b>	<b>\$ 696,819.00</b>
<b>TOTAL Estimated Project Cost</b>	<b>\$ 901,761.00</b>
<b>Total Estimated County's Funds</b>	<b>\$ 51,401.00</b>
<b>Total Federal Funds</b>	<b>\$ 850,360.00</b>

\* (ADOT Project Management & Design Review (PMDR) Cost is included in the Federal-aid funds)

\*\* (Includes 15% CE and 5% Project contingencies)

The Parties acknowledge that the final Project costs may exceed the initial estimate(s) shown above, and in such case, the County is responsible for, and agrees to pay, any and all actual costs exceeding the initial estimate. If the final bid amount is less than the initial estimate, the difference between the final bid amount and the initial estimate will be de-obligated or otherwise released from the Project. The County acknowledges it remains responsible for, and agrees to pay according to the terms of this Agreement, any and all actual costs exceeding the final bid amount.

**THEREFORE**, in consideration of the mutual Agreements expressed herein, it is agreed as follows:

**II. SCOPE OF WORK**

1. The State will:

a. Upon execution of this Agreement, be the designated agent for the County for the Project, if the Project is approved by FHWA and funds for the Project are available.

b. Upon execution of this Agreement, prior to performing or authorizing any work, invoice the County for the County's share of the Project design costs, currently estimated at **\$11,682.00**. If PMDR costs increase during the development of design, invoice the County in increments of \$5,000.00 to cover additional PMDR costs. Once the costs have been finalized, the State will either invoice or reimburse the County for the difference between estimated and actual PMDR and design costs.

c. Upon receipt of the County's estimated share of the Project design costs, on behalf of the County, prepare and provide all documents pertaining to the design and post-design of the Project, incorporating comments from the County, as appropriate; and review and approve documents required

by FHWA to qualify the Project for and to receive federal funds. Such work may consist of, but is not specifically limited to, preparation of environmental documents; analysis and documentation of environmental categorical exclusion determinations; geologic materials testing and analysis; right-of-way related activities; preparation of reports, design plans, maps, specifications and cost estimates; and such other related tasks essential to the achievement of the objectives of this Agreement.

d. Submit all required documentation pertaining to the Project to FHWA with the recommendation that the maximum federal funds programmed for this Project be approved for scoping/design. Upon authorization, proceed to advertise for and enter into contract(s) with the consultant(s) for the design and post design of the Project.

e. Upon completion of design and prior to bid advertisement, invoice the County for the County's share of the Project construction costs, estimated at **\$39,719.00**. Once the Project costs have been finalized, the State will either invoice or reimburse the County for the difference between estimated and actual costs; and de-obligate or otherwise release any remaining federal funds from the scoping/design phase of the Project.

f. Upon receipt of the County's estimated share of the Project construction costs, submit all documentation required to FHWA with the recommendation that funding be approved for construction and request the maximum federal funds programmed for the construction of this Project. Should costs exceed the maximum federal funds available, it is understood and agreed that the County will be responsible for any overage.

g. Upon FHWA authorization, proceed to administer construction, advertise for, receive and open bids, award and enter into a contract(s) with a firm(s) for the construction of the Project. If the bid amounts exceed the construction cost estimate, obtain County concurrence prior to awarding the contract.

h. Be granted, without cost requirements, the right to enter County right-of-way as required to conduct any and all construction and pre-construction related activities for said Project, including without limitation, temporary construction easements or temporary rights of entry on to and over said rights-of-way of the County.

i. Enter into an agreement with the design consultant which states that the design consultant shall provide professional post-design services as required and requested throughout and upon completion of the construction phase of the Project. Upon completion of the construction phase of the Project, provide an electronic version of the record drawings to the County.

j. Notify the County that the Project has been completed and is considered acceptable, coordinating with the County as appropriate to turn over full responsibility of the Project improvements. De-obligate or otherwise release any remaining federal funds from the construction phase of the Project within ninety (90) days of final acceptance.

k. Not be obligated to maintain said Project, should the County fail to budget or provide for proper and perpetual maintenance as set forth in this Agreement.

2. The County will:

a. Upon execution of this Agreement, designate the State as authorized agent for the County for the Project if the Project is approved by FHWA and funds for the Project are available.

b. Within thirty (30) days of receipt of an invoice from the State pay the County's Project design costs, estimated at **\$11,682.00**. If, during the development of the design, additional funding to cover



PMDR costs is required, pay the invoiced amount to the State within thirty (30) days of receipt. Be responsible for any difference between the estimated and actual PMDR and design costs of the Project.

c. Review design plans, specifications, cost estimates and other such documents required for the construction bidding and construction of the Project, including scoping/design plans and documents required by FHWA to qualify projects for and to receive federal funds; provide design review comments to the State as appropriate.

d. Upon completion of design, within thirty (30) days of receipt of an invoice from the State and prior to bid advertisement, pay to the State, the County's Project construction costs, estimated at **\$39,719.00**. Once the Project costs have been finalized, the State will either invoice or reimburse the County for the difference between estimated and actual costs.

e. Be responsible for all costs incurred in performing and accomplishing the work as set forth under this Agreement, that are not covered by federal funding. Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the County is responsible for these costs, payment for these costs shall be made within thirty (30) days of receipt of an invoice from the State.

f. Certify that all necessary rights-of-way have been or will be acquired prior to advertisement for bid and that all obstructions or unauthorized encroachments of any nature, either above or below the surface of the Project area, shall be removed from the proposed right-of-way or will be removed prior to the start of construction, in accordance with The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended; 49 CFR 24.102 Basic Acquisition Policies; 49 CFR 24.4 Assurances, Monitoring and Corrective Action, parts (a) & (b) and ADOT ROW Manual: 8.02 Responsibilities, 8.03 Prime Functions, 9.06 Monitoring Process and 9.07 Certification of Compliance. Coordinate with the appropriate State's Right-of-Way personnel during any right-of-way process performed by the County, if applicable.

g. Not permit or allow any encroachments upon or private use of the right-of-way, except those authorized by permit. In the event of any unauthorized encroachment or improper use, the County shall take all necessary steps to remove or prevent any such encroachment or use.

h. Grant the State, its agents and/or contractors, without cost, the right to enter County rights-of-way, as required, to conduct any and all construction and preconstruction related activities, including without limitation, temporary construction easements or temporary rights of entry to accomplish among other things, soil and foundation investigations.

i. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase Project costs. Be Responsible for the cost of any requested changes to the scope of work of the Project, such changes will require State and FHWA approval. Be responsible for any contractor claims for additional compensation caused by Project delay attributable to the County. Payment for these costs will be made to the State within 30 days of receipt of an invoice from the State.

j. Upon notification by the State of Project completion, agree to accept, maintain and assume full responsibility of the Project in writing.

k. Pursuant to 23 USC 102(b), repay all federal funds reimbursements for preliminary engineering costs on the Project if it does not advance to right-of-way acquisition or construction within ten (10) years after federal funds were first made available.

### **III. MISCELLANEOUS PROVISIONS**

1. The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of said Project and related deposits or reimbursement, except any provisions for maintenance shall be perpetual, unless assumed by another competent entity. This Agreement may be cancelled at any time prior to the award of the Project construction contract, upon thirty (30) days written notice to the other party. It is understood and agreed that, in the event the County terminates this Agreement, the County will be responsible for all costs incurred by the State up to the time of termination. It is further understood and agreed that in the event the County terminates this Agreement, the State shall not be obligated to complete and/or maintain the Project.

2. The State assumes no financial obligation or liability under this Agreement, or for any resulting construction Project. The County, in regard to the County's relationship with the State only, assumes full responsibility for the design, plans, specifications, reports, the engineering in connection therewith and the construction of the improvements contemplated, cost over-runs and construction claims. It is understood and agreed that the State's participation is confined solely to securing federal aid on behalf of the County and the fulfillment of any other responsibilities of the State as specifically set forth herein; that any damages arising from carrying out, in any respect, the terms of this Agreement or any modification thereof shall be solely the liability of the County and that to the extent permitted by law, the County hereby agrees to save and hold harmless, defend and indemnify from loss the State, any of its departments, agencies, officers or employees from any and all liability, costs and/or damage incurred by any of the above arising or resulting from this Agreement; and from any other liability, damage to any person or property whatsoever, which is caused by any activity, condition, misrepresentation, directives, instruction or event arising out of the performance or non-performance of any provisions of this Agreement by the State, any of its departments, agencies, officers and employees, or its independent contractors, the County, any of its agents, officers and employees, or its independent contractors. Costs incurred by the State, any of its departments, agencies, officers or employees shall include in the event of any action, court costs, and expenses of litigation and attorneys' fees.

3. The cost of scoping, design, construction and construction engineering work under this Agreement is to be covered by the maximum available amount of federal funds programmed for this Project. The County acknowledges that the actual costs may exceed the maximum available amount of federal funds, or that certain costs may not be accepted by the federal government as eligible for federal funds. Therefore, the County agrees to pay the difference between actual Project costs and the federal funds received.

4. Should the federal funding related to this Project be terminated or reduced by the federal government, or Congress rescinds, fails to renew, or otherwise reduces apportionments or obligation authority, the State shall in no way be obligated for funding or liable for any past, current or future expenses under this Agreement.

5. The cost of the Project under this Agreement includes indirect costs approved by FHWA, as applicable.

6. The Parties warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the "Act"). Additionally, in a timely manner, the County will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.

7. The County acknowledges compliance with federal laws and regulations and may be subject to the Office of Management and Budget (OMB), Single Audit, Circular A-133 (Audits of States, Local Governments, and Non-Profit Organizations). Entities that expend \$500,000.00 or more (prior to 12/26/14) and \$750,000.00 or more (on or after 12/26/14) of federal assistance (federal funds, federal grants, or federal awards) are required to comply by having an independent audit. Either an electronic or hardcopy of the Single Audit is to be sent to Arizona Department of Transportation Financial Management Services within the required deadline of nine (9) months of the sub recipient fiscal year end.

ADOT -- FMS  
Attn: Cost Accounting Administrator  
206 S 17<sup>th</sup> Ave. Mail Drop 204B  
Phoenix, AZ 85007  
[SingleAudit@azdot.gov](mailto:SingleAudit@azdot.gov)

8. This Agreement shall become effective upon signing and dating of the Determination Letter by the State's Attorney General.

9. This Agreement may be cancelled in accordance with Arizona Revised Statutes § 38-511.

10. To the extent applicable under law, the provisions set forth in Arizona Revised Statutes §§ 35-214 and 35-215 shall apply to this Agreement.

11. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The parties to this Agreement shall comply with Executive Order Number 2009-09 issued by the Governor of the State of Arizona and incorporated herein by reference regarding "Non-Discrimination".

12. Non-Availability of Funds: Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.

13. In the event of any controversy, which may arise out of this Agreement, the Parties hereto agree to abide by required arbitration as is set forth for public works contracts in Arizona Revised Statutes § 12-1518.

14. The Parties shall comply with the applicable requirements of Arizona Revised Statutes § 41-4401.

15. The Parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

16. All notices or demands upon any Party to this Agreement shall be in writing and shall be delivered in person or sent by mail, addressed as follows:

**For Agreement Administration:**

Arizona Department of Transportation  
Joint Project Administration  
205 S. 17<sup>th</sup> Avenue, Mail Drop 637E  
Phoenix, Arizona 85007  
(602) 712-7124  
(602) 712-3132 Fax  
[JPABranch@azdot.gov](mailto:JPABranch@azdot.gov)

Apache County  
Attn: Ferrin Crosby  
P.O. Box 238  
St Johns, AZ 85936  
(928) 337-7528  
[fcrosby@co.apache.az.us](mailto:fcrosby@co.apache.az.us)

**For Project Administration:**

Arizona Department of Transportation  
Transportation System Planning and  
Implementation  
205 S. 17<sup>th</sup> Avenue  
Phoenix, Arizona 85007  
(602) 712-6961

Apache County  
Attn: Ferrin Crosby  
P.O. Box 238  
St Johns, AZ 85936  
(928) 337-7528  
[fcrosby@co.apache.az.us](mailto:fcrosby@co.apache.az.us)

**For Financial Administration:**

Arizona Department of Transportation  
Joint Project Administration  
205 S. 17<sup>th</sup> Avenue, Mail Drop 637E  
Phoenix, Arizona 85007  
(602) 712-7124  
(602) 712-3132 Fax  
[JPABranch@azdot.gov](mailto:JPABranch@azdot.gov)

Apache County  
Attn: Financial Department  
P.O. Box 238  
St Johns, AZ 85936

17. In accordance with Arizona Revised Statutes § 11-952 (D) attached hereto and incorporated herein is the written determination, of each Party's legal counsel that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form.

---

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

**APACHE COUNTY**

By \_\_\_\_\_

Chairperson

ATTEST:

By \_\_\_\_\_

County Clerk

**STATE OF ARIZONA**

Department of Transportation

By \_\_\_\_\_

**STEVE BOSCHEN, P.E.**  
ITD Director

**ATTORNEY APPROVAL FORM FOR THE APACHE COUNTY**

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the APACHE COUNTY, an agreement among public agencies which, has been reviewed pursuant to Arizona Revised Statutes §§ 11-951 through 11-954 and declare this Agreement to be in proper form and within the powers and authority granted to the County under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
County Attorney

## Dave Swietanski

---

**From:** Michael Whiting  
**Sent:** Thursday, January 28, 2016 9:13 PM  
**To:** Ferrin Crosby; Joe Young  
**Cc:** Dave Swietanski; Tamie Herrick; Ryan Patterson; Delwin P. Wengert  
**Subject:** RE: JPA 15-0005714 Dist. NE Apache County T0044 01D 01C

Ferrin,

I've reviewed it and it meets with general legal standards, etc. May want to include Ryan Paterson under the Financial Administration section. Also Id include Supervisor Shirley's name.

Michael B. Whiting  
Apache County Attorney  
[mwhiting@apachelaw.net](mailto:mwhiting@apachelaw.net)  
\*

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**From:** Ferrin Crosby [<mailto:cfcros@co.apache.az.us>]  
**Sent:** Thursday, January 28, 2016 1:45 PM  
**To:** Michael B. Whiting; Joe Young  
**Cc:** Dave Swietanski; Tamie Herrick  
**Subject:** FW: JPA 15-0005714 Dist. NE Apache County T0044 01D 01C

Michael, Joe,

Please review the following draft JPA for the county road project anticipated in the next few years.  
We would like to present this to the BOS the second meeting in February.

Thank you,

Ferrin Crosby  
Apache County Engineer  
PO Box 238  
St. Johns, AZ 85936  
928-337-7528 - Office  
928-245-0930 - Cell

**From:** Laura Saenz [<mailto:LSaenz@azdot.gov>]  
**Sent:** Thursday, January 28, 2016 12:50 PM

**To:** Ferrin Crosby <cfcros@co.apache.az.us>  
**Cc:** Aszita Mansor <AMansor@azdot.gov>  
**Subject:** JPA 15-0005714 Dist. NE Apache County T0044 01D 01C

Good afternoon,

Attached you will find the above-mentioned JPA, please review, route to all appropriate personnel, including the legal counsel, and provide any comments/concerns no later than February 4, 2016.

Thank you,

**Laura Saenz**  
**Procurement Specialist**  
Joint Project Administration  
205 South 17<sup>th</sup> Ave, MD 637E  
Phoenix, AZ 85007  
602.712.7814  
[www.azdot.gov](http://www.azdot.gov)



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Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

DATE/TIME STAMP

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero (Please list each item separately on the Agenda.)

Date/Signature: \_\_\_\_\_

*Angela E. Romero*

Describe in detail what you want to say to the Board and what action you want the Board to take:

1. Elections: Request approval of the designated polling places for the upcoming March 22, 2016 Presidential Preference Election.
2. Elections: Request approval of all Tally Board, Poll Workers and Troubleshooters for the upcoming March 22, 2016 Presidential Preference Election.
3. Elections: Request approval of the 2016 Polling Place Agreements to be used for the March 22, 2016 Presidential Preference Election, May 17, 2016 Special Election, August 30, 2016 Primary Election and the November 8, 2016 General Election.

BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

*[Signature]*

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

*[Signature]*



# **Apache County Polling Places Master List- "2016" (County is moved on even years)**

Revised 12/09/15

Precinct Name	Polling Location	Physical Address
02 ALPINE	Alpine Community Center	#12 County Road 2061
03 CANYON DE CHELLY	Chinle Community Center	US HWY 191
05 CHINLE	Chinle Community Center	US HWY 191
09 CONCHO	Concho Elementary School	6 County Road 5101
10 CORNFIELDS	Cornfields Chapter House - Headstart Room	8 mile South of Burnside Junction N15
11 COTTONWOOD - Even YR	Cottonwood Senior Center	Rt 4 Cottonwood Chapter premises
11 COTTONWOOD - Odd YR	Cottonwood Chapter House	Chapter House Road N4
12 CORONADO	Apache County Annex-Pera Gym	75 W. Cleveland
13 DENNEHOTSO	Dennehotso Chapter House	1/2 mile SW of Dennehotso School
16 EAGAR	Eagar Town Hall	22 West 2ND Street
17 FLAT TOP	Life In Christ Fellowship	11 South Hamblin St.
19 FT DEFIANCE	Fort Defiance Chapter House	Navajo Route 112
22 GANADO NORTH	Ganado Uni Sch. Dist. (Fieldhouse)	HWY 264
23 GANADO SOUTH	Ganado Chapter House	Chapter Dr. HWY 264
25 GREER	Greer Fire House Station	38974 State Route 373
27 HOUCK	Houck Chapter House	Exit 348
29 KINLICHEE	Kinlichee Chapter House	8 Miles E. of Ganado, 27 miles W. of W/R
31 KLAGETOH	Klagetoh Chapter House	15 miles South of State 264 on HWY 191
33 LUKACHUKAI	Lukachukai Chapter House	1/2 Mile S of N12 Mile Post 1
35 LUPTON	Tsesiani Multipurpose Bldg	I-40 Exit 357 Rt 12
37 MCNARY	McNary Community Center	103 S Cady
39 MANY FARMS - Even YR	Many Farms Senior Center	HWY 191 W. of N. Route 59
39 MANY FARMS - Odd YR	Many Farms Chapter House	HWY 191 W. of N. Route 59

41 MEXICAN WATER	Mexican Water Chapter House	HWY 160-BIA Road 5056
43 NAZLINI	Nazlini Senior Center	500 Yards N of the Nazlini Chapter House within chapter compound
45 NUTRIOSO	Nutriosos Community Center	County Rd 2016 #8
46 OAK SPRINGS	Oak Springs Chapter House	8 Miles North of Lupton, CH & I-40, Exit 357 11 miles North on N-12
48 PUERCO EAST	Nahata Dziil Commission Governance	Red Sand View Drive
49 PUERCO WEST	Nahata Dziil Commission Governance	Red Sand View Drive
51 RED MESA	Red Mesa School Conf. Rm	HWY 160 Mile Post 448
52 RED VALLEY	Red Valley Chapter House	HWY 491 Route N13 Buffalo Dr. Bldg. R006-001
54 ROCK POINT	Rock Point Senior Center	HWY 191
54 ROCK POINT	Rock Point Chapter House	Hwy 191
56 ROUGH ROCK	Rough Rock Chapter House	Hwy 8066
58 ROUND ROCK	Round Rock Chapter House	1/2 Mile E of Junction 191
59 ROUND VALLEY	High School Auditorium	565 N. Butler St.
61 ST JOHNS	Apache County Annex-Pera Gym	75 W. Cleveland
65 ST MICHAELS	St. Michaels Chapter House	Hwy 264 Across IHS Building
67 SAWMILL	Sawmill Chapter House	Mile Post 14 on N-7 (across from Sawmill Primary School)
70 SPRINGERVILLE	Town of Springerville Conf Room	418 East Main Street
74 STEAMBOAT	Steamboat Chapter House	HWY 264, Mile Post 426
76 SWEETWATER	Sweetwater Chapter House	14 Miles S of Red Mesa Store
78 TACHEE	Blue Gap/Tachee Chapter House	Blue Gap Chapter House
80 TEEC NOS POS	Teec Nos Pos Road Yard	HWY 160 Bia School RD # N 5114
82 VERNON	Vernon Public Library (Community Ctr)	10 CR 3142

84 WHEATFIELDS	Tsaile/Wheatfields Chapter House	Rt. 12 & Rt. 64 - 8 Miles S on Rt. 12
86 WIDE RUINS	Wide Ruins School Gym	18 Miles N of I-40 on HWY 191
88 WINDOW ROCK	Navajo Nation Museum	Hwy 264 and Postal Loop Rd
	= precinct located in the Navajo Nation	
	= precinct located in the White Mountain Apache Indian Reservation	

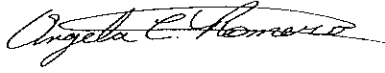
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

Date/Time Stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero (Please list each item separately on the Agenda.)

Date/Signature:



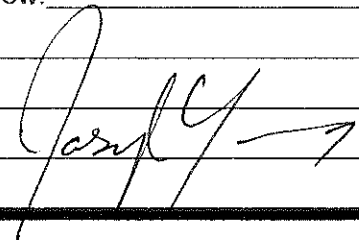
Describe in detail what you want to say to the Board and what action you want the Board to take:

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BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Legal Review:



Signature

Finance Review:


Signature

Human Resources Review:

Signature

Other Review:

Signature



## ELECTION BOARD WORKERS

Last Name	First Name			Board(s)
Udall	Bowen	PO Box 285	St. Johns, AZ 85936	ENR
Bond	Beth	PO Box 256	St. Johns, AZ 85936	Tally/Provisional/Early/Duplication
Castillo	Liz	PO Box 1722	St. Johns, AZ 85936	Tally/Provisional/Early/Duplication
Davis	Tammy	PO Box 1351	St. Johns, AZ 85936	Tally/Provisional/Early/Duplication
Bond	Holly	PO Box 256	St. Johns, AZ 85936	Tally
Wall	Juanita	PO Box 1575	St. Johns, AZ 85936	Tally
Crosby	Ferrin	PO Box 1789	St. Johns, AZ 85936	Receiving
Lay	Justin	PO Box 1575	St. Johns, AZ 85936	Receiving
Patterson	Ryan		Finance Dept.	Receiving
Lay	Dominic	PO Box 1636	St. Johns, AZ 85936	Receiving

	<b>TROUBLESHOOTER LIST</b>		<b>March 22, 2016 PPE</b>		
<b>TROUBLESHOOTER</b>	<b>PRECINCTS</b>	<b>Dist #</b>	<b>TRANSPORT EQUIPMENT</b>	<b>VEH.</b>	
<b>Udall, Bowan</b>	Transmitter		<b>Drive all Equip to Election Central</b>		
<b>Wauneka, Christine</b>	Transmit/Ganado Road Yd	2	<b>Keep Office Open</b>		District 2
<b>Marshall, Yolanda</b>	(TRANSMIT/CHINLE RD YD)	1	<b>Keep Office Open</b>		District I
<b>Claw, Norman</b>	RED VALLEY	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Benally, Julia</b>	CHINLE & CANYON DE CHELLY	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Bia, Randy</b>	LUKACHUKAI & WHEATFIELDS	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Begay, Cody</b>	DENNEHOTSO & MEXICAN WATER	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Derrick Yazzie</b>	ROUND ROCK & ROCK POINT	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Yellowhorse, Darren</b>	TEEC NOS POS & RED MESA	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Tsosie, Bryan</b>	ROUGH ROCK & MANY FARMS	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Clark, Lena</b>	SWEETWATER	1	<b>Drive to Chinle Road Yard</b>		District I
<b>Begay, Teddy</b>	COTTONWOOD &	1&2	<b>Drive to Chinle Road Yard</b>		District I

	TACHEE			
<b>Arviso, Oliver</b>	FT DEFIANCE/WINDOW ROCK	2	<b>Drive to Ganado Rd Yard-Holding Station</b>	Recorder
<b>Yazzie, Leilani</b>	ST MICHAELS, OAKSPRINGS	2	<b>Drive to Ganado Rd Yard-Holding Station</b>	Probation
<b>Kirk, Bob</b>	GANADO NORTH & GANADO SOUTH	2	<b>Drive to Ganado Rd Yard-Holding Station</b>	Probation
<b>Willie, Clayton</b>	NAZLINI & KINLICHEE	2	<b>Drive to Ganado Rd Yard-Holding Station</b>	District II
<b>Gilchrist, Donna</b>	LUPTON, HOUCK	2	<b>Drive to Sanders</b>	District II
<b>Anderson, Steve</b>	KLAGETOH & WIDE RUINS	2	<b>Drive to Election Central (or Sanders)</b>	Finance
<b>Tso, Kendra</b>	CORNFIELDS & STEAMBOAT	2	<b>Drive to Ganado Rd Yard-Holding Station</b>	District II
<b>Smith, Dwight</b>	SAWMILL	2	<b>Drive to Ganado Rd Yard-Holding Station</b>	District II
<b>Berry, Curtis</b>	PUERCO EAST/WEST	3	<b>Drive to Election Center</b>	Recorder
<b>Patterson, Ryan</b>	ALPINE & NUTRIOSO	3	<b>Drive to Election Center</b>	Engineering
<b>Salazar, Laura</b>	EAGAR & FLAT TOP	3	<b>Drive to Election Center</b>	Health
<b>Koch, Sue</b>	MCNARY & GREER	3	<b>Drive to Election Center</b>	Distict III
<b>Stallings, Bonnie</b>	SPRINGERVILLE, ROUND VALLEY	3	<b>Drive to Election Center</b>	Public Fiduciary
<b>Rogers, Steve</b>	VERNON & CONCHO	3	<b>Drive to Election Center</b>	Engineering

	<b>TROUBLESHOOTER LIST</b>		March 22, 2016 PPE		
<b>TROUBLESHOOTER</b>	<b>PRECINCTS</b>	<b>Dist #</b>	<b>TRANSPORT EQUIPMENT</b>	<b>VEH.</b>	
Udall, Bowan	Transmitter		Drive all Equip to Election Central		
Wauneka, Christine	Transmit/Ganado Road Yd	2	Keep Office Open		District 2
Marshall, Yolanda	(TRANSMIT/CHINLE RD YD)	1	Keep Office Open		District I
Claw, Norman	RED VALLEY	1	Drive to Chinle Road Yard		District I
Benally, Julia	CHINLE & CANYON DE CHELLY	1	Drive to Chinle Road Yard		District I
Bia, Randy	LUKACHUKAI & WHEATFIELDS	1	Drive to Chinle Road Yard		District I
Begay, Cody	DENNEHOTSO & MEXICAN WATER	1	Drive to Chinle Road Yard		District I
Derrick Yazzie	ROUND ROCK & ROCK POINT	1	Drive to Chinle Road Yard		District I
Yellowhorse, Darren	TEEC NOS POS & RED MESA	1	Drive to Chinle Road Yard		District I
Tsosie, Bryan	ROUGH ROCK & MANY FARMS	1	Drive to Chinle Road Yard		District I
Clark, Lena	SWEETWATER	1	Drive to Chinle Road Yard		District I
Begay, Teddy	COTTONWOOD &	1&2	Drive to Chinle Road Yard		District I



	TACHEE				
<b>Arviso, Oliver</b>	FT DEFIANCE/WINDOW ROCK	2	<b>Drive to Ganado Rd Yard- Holding Station</b>		Recorder
<b>Yazzie, Leilani</b>	ST MICHAELS, OAKSPRINGS	2	<b>Drive to Ganado Rd Yard- Holding Station</b>		Probation
<b>Kirk, Bob</b>	GANADO NORTH & GANADO SOUTH	2	<b>Drive to Ganado Rd Yard- Holding Station</b>		Probation
<b>Willie, Clayton</b>	NAZLINI & KINLICHEE	2	<b>Drive to Ganado Rd Yard- Holding Station</b>		District II
<b>Gilchrist, Donna</b>	LUPTON, HOUCK	2	<b>Drive to Sanders</b>		District 11
<b>Anderson, Steve</b>	KLAGETOH & WIDE RUINS	2	<b>Drive to Election Central (or Sanders)</b>		Finance
<b>Tso, Kendra</b>	CORNFIELDS & STEAMBOAT	2	<b>Drive to Ganado Rd Yard- Holding Station</b>		DistrictII
<b>Smith, Dwight</b>	SAWMILL	2	<b>Drive to Ganado Rd Yard- Holding Station</b>		District II
<b>Berry, Curtis</b>	PUERCO EAST/WEST	3	<b>Drive to Election Center</b>		Recorder
<b>Hall, Zenica</b>	ALPINE & NUTRIOSO	3	<b>Drive to Election Center</b>		Library
<b>Salazar, Laura</b>	EAGAR & FLAT TOP	3	<b>Drive to Election Center</b>		Health
<b>Koch, Sue</b>	MCNARY & GREER	3	<b>Drive to Election Center</b>		Distict III
<b>Stallings, Bonnie</b>	SPRINGERVILLE, ROUND VALLEY	3	<b>Drive to Election Center</b>		Public Fiduciary
<b>Rogers, Steve</b>	VERNON & CONCHO	3	<b>Drive to Election Center</b>		Engineering

# ELECTION WORKER MASTER POOL LIST

	Last Name	First Name	Address 1	City, State, Zip	Precinct
	Bogardus	Larisa	243 S Papago	Springerville, AZ 85938	Alpine
X	Blair	April	PO Box 395	Nutrioso, AZ 85932	Alpine
	Edel	Jennifer			
	Hartman	Susan	PO Box 623	Alpine, AZ 85920	Alpine
X	Johnston	William	Box 472	Alpine, AZ 85920	Alpine
	Larson	Douglas	PO Box 971	Alpine, AZ 85920	Alpine
	Larson	Perri	PO Box 971	Alpine, AZ 85920	Alpine
	Martin	LaVon	PO Box 1033	Alpine, AZ 85920	Alpine
X	Miranda	Laurie	Box 37	Alpine, AZ 85920	Alpine
X	Miranda	Oscar	Box 37	Alpine, AZ 85920	Alpine
X	Padilla	Debbie	PO Box 75	Nutrioso, AZ 85932	Alpine
	Simard	Sylvia	PO Box 221	Alpine, AZ 85920	Alpine
	Sine-shields	Keli	Health Dept	St. Johns, AZ 85936	Alpine
	Snyder	Barbara	PO Box 810	Alpine, AZ 85920	Alpine
	Warney	Henrietta	PO Box 97	Alpine, AZ 85920	Alpine

---

## NEED 12 POLLWORKERS

	Bahe	Emerson	PO Box 1499	Chinle, AZ 86503	Canyon De Chelly
X	Begay	Yvonne	PO Box 3314	Chinle, AZ 86503	Canyon De Chelly
	Bia	Valerie	PO Box 1257	Chinle, AZ 86503	Canyon De Chelly
	Bia	Roxiana	PO Box 1257	Chinle, AZ 86503	Canyon De Chelly
	Claw	Paul	PO Box 1902	Chinle, AZ 86503	Canyon De Chelly
	Collins	Elaine	PO BOX 415	Ganado AZ 86505	Ganado
	Cooke	Karlene	PO Box 651	Many Farms, AZ 86538	Canyon De Chelly
X	Draper	Darlene	PO Box 1511	Chinle, AZ 86503	Canyon De Chelly
	Draper	Martin	PO Box 3148	Chinle, AZ 86503	Canyon De Chelly
X	Draper	Diane	PO Box 3900	Chinle, AZ 86503	Canyon De Chelly
X	Draper	Karsten	PO Box 1511	Chinle, AZ 86503	Canyon De Chelly
	Draper	Harrison	PO Box 3215	Chinle, AZ 86503	Canyon De Chelly
	Goodluck	Mary Ann	PO Box 6	Chinle, AZ 86503	Canyon De Chelly

	Gorman	Taylor Ray	PO Box 792	Chinle, AZ 86503	Canyon De Chelly
	Jake	Amber	Box 2162	Chinle, AZ 86503	Canyon De Chelly
	Johnson	Katherine	Box 3665	Chinle, AZ 86503	Canyon De Chelly
X	Jones	Rose Marie	PO Box 1244	Chinle, AZ 86503	Canyon De Chelly
X	Jones	Kevin	PO Box 1244	Chinle, AZ 86503	Canyon De Chelly
X	Oboy	Cassandra	PO Box 1550	Chinle, AZ 86503	Canyon De Chelly
	Sam	Steve	PO Box 363	Many Farms, AZ 86538	Canyon De Chelly
	Shirley	Vikki	PO Box 1953	Chinle, AZ 86503	Canyon De Chelly
	Thompson	Eleanore	PO Box 1798	Chinle, AZ 86503	Canyon De Chelly
	Towne	Terralene	PO Box 3341	Chinle, AZ 86503	Canyon De Chelly
X	Wilson	Lenora M	PO Box 1524	Chinle, AZ 86503	Canyon De Chelly
	Yazzie	Lucille	PO Box 3792	Chinle, AZ 86503	Canyon De Chelly
X	Yazzie	Jeanean	PO Box 2534	Chinle, AZ 86503	Canyon De Chelly
X	Yazzie	Brandon	PO Box 2534	Chinle, AZ 86503	Canyon De Chelly

#### NEED 12 POLLWORKERS

	Begay	Davina	PO Box 3347	Chinle, AZ 86503	Chinle
X	Begay	Delphine	PO Box 283	Chinle, AZ 86503	Chinle
	Begay	Teddy	PO BOX 1207	Chinle, AZ 86503	Chinle
	Ben	Alice	PO Box 2334	Chinle, AZ 86503	Chinle
	Denny	Patricia	PO Box 2321	Chinle, AZ 86503	Chinle
	Draper	Martin	PO Box 3148	Chinle, AZ 86503	Chinle
	Draper	Regina	PO Box 3700	Chinle, AZ 86503	Chinle
X	Goings	Clementine	Box 1383	Chinle, AZ 86503	Chinle
	Gorman	Tiffany	PO Box 542	Chinle, AZ 86503	Chinle
	Gorman	Rebecca	PO Box 2703	Chinle, AZ 86503	Chinle
X	Gorman	Viola	PO Box 342	Chinle, AZ 86503	Chinle
X	Gorman	Bertha	PO Box 1854	Chinle, AZ 86503	Chinle
	Gorman	Sheridan	PO Box 1854	Chinle, AZ 86503	Chinle
X	Gorman	Taylor	PO Box 1854	Chinle, AZ 86503	Chinle
	Harvey	Lornel	PO Box 7251	Nazline, AZ 86540	Chinle
	Haskie	Tiffany	PO Box 3103	Chinle, AZ 86503	Chinle
	Haskie	Garrilynn	PO Box 3103	Chinle, AZ 86503	Chinle
X	Hickman	Denise	PO Box 42	Many Farms, AZ 86538	Chinle
	Joe	David	PO Box 1383	Chinle, AZ 86503	Chinle
	Jones	Marissa	PO Box 2326	Chinle, AZ 86503	Chinle
X	Jones	Rose Marie	PO Box 1244	Chinle, AZ 86503	Chinle
	Laurence	Irene	PO Box 792	Chinle, AZ 86503	Chinle
	Lee	Cedrica	PO Box 2625	Chinle, AZ 86503	Chinle
	Mahnke	Nonabah	PO Box 1935	Chinle, AZ 86503	Chinle
X	Salway	Chan	PO Box 1383	Chinle, AZ 86503	Chinle

X	Salway	Medford			Chinle
X	Salway	Cy	PO Box 1383	Chinle, AZ 86503	Chinle
	Shirley	Vikki	PO Box 1953	Chinle, AZ 86503	Chinle
	Tayah	Sheryle	PO Box 1233	Chinle, AZ 86503	Chinle
	Teller	Francine	PO Box 1620	Chinle, AZ 86503	Chinle
	Tso	Charles	PO Box 1784	Chinle, AZ 86503	Chinle
	Tso	Eliza	PO Box 1550	Chinle, AZ 86503	Chinle
	VanWinkle	Leta	PO Box 4546	Tache, AZ 86520	Chinle
	Whitehorse	Freidah	PO Box 1563	Chinle, AZ 86503	Chinle
	Wilson	Reuben	PO Box 1366	Chinle, AZ 86503	Chinle
	Yazzie	Sharon	PO box 1988	Chinle, AZ 86503	Chinle
	Yazzie	Melinda	PO Box 2305	Chinle, AZ 86503	Chinle
<hr/>					
	Allen	Lenora Karen	HC 30 Box 204	Concho, AZ 85924	Concho
	Avalon	Jonathan			Concho
X	Avenenti	Ann	PO Box 468	Concho, AZ 85924	Concho
X	Burdick	David	HC 30 Box 2478	Concho, AZ 85924	Concho
	Clark	Kameron		Concho, AZ 85924	Concho
X	Golden	Gail			Concho
	Gruber	Evangeline	PO Box 262	Concho, AZ 85924	Concho
X	Mallory	Gerald	28 N 8534	Concho, AZ 85924	Concho
	Mann	John	HC 30 Box 164	Concho, AZ 85924	Concho
X	Roberts	Susan			Concho
X	Samoff	Tom	PO Box 185	Concho, AZ 85924	Concho
	Schultz	Richard	PO Box 262	Concho, AZ 85924	Concho
	Skaufel	Jill	PO Box 3117	Show Low, AZ 85902	
	Thompson	Tracy	HC 65 Box 527024	Concho, AZ 85924	Concho
X	Tower	Bonnie	PO Box 770	Concho, AZ 85924	Concho
	Washburn	Danny	PO Box 602	Concho, AZ 85924	Concho
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X	Begay	Elenita	PO Box 1014	Ganado, AZ 86505	Cornfields
	Buck	Peter	PO Box 886	Ganado, AZ 86505	Cornfields
	Burbank	Tom	PO Box 4505	Blue Gap, AZ 86520	Cornfields
	Dalgai	Gilbert	PO Box 4872	Window Rock, AZ 86515	Cornfields
	Earle	Shirley	PO Box 507	Ganado, AZ 86505	Cornfields
	Freeland	Carolyn	PO Box 613	Ganado, AZ 86505	Cornfields
	Hale	Derrick	PO Box 21	Ganado, AZ 86505	Cornfields
X	James	Darren	PO Box 15	Ganado, AZ 86505	Cornfields
X	James	Janice	PO Box 15	Ganado, AZ 86505	Cornfields
	Kee	Delvesa	PO Box 1123	Sanders, AZ 86512	Cornfields

	Morgan	Katherine	PO Box 161	Houck, AZ 86506	Cornfields
	Nez	Cecelia	PO Box 507	Ganado, AZ 86505	Cornfields
X	Paul	Veronica	PO Box 809	Ganado, AZ 86505	Cornfields
	Shay	Dianna	PO Box 1181	Window Rock, AZ 86515	Cornfields
	Smith	Lyle	PO Box 1015	Ganado, AZ 86505	Cornfields
X	Stewart	Donovan	PO Box 1134	Ganado, AZ 86505	Cornfields
	Taliman	Betty	PO Box 143	Ganado, AZ 86505	Cornfields
X	Thomas	Sally	Box 1025	Window Rock, AZ 86515	Cornfields
	Tsosie	Bessie	PO Box 453	Ganado, AZ 86505	Cornfields
	Woody	Vivian	PO Box 3271	Ft. Defiance, AZ 86504	Cornfields

	Ballejos	Mario	PO Box 663	St. Johns, AZ 85936	Coronado
	Bast	Richie	PO Box 638	St. Johns, AZ 85936	Coronado
X	Bast	Ellen	PO Box 638	St. Johns, AZ 85936	Coronado
	Bia	Terri			Coronado
	Bond	Carolyn	PO Box 1704	St. Johns, AZ 85936	Coronado
	Burch	Shirley	PO Box 1132	St. Johns, AZ 85936	Coronado
	Clark	Shyn	PO Box 782	Sanders, AZ 86512	Coronado
	Diaz	Makenzi	PO Box 1464	St. Johns, AZ 85936	Coronado
	Dickens	Rebekah	PO Box 1466	St. Johns, AZ 85936	Coronado
	Herrick	Tamie	PO Box 1592	St. Johns, AZ 85936	Coronado
	Jim	Teresa	Box 633	St. Johns, AZ 85936	Coronado
	Johnson	Michelle	PO Box 1787	St. Johns, AZ 85936	Coronado
	Lee	Heather	PO Box 1806	St. Johns, AZ 85936	Coronado
	Patterson	Henry	PO Box 86	St. Johns, AZ 85936	Coronado
	Pearce	Shanna	PO Box 1841	St. Johns, AZ 85936	Cornado
	Prentice	Linda	PO Box 414	St. Johns, AZ 85936	Coronado
	Sherwood	Roger	PO Box 727	St. Johns, AZ 85936	Coronado
	Shreeve	Connie	PO Box 216	St. Johns, AZ 85936	Coronado
	Silversmith	Donald	PO Box 1383	St. Johns, AZ 85936	Coronado
	Thomas	Marla	PO Box 1174	St. Johns, AZ 85936	Coronado

	Bahe	Janice	PO Box 81	Chinle, AZ 86503	Cottonwood
X	Bee	Melvin	PO Box 4256	Blue Gap, AZ 86520	Cottonwood
	Begay	Mildred	PO Box 4457	Blue Gap, AZ 86520	Cottonwood
	Begay	Berinta	PO Box 2043	Chinle, AZ 86503	Cottonwood
	Begay	Patsy	PO Box 4499	Blue Gap, AZ 86520	Cottonwood
	Brady	Nina	PO Box 1694	Chinle, AZ 86503	Cottonwood
	Burbank	Vinton	PO Box 4505	Blue Gap, AZ 86520	Cottonwood
X	Charley	Ruby	PO Box 1199	Chinle, AZ 86503	Cottonwood
	Charley	Kaylia	PO Box 1640	Chinle, AZ 86503	Cottonwood

X	Charley	Donovan	PO Box 1199	Chinle, AZ 86503	Cottonwood
	Charley	Gerald	PO Box 1199	Chinle, AZ 86503	Cottonwood
	Coochyumtewa	Vickie	PO Box 4322	Blue Gap, AZ 86520	Cottonwood
	Dedman	Jane	PO Box 2525	Chinle, AZ 86503	Cottonwood
	Gene	Cora	PO Box 1640	Chinle, AZ 86503	Cottonwood
	Gorman	Josephine			
	John	Darrell	PO Box 304	Chinle, AZ 86503	Cottonwood
X	John	Leta	PO Box 304	Chinle, AZ 86503	Cottonwood
X	John	Samilene	PO Box 304	Chinle, AZ 86503	Cottonwood
	John	Samuel	PO Box 304	Chinle, AZ 86503	Cottonwood
	Tsinnajinnics	Julia	PO Box 4386	Chinle, AZ 86503	Cottonwood
	Tsinnajinnics	Julynn	PO Box 4386	Blue Gap, AZ 86520	Cottonwood
X	Tso	Nillarita	PO 1512	Chinle, AZ 86503	Cottonwood
	Wagner	Natasha	Box 1199	Chinle, AZ 86503	Cottonwood
X	Williams	Lorraine	Box 3450	Chinle, AZ 86503	Cottonwood

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	Bailey	Vivian	PO Box 4383	Kayenta, AZ 86033	Dennehotso
	Begay	DeAndra	PO Box 1671	Kayenta, AZ 86033	Dennehotso
	Begay	Xavier	PO Box 2284	Dennehotso, AZ 86535	Dennehotso
	Clah	Irene	PO Box 2451	Dennehotso, AZ 86535	Dennehotso
X	Denny	Pearlina	PO Box 1774	Kayenta, AZ 86033	Dennehotso
X	Denny	Roland	PO Box 1774	Kayenta, AZ 86033	Dennehotso
	Holiday	Theresa	PO Box 1671	Kayenta, AZ 86033	Dennehotso
	Holiday	Pamela	PO Box 1671	Kayenta, AZ 86033	Dennehotso
	Holliday	Angelina	PO Box 2054	Dennehotso, AZ 86535	Dennehotso
	Hulligan	Robertson	PO Box 2327	Dennehotso, AZ 86535	Dennehotso
X	Hulligan	Latonia	PO Box 2041	Dennehotso, AZ 86535	Dennehotso
	Mitchell	Etta			Dennehotso
	Nez	Lorraine	PO Box 2054	Dennehotso, AZ 86535	Dennehotso
	Nez	Vanessa	PO Box 2185	Dennehotso, AZ 86535	Dennehotso
	Nez	Delphine	PO Box 840	Kayenta, AZ 86033	Dennehotso
X	Nez	Neal, JR	PO Box 2054	Dennehotso, AZ 86535	Dennehotso
X	Phillips	Amberline	PO Box 2459	Dennehotso, AZ 86535	Dennehotso
	Phillips	Ambrose	PO Box 3993	Kayenta, AZ 86033	Dennehotso
X	Phillips	Geraldine	PO Box 2459	Dennehotso, AZ 86033	Dennehotso
	Platero	Rosalynn	PO Box 2297	Chinle, AZ 86503	Dennehotso
X	Redhouse	Preston	PO Box 2352	Dennehotso, AZ 86535	Dennehotso
	Reese	Jerry	PO Box 840	Kayenta, AZ 86033	Dennehotso
	Tsosie	Leandria	PO Box 2361	Dennehotso, AZ 86535	Dennehotso

	Tsosie	Cynthia	PO Box 2431	Dennehotso, AZ 86535	Dennehotso
X	Adair	Julie	PO Box 942	Eagar, AZ 85925	Eagar
	Coddington	Norma	774 S Burk St	Eagar, AZ 85925	Eagar
	Coddington	Chris	774 S Burk St	Eagar, AZ 85925	Eagar
X	Finch	Glenda	1164 W School Bus Rd	Eagar, AZ 85925	Eagar
	Goodman	Celina			Eagar
	Johnson	Steve	PO Box 783	Eagar, AZ 85925	Eagar
	Johnston	John	1398 S Pine	Eagar, AZ 85925	Eagar
X	Ketring	Elizabeth	PO Box 306	Eagar, AZ 85925	Eagar
X	Maloy	Darlene	89 W 8th St	Eagar, AZ 85925	Eagar
	Nelson	Shawna	PO Box 494	Eagar, AZ 85925	Eagar
	Ray	Janella	PO Box 188	Eagar, AZ 85925	Eagar
	Sitarzewski	Joseph	PO Box 865	Eagar, AZ 85925	Eagar
	Trevizo	Mercy	PO Box 931	Eagar, AZ 85925	Eagar
	Udall	Joy	1390 W 4th St	Eagar, AZ 85925	Eagar
	Udall	Bonnie	388 N River Rd	Eagar, AZ 85925	Eagar
X	Waters	Ruby Darlene	57 W 8th St	Eagar, AZ 85925	Eagar
	Whiting	Karen	346 S Burk St.	Eagar, AZ 85925	Eagar
X	Whitmore	Jay	777 S Riverra	Eagar, AZ 85925	Eagar
	Yost	Evelyn	PO Box 162	Eagar, AZ 85925	Eagar
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	Barker	Kathleen	49 South Oak Street	Eagar, AZ 85925	Flat Top
	Barker	Mark	385 E Central Ave	Eagar, AZ 85925	Flat Top
	Baze	Gwen	PO Box 39	Eagar, AZ 85925	Flat Top
X	Berkey	Dean	PO Box 1587	Eagar, AZ 85925	Flat Top
	Burcham	Norma	PO Box 2224	St. Johns, AZ 85936	Flat Top
	Crosby	Becky	PO Box 881	Eagar, AZ 85925	Flat Top
	Gardner	Laurie	576 S Picnic Creek	Springerville, AZ 85938	Flat Top
	McComb	Amanda	Treasurer's office		
	Mills	Violet	827 E 1st Lane	Eagar, AZ 85925	Flat Top
	Rogers	James	148 E. 7th Street	Eagar, AZ 85925	Flat Top
	Rupp	Sandy	Jail		Flat Top
	Slaughter	Marilyn	234 S Eager St	Eagar, AZ 85925	Flat Top
	Wagner	Sandy	PO Box 747	Springerville, AZ 85938	Flat Top

NEED 12 POLLWORKERS

X	Anderson	Rosalinda	PO Box 1513	Ft. Defiance, AZ 86504	Ft Defiance
	Archie	LaVon	PO Box 165	Ft. Defiance, AZ 86504	Ft. Defiance
	Ashley	Dorothy	PO Box 2782	Ft. Defiance, AZ 86504	Ft Defiance
	Bainbridge	Melvina	PO Box 3993	Chinle, AZ 86503	Ft Defiance
	Begay	Raymond	PO Box 241	Fort Defiance, AZ 86504	Ft Defiance
	Begay	Ralphina	Po Box 2103	Ft. Defiance, AZ 86504	Ft Defiance
	Begay	Irma	PO Box 2759	Window Rock, AZ 86515	Ft Defiance
X	Begay	Timothy			Ft Defiance
	Blackbear	Amanda	PO Box 738	Ft. Defiance, AZ 86504	Ft Defiance
	Bluehorse	Helen	PO Box 94	Ft. Defiance, AZ 86504	Ft Defiance
X	Boling	DeYanna	PO Box 1167	Ganado, AZ 86507	Ft Defiance
	Bryant	David	PO Box 134	Fort Defiance, AZ 86504	Ft Defiance
	Church	Linda	PO Box 3575	Window Rock, AZ 86515	Ft Defiance
	Church	Linda	PO Box 4606	Window Rock, AZ 86515	Ft Defiance
	Crawford	Laurencita	PO Box 5114	Window Rock, AZ 86515	Ft Defiance
	Foster	David	PO Box 192	Fort Defiance, AZ 86504	Ft Defiance
	Francisco	Conan	PO Box 374	Fort Defiance, AZ 86504	Ft. Defiance
	Francisco	Jaqueline	PO Box 374	Fort Defiance, AZ 86504	Ft Defiance
	Gorman	Charles	PO Box 3993	Chinle, AZ 86503	Ft Defiance
X	Gutierrez	Jasmine			Ft Defiance
	Hoskie	Latanya	PO Box 3836	Window Rock, AZ 86515	Ft Defiance
	Hubbard	Rosetta	PO Box 1427	Fort Defiance, AZ 86504	Ft Defiance
	Jackett	Clayton	PO Box 2972	Ft. Defiance, AZ 86504	Ft Defiance
	Johnson	Loren	PO Box 241	Fort Defiance, AZ 86504	Ft Defiance
	Jones	Eldon	PO Box 730	Ft. Defiance, AZ 86504	Ft. Defiance
	Jones	Shannon	PO Box 241-c/o Raymond Begay	Ft. Defiance, AZ 86504	Ft Defiance
	King	Karen	PO Box 873	Fort Defiance, AZ 86504	Ft Defiance
	Klah	Marie	PO Box 673	Ft. Defiance, AZ 86504	Ft Defiance
	Lee	Michelle	PO Box 99	Window Rock, AZ 86515	Ft. Defiance
	Leslie	James	PO Box 82	Fort Defiance, AZ 86504	Ft Defiance
X	Miles	Dominique	PO Box 34	St Michaels, AZ 86511	Ft Defiance
X	Miles	Sheri	PO Box 1190	Ft. Defiance, AZ 86504	Ft Defiance
	Mitchell	Rhonda	PO BOX 866	Fort Defiance, AZ 86504	Ft Defiance
	Multine	Damien	PO Box 786	Window Rock, AZ 86515	Ft. Defiance
	Multine	Perfelia	PO Box 786	Window Rock, AZ 86515	Ft Defiance
	Notah	Tammy	PO Box 2754	Ft. Defiance, AZ 86504	Ft Defiance
	Phillips	James			
	Plummer	Andrea	PO Box 192	Sanders, AZ 86512	Ft Defiance
X	Reed	Patricia	PO Box 2843	Window Rock, AZ 86515	Ft Defiance



	Russell	Roselyn	PO Box 2523	Ft. Defiance, AZ 86504	Ft Defiance
	Sandoval	Leona	PO Box 46	Window Rock, AZ 86515	Ft Defiance
	Seal	Michael	PO Box 345	Ft. Defiance, AZ 86504	Ft Defiance
X	Shondee	Ashley	Need address		Ft. Defiance
	Tabaha	Kelly	PO Box 271	Fort Defiance, AZ 86504	Ft Defiance
	Turtle	Betty	PO Box 738	Ft. Defiance, AZ 86504	Ft Defiance
X	Tsosie	Regina	PO Box 2632	Ft. Defiance, AZ 86504	Ft Defiance
	Watchman	Marla	PO BOX 822	Fort Defiance, AZ 86504	Ft Defiance
	Yazzie	Ella	PO Box 135	St. Michaels, AZ 86505	Ft. Defiance
	Yazzie	Louella	Box 2972	Ft. Defiance, AZ 86504	Ft Defiance

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	Baloo	Annaaleisha	PO Box 473	Ganado, AZ 86505	Ganado North
	Begay	Paula	PO Box 697	Ganado AZ 86505	Ganado North
	Begay	Mary	PO Box 636	Fort Defiance, AZ 86504	Ganado North
X	Begay	Maurita	PO Box 204	Ganado, AZ 86505	Ganado North
	Begay	Melissa	PO Box 1020	Ganado, Az 86505	Ganado North
	Begay	Colyan	PO Box 1372	Ganado AZ 86505	Ganado North
	Begay	Harriet	PO Box 1020	Ganado, AZ 86505	Ganado North
	Bitsuie	Mary Ella	PO Box 635	Ganado, AZ 86505	Ganado North
	Bitsuie	Lorencita	PO Box 548	Ganado, AZ 86505	Ganado North
	Bitsuie	Marlowe	PO Box 548	Ganado, AZ 86505	Ganado North
	Blackgoat	Ronald	PO Box 523	Ganado, AZ 86505	Ganado North
	Boling	DeeYanna	PO Box 1166	Ganado, AZ 86505	Ganado North
	Chee	Jervin	PO Box 384	Chambers, AZ 86502	Ganado North
	Chee	Curtis	PO Box 384	Chambers, AZ 86502	Ganado North
	Chee	Anastasia	PO Box 384	Chambers, AZ 86502	Ganado North
	Curley	Lynn	PO Box 406	Ganado, AZ 86505	Ganado North

	George	Scott	PO Box 59	Ganado, AZ 86505	Ganado North
	Gruber	Jordan	PO Box 811	Ganado, AZ 86505	Ganado North
	Gruber	Jordan	PO Box 811	Ganado, AZ 86505	Ganado North
	Harding	Mary	PO Box 448	St Michaels, AZ 86511	Ganado North
	Henry	Budford	PO Box 1112	Ganado, AZ 86505	Ganado North
	Johnson	Ruth	PO Box 1027	Ganado, AZ 86505	Ganado North
X	Kee Jr.	Harry	PO Box 774	Ganado, Az 86505	Ganado North
X	Kee	Steven	PO Box 774	Ganado, AZ 86505	Ganado North
	Long	Florene	PO Box 473	Ganado, AZ 86505	Ganado North
X	Martinez	Lissa	PO Box 452	Ganado, AZ 86505	Ganado North
X	Martinez	Sierra	PO Box 452	Ganado, AZ 86505	Ganado North
	Nelson	Vivian	PO Box 84	Ganado, AZ 86505	Ganado North
	Nez	Cecilia	PO Box 507	Ganado, AZ 86505	Ganado North

X	Nez	Ilene	PO Box 482	Ganado, AZ 86505	Ganado North
	Saganey	Agnes	PO Box 1228	Ganado, AZ 86505	Ganado North
	Shondee	June	PO Box 1112	Ganado, AZ 86505	Ganado North
	Shondee	Bryon	PO Box 404	Ganado, AZ 86505	Ganado North
	Shondee	Isabel	PO Box 404	Ganado, AZ 86505	Ganado North
	Shondee	Harry	PO Box 404	Ganado, AZ 86505	Ganado North
	Shondee	Ashely	PO Box 1166	Ganado, AZ 86505	Ganado North
	Stewart	Jerome	Po Box 33	Chambers, AZ 86502	Ganado North
	Tsosie	Ronald	PO Box 343	Ganado, AZ 86505	Ganado North
	Tsosie	Mike	PO Box 1065	St. Michaels, AZ 86511	Ganado North
	Uentillie	Tanya	Unit 117 HC 58 PO Box 90	Ganado, AZ 86505	Ganado North
	Williams	Trey	PO Box 204	Ganado, AZ 86505	Ganado North
X	Yazzie	Alban	PO Box 763	Ganado, Az 86505	Ganado North

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	Bahe	Nicole	PO Box 964	St. Michaels, AZ 86511	Ganado South
X	Begay	Clara	PO Box 472	Ganado, AZ 86505	Ganado South
	Chee	Nicole	Unit 298 HC 58 Box 40	Ganado, AZ 86505	Ganado South
	Denetso	Mignon	PO Box 1318	Ganado, AZ 86505	Ganado South
	Denny	Mary Ellen	Unit 69 HC 58 Box 90	Ganado, AZ 86505	Ganado South
X	Haynes	Mark	PO Box 902	Ganado, AZ 86505	Ganado South
	Haynes	Fabiola	PO Box 232	Ganado, AZ 86505	Ganado South
X	Haynes	Patricia	PO Box 902	Ganado, AZ 86505	Ganado South
	Haynes	Keturah	PO Box 902	Ganado, AZ 86505	Ganado South
	Haynes	Tirzah	PO Box 902	Ganado, AZ 86505	Ganado South
X	James, Jr.	Tommie	General Delivery	Ganado, AZ 86505	Ganado South
	Johnson	Jeffery	PO Box 1027	Ganado, AZ 86505	Ganado South
	Nez	Ryan	PO Box 66	Ganado, AZ 86505	Ganado South
	Paul	Joelyn	PO Box 809	Ganado, AZ 86505	Ganado South
	Ssmith	Jared Lee	Box 621	Ganado, AZ 86505	Ganado South
	Towne	Janeen	PO Box 1185	St. Michaels, AZ 86511	Ganado South
X	Towne	Helena	PO Box 1185	St. Michaels, AZ 86511	Ganado South
	Tsosie	Caroline	HC 58 Box 90 Unit 6	Ganado, AZ 86505	Ganado South
X	Tsosie	Rochelle	PO Box 1072	Ganado, AZ 86505	Ganado South
X	Warner	Rae	PO Box 598	St. Michaels, AZ 86511	Ganado South
	Woody	Mary J	PO Box 286	Ganado, AZ 86505	Ganado South
	Yazzie	Lena	PO Box 446	Ganado, AZ 86505	Ganado South
	Young	Lindsey	PO Box 187	Ganado, Az 86505	Ganado South

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Bogardus	Larisa	PO Box 58	Nutriosio, AZ 85932	Greer
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	Carter	Mike	PO Box 140	Greer, AZ 85927	Greer
	Carter	Sam	PO Box 140	Greer, AZ 85927	Greer
	Collup	Clifford	2 ACR 1027	Greer, AZ 85927	Greer
X	Collup	Gretchen	2 ACR 1027	Greer, AZ 85927	Greer
	Combs	Carole	38705 SR 373	Greer, AZ 85927	Greer
	Gabby	Jan	PO Box 314	Greer, AZ 85927	Greer
	Lydon-Snyder	Connie	PO Box 9	Greer, AZ 85927	Greer
	Scott	Millard	173 East Central Avenue	Eagar, AZ 85925	Greer
	Sitarzewski	Joseph	PO Box 865	Eagar, AZ 85925	Greer
	Stanley	V. Nadine	#12 ACR 1030	Greer, AZ 85927	Greer
	Stanley	Raymond	#12 ACR 1030	Greer, AZ 85927	Greer
X	Stewart	Kathy	PO Box 311	Greer, AZ 85927	Greer
X	Stewart	Jerry	PO Box 311	Greer, AZ 85927	Greer
X	Wright	James	14 ACR 1028	Greer, AZ 85927	Greer
X	Wright	Elvia	15 ACR 1028	Greer, AZ 85927	Greer

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	Baldwin	Lorenzo	PO Box 345	Sanders, AZ 86512	Houck
	Baldwin	Nizhoni	PO Box	Sanders, AZ 86512	Houck
X	Begay	Linda	PO Box 1029	Sanders, AZ 86512	Houck
X	Begay	Jerlyn	PO Box 1029	Houck, AZ 86506	Houck
	Chee	Rose	PO Box 76	Lupton, AZ 86508	Houck
	George	Coleen	PO Box 74	Houck, AZ 86506	Houck
	Gilchrist	Kara	PO Box 482	Houck, AZ 86506	Houck
	Golden	Ruth	PO Box 998	Houck, AZ 86506	Houck
	Goodluck	Helen	PO Box 228	Houck, AZ 86506	Houck
	Joe	Harvey	PO Box 233	Houck, AZ 86506	Houck
	Lavine	Darryl	PO Box 635	Sanders, AZ 86512	Houck
	Morgan	Katherine	PO Box 161	Houck, AZ 86506	Houck
	Murphy	Phyllis	PO Box 164	Houck, AZ 86506	Houck
	Murphy	Evangeline	PO Box 245	Houck, AZ 86506	Houck
X	Nez	Regina	PO Box 684	Sanders, AZ 86512	Houck
X	Nez	Nancy	PO Box 74	Houck, AZ 86506	Houck
	Nez	Derrick	PO Box 262	Houck, AZ 86506	Houck
	Penunuri	Loren	PO Box 137	Lupton, AZ 86508	Houck
	Ramon	Elsie	PO Box 220	Houck, AZ 86506	Houck
	Ramon	Chee	PO Box 220	Houck, AZ 86506	Houck
	Thomas	Nonabah			Houck
	Thompson	Yvonne	PO Box 635	Sanders, AZ 86512	Houck

X	Tsosie	Lorena	PO Box 1314	Ganado, AZ 86505	Houck
	Watchman	James	PO Box 442	Houck, AZ 86506	Houck
	Watchman	Mabel	PO Box 442	Houck, AZ 86506	Houck
	Watchman	Andrea	PO Box 573	Sanders, AZ 86512	Houck
	Watchman	Danielle	PO Box 573	Sanders, AZ 86512	Houck
	Yazzie	Lorraine	PO Box 243	Houck, AZ 86506	Houck

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	Antonio	Melvina	PO Box 381	Ganado, AZ 86505	Kinlichee
	Ashinii	Jeanette	PO Box 540	Ganado, AZ 86505	Kinlichee
X	Begay	Kathryn	PO Box 4141	Window Rock, AZ 86515	Kinlichee
	Begay	Charles	PO Box 1937	Ft. Defiance, AZ 86504	Kinlichee
	Begay	Betty	PO Box 997	Ganado, AZ 86505	Kinlichee
	Begay	Vidonia	PO Box 276	Window Rock, AZ 86515	Kinlichee
X	Begay	Charlene	PO Box 1216	Ganado, AZ 86505	Kinlichee
	Benally	Stephanie	PO Box 540	Ganado, AZ 86505	Kinlichee
	Bitsuie	Marlowe	PO Box 548	Ganado, AZ 86505	Kinlichee
	Cook	George Y Sr	PO Box 892	St. Michaels, AZ 86511	Kinlichee
	Dale	Sonya	PO box 540	Ganado, Az 86505	Kinlichee
	Gishie	Carson	PO Box 4953	Window Rock, AZ 86515	Kinlichee
X	Gorman	Katherine	PO Box 1097	St. Michaels, AZ 86511	Kinlichee
	Henry	Budford	PO Box 1112	Ganado, AZ 86505	Kinlichee
	Hubbard	Rayosita	PO Box 540	Ganado, AZ 86505	Kinlichee
	James	Henrietta	PO Box 964	Ganado, AZ 86505	Kinlichee
X	James	Cora	PO Box 1212	Window Rock, AZ 86515	Kinlichee
	Metteba	Lenora Karen	PO Box 502	Ft. Defiance, AZ 86504	Kinlichee
	Nez	Callee	PO Box 4953	Window Rock, AZ 86515	Kinlichee
	Nez	Betty	PO Box 381	Ganado, AZ 86505	Kinlichee
	Nez	George	PO Box 381	Ganado, AZ 86505	Kinlichee
	Thompson	Wilma	PO Box 997	Ganado, AZ 86505	Kinlichee
X	Watchman	Helen	PO Box 1243	Ganado, AZ 86505	Kinlichee
X	Wilson	Ruth	PO Box 598	St. Michaels, AZ 86511	Kinlichee
	Woody	Clifford	PO Box 381	Ganado, AZ 86505	Kinlichee
	Woody	Vivian	PO Box 381	Ganado, AZ 86505	Kinlichee
	Woody	Arabella Jean	PO Box 764	St. Michaels, AZ 86511	Kinlichee
	Yazzie	Tara	PO Box 4386	Window Rock, AZ 86515	Kinlichee
	Yazzie	Danielle	PO Box 964	Ganado, AZ 86505	Kinlichee
X	Yowella	Ardythe R	PO Box 1745	Window Rock, AZ 86515	Kinlichee

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	Atsitty	Pauline S.	PO Box 905	Ganado, AZ 86505	Klagetoh
	Begay	Garrison	Po Box 665	Chambers, AZ 86502	Klagetoh
X	Begay	Elsie	PO Box 268	Chambers, AZ 86502	Klagetoh

	Begay	Tyler			Klagetoh
	Begay	Kenneth	PO Box 321	Ganado, AZ 86505	Klagetoh
X	Begay	Amos	PO Box 1026	Ganado, AZ 86505	Klagetoh
	Benally	Amelia	PO Box 183	Ganado, AZ 86505	Klagetoh
	Billie	Julia	PO Box 371	Ganado, AZ 86505	Klagetoh
X	Descheeny	Dugan	PO Box 2753	Window Rock, AZ 86515	Klagetoh
	Franklin	Isabell	PO Box 151	Ganado, AZ 86505	Klagetoh
	George	Ruby	PO Box 1373	Ganado, AZ 86505	Klagetoh
	Joe	Lance	PO Box 1165	Ganado, AZ 86515	Klagetoh
	Johnson	Ricky	PO Box 1027	Ganado, AZ 86505	Klagetoh
X	Joseph	Seth	PO Box 122	St. Michaels, AZ 86511	Klagetoh
	Kee	Zandra	PO Box 644	Ganado, AZ 86505	Klagetoh
	Kee	Thelma	PO Box 116	Ganado, AZ 86505	Klagetoh
X	Lee	Maxine	PO Box 1125	Ganado, AZ 86505	Klagetoh
	Long	Stacey Marie	PO Box 492	Ganado, AZ 86505	Klagetoh
	Logg	Rosaline	PO Box 799	Window Rock, AZ 86515	Klagetoh
	Mann	Nona	#94 HC 58 Box 90	Ganado, AZ 86505	Klagetoh
X	Nez	Charlotte	PO Box 1052	Ganado, AZ 86505	Klagetoh
X	Nez	Natasha	PO Box 1052	Ganado, AZ 86505	Klagetoh
	Nez	Kayla	PO Box 945	Ganado, AZ 86505	Klagetoh
	Sam	Carla	PO Box 192	Chambers, AZ 86502	Klagetoh
	Silver	Albert	PO Box 452	Chambers, AZ 86502	Klagetoh
	Tapha	Marcia	HC 58 Box 70	Ganado, AZ 86515	Klagetoh
	Tsosie	Caroline	PO Box 1314	Ganado, AZ 86505	Klagetoh
	Uentillie	Tanya	Unit 117 HC 58 PO Box 90	Ganado, AZ 86505	Klagetoh

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	Begay	Rory	PO Box 1144	Round Rock, AZ 86547	Lukachukai
X	Begay	Delfreda	PO Box 1144	Round Rock, AZ 86547	Lukachukai
	Begay	Melissa	PO Box 163	Lukachukai, AZ 86507	Lukachukai
	Begay	Clarena	PO Box 124	Lukachukai, AZ 86507	Lukachukai
	Begaye	Stauback	PO Box 3810	Kayenta, AZ 86033	Lukachukai
	Chee	Justin	PO Box 2992	Chinle, AZ 86503	Lukachukai
	Clark	Agnes	PO Box 1333	Lukachukai, AZ 86507	Lukachukai
	Denny	Patricia	PO Box 2321	Chinle, AZ 86503	Lukachukai
X	Gray	Anthony	PO Box 1728	Lukachukai, AZ 86507	Lukachukai
	Nez	Vernon	PO Box 1374	Lukachukai, AZ 86507	Lukachukai
	Notah	Jolena	PO Box 367	Lukachukai, AZ 86507	Lukachukai
X	Notah	June	PO Box 338	Lukachukai, AZ 86507	Lukachukai
X	Notah	Delfred	PO Box 338	Lukachukai, AZ 86507	Lukachukai
	Notah	Eugene	PO Box 367	Lukachukai, AZ 86507	Lukachukai

	Sandoval	Anna Marie	PO Box 342	Lukachukai, AZ 86507	Lukachukai
X	Silversmith	Fannie	PO Box 1650	Lukachukai, AZ 86507	Lukachukai
X	Tso	Sadie	PO Box 3810	Kayenta, AZ 86033	Lukachukai
	Williams	Brandon	PO Box 367	Lukachukai, AZ 86507	Lukachukai

X	Benally	Kathy	PO Box 272	Lupton, AZ 86508	Lupton
X	Brown	Lucinda	PO Box 137	Lupton, AZ 86508	Lupton
	Brown	Philbert	PO Box 137	Lupton, AZ 86508	Lupton
	Brown	Tsos	PO Box 143	Lupton, AZ 86508	Lupton
	Cleveland	Linda	PO Box 294	Lupton, AZ 86508	Lupton
X	Curley	Tonya	PO Box 287	Lupton, AZ 86508	Lupton
X	Curley	Ann Maria	PO Box 287	Lupton, AZ 86508	Lupton
	Jim	Natalie	HCR 57 Box 9115	Gallup, NM 87301	Lupton
	Joe	Harvey	PO Box 233	Houck, AZ 86506	Lupton
	Mark	Cheryl	PO Box 14	Lupton, AZ 86508	Lupton
	Penunuri	Shanet	PO Box 137	Lupton, AZ 86508	Lupton
	Penunuri	Loren	PO Box 137	Lupton, AZ 86508	Lupton
	Sanchez	Cheryl	HCR 57 Box 9144	Manuelito, NM 87301	Lupton
	Sanchez	Veronica	HCR 57 Box 9145	Manuelito, NM 87302	Lupton
	Saucedo	Chauntaey	PO Box 2054	Lupton, AZ 86508	Lupton
	Soto Vasquez	Fernando	PO Box 525	Houck, AZ 86506	Lupton
	Vasquez	Fernando	PO Box 525	Houck, AZ 86506	Lupton
X	Watch	Anjill	PO Box 287	Lupton, AZ 86508	Lupton
	Whitman	Ryan	PO Box 294	Lupton, AZ 86508	Lupton
	Yazzie	Dorothy	PO Box 475	Houck, AZ 86506	Lupton
X	Young	Dorothy	PO Box 475	Houck, AZ 86506	Lupton

X	Anderson	Cynthia	PO Box 614	Many Farms, AZ 86538	Many Farms
	Begay	Michael	PO Box 688	Many Farms, AZ 86538	Many Farms
	Begay	Reginald	PO Box 662	Many Farms, AZ 86538	Many Farms
	Begay	Billy	PO Box 1835	Chinle, AZ 86503	Many Farms
X	Chee	Kelsey	PO Box 677	Many Farms, AZ 86538	Many Farms
X	Coggeshell	Boderek	PO Box 424	Many Farms, AZ 86538	Many Farms
	Deswood	Donovan	PO Box 63	Many Farms, AZ 86538	Many Farms
	Elliott	Emma	PO Box 595	Many Farms, AZ 86538	Many Farms
	Francis	Marcie	PO Box 3905	Chinle, AZ 86503	Many Farms
	Francis	Marsha	PO Box 161	Round Rock, AZ 86547	Many Farms
	Francis	Monique	PO Box 1053	Many Farms, AZ 86538	Many Farms
X	Gene	Kee	PO Box 965	Many Farms, AZ 86538	Many Farms

	Jake	Heather	PO Box 1087	Many Farms, AZ 86538	Many Farms
X	Jake	Owen	PO Box 1087	Many Farms, AZ 86538	Many Farms
	Johnson	Julia	PO Box 227	Rock Point, AZ 86545	Many Farms
	Nelwood	Lionel	PO Box 161	Round Rock, AZ 86547	Many Farms
	Sam	Steve	PO Box 363	Many Farms, AZ 86538	Many Farms
X	Sam	LaVerna	PO Box 662	Many Farms, AZ 86538	Many Farms
	Sam	Jolene	PO Box 662	Many Farms, AZ 86538	Many Farms
	Sam	Steve	PO Box 363	Many Farms, AZ 86538	Many Farms
X	Sam	Valeen	PO Box 662	Many Farms, AZ 86538	Many Farms
	Tachine	Elden	PO Box 622	Many Farms, AZ 86538	Many Farms
	Todacheene	Erwin	PO Box 3292	Chinle, AZ 86503	Many Farms
	Tachene	Aaron	Box 3292	Chinle, AZ 86503	Many Farms
	Taylor	Virginia			Many Farms
	Teller	Francelia	PO Box 1087	Many Farms, AZ 86538	Many Farms
	Thomas	Shawn	PO Box 872	Chinle, AZ 86503	Many Farms
	Thomas	Michaelyn	PO Box 511	Many Farms, AZ 86538	Many Farms
	Tsosie	Angeline	PO Box 2675	Chinle, AZ 86503	Many Farms
	Wheeler	Rocinda	PO Box 614	Many Farms, AZ 86538	Many Farms

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	Altaha	Deloris	PO Box 371	McNary, AZ 85930	McNary
X	Altaha	Jeremiah	PO Box 371	McNary, AZ 85930	McNary
X	Altaha	Cody	PO Box 371	McNary, AZ 85930	McNary
X	Antonio	Dortha	PO Box 553	McNary, AZ 85930	McNary
	Billy	Kyesha	PO Box 2454	White River, AZ 85941	McNary
	Carroll	Lancion	PO Box 603	McNary, AZ 85930	McNary
	Carroll	Jamie	PO Box 542	McNary, AZ 85930	McNary
	Colelay	Jamie Carroll	PO Box 542	McNary, AZ 85930	McNary
X	Dazen	Summer	PO Box 553	McNary, AZ 85930	McNary
X	Dazen	Janine	PO Box 553	McNary, AZ 85930	McNary
	Goodluck	Lyanne	PO Box 1468	St. Johns, AZ 85936	McNary
	Hill	Lathena	PO Box 618	McNary, AZ 85930	McNary
	Lupe	Jerrica	PO Box 371	McNary, AZ 85930	McNary
	Nez	Lenora	PO Box 2564	St. Johns, AZ 85936	McNary
	Salazar	Laura	PO Box 583	St. Johns, AZ 85936	McNary

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	Deschene	Charlene	PO Box 212	Dennehotso, AZ 86535	Mexican Water
X	Holiday	Marina	PO Box 320	Teec Nos Pos, AZ 86514	Mexican Water
X	Holiday	Carlissa	PO Box 320	Teec Nos Pos, AZ 86514	Mexican Water
	Holiday	Kelsey	PO Box 320	Teec Nos Pos, AZ 86514	Mexican Water
	Holiday	Kylandra	PO Box 320	Teec Nos Pos, AZ 86514	Mexican Water

	King	Tisheena	PO Box 1102	Teec Nos Pos, AZ 86514	Mexican Water
X	Mitchell	Etta	PO Box 2204	Dennehotso, AZ 86535	Mexican Water
	Parrish	Amber	PO Box 1031	Teec Nos Pos, AZ 86514	Mexican Water
	Poyer	Evelyn	PO Box 252	Teec Nos Pos, AZ 86514	Mexican Water
	Poyer	Thomasina	PO Box 548	Teec Nos Pos, AZ 86514	Mexican Water
X	White	Adoree	PO Box 868	Teec Nos Pos, AZ 86514	Mexican Water
X	White	Lolanda	PO Box 1031	Teec Nos Pos, AZ 86514	Mexican Water
	White	Lashawnte	PO Box 498	Teec Nos Pos, AZ 86514	Mexican Water
X	White	Ursula	PO Box 868	Teec Nos Pos, AZ 86514	Mexican Water
	White	Nathaniel	PO Box 4133	Ship Rock, NM 87420	Mexican Water
X	White	Rapheal	PO Box 320	Teec Nos Pos, AZ 86514	Mexican Water

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	Begay	Alexandra	PO Box 4281	Window Rock, AZ 86515	Nazlini
	Begay	Jimmie	PO Box 7294	Nazlini, AZ 86540	Nazlini
	Begay	Michaelyn	Box 7123	Nazlini, AZ 86540	Nazlini
	Begay	Rex	PO Box 4281	Window Rock, AZ 86515	Nazlini
	Benally	Brooke	PO Box 7070	Nazlini, AZ 86540	Nazlini
	Cadman	Virginia	PO Box 330	Ganado, AZ 86505	Nazlini
	Charlie	Tyrone	PO Box 7194	Nazlini, AZ 86540	Nazlini
X	Chee	Aaron	PO Box 7102	Nazlini, AZ 86540	Nazlini
X	Chee	Adrian	PO Box 7102	Nazlini, AZ 86540	Nazlini
	Claw	Derwin	PO Box 1165	Chinle, AZ 86503	Nazlini
	Claw	Greyson	po Box 118	Chinle, AZ 86503	Nazlini
X	Claw	Bertha	PO Box 1165	Chinle, AZ 86503	Nazlini
X	Claw	Byron	PO Box 1165	Chinle, AZ 86503	Nazlini
	Claw	Lynelle R.	PO Box 1165	Chinle, AZ 86503	Nazlini
	Dedman	Marwin	PO Box 7078	Nazlini, AZ 86540	Nazlini
	Etcitty	Carmelita	PO Box 7038	Nazlini, AZ 86540	Nazlini
	Gorman	Hazel	PO Box 1002	Chinle, AZ 86503	Nazlini
	Harvey	Nells	PO Box 7092	Nazlini, AZ 86540	Nazlini
	Harvey	Lornel	PO Box 7251	Nazlini, AZ 86540	Nazlini
	Hubbard	Darrin	PO Box 1362	St. Michaels, AZ 86511	Nazlini
	James	Tisha	PO Box 7194	Nazlini, AZ 86540	Nazlini
	Johnson	Treba	PO Box 7232	Nazlini, AZ 86540	Nazlini
	King	Chelsea	PO Box 7175	Nazlini, AZ 86540	Nazlini
	Moore	Danny	PO Box 7117	Nazlini, AZ 86540	Nazlini
	Nells	Roy	PO Box 7092	Nazlini, AZ 86540	Nazlini
	Nells	Lorraine	PO Box 7092	Nazlini, AZ 86540	Nazlini
	Peshlakai	Reenie	PO Box 7157	Nazlini, AZ 86540	Nazlini
	Platero	Jonelle	PO Box 2696	Window Rock, AZ 86515	Nazlini



	Reil	Lena	PO Box 7107	Nazlini, AZ 86540	Nazlini
	Thompson	Kayla	PO Box 1925	Chinle, AZ 86503	Nazlini
X	Tishie	Maxine	PO Box 7102	Nazlini, AZ 86540	Nazlini
X	Tishie	Thianne	PO Box 7102	Nazlini, AZ 86540	Nazlini
	Tishie	Guy	PO Box 7102	Nazlini, AZ 86540	Nazlini
	Tishie	Norman	PO Box 7102	Nazlini, AZ 86540	Nazlini
	Tishie	Lissa	PO Box 7102	Nazlini, AZ 86540	Nazlini
	Tsinajinnie	Christine	PO Box 7103	Nazlini, AZ 86540	Nazlini
	Tsosit	Francine	PO Box 7094	Nazlini, AZ 86540	Nazlini
	Tsosit	Lorenzo	PO Box 1815	Chinle, AZ 86503	Nazlini
	Yazzie	Jennifer	PO Box 7243	Chinle, AZ 86503	Nazlini

	Ashby-				
X	Robinson	Sharon	PO Box 363	Nutroso, AZ 85932	Nutroso
	Barnes	Patricia	PO Box 399	Nutroso, AZ 85932	Nutroso
	Berkey	Dean	PO Box 1587	Eagar, AZ 85925	Nutroso
	DeWitt	Angela	PO Box 257	Nutroso, AZ 85932	Nutroso
X	DeWitt	Gerard J	PO Box 257	Nutroso, AZ 85932	Nutroso
	Frazier	James	7 CR 2112	Nutroso, AZ 85932	Nutroso
	Harrold	Virginia	789 Tori Circle	Springerville, AZ 85938	Nutroso
X	Hart	Marilyn	PO Box 224	Nutroso, AZ 85932	Nutroso
	Padilla	Debbie	PO Box 75	Nutroso, AZ 85932	Nutroso
	Schuring	Diane	PO Box 28	Nutroso, AZ 85932	Nutroso
X	Sloan	Terrie	220 E 1st Street	Eagar, AZ 85925	Nutroso
X	Springhower	Sandi	PO Box 366	Nutroso, AZ 85932	Nutroso
	Yost	Evelyn	PO Box 162	Eagar, AZ 85925	Nutroso
X	Zalesky	Karen	PO Box 264	Nutroso, AZ 85932	Nutroso

X	Begay	Janet	PO Box 858	St. Michaels, AZ 86511	Oak Springs
	Begay	Pauline	Box 1291	Fort Defiance, AZ 86504	Oak Springs
	Chischilly	Ancia	PO Box 1075	Window Rock, AZ 86515	Oak Springs
X	Chischilly	Thomas	PO Box 492	St. Michaels, AZ 86511	Oak Springs
	Curley	<u>Clayton</u>	PO Box 3905	Window Rock, AZ 86515	Oak Springs
	Desiderio	Derrick	PO Box 721	St. Michaels, AZ 86511	Oak Springs
	Desiderio	Frieda	PO Box 721	St. Michaels, AZ 86511	Oak Springs
	Edsitty	Mary Anne	P.O. Box 193	Window Rock, AZ 86515	Oak Springs
X	Hernasy	Patrick	PO Box 316	St. Michaels, AZ 86511	Oak Springs
X	Kahn	Seowah	PO Box 468	Houck, AZ 86506	Oak Springs
X	Sanderson	Mary	PO Box 1254	Window Rock, AZ 86515	Oak Springs
X	Smith	Dean	PO Box 2974	Window Rock, AZ 86515	Oak Springs

X	Smith	Margaret	PO Box 346	Houck, AZ 86506	Oak Springs
	Tosie	Mary	PO Box 316	St. Michaels, AZ 86511	Oak Springs
X	Washsee	Craig	PO Box 858	St. Michaels, AZ 86511	Oak Springs
	Williams	Geraldine	PO Box 4374	Window Rock, AZ 86515	Oak Springs

	Antonio	Natasha	PO Box 515	Houck, AZ 86506	Puerco East/West
X	Balco	Tonya	PO Box 457	Sanders, AZ 86512	Puerco East/West
	Begay	Tammie	PO Box 202	Chambers, AZ 86502	Puerco East/West
	Begay	Kenneth	PO Box 321	Ganado, AZ 96505	Puerco East/West
	Begay	Martha	PO Box 665	Chambers, AZ 86502	Puerco East/West
	Brown	Philbert	PO Box 137	Lupton, AZ 86508	Puerco East/West
X	Chee	Rose	PO Box 76	Lupton, AZ 86508	Puerco East/West
	Colbert	Faye	PO Box 1654	St. Johns, AZ 85936	Puerco East/West
	Dick	Susan	PO Box 433	Sanders, AZ 86512	Puerco East/West
	Earl	Helene	PO Box 1225	Sanders, AZ 86512	Puerco East/West
	Gray	Debbie	PO Box 1003	Sanders, AZ 86512	Puerco East/West
	Gray	Thomas	PO Box 1003	Sanders, AZ 86512	Puerco East/West
	John	Helen	PO Box 665	Chambers, AZ 86502	Puerco East/West
X	Lavine	Darryl	PO Box 635	Sanders, AZ 86512	Puerco East/West
X	Nez	Breanna L	PO Box 474	Sanders, AZ 86512	Puerco East/West
X	Nezden	Arnada	PO Box 492	Chambers, AZ 86502	Puerco East/West
	Plummer	Andrea	PO Box 192	Sanders, AZ 86512	Puerco East/West
	Roanhorse	Marilyn	PO Box 637	Sanders, AZ 86512	Puerco East/West
	Sam	Marcy R	PO Box 612	Chambers, AZ 86502	Puerco East/West
	Tabaha	Irene			Puerco East/West
	Thompson	Yvonne	PO Box 635	Sanders, AZ 86512	Puerco East/West
	Tsimjinnie	Danny	PO Box 263	Chambers, AZ 86502	Puerco East/West
	Tsimjinnie	Alta	PO Box 263	Chambers, AZ 86502	Puerco East/West
	Tsosie-Sleuth	Thomasia	po Box 581	Sanders, AZ 86512	Puerco East/West
X	Upshaw	Erica	PO Box 104	Sanders, AZ 86512	Puerco East/West
	Watchman	Andreah	PO Box 573	Sanders, AZ 86512	Puerco East/West
	Whitehair	Madelaine	PO Box 641	Sanders, AZ 86512	Puerco East/West
	Whitman	Ryan	PO Box 294	Lupton, AZ 86508	Puerco East/West
	Yessilth	Cindy	PO Box 908	Sanders, AZ 86512	Puerco East/West

	Begay	Renita	HC 61 Box 40-4012	Teec Nos Pos, AZ 86514	Red Mesa
	Begay	Jaron	PO Box 81	Round Rock, AZ 86547	Red Mesa
X	Begay	Sharon	PO Box 483	Teec Nos Pos, AZ 86514	Red Mesa

	Berally	Charmaine	PO Box 1454	Teec Nos Pos, AZ 86514	Red Mesa
	Dan	Brian	PO Box 1344	Teec Nos Pos, AZ 86514	Red Mesa
	Dan	Sherry	PO Box 1344	Teec Nos Pos, AZ 86514	Red Mesa
	Deschene	Charlene	PO Box 2126	Dennehotso, AZ 86533	Red Mesa
X	Deswood	Isiah	PO Box 426	Teec Nos Pos, AZ 86514	Red Mesa
	Holiday	Kelsey	PO Box 320	Teec Nos Pos, AZ 86514	Red Mesa
	Holiday	Leonarda	PO Box 320	Teec Nos Pos, AZ 86514	Red Mesa
X	Joe	Ronalda	HC61 Box 38-993	Teec Nos Pos, AZ 86514	Red Mesa
	Johnson	Julia	PO Box 227	Rock Point, AZ 86545	Red Mesa
	Lansing	Nicole	HC Box 90 Unit #6	Ganado, AZ 86504	Red Mesa
	Michell	Etta	PO Box 2034	Dennehotso, AZ 86533	Red Mesa
X	Nez	Shelly	PO Box 416	Teec Nos Pos, AZ 86514	Red Mesa
X	Parrish	Malcolm	PO Box 426	Teec Nos Pos, AZ 86514	Red Mesa
X	Parrish	Amber	PO Box 426	Teec Nos Pos, AZ 86514	Red Mesa
	Parrish	Lula	PO Box 426	Teec Nos Pos, AZ 86514	Red Mesa
	Poyer	Lorita	PO Box 1405	Teec Nos Pos, AZ 86514	Red Mesa
	Tree	Lashawnte	PO Box 498	Teec Nos Pos, AZ 86514	Red Mesa
	Tsosie	Emerald	PO Box 1488	Teec Nos Pos, AZ 86514	Red Mesa
	Tsosie	Mary	PO Box 1171	Kayenta, AZ 86032	Red Mesa
	White	Leonard	PO Box 498	Teec Nos Pos, AZ 86514	Red Mesa
	White	Raphael	PO Box 320	Teec Nos Pos, AZ 86514	Red Mesa
	White	Chantelle	PO Box 1372	Teec Nos Pos, AZ 86514	Red Mesa
	White	Nate	PO Box 1031	Teec Nos Pos, AZ 86514	Red Mesa
	White	Christanya	PO Box 498	Teec Nos Pos, AZ 86514	Red Mesa
	White	Rachelle	PO Box 1424	Teec Nos Pos, AZ 86514	Red Mesa
	Willie	Ilene	PO Box 518	Teec Nos Pos, AZ 86514	Red Mesa
	Yazzie	Lorraine	PO Box 243	Houck, AZ 86506	Red Mesa
	Begay	Sarah			Red Valley
X	Begay	Paul, JR	PO Box 432	Red Valley, AZ 86544	Red Valley
	Begay	Lee	PO Box 1212	Red Valley, AZ 86544	Red Valley
	Begay	Howard	PO Box 325	Red Valley, AZ 86544	Red Valley
X	Berally	Jimmie	PO Box 158	Red Valley, AZ 86544	Red Valley
	Berally	Thomas	PO Box 170	Red Valley, AZ 86544	Red Valley
	Berally	Helena	Box 375	Red Valley, AZ 86544	Red Valley
	Blackwater	Henry	Box 1858	Red Valley, AZ 86544	Red Valley
	Clark	Harry	Box 111	Teec Nos Pos, AZ 86514	Red Valley
X	Jim	Carmelita	PO Box 306	Red Valley, AZ 86544	Red Valley
X	King	Mary	PO Box 90	Red Valley, AZ 86544	Red Valley
X	Nakai	Lisa	PO Box 3434	Shiprock, NM 87420	Red Valley
	Nakhai	Christopher	PO Box 6603	Farmington, NM 87499	Red Valley
	Nelson	Rose	PO Box 2724	Shiprock, NM 87420	Red Valley

Wagner	Brian	PO Box 455	Red Valley, AZ 86544	Red Valley
Williams	Irene	PO Box 85	Red Valley, AZ 86544	Red Valley
Williams	Marguerite	PO Box 85	Red Valley, AZ 86544	Red Valley
X Yazzie	Evelyn	Box 54	Red Valley, AZ 86544	Red Valley
Yellowhorse	Larry	PO Box 277	Red Valley, AZ 86544	Red Valley

X Ashlhi	Tisha	PO Box 216	Rock Point, AZ 86545	Rock Point
X Ashlhi	Chante	PO Box 216	Rock Point, AZ 86545	Rock Point
X Ashlhi	Britanny	PO Box 216	Rock Point, AZ 86545	Rock Point
Ashlhi	Sandra	PO Box 216	Rock Point, AZ 86545	Rock Point
Ashlhi	Michelle	PO Box 216	Rock Point, AZ 86545	Rock Point
Bedonie	Benedict	PO Box 301	Rock Point, AZ 86545	Rock Point
Begay	Lorraine	PO Box 25	Rock Point, AZ 86545	Rock Point
Begay	Tom	PO Box 131-B	Tsalle, AZ 86556	Rock Point
Burbank	Robert	PO Box 223	Rock Point, AZ 86545	Rock Point
Descheny	Shirley	PO Box 39	Rock Point, AZ 86545	Rock Point
X Francisco	Norma	PO Box 216	Rock Point, AZ 86545	Rock Point
Halkini	Ramona	PO Box 88	Rock Point, AZ 86545	Rock Point
Harvey	LeeAnn	PO Box 73	Rock Point, AZ 86545	Rock Point
Harvey	Emily	PO Box 73	Rock Point, AZ 86545	Rock Point
Harvey	Chiquita	PO Box 73	Rock Point, AZ 86545	Rock Point
John	Merle	PO Box 70	Rock Point, AZ 86545	Rock Point
X John	Taiya	PO Box 216	Rock Point, AZ 86545	Rock Point
X Johnson	Julia	HC 61 Box 4016	Teec Nos Pos, AZ 86514	Rock Point
Judy	Ellen	PO Box 246	Rock Point, AZ 86545	Rock Point
Thomas	Calvin	PO Box 143	Rock Point, AZ 86545	Rock Point
X Yazzie	Bobby	PO Box 310 Hwy 191	Rock Point, AZ 86545	Rock Point

Allen	Ferlancia	PO Box 2902	Chinle, AZ 86503	Rough Rock
Bahe	Shannon	PO Box 2461	Chinle, AZ 86503	Rough Rock
Bahe	Sharon	PO Box 2461	Chinle, AZ 86503	Rough Rock
Bee	Shayne	PO Box 7305	Nazlini, AZ 86540	Rough Rock
Begay	Alita	PO Box 1190	Chinle, AZ 86503	Rough Rock
Begay	Delphine	PO Box 283	Chinle, AZ 86503	Rough Rock
Etcitty-Begay	Toncia	PO Box 7112	Nazlini, AZ 86540	Rough Rock
X Benally	Brenda	PO Box 2980	Chinle, AZ 86503	Rough Rock
Francis	Marcie	PO Box 161	Round Rock, AZ 86547	Rough Rock
Francis	Marsha	PO Box 1149	Chinle, AZ 86503	Rough Rock

Yazzie	Shawna	PO Box 121	Round Rock, AZ 86547	Round Rock
Yazzie	Shane	PO Box 121	Round Rock, AZ 86547	Round Rock

	Brown	Tomee	200 E 7th Ave	Eagar, AZ 85925	Round Valley
	Crosby	Becky	PO Box 881	Eagar, AZ 85925	Round Valley
	Crosby	Jared	Box 881	Eagar, AZ 85925	Round Valley
X	Eagar	Linda	PO Box 123	Eagar, AZ 85925	Round Valley
	Eagar	Lori	674 W Central Ave	Eagar, AZ 85925	Round Valley
	Estes	Sharon	PO Box 92	Eagar, AZ 85925	Round Valley
	Finch	Dianne	PO Box 1274	Eagar, AZ 85925	Round Valley
	Hall	Lavona	PO Box 603	Springerville, AZ 85938	Round Valley
	Hardt	Gloria	PO Box 103	Eagar, AZ 85925	Round Valley
	Hunt	Jerome	PO Box 992	Springerville, AZ 85938	Round Valley
	Phelps	Pamela	213 N Main St	Eagar, AZ 85925	Round Valley
	Romero	Glenda	PO Box 578	Springerville, AZ 85938	Round Valley
	Turley	Edith	156 N Butler	Eagar, AZ 85925	Round Valley
X	Udall	Bonnie	388 N River Rd	Eagar, AZ 85925	Round Valley
X	Walker	Vicki	56 E 4th Ave	Eagar, AZ 85925	Round Valley

	Begay	Pauline	Box 1291	Ft. Defiance, AZ 86504	Sawmill
	Begay	Edison	Box 1291	Ft. Defiance, AZ 86504	Sawmill
	Begay	Lucinta	PO Box 2046	Ft. Defiance, AZ 86504	Sawmill
	Begay	Erickson	PO Box 1036	St. Michaels, AZ 86505	Sawmill
	Benally	Christine	PO Box 2002	Fort Defiance, AZ 86504	Sawmill
	Bennett	Vivian	PO Box 1357	Ft. Defiance, AZ 86504	Sawmill
X	Bia	Albertina	PO Box 3032	Window Rock, AZ 86515	Sawmill
	Billman	Tyrone	PO Box 1935	Ft. Defiance, AZ 86504	Sawmill
	Billy	Lorenctia	PO Box 2992	Window Rock, AZ 86515	Sawmill
	Bitsui	Milton	PO Box 1952	Ft. Defiance, AZ 86504	Sawmill
	Bitsui	Lorraine	PO Box 1952	Ft. Defiance, AZ 86504	Sawmill
	Blatchford	Lisa	PO Box 311	Ft. Defiance, AZ 86504	Sawmill
	Carroll	Norma	PO Box 140	Navajo, NM 87328	Sawmill
	Harvey	Nellie	PO Box 3664	Window Rock, AZ 86515	Sawmill
X	Jesus	Lorenzo	PO Box 3032	Window Rock, AZ 86515	Sawmill
	Jumbo	Olin	PO Box 121	Window Rock, AZ 86515	Sawmill
	Keedo	Tanya	PO Box 2072	Ft. Defiance, AZ 86504	Sawmill
X	Manuelito	Orlando	PO Box 1713	Ft. Defiance, AZ 86504	Sawmill
	Morgan	Majorie	PO Box 517	Window Rock, AZ 86515	Sawmill

	Peshlakai	Patrice	PO Box 2471	Ft. Defiance, AZ 86504	Sawmill
X	Tachine	Rosita	PO Box 3013	Window Rock, AZ 86515	Sawmill
	Tapha	Marcia	HC 58 Box 70	Canado, AZ 86515	Sawmill
	Tsosit	Charlene	PO Box 331	Navajo, NM 87328	Sawmill
	Tsosit	Peter	PO Box 68	Ft. Defiance, AZ 86504	Sawmill
	Turtle	Betty			
	Upshaw	Arkie	PO Box 891	Ft. Defiance, AZ 86504	Sawmill
X	Vanwinkle	Clara	PO Box 142	Ft. Defiance, AZ 86504	Sawmill
	White	Jeff	PO Box 1508	St. Michaels, AZ 86511	Sawmill
	White	Sarah	PO Box 1508	St. Michaels, AZ 86511	Sawmill
X	Yazzie	Velma	PO Box 1713	Ft. Defiance, AZ 86504	Sawmill
	Yazzie	Arthur	PO Box 1508	St. Michaels, AZ 86511	Sawmill
	Yazzie	Gilbert	PO Box 171	St. Michaels, AZ 86511	Sawmill
	Yoe	Ginger	PO Box 992	Ft. Defiance, AZ 86504	Sawmill

	Bogardus	Larisa	243 S. Papago	Springerville, AZ 85938	Springerville
	Bogardus	Larisa	243 S Papago	Springerville, AZ 85938	Springerville
X	Cantrell	Sheila	PO Box 792	Springerville, AZ 85938	Springerville
X	Castillo	Marian	PO Box 1	Springerville, AZ 85938	Springerville
X	DeGennaro	Jan Marie	1639 E 2nd St	Springerville, AZ 85938	Springerville
	Gerres	Barbara	120 E. 7th Street	Eagar, AZ 85925	Springerville
	Hale	Lori	PO Box 1387	Springerville, AZ 85938	Springerville
	Hitchcock	Linda	PO Box 382	Springerville, AZ 85938	Springerville
	Kenny	Alma Sue	772 S Voigt St	Springerville, AZ 85938	Springerville
	Rubalcaba	Victor	PO Box 1418	Springerville, AZ 85938	Springerville
	Rubalcaba	Patricia	PO Box 1418	Springerville, AZ 85938	Springerville
	Wilson	James	791 S Voigt St	Springerville, AZ 85938	Springerville

	Ballejos	Maño	PO Box 663	St. Johns, AZ 85936	St. Johns
	Begay	Genevieve	Box 444	St. Johns, AZ 85936	St. Johns
	Belote	Sierra	PO Box 1734	St. Johns, AZ 85936	St. Johns
	Bia	Shawna	PO Box 1652	St. Johns, AZ 85936	St. Johns
	Bond	Carolyn	PO Box 1704	St. Johns, AZ 85936	St. Johns
	Bond	Tyrell	PO Box 2011	St. Johns, AZ 85936	St. Johns
	Bond	Holly	PO Box 256	St. Johns, AZ 85936	St. Johns
X	Booth	Sierra	PO Box	St. Johns, AZ 85936	St. Johns
	Burcham	Norma	PO Box 2224	St. Johns, AZ 85936	St. Johns
	Clark	Kameron	PO Box 2224	St. Johns, AZ 85936	St. Johns
	Clanton	Betty	PO Box 663	St. Johns, AZ 85936	St. Johns
	Diaz	Carlos	PO Box 1735	St. Johns, AZ 85936	St. Johns
	Hanna	John	PO Box 1271	St. Johns, AZ 85936	St. Johns

X	Hubbell	Rochelle	PO Box 695	St. Johns, AZ 85936	St. Johns
	Jamison	Dale	PO Box 1572	St. Johns, AZ 85936	St. Johns
	Jamison	Beverly	PO Box 1572	St. Johns, AZ 85936	St. Johns
	Jaramillo	Danielle	Po Box 1336	St Johns, AZ 85936	St. Johns
	Jaramillo	Amarda	Po Box 1366	St. Johns, AZ 85936	St Johns
	Johnson	Michelle	PO Box 1787	St. Johns, AZ 85936	St. Johns
	Laporte	Danica			
X	Lay	Justin	PO Box 1576	St. Johns, AZ 85936	St. Johns
X	Lay	Dominic	PO Box 1636	St. Johns, AZ 85936	St. Johns
	McQuay	Jennae	PO Box 1233	St. Johns, AZ 85936	St. Johns
	Mierzwik	Johnny	PO Box 2293	St. Johns, AZ 85936	St. Johns
	Moulton	Christine	PO Box 1041	St. Johns, AZ 85936	St. Johns
	Parks	Gibson	PO Box 1816	St. Johns, AZ 85936	St. Johns
	Pearce	Shanna			St. Johns
	Romero	Preston	PO Box 905	St. Johns, AZ 85936	St. Johns
X	Wall	Juanita	PO Box 1576	St. Johns, AZ 85936	St. Johns

NEED 12 POLLWORKERS

	Becenti	Doreen	PO Box 350	Fort Defiance, AZ 86504	St Michaels
	Begay	Erickson	PO Box 1036	St. Michaels, AZ 86505	St. Michaels
	Burnside	Vanissah	PO Box 1177	St. Michaels, AZ 86511	St. Michaels
	Connell	Rena	PO Box 112	St. Michaels, AZ 86511	St Michaels
	Desiderio	Frieda	PO Box 721	St. Michaels, AZ 86511	St. Michaels
	Dick	Charlene	PO Box 302	St. Michaels, AZ 86511	St. Michaels
	Gray	Bertha	PO Box 1772	Window Rock, AZ 86515	St. Michaels
	Hubbard	Rosetta	PO Box 1427	Fort Defiance, AZ 86504	St. Michaels
	Hubbard	William	PO Box 1202	St. Michaels, AZ 86511	St. Michaels
	Joe	Cheryl	PO Box 481	St. Michaels, AZ 86511	St. Michaels
	Joe	Cheryl	PO Box 481	St. Michaels, AZ 86511	St. Michaels
	Jones	Loretta	PO Box 947	St. Michaels, AZ 86511	St. Michaels
	Mann	Nona	HC58 Box 90	Ganado, AZ 86505	St. Michaels
	Merritt	Troy	PO Box 1483	St. Michaels, AZ 86511	St. Michaels
	Merritt	Carrie	PO Box 1483	St. Michaels, AZ 86511	St. Michaels
	Merritt	Troy	PO Box 1483	St. Michaels, AZ 86511	St. Michaels
X	Metteba	Leonora	PO Box 502	Fort Defiance, AZ 86504	St. Michaels
	Mix	Cardelle	PO Box 463	St. Michaels, AZ 86511	St. Michaels
X	Price	Aaron	PO Box 2812	Fort Defiance, AZ 86504	St. Michaels
	Tabaha	Teresa	PO Box 141	St. Michaels, AZ 86511	St. Michaels
	Thompson	Wilma	PO Box 997	Ganado, AZ 86505	St. Michaels
	Todacheeny	Roanna	PO Box 1573	Fort Defiance, AZ 86504	St. Michaels
	Upshaw-Crank	Eric	Po Box 104	Sanders AZ 86502	Sanders
	Warner	Brenda	PO Box 1491	St. Michaels, AZ 86511	St. Michaels

X	White	Jeff	PO Box 1508	St. Michaels, AZ 86511	St. Michaels
X	White	Jasper	PO Box 1248	St. Michaels, AZ 86511	St. Michaels
X	White	Sarah	PO Box 1508	St. Michaels, AZ 86511	St. Michaels
X	White	Calvin	PO Box 1508	St. Michaels, AZ 86511	St. Michaels
X	Yazzie	Arthur	PO Box 1508	St. Michaels, AZ 86511	St. Michaels
X	Yazzie	Gilbert	PO Box 171	St. Michaels, AZ 86511	St. Michaels
X	Yazzie	Ella	PO Box 135	St. Michaels, AZ 86505	St. Michaels

X	Begay	Gaylene	PO Box 1166	Ganado, AZ 86505	Steamboat
X	Begay	Gwen	PO Box 1166	Ganado, AZ 86506	Steamboat
X	Begay	Laura	PO Box 1166	Ganado, AZ 86505	Steamboat
X	Begoody	Carl	PO Box 1354	Ganado, AZ 86505	Steamboat
X	Boiling	DeYanna	PO Box 1167	Ganado, AZ 86507	Steamboat
X	Boiling	Darrell	PO Box 1166	Ganado, AZ 86507	Steamboat
X	Boiling	Nheka	PO Box 1166	Ganado, AZ 86505	Steamboat
X	Boiling	Manie	Need address		Steamboat
X	Boiling	Paige	Need address		Steamboat
X	Cayaineto	Frances	PO Box 2840	Window Rock, AZ 86515	Steamboat
X	Chee	Latasha	PO Box 981	Keams Canyon, AZ 86034	Steamboat
X	George	Piscilla	Unit 251 HC 58 Box 40	Ganado, AZ 86505	Steamboat
X	Gorman	Robert	PO Box 271	Ganado, AZ 86505	Steamboat
X	Gutierrez	Jasmine			Steamboat
X	Jim	Roselyn	PO Box 263	Keams Canyon, AZ 86034	Steamboat
X	Johnson	Rashad	PO Box 1027	Ganado, AZ 86505	Steamboat
X	Johnson	Albert L	PO Box 1027	Ganado, AZ 96505	Steamboat
X	Johnson	Ruth	PO Box 1027	Ganado, AZ 86505	Steamboat
X	Johnson	Jeffery	PO Box 1027	Ganado, AZ 86505	Steamboat
X	Kinichnee	Amber	PO Box 1166	Ganado, AZ 86505	Steamboat
X	Mego	Catherine	PO Box 764	Ganado, AZ 86505	Steamboat
X	Mego	Carita	PO Box 2985	Window Rock, AZ 86515	Steamboat
X	Patterson	Renee	C/O Gaylene Begay PO Box 1166	Ganado, AZ 96507	Steamboat
X	Quintana	Shana	PO Box 2126	Chinle, AZ 86503	Steamboat
X	Tsosie	Margaret	HC 58 Box 90 Unit #6	Ganado, AZ 86505	Steamboat
X	Williams	Freeman	HC 58 Unit 251 Box 40	Ganado, AZ 86505	Steamboat
X	Yazzie	Felicia	PO Box 1354	Ganado, AZ 86505	Steamboat
X	Yazzie	Raylene	PO Box 94	Ganado, AZ 96505	Steamboat

Begay	James	PO Box 962	Teec Nos Pos, AZ 86514	Sweetwater
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	Begay	Ray	PO Box 210	Teec Nos Pos, AZ 86514	Sweetwater
	Begay	Lorraine	PO Box 210	Teec Nos Pos, AZ 86514	Sweetwater
X	Begay	Bertha	HC 61 Box 38-912	Teec Nos Pos, AZ 86514	Sweetwater
	Begay	Laurenda	PO Box 210	Teec Nos Pos, AZ 86514	Sweetwater
	Begay	Candace	PO Box 210	Teec Nos Pos, AZ 86514	Sweetwater
	Begay-Wagon	Elsie	PO Box 885	Teec Nos Pos, AZ 86514	Sweetwater
	Brady	Thomas	Box 466	Teec Nos Pos, AZ 86514	Sweetwater
X	Freeland	Victoria	PO Box 1262	Teec Nos Pos, AZ 86514	Sweetwater
	Hanley	William H.	HC 61 Box 38909	Teec Nos Pos, AZ 86514	Sweetwater
	Hanley	Terriene	PO Box 270	Teec Nos Pos, AZ 86514	Sweetwater
	McRoye	Aylesa	PO Box 1243	Teec Nos Pos, AZ 86514	Sweetwater
	McRoye	Emerson	HCR 6100 Box 38 #912	Teec Nos Pos, AZ 86514	Sweetwater
	McRoye	Shannon	HC 61 Box 38 #912	Teec Nos Pos, AZ 86514	Sweetwater
	McRoye	Lisa	PO Box 1243	Teec Nos Pos, AZ 86514	Sweetwater
	Roy	Harlan	PO Box 490	Teec Nos Pos, AZ 86514	Sweetwater
X	Sarracino	Ina	PO Box 373	Teec Nos Pos, AZ 86514	Sweetwater
	Talk	Leanderson	HC 61 Box 38-912	Teec Nos Pos, AZ 86514	Sweetwater
	Wagon	Charity	PO Box 885	Teec Nos Pos, AZ 86514	Sweetwater
	Webb	Jason	PO Box 1243	Teec Nos Pos, AZ 86514	Sweetwater
	Willie	Betty	PO Box 429	Teec Nos Pos, AZ 86514	Sweetwater
X	Willie	Ilene	PO Box 518	Teec Nos Pos, AZ 86514	Sweetwater
X	Yazzie	Lula	PO Box 864	Teec Nos Pos, AZ 86514	Sweetwater
X	Yazzie	Fiana	PO Box 289	Teec Nos Pos, AZ 86514	Sweetwater

	Bahe	Laurie Anne	PO Box 322	Lukachukai, AZ 86507	Tachee
	Bahe	Sarah	PO Box 2123	Chinle, AZ 86503	Tachee
X	Begay	Cassandra	PO Box 4479	Blue Gap, AZ 86520	Tachee
	Begay	Sheryl			
	Begay	Mary	PO Box 1406	Blue Gap, AZ 86520	Tachee
X	Begay	Nadine	PO Box 4418	Blue Gap, AZ 86520	Tachee
	Begay	Regina	PO Box 4599	Blue Gap, AZ 86520	Tachee
	Benally	Larissa	PO Box 1543	Chinle, AZ 86503	Tachee
	Blueeyes	Emily B.	PO Box 4387	Blue Gap, AZ 86520	Tachee
	Frank	Marson			
X	Golding	Judy	PO Box 1501	Chinle, AZ 86503	Tachee
	Halkini	Dean	PO Box 4258	Blue Gap, AZ 86520	Tachee
	Howard	Cecelia	PO Box 4512	Blue Gap, AZ 86520	Tachee
X	James	Deborah	PO Box 4186	Blue Gap, AZ 86520	Tachee
X	James	Latisha	PO Box 4186	Blue Gap, AZ 86520	Tachee
	John	Frances	PO Box 4492	Blue Gap, AZ 86520	Tachee

	Keyoani	Madelyn	PO Box 4506	Blue Gap, AZ 86520	Tachee
	Litson	Darleen	PO Box 334	Teec Nos Pos, AZ 86514	Tachee
	Manybows	Jerrick	PO Box 4186	Blue Gap, AZ 86520	Tachee
	Ramos	Keecia	PO Box 4512	Blue Gap, AZ 86520	Tachee
	Silversmith	Roy	PO Box 4042	Blue Gap, AZ 86520	Tachee
X	Steve	Pearl	PO Box 1258	Chinle, AZ 86503	Tachee
	Steve	Racheal	PO Box 4593	Blue Gap, AZ 86520	Tachee
	Tso	Nicole	PO Box 4186	Blue Gap, AZ 86520	Tachee
	Valenzuela	Danasha			
	Yazzie	Ian	PO Box 2980	Chinle, AZ 86503	Tachee
	Yazzie	Milton L.	PO Box 4593	Blue Gap, AZ 86520	Tachee
	Yazzie	Tyler	PO Box 4186	Blue Gap, AZ 86520	Tachee
	Yazzie	Avella	PO Box 4593	Blue Gap, AZ 86520	Tachee
X	Adakai	Marline	PO Box 499	Teec Nos Pos, AZ 86514	Teec Nos Pos
X	Ayze	Arlene	PO Box 566	Teec Nos Pos, AZ 86514	Teec Nos Pos
X	Begay	Cecelia	PO Box 271	Teec Nos Pos, AZ 86514	Teec Nos Pos
	Bernally	Kimberlie	Box 451	Teec Nos Pos, AZ 86514	Teec Nos Pos
	Habahe	Kenneth			Teec Nos Pos
	Howard	Arlene	PO Box 1022	Teec Nos Pos, AZ 86514	Teec Nos Pos
	Litson	Darlene	PO Box 334	Teec Nos Pos, AZ 86514	Teec Nos Pos
X	Nackai ?? SP	Valerie			Teec Nos Pos
	Nelson	Leona	PO Box 988	Teec Nos Pos, AZ 86514	Teec Nos Pos
	Nelson	Leonela	PO Box 988	Teec Nos Pos, AZ 86514	Teec Nos Pos
X	Peterson	Marie	PO Box 202	Teec Nos Pos, AZ 86514	Teec Nos Pos
X	Redhouse	Ray	PO Box 946	Teec Nos Pos, AZ 86514	Teec Nos Pos
	Redhouse	Louise M.	PO Box 1135	Teec Nos Pos, AZ 86514	Teec Nos Pos
	Tso	Virginia	PO Box 217	Teec Nos Pos, AZ 86514	Teec Nos Pos
	White	Chantelle	PO Box 1372	Teec Nos Pos, AZ 86514	Teec Nos Pos
X	Yazzie	Julia	PO Box 909	Teec Nos Pos, AZ 86514	Teec Nos Pos
	Yazzie	Marie	PO Box 842	Teec Nos Pos, AZ 86514	Teec Nos Pos
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	Cumins	Mike	20 ACR 3160	Show Low, AZ 85901	Vernon
	Cumins	Virginia	20 ACR 3160	Show Low, AZ 85901	Vernon
	Hailey	Patricia	PO Box 3982	Show Low, AZ 85902	Vernon
X	Hofacker	Eugene	PO Box 473	Vernon, AZ 85940	Vernon
X	Hofacker	Jesselyn	PO Box 473	Vernon, AZ 85940	Vernon
X	Holland	Bonnie	659 ACR 3144	Show Low, AZ 85901	Vernon
	Humphrey	Jodie	PO Box 476	Vernon, AZ 85940	Vernon
	Humphrey	Emilie	PO Box 476	Vernon, AZ 85940	Vernon

	Hunter	Judy L	PO Box 75	Vernon, AZ 85940	Vernon
X	Johnson	Paula	633 ACR 3144	Show Low, AZ 85901	Vernon
	Mapes	Christian	PO Box 484	Vernon, AZ 85940	Vernon
	Martindale	Gloria	PO Box 254	Vernon, AZ 85940	Vernon
	Peeler	Owen	PO Box 144	Vernon, AZ 85940	Vernon
X	Rhoton	Robert	74 ACR 3148	Show Low, AZ 85902	Vernon
	Salmi	Arthur	585 ACR 3144	Vernon, AZ 85940	Vernon
	Skaufel	Jill	PO Box 3117	Show Low, AZ 85902	Vernon
	Stocks	Patrick	PO Box3337	Show Low, AZ 85902	Vernon
	Wagstaff	Claire	PO Box 393	Vernon, AZ 85940	Vernon
	Walter	Craig	PO Box 25	Vernon, AZ 85940	Vernon
	Warner	Lee	PO Box 309	Vernon, AZ 85940	Vernon
	Witman	Patricia Ann	41 ACR N3083	Show Low, AZ 85901	Vernon
	Woodrum	Mary	HC 30 Box 21 H	Concho, AZ 85924	Vernon

X	Adhidley	Evelyn	PO Box 726	Tsaile, AZ 86556	Wheatfields
	Adhidley	Chandyll	PO Box 726	Tsaile, AZ 86556	Wheatfields
	Begay	Thomas	PO Box 131-B	Tsaile, AZ 86556	Wheatfields
	Bekis	Candice	PO Box 726	Tsaile, AZ 86556	Wheatfields
X	Benally	Catherine	PO Box 347	Tsaile, AZ 86556	Wheatfields
X	Charley	Orlando	PO Box A342	Tsaile, AZ 86556	Wheatfields
	Cowboy	Loretta	PO Box 144	Tsaile, AZ 86556	Wheatfields
	Davis	Marian	PO Box 6	Navejo, NM 87328	Wheatfields
	Edison	Dorothy	PO Box 125	Tsaile, AZ 86556	Wheatfields
	Elliott	Emma	PO Box 595	Many Farms, AZ 86538	Wheatfields
	Gray	Anthony	PO Box 354	Tsaile, AZ 86556	Wheatfields
X	Mason	Rosalind	PO Box 317	Tsaile, AZ 86556	Wheatfields
	Mason	Michelle	PO Box 317	Tsaile, AZ 86556	Wheatfields
	Silversmith	Mildred	PO Box 357	Lukachukai, AZ 86507	Wheatfields
	Spencer	Hasken	PO Box 344	Tsaile, AZ 86556	Wheatfields
X	Tso	Magdelynn	PO Box 131	Tsaile, AZ 86556	Wheatfields
X	Yazzie	Tamara	PO Box 219A	Tsaile, AZ 86556	Wheatfields
X	Yazzie	Marilynn	PO Box 311	Tsaile, AZ 86556	Wheatfields

	Ashley	Lorena	po Box 253	Sanders, AZ 86512	Wide Ruins
	Baldwin	Lorenda	PO Box 253	Sanders, AZ 86512	Wide Ruins
	Baldwin	Lorenzo	PO Box 345	Sanders, AZ 86512	Wide Ruins
	Begay	Garrison	PO Box 665	Chambers, AZ 86502	Wide Ruins
	Castaneda	Edward	PO Box 53	Chambers, AZ 86502	Wide Ruins

	Chee	Curtis	PO Box 384	Chambers, AZ 86502	Wide Ruins
	Chee	Anastasia	PO Box 384	Chambers, AZ 86502	Wide Ruins
	Chee	Sarah	PO Box 384	Chambers, AZ 86502	Wide Ruins
	Chester	Lilly	PO Box 126	Chambers, AZ 86502	Wide Ruins
	Earl	Helene	PO Box 1225	Sanders, AZ 86512	Wide Ruins
X	Florentin	Linda	PO Box 684	Chambers, AZ 86502	Wide Ruins
	Fatty	Georgia			Wide Ruins
	Joe	Berna	PO Box 91	Chambers, AZ 86502	Wide Ruins
X	Joe	Bernadine	PO Box 684	Chambers, AZ 86502	Wide Ruins
X	John	Dorothy	PO Box 31	Chambers, AZ 86502	Wide Ruins
X	John	LeRoy	Box 46	Chambers, AZ 86502	Wide Ruins
	John	Katherine	PO Box 425	Chambers, AZ 86502	Wide Ruins
	Johnson	Loren	PO Box 392	Chambers, AZ 86502	Wide Ruins
	Mike	Marie	PO Box 462	Chambers, AZ 86502	Wide Ruins
X	Murphy	Alex	po box 862	Sanders, AZ 86512	Wide Ruins
	Sam	Rachelle	PO Box 491	Sanders, AZ 86512	Wide Ruins
	Shaw	Elsie	PO Box 81	Chambers, AZ 86502	Wide Ruins
	Shurley	Margarita	PO Box 126	Chambers, AZ 86502	Wide Ruins
X	Silver	Albert	PO Box 452	Chambers, AZ 86502	Wide Ruins
	William	Rebecca	PO Box 462	Chambers, AZ 86502	Wide Ruins
X	Wilson	Bernice	PO Box 504	Chambers, AZ 86502	Wide Ruins

NEED 12 POLLWORKERS

	Begay	Reuben	PO Box 1040	Window Rock, AZ 86515	Window Rock
	Begay	Lee	PO Box 515	Window Rock, AZ 86515	Window Rock
X	Blackgoat	Maxine	PO Box 2820	Window Rock, AZ 86515	Window Rock
	Cambridge	Irwin	PO Box 3543	Window Rock, AZ 86515	Window Rock
	Chee	Ryan	PO Box 2231	Ft. Defiance, AZ 86504	Window Rock
	Clark	Lymend	PO Box 391	Chambers, AZ 86502	Window Rock
	Crawford	Laurencia	PO Box 5114	Window Rock, AZ 86515	Window Rock
	Dick	Charlene	PO Box 302	St. Michaels, AZ 86511	Window Rock
	Eagelman	kevin	PO Box 1015	Window Rock, AZ 86515	Window Rock
X	Gilmore	Angela	PO Box 1314	Window Rock, AZ 86515	Window Rock
X	Hobbs	Alberta	PO Box 839	Fort Defiance, AZ 86504	Window Rock
X	Jishie	Jacob	PO Box 196	Ft. Defiance, AZ 86504	Window Rock
	Lee	Michelle	PO Box 99	Window Rock, AZ 86515	Window Rock
X	Lucero	Deborah	PO Box 11	Window Rock, AZ 86515	Window Rock
X	Nelson	Aaron	PO Box 375	Ft. Defiance, AZ 86504	Window Rock
	Nelson	Ida	PO Box 2011	Window Rock, AZ 86515	Window Rock
X	Nephi	Leah	PO Box 953	Window Rock, AZ 86515	Window Rock
X	Nez	Kathy	PO Box 2562	Ft. Defiance, AZ 86504	Window Rock

	Odell	Carmelita	PO Box 2175	Window Rock, AZ 86515	Window Rock
	Sandavol	Leona	PO Box 46	Window Rock, AZ 86515	Window Rock
X	Sarracino	Symone	PO Box 4127	Window Rock, AZ 86515	Window Rock
X	Tapaha	Monica	PO Box 1893	Window Rock, AZ 86515	Window Rock
	Thomas	Carlos	PO Box 1144	Window Rock, AZ 86515	Window Rock
	White	Calvin	PO Box 302	St. Michaels, AZ 86511	Window Rock
	Williams	Edna			
	Woody	Dollie	PO Box 2011	Window Rock, AZ 86515	Window Rock
	Yazzie	Deborah	PO Box 11	Window Rock, AZ 86515	Window Rock
	Yazzie	Michael	PO Box 11	Window Rock, AZ 86515	Window Rock
	Yazzie	Ruby	PO Box 2367	Window Rock, AZ 86515	Window Rock
X	Yazzie	Teresa	PO Box 4931	Window Rock, AZ 86515	Window Rock

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero (Please list each item separately on the Agenda.)

Date/Signature: \_\_\_\_\_

*Angela C. Romero*

Describe in detail what you want to say to the Board and what action you want the Board to take:

1. Elections: Request approval of the designated polling places for the upcoming March 22, 2016 Presidential Preference Election.
2. Elections: Request approval of all Tally Board, Poll Workers and Troubleshooters for the upcoming March 22, 2016 Presidential Preference Election.
3. Elections: Request approval of the 2016 Polling Place Agreements to be used for the March 22, 2016 Presidential Preference Election, May 17, 2016 Special Election, August 30, 2016 Primary Election and the November 8, 2016 General Election. (only a few attached for review)

BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

*[Signature]*

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

*[Signature]*

**2016 APACHE COUNTY  
POLLING PLACE AGREEMENT**

PRECINCT NAME: Alpine

POLLING PLACE: Alpine Community Center

This AGREEMENT is made and entered into this Jan day of 26, 2016  
by and between APACHE COUNTY, hereafter called COUNTY and, ALPINE COMMUNITY CENTER,  
hereafter called PERMITTER.

The PERMITTER hereby agrees to allow COUNTY to use the said PERMITTER'S premises as an  
official polling place for APACHE COUNTY, for elections to be held in 2016.

COUNTY will provide a certificate of insurance showing general liability coverage in an amount  
meeting the requirements of PERMITTER.

The dates covered by this AGREEMENT:

- b) March 22, 2016
- c) May 17, 2016
- d) August 30, 2016
- e) November 8, 2016

**POLLING PLACE INFORMATION:**

Physical Address: #12 County Road 2061 Alpine, AZ 85920

Mailing address, if different: PO Box 410 Alpine, AZ 85920

The room where the election will be held is known to the public Meeting Room

The person to contact for a key or admission to the premises is:

Name: Vera Cassel Telephone No. 928-339-1999

Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Can the facility key be given to the poll worker on the Monday before the election? Yes x No \_\_\_\_\_

Is the polling place accessible to the handicapped? Yes x No \_\_\_\_\_

Are two (2) tables and six (6) \_\_\_\_\_ or eight (8) \_\_\_\_\_ chairs available? Yes x No \_\_\_\_\_

Are electric outlets accessible? Yes x No \_\_\_\_\_

Are extension cords available if needed? Yes \_\_\_\_\_ No x

Are restroom facilities available to election board? Yes x No \_\_\_\_\_

Is a telephone available to election board from 5am until 9pm? Yes x No \_\_\_\_\_

Does a number have to be dialed in order to reach an outside line?

Yes \_\_\_\_ No X

If yes, then what is that number? \_\_\_\_\_

During Even years will the State and Tribal polling place be in the same building? Yes \_\_\_\_ No \_\_\_\_ N/A

If YES, please describe exactly where the entrance and the exit will be for each voting location.

State entrance: N/A State exit: N/A

Tribal entrance: N/A Tribal exit: N/A

Approximately how many feet are there between the Tribal and the State polling entrances? N/A

If NO, to what location will the County Election be moved? N/A

PERMITTER further agrees that the COUNTY may bring to the premises, several days prior to the election, voting machines, tables, chairs and any other equipment necessary to adequately and conveniently conduct the election. The facility shall make available, adequate space in the facility, to conduct the election.

PERMITTER further agrees to allow the presence of personnel in the above described premises on said election dates from 5:00 a.m. until such time as all necessary election business is completed.

NOTE: Prior to the election, the INSPECTOR of the Precinct Election Board will arrange for admission to the premises through the contact person named above.

PERMITTER shall receive no monetary consideration for the COUNTY'S use of the said premises hereunder. The parties hereto do not intend to acquire any property pursuant to this agreement.

COUNTERSIGNED:

  
DIRECTOR OF ELECTIONS

PERMITTER:

Signed:

  
Authorized Agent/Vera Cassel

Title:

Rep. of Alpine Community Center

Telephone No. 928-339-4330 Or 928-339-1999

Fax No. N/A

Complete, sign and return completed form to the Apache County Elections Department,  
Attention: Angela C. Romero, Director, P. O. Box 428, St. Johns, AZ 85936  
OR Fax: (928) 337-7538 OR Email: [aromero@co.apache.az.us](mailto:aromero@co.apache.az.us)

Thank you for your support in Apache County Elections.



**2016 APACHE COUNTY  
POLLING PLACE AGREEMENT**

PRECINCT NAME: Concho

POLLING PLACE: Concho Elementary School

This AGREEMENT is made and entered into this 12<sup>th</sup> day of October, 2015  
by and between APACHE COUNTY, hereafter called COUNTY and, CONCHO ELEMENTARY SCHOOL,  
hereafter called PERMITTER.

The PERMITTER hereby agrees to allow COUNTY to use the said PERMITTER'S premises as an  
official polling place for APACHE COUNTY, for elections to be held in 2016.

COUNTY will provide a certificate of insurance showing general liability coverage in an amount  
meeting the requirements of PERMITTER.

The dates covered by this AGREEMENT:

- (a) March 8, 2016
- (b) March 22, 2016
- (c) May 17, 2016
- (d) August 30, 2016
- (e) November 8, 2016

**POLLING PLACE INFORMATION:**

Physical Address: 6 County RD 5101

Mailing address, if different: PO Box 200, Concho, AZ 85924

The room where the election will be held is known to the public School Gym

The person to contact for a key or admission to the premises is:

Name: Bryan Molck Telephone No. 928-337-9357 cell: 928-205-3701

Name: Gerard Krebs Telephone No. 928-205-1087

Can the facility key be given to the poll worker on the Monday before the election? Yes x No     

Is the polling place accessible to the handicapped? Yes x No     

Are two (2) tables and six (6)      or eight (8)      chairs available? Yes x No     

Are electric outlets accessible? Yes x No     

Are extension cords available if needed? Yes x No

Are restroom facilities available to election board?

Yes ☒ No ☐

Is a telephone available to election board from 5am until 9pm?

Yes ☒ No ☐

Does a number have to be dialed in order to reach an outside line?

Yes ☒ No ☐

If yes, then what is that number? 9

During Even years will the State and Tribal polling place be in the same building? Yes ☐ No ☒ N/A

If YES, please describe exactly where the entrance and the exit will be for each voting location.

State entrance: Gym North Door State exit: Gym North Door

Tribal entrance: N/A Tribal exit: N/A

Approximately how many feet are there between the Tribal and the State polling entrances? N/A

If NO, to what location will the County Election be moved? N/A

PERMITTER further agrees that the COUNTY may bring to the premises, several days prior to the election, voting machines, tables, chairs and any other equipment necessary to adequately and conveniently conduct the election. The facility shall make available, adequate space in the facility, to conduct the election.

PERMITTER further agrees to allow the presence of personnel in the above described premises on said election dates from 5:00 a.m. until such time as all necessary election business is completed.

NOTE: Prior to the election, the INSPECTOR of the Precinct Election Board will arrange for admission to the premises through the contact person named above.

PERMITTER shall receive no monetary consideration for the COUNTY'S use of the said premises hereunder. The parties hereto do not intend to acquire any property pursuant to this agreement.

COUNTERSIGNED:

  
DIRECTOR OF ELECTIONS

PERMITTER:

Signed:   
Authorized Agent/Bryan Molck

Title: Facilities Manager

Telephone No. 928-337-9357

Fax No. 928-337-3582

Email: elkmt.srm38@yahoo.com

Complete, sign and return completed form to the Apache County Elections Department,  
Attention: Angela C. Romero, Director, P. O. Box 428, St. Johns, AZ 85936  
OR Fax: (928) 337-7538 OR Email: [aromero@co.apache.az.us](mailto:aromero@co.apache.az.us)

Thank you for your support in Apache County Elections.

## 2016 APACHE COUNTY POLLING PLACE AGREEMENT

PRECINCT NAME: Teec Nos Pos

POLLING PLACE: Teec Nos Pos Road Yard

This AGREEMENT is made and entered into this 21<sup>st</sup> day of January, 2016  
by and between APACHE COUNTY, hereafter called COUNTY and, TEEC NOS POS CHAPTER HOUSE,  
hereafter called PERMITTER.

The PERMITTER hereby agrees to allow COUNTY to use the said PERMITTER'S premises as an  
official polling place for APACHE COUNTY, for elections to be held in 2016.

COUNTY will provide a certificate of insurance showing general liability coverage in an amount  
meeting the requirements of PERMITTER.

The dates covered by this AGREEMENT:

- (a) March 22, 2016
- (c) May 17, 2016
- (d) August 30, 2016
- (e) November 8, 2016

### POLLING PLACE INFORMATION:

Physical Address: Hwy 160, BIA School Rd. #N5114, Teec Nos Pos, AZ 86514

Mailing address, if different: PO Box 1952, Teec Nos Pos, AZ 86514

The room where the election will be held is known to the public \_\_\_\_\_

The person to contact for a key or admission to the premises is:

Name: Russell Gould Telephone No. 505-406-0074

Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Can the facility key be given to the poll worker on the Monday before the election?

Yes \_\_\_\_\_ No \_\_\_\_\_

Is the polling place accessible to the handicapped?

Yes \_\_\_\_\_ No \_\_\_\_\_

Are two (2) tables and six (6) X or eight (8) X chairs available?

Yes \_\_\_\_\_ No \_\_\_\_\_

Are electric outlets accessible?

Yes \_\_\_\_\_ No \_\_\_\_\_

Are extension cords available if needed?

Yes \_\_\_\_\_ No \_\_\_\_\_

Are restroom facilities available to election board?

Yes \_\_\_\_ No \_\_\_\_

Is a telephone available to election board from 5am until 9pm?

Yes \_\_\_\_ No \_\_\_\_

Does a number have to be dialed in order to reach an outside line?

Yes \_\_\_\_ No \_\_\_\_

If yes, then what is that number? \_\_\_\_\_

During Even years will the State and Tribal polling place be in the same building?

Yes \_\_\_\_ No \_\_\_\_

If YES, please describe exactly where the entrance and the exit will be for each voting location.  
State entrance: \_\_\_\_\_ State exit: \_\_\_\_\_

Tribal entrance: \_\_\_\_\_ Tribal exit: \_\_\_\_\_

Approximately how many feet are there between the Tribal and the State polling entrances? \_\_\_\_\_

If NO, to what location will the County Election be moved? \_\_\_\_\_

PERMITTER further agrees that the COUNTY may bring to the premises, several days prior to the election, voting machines, tables, chairs and any other equipment necessary to adequately and conveniently conduct the election. The facility shall make available, adequate space in the facility, to conduct the election.

PERMITTER further agrees to allow the presence of personnel in the above described premises on said election dates from 5:00 a.m. until such time as all necessary election business is completed.

NOTE: Prior to the election, the INSPECTOR of the Precinct Election Board will arrange for admission to the premises through the contact person named above.

PERMITTER shall receive no monetary consideration for the COUNTY'S use of the said premises hereunder. The parties hereto do not intend to acquire any property pursuant to this agreement.

COUNTERSIGNED:

  
DIRECTOR OF ELECTIONS

PERMITTER:

Signed:

  
Authorized Agent/Russell Gould

Title: \_\_\_\_\_

Telephone No. 505-406-0074

Fax No. 928-656-3506

Complete, sign and return completed form to the Apache County Elections Department,  
Attention: Angela C. Romero, Director, P. O. Box 428, St. Johns, AZ 85936  
OR Fax: (928) 337-7538 OR Email: [aromero@co.apache.az.us](mailto:aromero@co.apache.az.us)

Thank you for your support in Apache County Elections.

**2016 APACHE COUNTY  
POLLING PLACE AGREEMENT**

PRECINCT NAME: Red Mesa

POLLING PLACE: Red Mesa School

This AGREEMENT is made and entered into this 14<sup>th</sup> day of October, 2015  
by and between APACHE COUNTY, hereafter called COUNTY and, RED MESA SCHOOL, hereafter  
called PERMITTER.

The PERMITTER hereby agrees to allow COUNTY to use the said PERMITTER'S premises as an  
official polling place for APACHE COUNTY, for elections to be held in 2016.

COUNTY will provide a certificate of insurance showing general liability coverage in an amount  
meeting the requirements of PERMITTER.

The dates covered by this AGREEMENT:

- (a) March 8, 2016
- (b) March 22, 2016
- (c) May 17, 2016
- (d) August 30, 2016
- (e) November 8, 2016

**POLLING PLACE INFORMATION:**

Physical Address: Hwy 160 Mile Post 448, Red Mesa, AZ 86514

Mailing address, if different: HC 61 Box 40, Teec Nos Pos, AZ 86514

The room where the election will be held is known to the public Meeting Room

The person to contact for a key or admission to the premises is:

Name: Pita Olumua Telephone No. 928-656-4180

Name: Aaron Jim Telephone No. 928-656-4127

Can the facility key be given to the poll worker on the Monday before the election? Yes \_\_\_\_\_ No x

Is the polling place accessible to the handicapped? Yes x No \_\_\_\_\_

Are two (2) tables and six (6) \_\_\_\_\_ or eight (8) \_\_\_\_\_ chairs available? Yes x No \_\_\_\_\_

Are electric outlets accessible? Yes x No \_\_\_\_\_

Are extension cords available if needed?

Yes ☒ No ☐

Are restroom facilities available to election board?

Yes ☒ No ☐

Is a telephone available to election board from 5am until 9pm?

Yes ☒ No ☐

Does a number have to be dialed in order to reach an outside line?

Yes ☒ No ☐

If yes, then what is that number? 9

During Even years will the State and Tribal polling place be in the same building?

Yes ☐ No ☒

If YES, please describe exactly where the entrance and the exit will be for each voting location.

State entrance: N/A State exit: N/A

Tribal entrance: N/A Tribal exit: N/A

Approximately how many feet are there between the Tribal and the State polling entrances? N/A

If NO, to what location will the County Election be moved? (Tribal Elections are held at the Chapter House.)

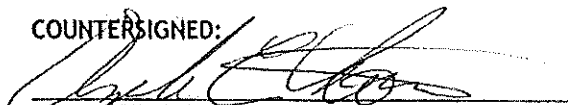
PERMITTER further agrees that the COUNTY may bring to the premises, several days prior to the election, voting machines, tables, chairs and any other equipment necessary to adequately and conveniently conduct the election. The facility shall make available, adequate space in the facility, to conduct the election.

PERMITTER further agrees to allow the presence of personnel in the above described premises on said election dates from 5:00 a.m. until such time as all necessary election business is completed.

NOTE: Prior to the election, the INSPECTOR of the Precinct Election Board will arrange for admission to the premises through the contact person named above.

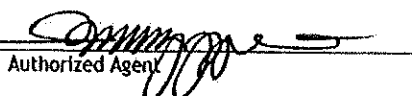
PERMITTER shall receive no monetary consideration for the COUNTY'S use of the said premises hereunder. The parties hereto do not intend to acquire any property pursuant to this agreement.

COUNTERSIGNED:

  
DIRECTOR OF ELECTIONS

PERMITTER:

Signed:

  
Authorized Agent

Title: Superintendent

Telephone No. 928-656-4106

Fax No. 928-656-4302

Complete, sign and return completed form to the Apache County Elections Department, Attention: Angela C. Romero, Director, P. O. Box 428, St. Johns, AZ 85936 OR Fax: (928) 337-7538 OR Email: [aromero@co.apache.az.us](mailto:aromero@co.apache.az.us)

**Thank you for your support in Apache County Elections.**

**2016 APACHE COUNTY  
POLLING PLACE AGREEMENT**PRECINCT NAME: Window RockPOLLING PLACE: Navajo Nation Museum

This AGREEMENT is made and entered into this 12<sup>th</sup> day of January, 2016 by and between APACHE COUNTY, hereafter called COUNTY and, NAVAJO NATION MUSEUM, hereafter called PERMITTER.

The PERMITTER hereby agrees to allow COUNTY to use the said PERMITTER'S premises as an official polling place for APACHE COUNTY, for elections to be held in 2016.

COUNTY will provide a certificate of insurance showing general liability coverage in an amount meeting the requirements of PERMITTER.

The dates covered by this AGREEMENT:

- (a) March 8, 2016
- (b) March 22, 2016
- (c) May 17, 2016
- (d) August 30, 2016
- (e) November 8, 2016

**POLLING PLACE INFORMATION:**Physical Address: Hwy 264 & Postal Loop Rd.Mailing address, if different: PO Box 1840, Window Rock, AZ 86515The room where the election will be held is known to the public Navajo Nation Museum

The person to contact for a key or admission to the premises is:

Name: Nate Bitsoie Telephone No. 928-871-7941

Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_

Can the facility key be given to the poll worker on the Monday before the election? Yes \_\_\_\_\_ No XIs the polling place accessible to the handicapped? Yes X No \_\_\_\_\_Are two (2) tables and six (6) \_\_\_\_\_ or eight (8) \_\_\_\_\_ chairs available? Yes X No \_\_\_\_\_Are electric outlets accessible? Yes X No \_\_\_\_\_Are extension cords available if needed? Yes \_\_\_\_\_ No XAre restroom facilities available to election board? Yes X No \_\_\_\_\_

Is a telephone available to election board from 5am until 9pm?  
Does a number have to be dialed in order to reach an outside line?

Yes \_\_\_\_ No X  
Yes \_\_\_\_ No X

If yes, then what is that number? \_\_\_\_\_

During Even years will the State and Tribal polling place be in the same building? Yes \_\_\_\_ No X

If YES, please describe exactly where the entrance and the exit will be for each voting location.

State entrance: \_\_\_\_\_ State exit: \_\_\_\_\_

Tribal entrance: \_\_\_\_\_ Tribal exit: \_\_\_\_\_

Approximately how many feet are there between the Tribal and the State polling entrances? \_\_\_\_\_

If no, where will Election be moved? N/A

PERMITTER further agrees that the COUNTY may bring to the premises, several days prior to the election, voting machines, tables, chairs and any other equipment necessary to adequately and conveniently conduct the election. The facility shall make available, adequate space in the facility, to conduct the election.

PERMITTER further agrees to allow the presence of personnel in the above described premises on said election dates from 5:00 a.m. until such time as all necessary election business is completed.

NOTE: Prior to the election, the INSPECTOR of the Precinct Election Board will arrange for admission to the premises through the contact person named above.

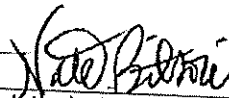
PERMITTER shall receive no monetary consideration for the COUNTY'S use of the said premises hereunder. The parties hereto do not intend to acquire any property pursuant to this agreement.

COUNTERSIGNED:

  
DIRECTOR OF ELECTIONS

PERMITTER:

Signed:

  
Authorized Agent/Nate Blitsole

Title: Facility Representative

Telephone No.: 928-871-7941

Fax No.: 928-871-7942

EMAIL:

Complete, sign and return completed form to the Apache County Elections Department,  
Attention: Angela C. Romero, Director, P. O. Box 428, St. Johns, AZ 85936  
OR Fax: (928) 337-7538 OR Email: [nquinn@co.apache.az.us](mailto:nquinn@co.apache.az.us)

*Thank you for your support in Apache County Elections.*



**2016 APACHE COUNTY  
POLLING PLACE AGREEMENT**

PRECINCT NAME: Steamboat

POLLING PLACE: Steamboat Chapter House

This AGREEMENT is made and entered into this 6th day of November, 2015  
by and between APACHE COUNTY, hereafter called COUNTY and, STEAMBOAT CHAPTER HOUSE,  
hereafter called PERMITTER.

The PERMITTER hereby agrees to allow COUNTY to use the said PERMITTER'S premises as an  
official polling place for APACHE COUNTY, for elections to be held in 2016.

COUNTY will provide a certificate of insurance showing general liability coverage in an amount  
meeting the requirements of PERMITTER.

The dates covered by this AGREEMENT:

- (a) March 8, 2016
- (b) March 22, 2016
- (c) May 17, 2016
- (d) August 30, 2016
- (e) November 8, 2016

**POLLING PLACE INFORMATION:**

Physical Address: Hwy 274, Mile Post 426, Steamboat, AZ 86508

Mailing address, if different: PO Box 117, Ganado, AZ 86505

The room where the election will be held is known to the public Main Meeting Room

The person to contact for a key or admission to the premises is:

Name: Flora Nez Telephone No. 928-736-2633

Name: Stephanie Curley Telephone No. 928-736-2631

Can the facility key be given to the poll worker on the Monday before the election? Yes      No x

Is the polling place accessible to the handicapped? Yes x No     

Are two (2) tables and six (6)      or eight (8) ✓ chairs available? Yes x No     

Are electric outlets accessible? Yes x No

Are extension cords available if needed?

Yes ☒ No ☐

Are restroom facilities available to election board?

Yes ☒ No ☐

Is a telephone available to election board from 5am until 9pm?

Yes ☒ No ☐

Does a number have to be dialed in order to reach an outside line?

Yes ☒ No ☐

If yes, then what is that number? 9 - 1 - Area Code - Phone Number

During Even years will the State and Tribal polling place be in the same building?

Yes ☒ No ☐

If YES, please describe exactly where the entrance and the exit will be for each voting location.

State entrance: South Entrance State exit: West Entrance

Tribal entrance: South Entrance Tribal exit: West Entrance

Approximately how many feet are there between the Tribal and the State polling entrances? 10 feet

If NO, to what location will the County Election be moved? N/A

PERMITTER further agrees that the COUNTY may bring to the premises, several days prior to the election, voting machines, tables, chairs and any other equipment necessary to adequately and conveniently conduct the election. The facility shall make available, adequate space in the facility, to conduct the election.

PERMITTER further agrees to allow the presence of personnel in the above described premises on said election dates from 5:00 a.m. until such time as all necessary election business is completed.

NOTE: Prior to the election, the INSPECTOR of the Precinct Election Board will arrange for admission to the premises through the contact person named above.

PERMITTER shall receive no monetary consideration for the COUNTY'S use of the said premises hereunder. The parties hereto do not intend to acquire any property pursuant to this agreement.

COUNTERSIGNED:

PERMITTER:

Signed:

Stephanie Curley  
Authorized Agent/Stephanie Curley

Title: Office Specialist

Telephone No. 928-736-2631

Fax No. 928-736-2634

Complete, sign and return completed form to the Apache County Elections Department,  
Attention: Angela C. Romero, Director, P. O. Box 428, St. Johns, AZ 85936  
OR Fax: (928) 337-7538 OR Email: [aromero@co.apache.az.us](mailto:aromero@co.apache.az.us)

*Thank you for your support in Apache County Elections.*

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

Submitter's Name: (Individual, Organization, or County Department)

Michael B. Whiting, Apache County Attorney

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

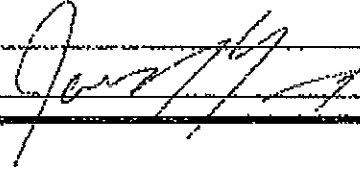
County Attorney: Discussion and possible approval of Arizona Department of Public Safety, Victims of Crime Act (AZ DPS-VOCA), #2014-244 in the amount of \$46,685.00, for FY16 with a match amount of \$11,671.00 and also request permission to create and fill the Victim Assistant position. This position is a result of this AZ DPS-VOCA grant #2014-244.

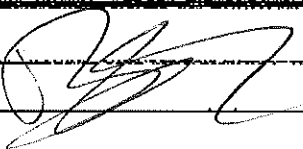
BOS Meeting Date Requested February 16, 2016

PRE-AGENDA ITEM REVIEW

Review Routing ☒ Legal / ☐ Finance / ☐ Purchasing / ☐ Human Resource / ☐ Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: 

Finance Review: 

Signature: \_\_\_\_\_

Purchasing Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials 

BOARD ACTION TAKEN

/ Approved / Disapproved / Deleted / Continued to: \_\_\_\_\_



**Victim Assistant  
County Attorney's Office**

Effective Date: 02-16-2016  
Range: 33  
Annual Salary: \$ 28,649 - \$42,973

---

**NATURE OF WORK:**

Under supervision of the Chief of Staff and Legal Program Coordinator performs victim services duties, basic legal secretarial functions and typical receptionist duties for the County Attorney's Office.

**TYPICAL DUTIES:**

Manage recruitment, retention and coordination of Apache County victim services program volunteers in cities and towns located in all areas of Apache County. Oversee and reach out to victims of crime to educate them of their rights, the criminal process, and available resources and services; Prepare victim notifications; maintain victim statistics including services, contact and referrals; provide written information to victims concerning their statutory rights, procedures of the criminal justice system; act as a liaison between the victim and prosecutor on issues such as release, plea negotiations, and overall expectations for criminal case resolution; maintain contact with victims; accompany victims to court to provide support and information; refer victims to other service providers; help victims apply for Victim Compensation Program; identify cases with possible restitution requests and contact the crime victim to coordinate submission of request to the prosecutor; schedule interviews; answer phone calls and deal professionally and competently with victims. Coordinate with agencies, hospitals, medical clinics, law enforcement agencies and behavior health centers to ensure victims are receiving all victim services available.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Be able to drive in diverse weather conditions. Conduct meetings and training events. Working knowledge of office practices, procedures and equipment; good grasp of business English, spelling, punctuation, and grammar; ability to understand various processes, basic legal terminology, Victims' Rights Rules and Laws, skilled in the use of a computer and current office software; basic ability to accurately perform data entry into a case management system.

**MINIMUM QUALIFICATIONS:**

A High School Diploma or G.E.D. Certificate; at least three (3) years' experience as a legal secretary or seven (7) years of progressive office procedures and experience; OR any combination of academic education, professional training or work experience which demonstrates the ability to perform these duties. Possess a valid Arizona driver license and be able to drive at least six (6) hours in one day. Be able to work odd hours to attend meetings and other public functions that do not occur during regular work hours.

### Subgrant Award Agreement Attachments

1. **Subgrant Award Agreement.** This agreement shall be signed by the authorized officials listed on the signature page. Return the *entire* agreement with original signatures to DPS. A copy will be mailed to you once it has been signed by the DPS Director.
2. **Certification Form (EEO).** Complete and sign the Equal Employment Opportunity Plan (EEO) Certification Form and return to DPS with the Award Agreement.
3. **Certification Regarding Lobbying.** Any subgrantee that receives over \$100,000 in federal funding in a fiscal year shall complete, sign and return this form certifying that it shall comply with "New Restrictions on Lobbying," 28 CFR Part 69. If your agency receives less than \$100,000 in federal funding in a fiscal year, mark "Not Applicable," sign and return this form.
4. **Disclosure of Lobbying Activities.** Any subgrantee that receives more than \$100,000 in federal funding in a fiscal year and has engaged in reportable federal lobbying activities shall complete and return this form to disclose those activities. Any subgrantee that receives more than \$100,000 in federal funding in a fiscal year and has not engaged in reportable federal lobbying activities shall mark "Not Applicable," sign and return this form. If your agency receives less than \$100,000 in federal funding in a fiscal year, mark "Not Applicable," sign and return this form.
5. **Certification Regarding Debarment.** This certification is required by the regulations implementing Executive Order 12549, "Debarment and Suspension," 28 CFR Part 67, Section 67.510, participants' responsibilities. This certifies that your agency is eligible to receive a federal grant, and that neither your agency nor its employees have been debarred from doing business with the federal government. This completed certification shall be returned to DPS with the signed Award Agreement.
6. **Federal Civil Rights Requirements.** In accordance with Federal regulations and as a condition of award, your organization shall comply with all applicable Federal Civil Rights requirements of nondiscrimination. This completed certification shall be returned to DPS with the signed Award Agreement.
7. **Proof of Nonprofit Status.** Nonprofit subgrantee agencies shall provide proof of nonprofit status by providing the relevant documentation as outlined in the attached document. This documentation shall be returned to DPS with the signed Award Agreement.
8. **Proof of Federally Negotiated Indirect Cost Rate or Certification regarding de minimis rate of 10% of Modified Total Direct Costs (MTDC) eligibility.** Any subgrantee awarded indirect costs based on a federally negotiated indirect cost rate shall provide a copy of the Indirect Cost Negotiated Agreement. This documentation shall be returned to DPS with the signed Award Agreement. Any subgrantee awarded indirect costs based on a de minimis rate of 10% of MTDC shall complete the attached certification regarding its eligibility.
9. **Accounting System and Financial Capability Questionnaire.** Adequate accounting systems shall meet criteria as outlined in the OJP Financial Guide. Subgrantees shall complete the Accounting System and Financial Capability Questionnaire and return it to DPS with the signed Award Agreement.
10. **Certification Regarding Non-Supplanting.** State and local governmental subgrantees shall certify the agency's adherence to the prohibition against supplanting of State or local funds with Federal funds. This completed certification shall be returned to DPS with the signed Award Agreement.
11. **Subgrant Award Report (SAR).** Complete the Subgrant Award Report as it pertains to this award and return to DPS with the signed Award Agreement.

ARIZONA DEPARTMENT OF PUBLIC SAFETY  
VICTIMS OF CRIME ACT (VOCA)  
VICTIM ASSISTANCE GRANT PROGRAM  
FEDERAL GRANT #2014-VA-GX-0018  
CFDA #16-575  
SUBGRANT AWARD AGREEMENT

SUBRECIPIENT

AGENCY: Apache County Attorney's Office

ADDRESS: P.O. Box 637

CITY: St. Johns STATE: AZ ZIP: 85936-0637

2015/2016 AWARD AMOUNT: \$46,685

2015/2016 REQUIRED MATCH (NON-FEDERAL SOURCE): \$11,671

PROJECT PERIOD: 10/01/2015 to 09/30/2016

PROJECT PURPOSE: To provide assistance to victims of crime.

This agreement is made under the authority of the Victims of Crime Act of 1984, Public Law 98-473, Title II, Chapter XIV, 42 USC 10601, et seq as amended.

The purpose of this agreement shall be to award Victims of Crime Act (VOCA) Assistance funds to the subrecipient to provide services to victims of crime as authorized by the Victims of Crime Act. Awards may be supplemented by other federal, state, local, and private funds. Subrecipient's agreement or amended agreement(s) is incorporated by reference into this Subgrant Award Agreement.

This award is subject to agreement by the subrecipient, including any DPS VOCA funded positions and their immediate supervisors, to conform to the provisions of the Victims of Crime Act of 1984; the DPS VOCA victim assistance grant program guidelines; the subrecipient's application; the attached general conditions and applicable special conditions; the most recent version of the Office of Justice Programs Financial Guide; OMB circulars A-21, A-87, A-102, A-110, A-122, A-133; Executive Order 12372; and 28 CFR pts. 66 and 70, all of which are incorporated by reference as if fully stated herein.

Subrecipients, and all their contractors, will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 CFR pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 CFR § 175.15 (b); section 106 of the National Historic Preservation Act of 1966 (16 USC § 470); Executive Order 11593; the Archaeological and Historical Preservation Act of 1974 (16 USC § 469 a-1 et seq.); the National Environmental Policy Act of 1969 (42 USC § 4321); and any applicable statutorily-imposed nondiscrimination requirements, which may include Title VI of the Civil Rights Act of 1964 (42 USC § 2000d and 28 CFR § 42.101 et seq); Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 and 28 CFR § 42.501 et seq); the Age Discrimination Act of 1975 (42 USC § 6102 and 28 CFR § 42.700 et seq); Title IX of the Education Amendments of 1972 (20 USC § 1681 and 28 CFR pt 54); the Omnibus Crime Control and Safe Streets Act of 1968 (42 USC § 3789d and 28 CFR § 42.201 et seq); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 USC § 5672(b)); Section 1407 of the Victims of Crime Act of 1984 (42 USC § 10604(e)); Title II of the Americans with Disabilities Act of 1990 (42 USC §12131-34 and 28 CFR pt. 35); and Equal Treatment for Faith-Based Organizations (28 CFR pt 38 and Executive Order 13279); and State Executive Order No. 2009-09. The above referenced federal and state laws prohibit discrimination on the basis of race, color, religion, sex, disability, and national origin (including limited English proficiency) in the delivery of services and employment practices, and prohibit discrimination on the basis of age in the delivery of services.

Governmental entities will comply with the requirements of Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 USC § 4601 et seq.), and 5 USC §§ 1501-08 and §§ 7324-28 which limit certain political activities of State and local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

DPS Grant Agreement No. 2014-244

The Arizona Department of Public Safety agrees to pay subrecipient the above shown AWARD AMOUNT subject to the conditions provided herein:

General Conditions

- 1.0 **Definition of Terms.** As used in this subgrant award agreement, the terms listed below are defined as follows:
- 1.1 "Agreement" means a written online Request for Grant Application (RFGA) approved by the Arizona Department of Public Safety.
- 1.2 "Agreement Amendment" means a written online document approved by the Arizona Department of Public Safety that is requested by the subrecipient agency for the purpose of making changes in the agreement.
- 1.3 "Application" means a written online Request for Grant Application (RFGA).
- 1.4 "Days" means calendar days unless otherwise specified.
- 1.5 "Direct Service" means supportive services provided through direct contact with a victim in-person, by phone or hotline, or by email.
- 1.6 "Director" means the head of the Arizona Department of Public Safety, or his/her designee, who is duly authorized by the State to enter into grant agreements and make written determinations with respect to those agreements.
- 1.7 "DPS" means the Arizona Department of Public Safety.
- 1.8 "Grant" means the furnishing of financial or other assistance, including state or federal grant funds, by the Department of Public Safety to any person for the purpose of supporting or stimulating educational, cultural, social or economic quality of life.
- 1.9 "Gratuity" means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
- 1.10 "Match" means additional resources (cash or in-kind) provided by the subrecipient to support the DPS VOCA funded project. Cash match shall be from a non-Federal source.
- 1.11 "Project" means activities and services supported by Victims of Crime Act (VOCA) funds plus required match, relating to this subgrant award agreement only.
- 1.12 "Services" means the furnishing of labor, time or effort by a subrecipient which does not involve the delivery of a specific end product other than required reports and performance. Allowable services include those efforts that (1) respond to the emotional and physical needs [healing] of crime victims; (2) assist primary and secondary victims of crime to stabilize [restitution/economic stabilization] their lives after a victimization; (3) assist victims to understand and participate in the criminal [justice] system; and (4) provide victims of crime with a measure of [safety] and security.
- 1.13 "State" means the State of Arizona and Department or Agency of the State that executes the subgrant award agreement.
- 1.14 "Subgrant award agreement" means a written signed agreement between the Arizona Department of Public Safety and the grant recipient for the award of DPS VOCA funds.
- 1.15 "Subrecipient" means the legal entity to which a subaward is made and which is accountable to DPS for the use of the funds provided.

- 1.16 "VOCA" means Victims of Crime Act of 1984, as amended, 42 USC 10601, et seq.
- 2.0 Subgrant award agreement interpretation.
- 2.1 Arizona Law. The Arizona law applies to this grant award agreement, including the Solicitation and Award of Grants, Arizona Revised Statutes (A.R.S.) Title 41, Chapter 24, and its implementing rules.
- 2.2 Subgrant Award Agreement Order of Precedence. In the event of a conflict in the provisions of the subgrant award agreement, as accepted by the State and as they may be amended, the following shall prevail in the order set forth below:
- 2.2.1 Special Conditions;
  - 2.2.2 General Conditions;
  - 2.2.3 DPS / VOCA Guidelines;
  - 2.2.4 Federal VOCA Guidelines; OJP Financial Guide; applicable OMB circulars; and Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200.
- 2.3 Relationship of parties. The subrecipient under this subgrant award agreement is an independent subrecipient. Neither party to this subgrant award agreement shall be deemed to be the employee or agent of the other party to the subgrant award agreement.
- 2.4 Severability. The provisions of this subgrant award agreement are severable. Any condition deemed illegal or invalid shall not affect any other condition of the subgrant award agreement.
- 2.5 No parol evidence. This subgrant award agreement is intended by the parties as a final and complete expression of their agreement. No prior dealings between the parties shall supplement or explain any terms used in this document and no other understanding either oral or in writing shall be binding.
- 2.6 No waiver. Either party's failure to insist on strict performance of any condition of the subgrant award agreement shall not be deemed a waiver of that condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.
- 3.0 Subgrant award agreement administration and operation.
- 3.1 Non-Discrimination. The subrecipient shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations related to the prohibition against discrimination, including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, the Omnibus Crime Control and Safe Streets Act of 1968, the Juvenile Justice and Delinquency Prevention Act of 2002, the Victims of Crime Act of 1984, the Americans with Disabilities Act of 1990, Department of Justice implementing regulations and Equal Treatment for Faith-Based Organizations.
- In the event a federal or state court or administrative agency makes a finding of discrimination after a due process hearing against the subrecipient agency on the grounds of race, color, national origin, religion, sex, or disability, the subrecipient shall forward a copy of the finding to the Department of Justice, Office of Justice Programs, Office for Civil Rights and DPS.
- 3.1.1 Providing Services to Limited English Proficiency (LEP) Individuals. In accordance with Department of Justice guidance, recipients (and subrecipients) of Federal financial assistance shall take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP).
- 3.1.2 Faith-Based Organizations. Department of Justice regulations prohibit faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they shall be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in



DPS Grant Agreement No. 2014-244

them. Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

- 3.1.3 Equal Employment Opportunity Plan. The subrecipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR Section 42.302) that is approved by the Office for Civil Rights is a violation of its Standard Assurances and may result in suspension or termination of funding, until such time as the subrecipient is in compliance.
- 3.1.4 Civil Rights Compliance Review. The subrecipient shall provide relevant information regarding civil rights policies and procedures during the DPS-VOCA Civil Rights Compliance Review process.
- 3.2 Certification Regarding Lobbying. Subrecipient agencies entering into a VOCA grant or cooperative agreement over \$100,000 shall certify that no Federal funds have been paid or will be paid, by or on behalf of the subrecipient, to any persons for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement. Federal funds include but are not limited to such grants as Victims of Crime Act (VOCA), Violence Against Women Act (VAWA), Family Violence Prevention and Services Act (Rural Safe Home Network Program), and the Children's Justice Act, which may be administered through a State or other local governmental agency. Additionally, subrecipient agencies shall disclose to DPS any lobbying activities that have been paid or will be paid with any funds other than Federal funds.
- 3.2.1 Lobbying Activities. The subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.
- 3.3 Required reports. The subrecipient will submit reports on such data in such form and at such times as required by DPS, to include:
- 3.3.1 Monthly financial report due the 15<sup>th</sup> of each month;
- 3.3.2 Quarterly statistical and programmatic report due 30 days following the close of each quarter;
- 3.3.3 Annual narrative report due 30 days following the close of the grant period;
- 3.3.4 DPS victim assistance survey due annually upon request; and
- 3.3.5 Year-end Amendment Agreement, if applicable, due 30 days following the close of the grant period.
- Failure to submit complete, accurate and timely reports may result in a reduction of the current award. Any three combined occurrences of monthly or quarterly reports submitted over 15 days late and/or three combined occurrences relating to the submission of incomplete or inaccurate monthly or quarterly reports may result in up to a 10% award reduction as determined by DPS.
- 3.3.6 If DPS determines that the subrecipient has failed to meet the acceptable standard for maintaining financial and/or programmatic documentation or is identified as a high risk subrecipient, additional financial or programmatic documentation may be required.
- 3.4 Records. The subrecipient shall retain all financial records, supporting documentation, statistical records and all other records pertinent to this award until March 31 of the seventh year following the year indicated in the Federal Grant Number of this Subgrant Award Agreement. (Federal Grant #2014-VA-CX-0018 plus seven years -- keep through March 31 of that seventh year). In addition, with a 24-hour notice, the subrecipient will allow DPS and the Department of Justice's Office for Victims of Crime and/or the Office of the Chief Financial Officer (or their representatives) to review all of the subrecipient's records concerning this grant project.
- 3.5 Capital equipment. Any purchase of capital equipment shall be approved by DPS prior to purchase to include submission of the subrecipient's procurement or purchasing policies and procedures and related quote(s) for item purchase. The subrecipient shall maintain all capital equipment and furniture (costs in excess of \$5,000 per unit) purchased through this subgrant award agreement in accordance with the OJP Financial Guide. The subrecipient shall submit documentation relevant to the purchase as required by DPS. All capital equipment and furniture shall be used for victim services as identified in the subrecipient's

DPS Grant Agreement No. 2014-244

application and this subgrant award agreement. Any deviation from this provision shall be approved in writing by DPS.

- 3.6 Authorization of use. DPS reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish or otherwise use, and authorize others to use for government purposes, the copyright of any work developed under this award and any rights of copyright to which a subrecipient purchases ownership with support through this subgrant award agreement.
- 3.7 Research or statistical information. The subrecipient shall not use or reveal any research or statistical information under this project that is identifiable to any specific person except for the purpose for which the information was obtained, in accordance with VOCA.
- 3.8 Site inspections. The continuance of the subrecipient's subgrant award agreement is contingent upon successful completion of random or for-cause inspections. Failure to satisfactorily comply with Required Action items identified during the site inspection can result in termination of the subgrant award agreement.
- 3.9 Audit requirements. The subrecipient shall comply with the audit requirements of Title 2 F.F.R. Subpart P (§ 200.500 et seq.) of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the DPS VOCA guidelines. If an audit is required, a copy of the audit report shall be sent to DPS.
- 3.10 Financial statement availability. The nonprofit subrecipient shall make its financial statements available online (either on the subrecipient's or another publicly available website). Subrecipient organizations that have Federal 501(c)(3) tax status are considered in compliance with this requirement to the extent that such organizations file IRS Form 990 or similar tax documents (e.g., 990-EZ), as several sources already provide searchable online databases of such financial statements.
- 3.11 Certification of nonprofit status. The nonprofit subrecipient shall certify its nonprofit status by submitting a statement to DPS affirmatively asserting that the subrecipient is a nonprofit organization, and by providing either - 1) a copy of its 501(c)(3) designation letter; 2) a letter from the Arizona Department of Revenue or Arizona Attorney General's Office stating that the subrecipient is a nonprofit organization operating within Arizona; or 3) a copy of the agency's Arizona certificate of incorporation that substantiates its nonprofit status. Subrecipients that are local nonprofit affiliates of Arizona or national nonprofits should have available proof of (1), (2) or (3), and a statement by the Arizona or national parent organization that the subrecipient is a local nonprofit affiliate.
- 3.12 Potential fraud, waste, abuse or misconduct. The subrecipient shall promptly notify DPS in writing of any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds.

No subrecipient under this award may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. The foregoing is not intended to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- 3.13 Prohibited activities. The following activities are prohibited under this subgrant award agreement:
1. New construction.
  2. Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historical Places or (b) located within a 100-year floodplain.
  3. A renovation which will change the basic prior use of a facility or significantly change its size.
  4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
  5. Implementation of a program involving the use of chemicals.

DPS Grant Agreement No. 2014-244

- 3.14 Subgrant award agreement renewal. DPS has the option to renew this project for a specified additional time period. The renewal of this project is contingent upon satisfactory performance, availability of funds, and demonstrated need.
- 3.15 System for Award Management. The subrecipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM). After the initial registration, subrecipients are required to review and update the information at least annually and more frequently if required by changes in the subrecipient's information or another award item. Additional information about registration procedures may be found at the SAM website ([www.sam.gov](http://www.sam.gov)).
- 4.0 **Cost and Payments.**
- 4.1 Available funds. Any award is dependent upon receipt of the VOCA Assistance funds from the U.S. Department of Justice, and there is no obligation on the part of DPS to award funds other than the federal VOCA.
- 4.2 Match waiver. Any award made with a match waiver pending approval from the U.S. Department of Justice is subject to reduction if the match waiver is not approved.
- 4.3 Compliance. Failure of the subrecipient to utilize DPS VOCA funds for direct services to crime victims or for training purposes as stated in the approved budget may be subject to immediate cancellation. The subrecipient shall not utilize VOCA funds for projects which serve perpetrators of crime or crime prevention, and/or for any other non-allowable cost or activity in accordance with DPS / VOCA guidelines. The subrecipient agrees to reimburse DPS for any VOCA funds the subrecipient expends that are not in full compliance with this subgrant award agreement.
- 4.4 No charge to victims. Subrecipients shall provide services to crime victims, at no charge, through the VOCA-funded project. The purpose of the VOCA victim assistance grant program is to provide services to all crime victims regardless of their ability to pay for services rendered or availability of insurance or other third-party payment resources.
- 4.5 On-call time. The subrecipient shall not utilize VOCA funds to support on-call time for staff. DPS may approve the use of on-call time as program match.
- 4.6 Non-supplantation. VOCA crime victim assistance funds will be used to enhance or expand services and shall not be used to supplant state and local funds that would otherwise be available for crime victim services. See Section 1404(a)(2)(c), codified at 42 USC 10603(a)(2)(C). This supplantation clause applies to state and local public agencies only.
- 4.7 Mandated services. The subrecipient shall not utilize VOCA funds to support legally mandated services.
- 4.8 Funds management. The subrecipient shall provide appropriate accounting and monitoring procedures to ensure fiscal control and efficient management of funds, in accordance with the U.S. Department of Justice, Office of Justice Programs, Financial Guide, effective edition.
- 4.9 Unexpended funds. The subrecipient shall immediately contact DPS to make arrangements to amend its budget to expend remaining funds or to reduce the contracted amount when it becomes apparent that not all VOCA grant funds will be expended by the end of the grant period. Any VOCA funds not expended or encumbered prior to the end of the award period shall be reverted to DPS within 30 days of the close of the grant period. Any funds not matched as required shall be reverted to DPS within 30 days of receipt of written notification from DPS.
- 4.10 Matching funds. The subrecipient shall commit, track and report matching funds at approximately the same percentage rate as expenditures. The subrecipient may commit, track and report match funds at a higher percentage rate each month, not to exceed the total required match amount. The subgrant award agreement is subject to cancellation if the required match funding committed, tracked, and reported each month is more than 10% less than the rate of expenditures.

DPS Grant Agreement No. 2014-244

- 4.11 Training and conference expense. The subrecipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, training, and other events, including the provision of food and/or beverage and costs of attendance at such events.
- 4.12 Prohibited expense. The subrecipient shall not utilize VOCA funds, either directly or indirectly, in support of any contract with the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries.
- 4.13 Training or training materials. The subrecipient understands and agrees that any training or training materials developed or delivered with funding provided under this award shall adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
- 4.14 Duplicate funding. The subrecipient agrees that if it currently has an open award of federal or state funds or if it receives an award of federal or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the subrecipient shall promptly notify DPS and, if so requested by DPS, seek an agreement amendment request to eliminate any duplication of funding.
- 5.0 **Subgrant Award Agreement Changes.**
- 5.1 Agreement Amendment. This subgrant award agreement is issued under the authority of the Director of the Arizona DPS and may be modified only through an Agreement Amendment, approved by DPS.
- 5.2 Assignment of duties. The subrecipient shall not assign or transfer any of its duties under this agreement without express written permission of DPS.
- 5.3 Scope of work. Awards are based on information presented in the subrecipient's on-line application. Any deviation from the scope of the project as stated in the Narrative and Budget sections of the subrecipient's application shall be approved in writing by DPS prior to the use of such funds.
- 5.4 Subcontracts. The subrecipient shall not enter into any subcontract under this subgrant award agreement without the advance written approval of DPS. The subrecipient shall clearly list any proposed subcontractors and the subcontractor's proposed responsibilities in the application for funding or agreement amendment. The subcontract shall incorporate by reference the terms and conditions of this subgrant award agreement.
- 6.0 **Indemnification.**
- Subrecipient Indemnification. The parties to this subgrant award agreement agree that the State of Arizona, its departments, agencies, boards and commissions shall be indemnified and held harmless by the subrecipient for vicarious liability of the State as a result of entering into this agreement. However, the parties further agree that the State of Arizona, its departments, agencies, boards and commissions shall be responsible for its own negligence. Each party to this contract is responsible for its own negligence.
- 7.0 **Grant Remedies.**
- 7.1 Right to Assurance. If DPS in good faith has reason to believe that the subrecipient does not intend to, or is unable to perform or continue performing under this subgrant award agreement, DPS may demand in writing that the subrecipient give a written assurance of intent to perform. Failure by the subrecipient to provide written assurance within the number of days specified in the demand may, at DPS's option, be the basis for terminating the subgrant award agreement under the General Conditions or other rights and remedies available by law or provided by the subgrant award agreement.
- 7.2 Project implementation. If a project is not operational within 60 days of the original start date of the project period, the subrecipient shall submit written documentation to DPS explaining steps taken to initiate the

DPS Grant Agreement No. 2014-244

project, the reasons for the delay, and the expected start date. If a project is not operational within 90 days of the original start date of the project period, the subrecipient shall submit a second written statement explaining the implementation delay. DPS reserves the right to cancel the agreement if the proposed project is not operational within 90 days of the original start date.

**8.0 Grant Termination.**

- 8.1 Cancellation for conflict of interest. Pursuant to A.R.S. § 38-511, the State may cancel this agreement without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement on behalf of the State is or becomes at any time while the agreement or an extension of the agreement is in effect an employee of or a consultant to any other party to this agreement with respect to the subject matter of the agreement. The cancellation shall be effective when the subrecipient receives written notice of the cancellation unless the notice specifies a later time. If the subrecipient is a political subdivision of the State, it may also cancel this agreement as provided in A.R.S. § 38-511. In the event of cancellation under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the cancellation notification.
- 8.2 Gratuities. DPS may, by written notice, terminate this subgrant award agreement, in whole or in part, if DPS determines that employment or a gratuity was offered or made by the subrecipient or a representative of the subrecipient to any officer or employee of the state for the purpose of influencing the outcome of the grant award or in securing the subgrant award agreement, an amendment to the subgrant award agreement, or favorable treatment concerning the subgrant award agreement, including the making of any determination or decision about subgrant award agreement performance. DPS, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the gratuity offered by the subrecipient.
- 8.3 Suspension or Debarment. DPS may, by written notice to the subrecipient, immediately terminate this subgrant award agreement if DPS determines that the subrecipient has been debarred, suspended or otherwise lawfully prohibited from or ineligible for participation in federal assistance programs or activities, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. Submittal of an application for funding or execution of a subgrant award agreement shall attest that the subrecipient is not currently suspended or debarred. If the subrecipient becomes suspended or debarred, the subrecipient shall immediately notify DPS.
- 8.4 Termination for convenience. DPS reserves the right to terminate the subgrant award agreement, in whole or in part any time, when in the best interest of DPS without penalty or recourse. Upon receipt of the written notice, the subrecipient shall stop all work as directed in the notice and minimize all further costs to DPS. In the event of termination under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the termination notification.
- 8.5 Termination for default. In addition to the rights reserved in the contract, DPS may terminate the subgrant award agreement in whole or in part due to the failure of the subrecipient to comply with any term or condition of the subgrant award agreement or to make satisfactory progress in performing the subgrant award agreement. An award is subject to cancellation if less than 20% of the awarded funds are expended or encumbered within 4 months of the contract start date, 40% within 7 months, and 70% within 10 months. DPS shall provide a 30-day written notice of termination and the reasons for termination to the subrecipient. In the event of termination under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the termination notification. The subrecipient has the option to appeal within 20 calendar days of the date of the written notice of termination. The final decision will be at the discretion of the DPS Director or his designee.
- 8.6 Continuation of performance through termination. The subrecipient shall continue to perform, in accordance with the requirements of the subgrant award agreement, up to the date of termination, as directed in the termination notice.
- 8.7 Termination by subrecipient. Upon written notice to DPS, the subrecipient may cancel this subgrant award agreement. Any unexpended funds shall immediately be reverted to DPS.

**9.0 Arbitration.**

The parties to this subgrant award agreement agree to resolve all disputes arising out of or relating to this subgrant award agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518 except as may be required by other applicable statutes (Title 41).

**10.0 Other Service Requirements.**

**10.1 Collaboration.** The subrecipient agrees to continually and proactively participate in developing partner relationships among other service providers in the effort to aid crime victims within the community served.

**10.2 Demographics.** The subrecipient agrees to maintain information on victim services provided through this project by race, national origin, sex, age and disability.

**10.3 Key staff changes.** The subrecipient agrees to promptly notify DPS of changes in key staff members identified in the grant application, to include Project Contact, Civil Rights Contact, Crime Victim Compensation Coordinator, Project Director, Financial Contact, Authorizing Official, and VOCA funded staff and/or staff used as match.

**10.4 Vacancies.** The subrecipient agrees to promptly notify DPS in writing when any VOCA funded employee position is vacated, and when any VOCA funded employee position is filled.

**10.5 Surveys.** The subrecipient agrees to utilize customer feedback surveys to assist the agency with contracted project outcome and quality measures. Feedback and satisfaction surveys will utilize the Likert Scale of Measurement (Strongly Agree, Agree, Neither Agree or Disagree, Disagree, Strongly Disagree).

**10.6 Victim Compensation.** The subrecipient agrees to assist eligible victims in seeking available crime victim compensation benefits provided by the state victim compensation program. The subrecipient shall designate a Victim Compensation Coordinator within its agency. The Victim Compensation Coordinator shall receive victim compensation training from his/her county attorney's office or complete the Arizona Criminal Justice Commission (ACJC) on-line Introduction to Crime Victim Compensation training module (<http://www.azcjc.gov/ACJC/Web/victim/cbtraining.aspx>). If training has not been received, the subrecipient shall arrange for and attend training within 90 days from the first day of this subgrant award agreement or 90 days after reassignment of new staff in this role.

**10.7 Victims' Rights.** The subrecipient agrees to notify victims of Victims' Rights (A.R.S. Title 13, Chapter 40 Crime Victims' Rights; and A.R.S. Title 8, Chapter 3, Article 7 Victims' Rights for Juvenile Offenses) and to offer to connect the victim with a representative from the prosecutor's or county attorney's office if the victim so chooses. Subrecipients shall ensure that all DPS-VOCA funded and match staff and their first line supervisor have received victims' rights training from the Arizona Attorney General's Office.

**10.8 Civil Rights.** The subrecipient shall designate a Civil Rights Contact Person within its agency. This person shall complete the on-line civil rights training program offered by the Office for Civil Rights (OCR), Office of Justice Programs (OJP), Department of Justice (DOJ) via the Arizona Criminal Justice Commission (ACJC) website. The subrecipient shall ensure the Civil Rights Contact Person completes the training within 90 days from the first day of this subgrant award agreement or 90 days after reassignment of new staff in this role.

**10.9 Volunteers.** The subrecipient agrees to incorporate the use of volunteers to assist in carrying out the agency's mission. The use of volunteers is a current and ongoing requirement for all projects.

**10.10 Text messaging policy.** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department of Justice (DOJ) encourages subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

DPS Grant Agreement No. 2014-244

**2015 - 2016  
APPROVED BUDGET**

<b>Budget line items:</b>	<b>Federal</b>	<b>Match</b>	<b>Total</b>
<b>Salaries and Wages</b>	\$22,912	\$ 5,728	\$28,640
<b>Fringe Benefits</b>	\$13,779	\$ 3,444	\$17,223
<b>Travel</b>	\$ 0	\$ 0	\$ 0
<b>Professional/Outside Services</b>	\$ 0	\$ 0	\$ 0
<b>Equipment</b>	\$ 0	\$ 0	\$ 0
<b>Other Operating</b>	\$ 9,994	\$ 2,499	\$12,493
<b>Total</b>	<b>\$46,685</b>	<b>\$11,671</b>	<b>\$58,356</b>

For the Arizona Department of Public Safety:

\_\_\_\_\_  
Frank L. Milstead, Colonel  
Director  
Arizona Department of Public Safety

\_\_\_\_\_  
Date

This Subgrant Award Agreement has been approved as to form by the Arizona Department of Public Safety Legal Section as of December 16, 2015.

\_\_\_\_\_  
For the Subrecipient:

Project Director:

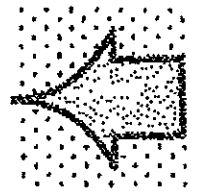
Signature: Yvette Greer  
Yvette Greer, Legal Program Coordinator

Date: 2-8-2016

Authorizing Official:

Signature: \_\_\_\_\_  
Michael B. Whiting, County Attorney

Date: \_\_\_\_\_



Approved as to form:

\_\_\_\_\_  
Attorney for Subrecipient (optional)



# CERTIFICATION FORM

## Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: <u>Apache County Attorney's Office</u>	
Address: <u>P.O. Box 637</u>	
Is agency a: <input type="checkbox"/> Direct or <input checked="" type="checkbox"/> Sub recipient of OJP, OVW or COPS funding? <input type="checkbox"/> Law Enforcement Agency? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
DUNS Number: <u>082897786</u>	Vendor Number (only if direct recipient)
Name and Title of Contact Person: <u>Yvette Greer, Legal Program Coordinator</u>	
Telephone Number: <u>928-337-7560</u>	E-Mail Address: <u>Ygreer@apachelaw.net</u>

### Section A--Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply.

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Less than fifty employees. | <input type="checkbox"/> Indian Tribe            | <input type="checkbox"/> Medical Institution.                            |
| <input type="checkbox"/> Nonprofit Organization                | <input type="checkbox"/> Educational Institution | <input type="checkbox"/> Receiving a single award(s) less than \$25,000. |

I, Michael B. Whiting [responsible official],  
certify that Apache County Attorney's Office [recipient]

is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302.

I further certify that Apache County Attorney's Office [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Michael B. Whiting, County Attorney

Print or Type Name and Title

Signature

Date

### Section B--Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

[organization],

[address].

Print or Type Name and Title

Signature

Date

### Section C--Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

I, \_\_\_\_\_ [responsible official], certify that

[recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on

[date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title

Signature

Date



## **INSTRUCTIONS Completing the Certification Form Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements**

The federal regulations implementing the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, require some recipients of financial assistance from the U.S. Department of Justice subject to the statute's administrative provisions to create, keep on file, submit to the Office for Civil Rights (OCR) at the Office of Justice Programs (OJP) for review, and implement an Equal Employment Opportunity Plan (EEOP). See 28 C.F.R. pt. 42, subpt. E. All awards from the Office of Community Oriented Policing Services (COPS) are subject to the EEOP requirements; many awards from OJP, including awards from the Bureau of Justice Assistance (BJA), the Office of Juvenile Justice and Delinquency Prevention (OJJDP), and the Office for Victims of Crime (OVC) are subject to the EEOP requirements; and many awards from the Office on Violence Against Women (OVW) are also subject to the EEOP requirements. If you have any questions as to whether your award from the U.S. Department of Justice is subject to the Safe Streets Act's EEOP requirements, please consult your grant award document, your program manager, or the OCR.

Recipients should complete *either* Section A *or* Section B *or* Section C, not all three. If recipient completes Section A *or* C and sub-grants a single award over \$500,000, in addition, please complete Section D.

### **Section A**

The regulations exempt some recipients from all of the EEOP requirements. Your organization may claim an exemption from all of the EEOP requirements if it meets any of the following criteria: it is a nonprofit organization, an educational institution, a medical institution, or an Indian tribe; *or* it received an award under \$25,000; *or* it has less than fifty employees. To claim the complete exemption from the EEOP requirements, complete Section A.

### **Section B**

Although the regulations require some recipients to create, maintain on file, and implement an EEOP, the regulations allow some recipients to forego submitting the EEOP to the OCR for review. Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business; *and* (2) have fifty or more employees; *and* (3) have received a single grant award of \$25,000 or more, but less than \$500,000, may claim the limited exemption from the submission requirement by completing Section B. In completing Section B, the recipient should note that the EEOP on file has been prepared within twenty-four months of the date of the most recent grant award.

### **Section C**

Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business, *and* (2) have fifty or more employees, *and* (3) have received a single grant award of \$500,000 or more, must prepare, maintain on file, *submit to the OCR for review*, and implement an EEOP. Recipients that have submitted an EEOP Utilization Report (or in the process of submitting one) to the OCR, should complete Section C.

### **Section D**

Recipients that (1) receive a single award over \$500,000; *and* (2) subaward a single award of \$500,000 or more must provide a list, including, name, address and DUNS # of each such sub-recipient by completing Section D.

### **Submission Process**

Recipients should download the online Certification Form, complete required sections, have the appropriate official sign it, electronically scan the signed document, and then send the signed document to the following e-mail address: [EEOPForms@usdoj.gov](mailto:EEOPForms@usdoj.gov). *The document must have the following title: EEOP Certification.* If you have questions about completing or submitting the Certification Form, please contact the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, DC 20531 (Telephone: (202) 307-0690 and TTY: (202) 307-2027).

### **Public Reporting Burden Statement**

Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated minimum average time to complete and file this application is 20 minutes per form. If you have any comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office of Justice Programs, 810 7th Street, N.W., Washington, D.C. 20531.

Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration



**Certification Regarding Lobbying**

Applicants should review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69 "New Restrictions on Lobbying". The certification shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transactions, grant, or cooperative agreement.

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

☒ Not Applicable (Check box if subrecipient's VOCA award is less than \$100,000. Whether certification is applicable or not, complete the information below.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.

Subrecipient (organization) name: Apache County Attorney's Office

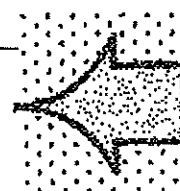
Address: P.O. Box 637

DPS Contract #: 2014-244 Federal Employer Identification #: 86-6000385

Printed Name & Title of Authorizing Official: \_\_\_\_\_

Michael B. Whiting, County Attorney

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0045

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____	
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:			<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known:		
<b>6. Federal Department/Agency:</b>			<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable:		
<b>8. Federal Action Number, if known:</b>			<b>9. Award Amount, if known:</b> \$		
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):			<b>b. Individuals Performing Services (including address if different from No. 10a)</b> (last name, first name, MI):		
<b>11.</b> Information requested through this form is authorized by title 31, U.S.C., section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the user above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: _____ <input checked="" type="checkbox"/> Not Applicable Print Name: <u>Michael B. Whiting</u> Title: <u>County Attorney</u> Telephone No.: <u>928-337-7560</u> Date: _____		
<b>Federal Use Only:</b>			Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)		

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subaward, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The verifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

**Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions (Sub-Recipient)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.610, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department of agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Michael B. Whiting

Name and Title of Authorized Representative

Signature

Date

Name of Organization

Apache County Attorney's Office

Address of Organization

P.O. Box 637

St. Johns, AZ 85936



### Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposes," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of reports in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration**



**Complying with Federal Civil Rights Program Requirements**

**Ensuring Access to Federally Assisted Programs**

Federal laws prohibit recipients (and subrecipients) of federal financial assistance from discrimination on the basis of race, color, national origin, religion, sex, or disability in funded program or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients (and subrecipients) of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please refer to <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please go to the Office for Civil Rights website at [http://ojp.gov/about/ocr/equal\\_fbo.htm](http://ojp.gov/about/ocr/equal_fbo.htm).

**Nondiscrimination Notification**

DPS-VOCA subrecipient agencies must have a method of notifying employees, clients, customers, or program participants that the subrecipient agency does not discriminate in employment practices or delivery of services, and must have a written policy that includes the procedures for filing a complaint, and the names and contact information for the agencies that receive complaints.

**Discrimination Complaints**

Employees, clients, customers, or program participants of a DPS-VOCA subrecipient who wish to file a complaint of discrimination, may file a complaint directly with the subrecipient; or with the Arizona Department of Public Safety VOCA Administration Unit ([http://www.azdps.gov/Services/Crime\\_Victims/](http://www.azdps.gov/Services/Crime_Victims/)); the Arizona Office of the Attorney General, Office for Civil Rights ([http://www.azag.gov/civil\\_rights/](http://www.azag.gov/civil_rights/)); or the Office for Civil Rights (OCR), Office of Justice Programs, Department of Justice (<http://www.justice.gov/crt/>).

**Submitting Findings of Discrimination**

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the grounds of race, color, national origin, religion, or sex, your organization must submit a copy of the finding to OCR for review, with a copy to DPS-VOCA.

I, Michael B. Whiting (printed name of responsible official), certify that the Apache County Attorney's Office (name of subrecipient organization) will comply with the Federal Civil Rights Program requirements as outlined above.

Responsible Official's Title: County Attorney

DPS Contract Number: 2014-244

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration**



**Proof of Nonprofit Status**

Non-profit subgrantees shall demonstrate nonprofit status by any of the following means:

- (1) Provide proof that the Internal Revenue Service recognizes the organization as being tax exempt under 501(c)(3) of the Internal Revenue Code;
- (2) A statement from a state taxing body or state secretary of state certifying that the organization is a nonprofit organization and that no part of the organization's net earnings may benefit any private shareholder or individual;
- (3) A certified copy of a certificate of incorporation or similar document establishing nonprofit status; or
- (4) Any of the above, if it applies to a state or national parent organization, with a statement by the state or national parent organization that the applicant is a local nonprofit affiliate.

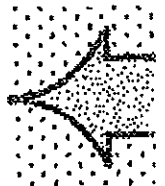
This documentation shall be returned to DPS with the signed Award Agreement.

I certify Apache County Attorney's Office (name of subrecipient organization) is a nonprofit agency and attached is documentation demonstrating proof of nonprofit status according to the requirements outlined in item number \_\_\_\_\_ listed above.

\_\_\_\_\_  
Signature of Authorizing Official

Michael B. Whiting, County Attorney  
Printed Name and Title of Authorizing Official

\_\_\_\_\_  
Date



**Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration**



**Certification regarding eligibility for  
de minimis rate of 10% of Modified Total Direct Costs (MTDC)**

Pursuant to § 200.414 Indirect (F&A) Costs of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, any non-Federal entity that has never received a negotiated indirect cost rate, except for those non-Federal entities described in Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals, paragraph (d)(1)(B), may elect to charge a de minimis rate of 10% of modified total direct costs (MTDC) which may be used indefinitely. As described in § 200.403 Factors affecting allowability of costs, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. If chosen, this methodology once elected must be used consistently for all Federal awards until such time as a non-Federal entity chooses to negotiate for a rate, which the non-Federal entity may apply to do at any time.

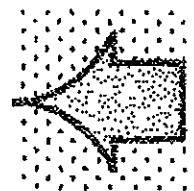
Additionally, pursuant to § 200.414(g), any non-Federal entity that has a federally negotiated indirect cost rate may apply for a one-time extension of a current negotiated indirect cost rate for a period of up to four years. This extension will be subject to the review and approval of the cognizant agency for indirect costs. If an extension is granted the non-Federal entity may not request a rate review until the extension period ends. At the end of the 4-year extension, the non-Federal entity must re-apply to negotiate a rate.

I certify to the best of my knowledge Apache County Attorney's Office (name of subrecipient organization) has never received a federally negotiated rate and will conform to the requirements listed above when utilizing the de minimis rate of 10% of modified total direct costs (MTDC).

\_\_\_\_\_  
Signature of Authorizing Official

Michael B. Whiting, County Attorney  
Printed Name and Title of Authorizing Official

\_\_\_\_\_  
Date





**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
ACCOUNTING SYSTEM AND FINANCIAL CAPABILITY QUESTIONNAIRE**

**SECTION A: PURPOSE**

The financial responsibility of grantees must be such that the grantee can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems should meet the following criteria as outlined in the OJP Financial Guide.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

**SECTION B: GENERAL**

1. If your firm publishes a general information pamphlet setting forth the history, purpose and organizational structure of your business, please provide this office with a copy; otherwise, complete the following items:

a. When was the organization founded/incorporated (month, day, year)

2-24-1879

b. Principle officers

Michael B. Whiting

Titles

County Attorney

c. Employer Identification Number:

86-6000385

d. Number of Employees

Full Time: 16 Part Time:

2. Is the firm affiliated with any other firm: ☐ Yes ☒ No

If "yes", provide details: this is the first line

this is the second line

3. Total Sales/Revenues in most recent accounting period. (12 months)

\$

**SECTION C: ACCOUNTING SYSTEM**

1. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants? ☒ Yes ☐ No

a. If yes, provide name, and address of Agency performing review:

Walker and Armstrong, LLP  
3838 N. Central, Suite 1700  
Phoenix, AZ 85012

b. Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

Note: If review occurred within the past three years, omit questions 2-8 of this Section and Section D.

2. Which of the following best describes the accounting system: ☐ Manual ☐ Automated ☒ Combination

3. Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant? ☒ Yes ☐ No ☐ Not Sure

4. Does the accounting system provide for the recording of expenditures for each grant/contract by the component project and budget cost categories shown in the approved budget? ☒ Yes ☐ No ☐ Not Sure

5. Are time distribution records maintained for an employee when his/her effort can be specifically identified to a particular cost objective? ☒ Yes ☐ No ☐ Not Sure

6. If the organization proposes an overhead rate, does the accounting system provide for the segregation of direct and indirect expenses? ☒ Yes ☐ No ☐ Not Sure

7. Does the accounting/financial system include budgetary controls to preclude incurring obligations in excess of:

a. Total funds available for a grant?

☒ Yes ☐ No ☐ Not Sure

b. Total funds available for a budget cost category (e.g. Personnel, Travel, etc)?

☒ Yes ☐ No ☐ Not Sure

8. Is the firm generally familiar with the existing regulation and guidelines containing the cost principles and procedures for the determination and allowance of costs in connection with Federal contracts/grants? ☒ Yes ☐ No ☐ Not Sure

<b>SECTION D: FUNDS CONTROL</b>	
1. If Federal grant/contract funds are commingled with organization funds, can the Federal grant funds and related costs and expenses be readily identified?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
<b>SECTION E: FINANCIAL STATEMENTS</b>	
1. Did an independent certified public accountant (CPA) ever examine the financial statements?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. If an independent CPA review was performed please provide this office with a copy of their latest report and any management letters issued.	<input type="checkbox"/> Enclosed <input type="checkbox"/> N/A
3. If an independent CPA was engaged to perform a review and no report was issued, please provide details and an explanation below:	
<b>SECTION F: ADDITIONAL INFORMATION</b>	
1. Use this space for any additional information (indicate section and item numbers if a continuation)	
<b>SECTION G: APPLICANT CERTIFICATION</b>	
I certify that the above information is complete and correct to the best of my knowledge.	
1. Signature	b. Firm Name, Address, and Telephone Number
a. Title	
<b>SECTION H: CPA CERTIFICATION</b>	
The purpose of the CPA certification is to assure the Federal agency that the recipient can establish fiscal controls and accounting procedures which assure that Federal and State/local funds available for the conduct of the grant programs and projects are disbursed and accounted for properly. If the audit report requested in Section E 2 above is not enclosed, then completion of this section is required.	
1. Signature	b. Firm Name, Address, and Telephone Number
a. Title	

PUBLIC REPORTING BURDEN FOR THIS COLLECTION OF INFORMATION IS ESTIMATED TO AVERAGE 4 HOURS (OR MINUTES) PER RESPONSE, INCLUDING THE TIME FOR REVIEWING INSTRUCTIONS, SEARCHING EXISTING DATA SOURCES, GATHERING AND MAINTAINING THE DATA NEEDED, AND COMPLETING AND REVIEWING THE COLLECTION OF INFORMATION. SEND COMMENTS REGARDING THIS BURDEN ESTIMATE OR ANY OTHER ASPECTS OF THIS COLLECTION OF INFORMATION, INCLUDING SUGGESTIONS FOR REDUCING THIS BURDEN, TO OFFICE OF JUSTICE PROGRAMS, OFFICE OF THE COMPTROLLER, 810-7TH STREET, NW, WASHINGTON, DC 20531; AND TO THE PUBLIC USE REPORTS PROJECT, 1121-7120, OFFICE OF INFORMATION AND REGULATORY AFFAIRS, OFFICE OF MANAGEMENT AND BUDGET, WASHINGTON, DC 20503.

**Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration**



**Certification regarding Non-Supplanting**

As outlined in the U.S. Department of Justice, Office of Justice Programs, Federal Financial Guide, Federal funds must be used to **supplement** existing State and local funds for program activities and must not supplant those funds that have been appropriated for the same purpose. Furthermore, supplanting is defined as "to deliberately reduce State or local funds because of the existence of Federal funds. For example, when State funds are appropriated for a stated purpose and Federal funds are awarded for that same purpose, the State replaces its State funds with Federal funds, thereby reducing the total amount available for the stated purpose."

The following example is provided in the Federal Financial Guide to help clarify the difference between supplementing and supplanting:

State funds are appropriated to hire 50 new police officers, and Federal funds are awarded for hiring 60 new police officers. At the end of the year, the State has hired 60 new police officers, and the Federal funds have been exhausted. The State has not used its funds towards hiring new officers, but instead reduced its appropriation for that purpose and assigned or appropriated the funds to another purpose. In this case, the State has supplanted its appropriation with the Federal funds. If supplanting had not occurred, 110 new officers would have been hired using Federal funds for 60 officers and State funds for 50 officers.

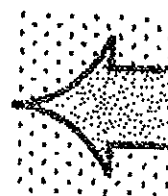
As a subrecipient of Victims of Crime Act (VOCA) Assistance funds, each agency shall certify its understanding of and adherence to the prohibition against supplanting of State or local funds with Federal funds.

I certify that the Apache County Attorney's Office (name of subrecipient organization)  
will comply with the prohibition against supplanting as outlined above.

\_\_\_\_\_  
Signature of Authorizing Official

Michael B. Whiting, County Attorney  
Printed Name and Title of Authorizing Official

\_\_\_\_\_  
Date



## Subgrant Award Report (SAR)

Subrecipient Organization Name: Apache County Attorneys Office

DPS-VOCA Contract # 2014-244

### Subrecipient Organization Type

*INSTRUCTIONS: Check the appropriate box that best reflects your agency type.*

**A. Government Agencies Only:** Which designation best describes this government agency (select one response)?

- ☐ Courts
- ☐ Juvenile justice
- ☐ Law enforcement
- ☒ Prosecutor
- ☐ Other government agency

**B. Nonprofit Organization Only:** Which designation best describes this nonprofit organization (select one response)?

- ☐ Child abuse service organization (e.g., child advocacy center)
- ☐ Coalition (e.g., state domestic violence or sexual assault coalition)
- ☐ Domestic and family violence organization
- ☐ Faith-based organization
- ☐ Organization provides domestic and family violence and sexual assault services
- ☐ Organization by and/or for underserved victims of crime (e.g., drunk driving, homicide, elder abuse)
- ☐ Sexual assault services organization (e.g., rape crisis center)
- ☐ Multi-service agency
- ☐ Other type of organization serving victims of crime

**C. Federally Recognized Tribal Governments, Agencies, and Organizations Only:** Which designation best describes this tribal agency or organization (select one response)?

- ☐ Child abuse service organization (e.g., child advocacy center)
- ☐ Court
- ☐ Domestic and family violence organization
- ☐ Faith-based organization
- ☐ Juvenile justice
- ☐ Law enforcement
- ☐ Organization provides domestic and family violence and sexual assault services
- ☐ Prosecutor
- ☐ Sexual assault services organization (e.g., rape crisis center)
- ☐ Other justice-based agency
- ☐ Other agency that is NOT justice-based (e.g., human services, health, education)
- ☐ Organization by and/or for a specific traditionally underserved community
- ☐ Organization by and/or for underserved victims of crime (e.g., drunk driving, homicide, elder abuse)

**D. Campus Organizations Only:** Which designation best describes this campus organization (select one response)?

- ☐ Campus-based victims services
- ☐ Law enforcement
- ☐ Physical or mental health service program
- ☐ Other:



### Use of VOCA and Match Funds:

**INSTRUCTIONS:** For this subaward, check the category of service and subcategory that best identifies the types of services or activities that will be provided by this VOCA-funded project, as described below.

**Note:** Report only those program activities that will be implemented with this VOCA award. Do not report services offered by another VOCA award received by your agency or any another agency.

☐ **A. INFORMATION & REFERRAL**

- ☒ Information about the criminal justice process
- ☒ Information about victim rights, how to obtain notifications, etc.
- ☒ Referral to other victim service programs
- ☒ Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.)

☐ **B. PERSONAL ADVOCACY/ACCOMPANIMENT**

- ☐ Victim advocacy/accompaniment to emergency medical care
- ☐ Victim advocacy/accompaniment to medical forensic exam
- ☐ Law enforcement interview advocacy/accompaniment
- ☐ Individual advocacy (assistance in applying for public benefits, return of personal property or effects)
- ☐ Performance of medical forensic exam or interview, or medical evidence collection
- ☐ Immigration assistance (e.g., special visas, continued presence application, other immigration relief)
- ☐ Intervention with employer, creditor, landlord, or academic institution
- ☐ Child and/or dependent care assistance (provided by agency)
- ☐ Transportation assistance (provided by agency)
- ☐ Interpreter services
- ☒ Assistance with victim compensation application

☐ **C. EMOTIONAL SUPPORT OR SAFETY SERVICES**

- ☐ Crisis intervention (in-person, includes safety planning, etc.)
- ☐ Hotline/crisis line counseling
- ☐ Individual counseling
- ☐ On-scene crisis response (e.g., community crisis response)
- ☐ Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy; etc.)
- ☐ Support groups (facilitated or peer)
- ☐ Emergency financial assistance (includes emergency loans, taxis, prophylactic and nonprophylactic meds, durable/medical equipment, etc.)

☐ **D. SHELTER/HOUSING SERVICES**

- ☐ Emergency shelter or safe house
- ☐ Transitional housing
- ☐ Relocation assistance

☐ **E. CRIMINAL/CIVIL JUSTICE SYSTEM ASSISTANCE**

- ☒ Notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)
- ☒ Victim impact statement assistance
- ☒ Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
- ☐ Civil legal attorney assistance in obtaining protection or restraining order
- ☐ Civil legal attorney assistance with family law issues (e.g., custody, visitation, or support)
- ☐ Other emergency justice-related assistance
- ☐ Immigration attorney assistance (e.g., special visas, continued presence application, and other immigration relief)
- ☒ Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and with victim/witness)
- ☐ Law enforcement interview advocacy/accompaniment
- ☒ Criminal advocacy/accompaniment
- ☐ Other legal advice and/or counsel

**Staffing**

**INSTRUCTIONS:** *Indicate your agency's total number of paid full-time equivalent staff for all victimization programs and/or services for the current fiscal year. This FTE count should include the VOCA funded staff as well as the agency's entire direct service staff.*

**Number of Full Time Equivalent (FTE) Staff:** \_\_\_\_\_

# BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

Submitter's Name: (Individual, Organization, or County Department)

Michael B. Whiting, Apache County Attorney

Date/Signature:

Describe in detail what you want to say to the Board and what action you want the Board to take:

County Attorney: Discussion and possible approval of Arizona Department of Public Safety, Victims of Crime Act (AZ DPS-VOCA) #2014-245 in the amount of \$10,094.00, for FY16 with a match amount of \$2,524.00.

BOS Meeting Date Requested February 16, 2016

## PRE-AGENDA ITEM REVIEW

Review Routing ☒ /Legal / ☐ /Finance / ☐ /Purchasing / ☐ /Human Resource / ☐ /Other:

Legal Review:

Signature:

Finance Review:

Signature:

Purchasing Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, Item approved for Agenda.

Supervisor/Board Clerk's Initials

SW

## BOARD ACTION TAKEN

/ ☐ /Approved / ☐ /Disapproved / ☐ /Deleted / ☐ /Continued to:

Signature Clerk of Board



ARIZONA DEPARTMENT OF PUBLIC SAFETY

VICTIMS OF CRIME ACT (VOCA)

VICTIM ASSISTANCE GRANT PROGRAM

FEDERAL GRANT #2014-VA-GX-0018

CFDA #16-575

SUBGRANT AWARD AGREEMENT

SUBRECIPIENT

AGENCY: Apache County Attorney's Office

ADDRESS: P.O. Box 637

CITY: St. Johns STATE: AZ ZIP: 85936-0637

2015/2016 AWARD AMOUNT: \$10,094

2015/2016 REQUIRED MATCH (NON-FEDERAL SOURCE): \$ 2,524

PROJECT PERIOD: 07/01/2016 to 09/30/2016

PROJECT PURPOSE: To provide assistance to victims of crime.

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This agreement is made under the authority of the Victims of Crime Act of 1984, Public Law 98-473, Title II, Chapter XIV, 42 USC 10601, et seq as amended.

The purpose of this agreement shall be to award Victims of Crime Act (VOCA) Assistance funds to the subrecipient to provide services to victims of crime as authorized by the Victims of Crime Act. Awards may be supplemented by other federal, state, local, and private funds. Subrecipient's agreement or amended agreement(s) is incorporated by reference into this Subgrant Award Agreement.

This award is subject to agreement by the subrecipient, including any DPS VOCA funded positions and their immediate supervisors, to conform to the provisions of the Victims of Crime Act of 1984; the DPS VOCA victim assistance grant program guidelines; the subrecipient's application; the attached general conditions and applicable special conditions; the most recent version of the Office of Justice Programs Financial Guide; OMB circulars A-21, A-87, A-102, A-110, A-122, A-133; Executive Order 12372; and 28 CFR pts. 66 and 70, all of which are incorporated by reference as if fully stated herein.

Subrecipients, and all their contractors, will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 CFR pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 CFR § 175.15 (b); section 106 of the National Historic Preservation Act of 1966 (16 USC § 470); Executive Order 11593; the Archaeological and Historical Preservation Act of 1974 (16 USC § 469 a-1 et seq.); the National Environmental Policy Act of 1969 (42 USC § 4321); and any applicable statutorily-imposed nondiscrimination requirements, which may include Title VI of the Civil Rights Act of 1964 (42 USC § 2000d and 28 CFR § 42.101 et seq); Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 and 28 CFR § 42.501 et seq); the Age Discrimination Act of 1975 (42 USC § 6102 and 28 CFR § 42.700 et seq); Title IX of the Education Amendments of 1972 (20 USC § 1681 and 28 CFR pt 54); the Omnibus Crime Control and Safe Streets Act of 1968 (42 USC § 3789d and 28 CFR § 42.201 et seq); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 USC § 5672(b)); Section 1407 of the Victims of Crime Act of 1984 (42 USC § 10604(e)); Title II of the Americans with Disabilities Act of 1990 (42 USC § 12131-34 and 28 CFR pt. 35); and Equal Treatment for Faith-Based Organizations (28 CFR pt 38 and Executive Order 13279); and State Executive Order No. 2009-09. The above referenced federal and state laws prohibit discrimination on the basis of race, color, religion, sex, disability, and national origin (including limited English proficiency) in the delivery of services and employment practices, and prohibit discrimination on the basis of age in the delivery of services.

Governmental entities will comply with the requirements of Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 USC § 4601 et seq.), and 5 USC §§ 1501-08 and §§ 7324-28 which limit certain political activities of State and local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

## DPS Grant Agreement No. 2014-245

The Arizona Department of Public Safety agrees to pay subrecipient the above shown AWARD AMOUNT subject to the conditions provided herein:

### General Conditions

- 1.0 **Definition of Terms.** As used in this subgrant award agreement, the terms listed below are defined as follows:
- 1.1 "Agreement" means a written online Request for Grant Application (RFGA) approved by the Arizona Department of Public Safety.
- 1.2 "Agreement Amendment" means a written online document approved by the Arizona Department of Public Safety that is requested by the subrecipient agency for the purpose of making changes in the agreement.
- 1.3 "Application" means a written online Request for Grant Application (RFGA).
- 1.4 "Days" means calendar days unless otherwise specified.
- 1.5 "Direct Service" means supportive services provided through direct contact with a victim in-person, by phone or hotline, or by email.
- 1.6 "Director" means the head of the Arizona Department of Public Safety, or his/her designee, who is duly authorized by the State to enter into grant agreements and make written determinations with respect to those agreements.
- 1.7 "DPS" means the Arizona Department of Public Safety.
- 1.8 "Grant" means the furnishing of financial or other assistance, including state or federal grant funds, by the Department of Public Safety to any person for the purpose of supporting or stimulating educational, cultural, social or economic quality of life.
- 1.9 "Gratuity" means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
- 1.10 "Match" means additional resources (cash or in-kind) provided by the subrecipient to support the DPS VOCA funded project. Cash match shall be from a non-Federal source.
- 1.11 "Project" means activities and services supported by Victims of Crime Act (VOCA) funds plus required match, relating to this subgrant award agreement only.
- 1.12 "Services" means the furnishing of labor, time or effort by a subrecipient which does not involve the delivery of a specific end product other than required reports and performance. Allowable services include those efforts that (1) respond to the emotional and physical needs [healing] of crime victims; (2) assist primary and secondary victims of crime to stabilize [restitution/economic restabilization] their lives after a victimization; (3) assist victims to understand and participate in the criminal [justice] system; and (4) provide victims of crime with a measure of [safety] and security.
- 1.13 "State" means the State of Arizona and Department or Agency of the State that executes the subgrant award agreement.
- 1.14 "Subgrant award agreement" means a written signed agreement between the Arizona Department of Public Safety and the grant recipient for the award of DPS VOCA funds.
- 1.15 "Subrecipient" means the legal entity to which a subaward is made and which is accountable to DPS for the use of the funds provided.

- 1.16 "VOCA" means Victims of Crime Act of 1984, as amended, 42 USC 10601, et seq.
- 2.0 Subgrant award agreement interpretation.
- 2.1 Arizona Law. The Arizona law applies to this grant award agreement, including the Solicitation and Award of Grants, Arizona Revised Statutes (A.R.S.) Title 41, Chapter 24, and its implementing rules.
- 2.2 Subgrant Award Agreement Order of Precedence. In the event of a conflict in the provisions of the subgrant award agreement, as accepted by the State and as they may be amended, the following shall prevail in the order set forth below:
- 2.2.1 Special Conditions;
- 2.2.2 General Conditions;
- 2.2.3 DPS / VOCA Guidelines;
- 2.2.4 Federal VOCA Guidelines; OJP Financial Guide; applicable OMB circulars; and Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200.
- 2.3 Relationship of parties. The subrecipient under this subgrant award agreement is an independent subrecipient. Neither party to this subgrant award agreement shall be deemed to be the employee or agent of the other party to the subgrant award agreement.
- 2.4 Severability. The provisions of this subgrant award agreement are severable. Any condition deemed illegal or invalid shall not affect any other condition of the subgrant award agreement.
- 2.5 No parol evidence. This subgrant award agreement is intended by the parties as a final and complete expression of their agreement. No prior dealings between the parties shall supplement or explain any terms used in this document and no other understanding either oral or in writing shall be binding.
- 2.6 No waiver. Either party's failure to insist on strict performance of any condition of the subgrant award agreement shall not be deemed a waiver of that condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.
- 3.0 Subgrant award agreement administration and operation.
- 3.1 Non-Discrimination. The subrecipient shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations related to the prohibition against discrimination, including Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, the Omnibus Crime Control and Safe Streets Act of 1968, the Juvenile Justice and Delinquency Prevention Act of 2002, the Victims of Crime Act of 1984, the Americans with Disabilities Act of 1990, Department of Justice implementing regulations and Equal Treatment for Faith-Based Organizations.
- In the event a federal or state court or administrative agency makes a finding of discrimination after a due process hearing against the subrecipient agency on the grounds of race, color, national origin, religion, sex, or disability, the subrecipient shall forward a copy of the finding to the Department of Justice, Office of Justice Programs, Office for Civil Rights and DPS.
- 3.1.1 Providing Services to Limited English Proficiency (LEP) Individuals. In accordance with Department of Justice guidance, recipients (and subrecipients) of Federal financial assistance shall take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP).
- 3.1.2 Faith-Based Organizations. Department of Justice regulations prohibit faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they shall be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in

DPS Grant Agreement No. 2014-245

them. Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

- 3.1.3 Equal Employment Opportunity Plan. The subrecipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR Section 42.302) that is approved by the Office for Civil Rights is a violation of its Standard Assurances and may result in suspension or termination of funding, until such time as the subrecipient is in compliance.
- 3.1.4 Civil Rights Compliance Review. The subrecipient shall provide relevant information regarding civil rights policies and procedures during the DPS-VOCA Civil Rights Compliance Review process.
- 3.2 Certification Regarding Lobbying. Subrecipient agencies entering into a VOCA grant or cooperative agreement over \$100,000 shall certify that no Federal funds have been paid or will be paid, by or on behalf of the subrecipient, to any persons for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement. Federal funds include but are not limited to such grants as Victims of Crime Act (VOCA), Violence Against Women Act (VAWA), Family Violence Prevention and Services Act (Rural Safe Home Network Program), and the Children's Justice Act, which may be administered through a State or other local governmental agency. Additionally, subrecipient agencies shall disclose to DPS any lobbying activities that have been paid or will be paid with any funds other than Federal funds.
- 3.2.1 Lobbying Activities. The subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.
- 3.3 Required reports. The subrecipient will submit reports on such data in such form and at such times as required by DPS, to include:
- 3.3.1 Monthly financial report due the 15<sup>th</sup> of each month;
- 3.3.2 Quarterly statistical and programmatic report due 30 days following the close of each quarter;
- 3.3.3 Annual narrative report due 30 days following the close of the grant period;
- 3.3.4 DPS victim assistance survey due annually upon request; and
- 3.3.5 Year-end Amendment Agreement, if applicable, due 30 days following the close of the grant period.
- Failure to submit complete, accurate and timely reports may result in a reduction of the current award. Any three combined occurrences of monthly or quarterly reports submitted over 15 days late and/or three combined occurrences relating to the submission of incomplete or inaccurate monthly or quarterly reports may result in up to a 10% award reduction as determined by DPS.
- 3.3.6 If DPS determines that the subrecipient has failed to meet the acceptable standard for maintaining financial and/or programmatic documentation or is identified as a high risk subrecipient, additional financial or programmatic documentation may be required.
- 3.4 Records. The subrecipient shall retain all financial records, supporting documentation, statistical records and all other records pertinent to this award until March 31 of the seventh year following the year indicated in the Federal Grant Number of this Subgrant Award Agreement. (Federal Grant #2014-VA-GX-0018 plus seven years -- keep through March 31 of that seventh year). In addition, with a 24-hour notice, the subrecipient will allow DPS and the Department of Justice's Office for Victims of Crime and/or the Office of the Chief Financial Officer (or their representatives) to review all of the subrecipient's records concerning this grant project.
- 3.5 Capital equipment. Any purchase of capital equipment shall be approved by DPS prior to purchase to include submission of the subrecipient's procurement or purchasing policies and procedures and related quote(s) for item purchase. The subrecipient shall maintain all capital equipment and furniture (costs in excess of \$5,000 per unit) purchased through this subgrant award agreement in accordance with the OJP Financial Guide. The subrecipient shall submit documentation relevant to the purchase as required by DPS. All capital equipment and furniture shall be used for victim services as identified in the subrecipient's



DPS Grant Agreement No. 2014-245

application and this subgrant award agreement. Any deviation from this provision shall be approved in writing by DPS.

- 3.6 Authorization of use. DPS reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish or otherwise use, and authorize others to use for government purposes, the copyright of any work developed under this award and any rights of copyright to which a subrecipient purchases ownership with support through this subgrant award agreement.
- 3.7 Research or statistical information. The subrecipient shall not use or reveal any research or statistical information under this project that is identifiable to any specific person except for the purpose for which the information was obtained, in accordance with VOCA.
- 3.8 Site inspections. The continuance of the subrecipient's subgrant award agreement is contingent upon successful completion of random or for-cause inspections. Failure to satisfactorily comply with Required Action Items identified during the site inspection can result in termination of the subgrant award agreement.
- 3.9 Audit requirements. The subrecipient shall comply with the audit requirements of Title 2 F.F.R. Subpart F (§ 200.500 et seq.) of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and the DPS VOCA guidelines. If an audit is required, a copy of the audit report shall be sent to DPS.
- 3.10 Financial statement availability. The nonprofit subrecipient shall make its financial statements available online (either on the subrecipient's or another publicly available website). Subrecipient organizations that have Federal 501(c)(3) tax status are considered in compliance with this requirement to the extent that such organizations file IRS Form 990 or similar tax documents (e.g., 990-EZ), as several sources already provide searchable online databases of such financial statements.
- 3.11 Certification of nonprofit status. The nonprofit subrecipient shall certify its nonprofit status by submitting a statement to DPS affirmatively asserting that the subrecipient is a nonprofit organization, and by providing either - 1) a copy of its 501(c)(3) designation letter; 2) a letter from the Arizona Department of Revenue or Arizona Attorney General's Office stating that the subrecipient is a nonprofit organization operating within Arizona; or 3) a copy of the agency's Arizona certificate of incorporation that substantiates its nonprofit status. Subrecipients that are local nonprofit affiliates of Arizona or national nonprofits should have available proof of (1), (2) or (3), and a statement by the Arizona or national parent organization that the subrecipient is a local nonprofit affiliate.
- 3.12 Potential fraud, waste, abuse or misconduct. The subrecipient shall promptly notify DPS in writing of any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds.

No subrecipient under this award may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. The foregoing is not intended to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- 3.13 Prohibited activities. The following activities are prohibited under this subgrant award agreement:
1. New construction.
  2. Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historical Places or (b) located within a 100-year floodplain.
  3. A renovation which will change the basic prior use of a facility or significantly change its size.
  4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
  5. Implementation of a program involving the use of chemicals.

DPS Grant Agreement No. 2014-245

- 3.14 Subgrant award agreement renewal. DPS has the option to renew this project for a specified additional time period. The renewal of this project is contingent upon satisfactory performance, availability of funds, and demonstrated need.
- 3.15 System for Award Management. The subrecipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM). After the initial registration, subrecipients are required to review and update the information at least annually and more frequently if required by changes in the subrecipient's information or another award item. Additional information about registration procedures may be found at the SAM website ([www.sam.gov](http://www.sam.gov)).
- 4.0 **Cost and Payments.**
- 4.1 Available funds. Any award is dependent upon receipt of the VOCA Assistance funds from the U.S. Department of Justice, and there is no obligation on the part of DPS to award funds other than the federal VOCA.
- 4.2 Match waiver. Any award made with a match waiver pending approval from the U.S. Department of Justice is subject to reduction if the match waiver is not approved.
- 4.3 Compliance. Failure of the subrecipient to utilize DPS VOCA funds for direct services to crime victims or for training purposes as stated in the approved budget may be subject to immediate cancellation. The subrecipient shall not utilize VOCA funds for projects which serve perpetrators of crime or crime prevention, and/or for any other non-allowable cost or activity in accordance with DPS / VOCA guidelines. The subrecipient agrees to reimburse DPS for any VOCA funds the subrecipient expends that are not in full compliance with this subgrant award agreement.
- 4.4 No charge to victims. Subrecipients shall provide services to crime victims, at no charge, through the VOCA-funded project. The purpose of the VOCA victim assistance grant program is to provide services to all crime victims regardless of their ability to pay for services rendered or availability of insurance or other third-party payment resources.
- 4.5 On-call time. The subrecipient shall not utilize VOCA funds to support on-call time for staff. DPS may approve the use of on-call time as program match.
- 4.6 Non-supplantation. VOCA crime victim assistance funds will be used to enhance or expand services and shall not be used to supplant state and local funds that would otherwise be available for crime victim services. See Section 1404(a)(2)(c), codified at 42 USC 10603(a)(2)(C). This supplantation clause applies to state and local public agencies only.
- 4.7 Mandated services. The subrecipient shall not utilize VOCA funds to support legally mandated services.
- 4.8 Funds management. The subrecipient shall provide appropriate accounting and monitoring procedures to ensure fiscal control and efficient management of funds, in accordance with the U.S. Department of Justice, Office of Justice Programs, Financial Guide, effective edition.
- 4.9 Unexpended funds. The subrecipient shall immediately contact DPS to make arrangements to amend its budget to expend remaining funds or to reduce the contracted amount when it becomes apparent that not all VOCA grant funds will be expended by the end of the grant period. Any VOCA funds not expended or encumbered prior to the end of the award period shall be reverted to DPS within 30 days of the close of the grant period. Any funds not matched as required shall be reverted to DPS within 30 days of receipt of written notification from DPS.
- 4.10 Matching funds. The subrecipient shall commit, track and report matching funds at approximately the same percentage rate as expenditures. The subrecipient may commit, track and report match funds at a higher percentage rate each month, not to exceed the total required match amount. The subgrant award agreement is subject to cancellation if the required match funding committed, tracked, and reported each month is more than 10% less than the rate of expenditures.

DPS Grant Agreement No. 2014-245

- 4.11 Training and conference expense. The subrecipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, training, and other events, including the provision of food and/or beverage and costs of attendance at such events.
- 4.12 Prohibited expense. The subrecipient shall not utilize VOCA funds, either directly or indirectly, in support of any contract with the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries.
- 4.13 Training or training materials. The subrecipient understands and agrees that any training or training materials developed or delivered with funding provided under this award shall adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
- 4.14 Duplicate funding. The subrecipient agrees that if it currently has an open award of federal or state funds or if it receives an award of federal or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the subrecipient shall promptly notify DPS and, if so requested by DPS, seek an agreement amendment request to eliminate any duplication of funding.
- 5.0 **Subgrant Award Agreement Changes.**
- 5.1 Agreement Amendment. This subgrant award agreement is issued under the authority of the Director of the Arizona DPS and may be modified only through an Agreement Amendment, approved by DPS.
- 5.2 Assignment of duties. The subrecipient shall not assign or transfer any of its duties under this agreement without express written permission of DPS.
- 5.3 Scope of work. Awards are based on information presented in the subrecipient's on-line application. Any deviation from the scope of the project as stated in the Narrative and Budget sections of the subrecipient's application shall be approved in writing by DPS prior to the use of such funds.
- 5.4 Subcontracts. The subrecipient shall not enter into any subcontract under this subgrant award agreement without the advance written approval of DPS. The subrecipient shall clearly list any proposed subcontractors and the subcontractor's proposed responsibilities in the application for funding or agreement amendment. The subcontract shall incorporate by reference the terms and conditions of this subgrant award agreement.
- 6.0 **Indemnification.**
- Subrecipient Indemnification. The parties to this subgrant award agreement agree that the State of Arizona, its departments, agencies, boards and commissions shall be indemnified and held harmless by the subrecipient for vicarious liability of the State as a result of entering into this agreement. However, the parties further agree that the State of Arizona, its departments, agencies, boards and commissions shall be responsible for its own negligence. Each party to this contract is responsible for its own negligence.
- 7.0 **Grant Remedies.**
- 7.1 Right to Assurance. If DPS in good faith has reason to believe that the subrecipient does not intend to, or is unable to perform or continue performing under this subgrant award agreement, DPS may demand in writing that the subrecipient give a written assurance of intent to perform. Failure by the subrecipient to provide written assurance within the number of days specified in the demand may, at DPS's option, be the basis for terminating the subgrant award agreement under the General Conditions or other rights and remedies available by law or provided by the subgrant award agreement.
- 7.2 Project implementation. If a project is not operational within 60 days of the original start date of the project period, the subrecipient shall submit written documentation to DPS explaining steps taken to initiate the

DPS Grant Agreement No. 2014-245

project, the reasons for the delay, and the expected start date. If a project is not operational within 90 days of the original start date of the project period, the subrecipient shall submit a second written statement explaining the implementation delay. DPS reserves the right to cancel the agreement if the proposed project is not operational within 90 days of the original start date.

**8.0 Grant Termination.**

- 8.1 Cancellation for conflict of interest. Pursuant to A.R.S. § 38-511, the State may cancel this agreement without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement on behalf of the State is or becomes at any time while the agreement or an extension of the agreement is in effect an employee of or a consultant to any other party to this agreement with respect to the subject matter of the agreement. The cancellation shall be effective when the subrecipient receives written notice of the cancellation unless the notice specifies a later time. If the subrecipient is a political subdivision of the State, it may also cancel this agreement as provided in A.R.S. § 38-511. In the event of cancellation under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the cancellation notification.
- 8.2 Gratuities. DPS may, by written notice, terminate this subgrant award agreement, in whole or in part, if DPS determines that employment or a gratuity was offered or made by the subrecipient or a representative of the subrecipient to any officer or employee of the state for the purpose of influencing the outcome of the grant award or in securing the subgrant award agreement, an amendment to the subgrant award agreement, or favorable treatment concerning the subgrant award agreement, including the making of any determination or decision about subgrant award agreement performance. DPS, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the gratuity offered by the subrecipient.
- 8.3 Suspension or Debarment. DPS may, by written notice to the subrecipient, immediately terminate this subgrant award agreement if DPS determines that the subrecipient has been debarred, suspended or otherwise lawfully prohibited from or ineligible for participation in federal assistance programs or activities, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. Submittal of an application for funding or execution of a subgrant award agreement shall attest that the subrecipient is not currently suspended or debarred. If the subrecipient becomes suspended or debarred, the subrecipient shall immediately notify DPS.
- 8.4 Termination for convenience. DPS reserves the right to terminate the subgrant award agreement, in whole or in part any time, when in the best interest of DPS without penalty or recourse. Upon receipt of the written notice, the subrecipient shall stop all work as directed in the notice and minimize all further costs to DPS. In the event of termination under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the termination notification.
- 8.5 Termination for default. In addition to the rights reserved in the contract, DPS may terminate the subgrant award agreement in whole or in part due to the failure of the subrecipient to comply with any term or condition of the subgrant award agreement or to make satisfactory progress in performing the subgrant award agreement. An award is subject to cancellation if less than 20% of the awarded funds are expended or encumbered within 4 months of the contract start date, 40% within 7 months, and 70% within 10 months. DPS shall provide a 30-day written notice of termination and the reasons for termination to the subrecipient. In the event of termination under this paragraph, any unexpended funds received by the subrecipient shall be reverted within 30 days of the termination notification. The subrecipient has the option to appeal within 20 calendar days of the date of the written notice of termination. The final decision will be at the discretion of the DPS Director or his designee.
- 8.6 Continuation of performance through termination. The subrecipient shall continue to perform, in accordance with the requirements of the subgrant award agreement, up to the date of termination, as directed in the termination notice.
- 8.7 Termination by subrecipient. Upon written notice to DPS, the subrecipient may cancel this subgrant award agreement. Any unexpended funds shall immediately be reverted to DPS.

**9.0 Arbitration.**

The parties to this subgrant award agreement agree to resolve all disputes arising out of or relating to this subgrant award agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518 except as may be required by other applicable statutes (Title 41).

**10.0 Other Service Requirements.**

- 10.1 Collaboration. The subrecipient agrees to continually and proactively participate in developing partner relationships among other service providers in the effort to aid crime victims within the community served.
- 10.2 Demographics. The subrecipient agrees to maintain information on victim services provided through this project by race, national origin, sex, age and disability.
- 10.3 Key staff changes. The subrecipient agrees to promptly notify DPS of changes in key staff members identified in the grant application, to include Project Contact, Civil Rights Contact, Crime Victim Compensation Coordinator, Project Director, Financial Contact, Authorizing Official, and VOCA funded staff and/or staff used as match.
- 10.4 Vacancies. The subrecipient agrees to promptly notify DPS in writing when any VOCA funded employee position is vacated, and when any VOCA funded employee position is filled.
- 10.5 Surveys. The subrecipient agrees to utilize customer feedback surveys to assist the agency with contracted project outcome and quality measures. Feedback and satisfaction surveys will utilize the Likert Scale of Measurement (Strongly Agree, Agree, Neither Agree or Disagree, Disagree, Strongly Disagree).
- 10.6 Victim Compensation. The subrecipient agrees to assist eligible victims in seeking available crime victim compensation benefits provided by the state victim compensation program. The subrecipient shall designate a Victim Compensation Coordinator within its agency. The Victim Compensation Coordinator shall receive victim compensation training from his/her county attorney's office or complete the Arizona Criminal Justice Commission (ACJC) on-line Introduction to Crime Victim Compensation training module (<http://www.azcjc.gov/ACJC/Web/victim/cbtraining.aspx>). If training has not been received, the subrecipient shall arrange for and attend training within 90 days from the first day of this subgrant award agreement or 90 days after reassignment of new staff in this role.
- 10.7 Victims' Rights. The subrecipient agrees to notify victims of Victims' Rights (A.R.S. Title 13, Chapter 40 Crime Victims' Rights; and A.R.S. Title 8, Chapter 3, Article 7 Victims' Rights for Juvenile Offenses) and to offer to connect the victim with a representative from the prosecutor's or county attorney's office if the victim so chooses. Subrecipients shall ensure that all DPS-VOCA funded and match staff and their first line supervisor have received victims' rights training from the Arizona Attorney General's Office.
- 10.8 Civil Rights. The subrecipient shall designate a Civil Rights Contact Person within its agency. This person shall complete the on-line civil rights training program offered by the Office for Civil Rights (OCR), Office of Justice Programs (OJP), Department of Justice (DOJ) via the Arizona Criminal Justice Commission (ACJC) website. The subrecipient shall ensure the Civil Rights Contact Person completes the training within 90 days from the first day of this subgrant award agreement or 90 days after reassignment of new staff in this role.
- 10.9 Volunteers. The subrecipient agrees to incorporate the use of volunteers to assist in carrying out the agency's mission. The use of volunteers is a current and ongoing requirement for all projects.
- 10.10 Text messaging policy. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department of Justice (DOJ) encourages subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

DPS Grant Agreement No. 2014-245

**2015 - 2016  
APPROVED BUDGET**

<b>Budget line items:</b>	<b>Federal</b>	<b>Match</b>	<b>Total</b>
<b>Salaries and Wages</b>	<b>\$ 7,058</b>	<b>\$ 1,748</b>	<b>\$ 8,806</b>
<b>Fringe Benefits</b>	<b>\$ 3,036</b>	<b>\$ 776</b>	<b>\$ 3,812</b>
<b>Travel</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Professional/Outside Services</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Equipment</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Other Operating</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total</b>	<b>\$10,094</b>	<b>\$ 2,524</b>	<b>\$12,618</b>

For the Arizona Department of Public Safety:

\_\_\_\_\_  
Frank L. Milstead, Colonel  
Director  
Arizona Department of Public Safety

\_\_\_\_\_  
Date

This Subgrant Award Agreement has been approved as to form by the Arizona Department of Public Safety Legal Section as of December 16, 2015.

\_\_\_\_\_  
For the Subrecipient:

Project Director:

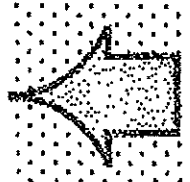
Signature: Yvette Greer  
Yvette Greer, Legal Program Coordinator

Date: 2-8-2016

Authorizing Official:

Signature: \_\_\_\_\_  
Michael B. Whiting, County Attorney

Date: \_\_\_\_\_



Approved as to form:

\_\_\_\_\_  
Attorney for Subrecipient (optional)





# CERTIFICATION FORM

## Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: <u>Apache County Attorney's Office</u>	
Address: <u>P.O. Box 1037, St. Johns</u>	
Is agency a: <input type="checkbox"/> Direct or <input type="checkbox"/> Sub recipient of OJP, OVW or COPS funding? <input type="checkbox"/> Law Enforcement Agency? <input type="checkbox"/> Yes <input type="checkbox"/> No	
DUNS Number: <u>082 897786</u>	Vendor Number (only if direct recipient)
Name and Title of Contact Person: <u>Yvette Greer - Legal Program Coordinator</u>	
Telephone Number: <u>928-337-7560</u>	E-Mail Address: <u>Ygreer@apachelaw.net</u>

### Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply.

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Less than fifty employees. | <input type="checkbox"/> Indian Tribe            | <input type="checkbox"/> Medical Institution.                            |
| <input type="checkbox"/> Nonprofit Organization                | <input type="checkbox"/> Educational Institution | <input type="checkbox"/> Receiving a single award(s) less than \$25,000. |

I, Michael B. Whiting [responsible official],  
certify that Apache County Attorney's Office [recipient]  
is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302.  
I further certify that Apache County Attorney's Office [recipient] will comply  
with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.  
If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Michael B. Whiting, County Attorney

Print or Type Name and Title

Signature

Date

### Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

[organization],

[address].

Print or Type Name and Title

Signature

Date

### Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

I, \_\_\_\_\_ [responsible official], certify that \_\_\_\_\_ [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on \_\_\_\_\_ [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D



## **INSTRUCTIONS Completing the Certification Form Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements**

The federal regulations implementing the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, require some recipients of financial assistance from the U.S. Department of Justice subject to the statute's administrative provisions to create, keep on file, submit to the Office for Civil Rights (OCR) at the Office of Justice Programs (OJP) for review, and implement an Equal Employment Opportunity Plan (EEOP). See 28 C.F.R. pt. 42, subpt. B. All awards from the Office of Community Oriented Policing Services (COPS) are subject to the EEOP requirements; many awards from OJP, including awards from the Bureau of Justice Assistance (BJA), the Office of Juvenile Justice and Delinquency Prevention (OJJDP), and the Office for Victims of Crime (OVC) are subject to the EEOP requirements; and many awards from the Office on Violence Against Women (OVW) are also subject to the EEOP requirements. If you have any questions as to whether your award from the U.S. Department of Justice is subject to the Safe Streets Act's EEOP requirements, please consult your grant award document, your program manager, or the OCR.

Recipients should complete *either* Section A *or* Section B *or* Section C, not all three. If recipient completes Section A *or* C and sub-grants a single award over \$500,000, in addition, please complete Section D.

### **Section A**

The regulations exempt some recipients from all of the EEOP requirements. Your organization may claim an exemption from all of the EEOP requirements if it meets any of the following criteria: it is a nonprofit organization, an educational institution, a medical institution, or an Indian tribe; or it received an award under \$25,000; or it has less than fifty employees. To claim the complete exemption from the EEOP requirements, complete Section A.

### **Section B**

Although the regulations require some recipients to create, maintain on file, and implement an EEOP, the regulations allow some recipients to forego submitting the EEOP to the OCR for review. Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business; *and* (2) have fifty or more employees; *and* (3) have received a single grant award of \$25,000 or more, but less than \$500,000, may claim the limited exemption from the submission requirement by completing Section B. In completing Section B, the recipient should note that the EEOP on file has been prepared within twenty-four months of the date of the most recent grant award.

### **Section C**

Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business, *and* (2) have fifty or more employees, *and* (3) have received a single grant award of \$500,000 or more, must prepare, maintain on file, *submit to the OCR for review*, and implement an EEOP. Recipients that have submitted an EEOP Utilization Report (or in the process of submitting one) to the OCR, should complete Section C.

### **Section D**

Recipients that (1) receive a single award over \$500,000; *and* (2) subaward a single award of \$500,000 or more must provide a list; including, name, address and DUNS # of each such sub-recipient by completing Section D.

### **Submission Process**

Recipients should download the online Certification Form, complete required sections, have the appropriate official sign it, electronically scan the signed document, and then send the signed document to the following e-mail address: [EEOPForms@usdoj.gov](mailto:EEOPForms@usdoj.gov). *The document must have the following title: EEOP Certification.* If you have questions about completing or submitting the Certification Form, please contact the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, DC 20531 (Telephone: (202) 307-0690 and TTY: (202) 307-2027).

### **Public Reporting Burden Statement**

Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated minimum average time to complete and file this application is 20 minutes per form. If you have any comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office of Justice Programs, 810 7th Street, N.W., Washington, D.C. 20531.

Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration



**Certification Regarding Lobbying**

Applicants should review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69 "New Restrictions on Lobbying". The certification shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transactions, grant, or cooperative agreement.

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

☒ Not Applicable (Check box if subrecipient's VOCA award is less than \$100,000. Whether certification is applicable or not, complete the information below.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.

Subrecipient (organization) name: Apache County Attorney's Office

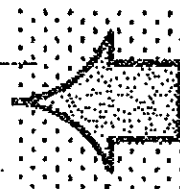
Address: P.O. Box 637, St. Johns, AZ 85936

DPS Contract #: 2014-245 Federal Employer Identification #: 86-6000385

Printed Name & Title of Authorizing Official: \_\_\_\_\_

Michael B. Whiting, County Attorney

Signature: \_\_\_\_\_ Date: \_\_\_\_\_




# DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0048

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  Congressional District, if known: 4c	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  Congressional District, if known:	
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable:	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$	
<b>10. a. Name and Address of Lobbying Registrant</b> (If individual, last name, first name, MI):	<b>b. Individuals Performing Services (including address if different from No. 10a)</b> (last name, first name, MI):	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a required representation of fact upon which reliance was placed by the USG when the transaction was entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  <input checked="" type="checkbox"/> Not Applicable Print Name: Michael B Whiting Title: County Attorney Telephone No.: 928-337-7560 Date:	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the Sec of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

**Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions (Sub-Recipient)**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211).

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Michael B. Whiting, County Attorney  
Name and Title of Authorized Representative

Signature

Date

Apache County Attorney's Office  
Name of Organization

P.O. Box 637  
Address of Organization

St. Johns, AZ 85936



### Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposes," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of reports in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration**



**Complying with Federal Civil Rights Program Requirements**

**Ensuring Access to Federally Assisted Programs**

Federal laws prohibit recipients (and subrecipients) of federal financial assistance from discrimination on the basis of race, color, national origin, religion, sex, or disability in funded program or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients (and subrecipients) of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please refer to <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please go to the Office for Civil Rights website at [http://ojp.gov/about/ocr/equal\\_fbo.htm](http://ojp.gov/about/ocr/equal_fbo.htm).

**Nondiscrimination Notification**

DPS-VOCA subrecipient agencies must have a method of notifying employees, clients, customers, or program participants that the subrecipient agency does not discriminate in employment practices or delivery of services, and must have a written policy that includes the procedures for filing a complaint, and the names and contact information for the agencies that receive complaints.

**Discrimination Complaints**

Employees, clients, customers, or program participants of a DPS-VOCA subrecipient who wish to file a complaint of discrimination, may file a complaint directly with the subrecipient; or with the Arizona Department of Public Safety VOCA Administration Unit ([http://www.azdps.gov/Services/Crime\\_Victims/](http://www.azdps.gov/Services/Crime_Victims/)); the Arizona Office of the Attorney General, Office for Civil Rights ([http://www.azag.gov/civil\\_rights/](http://www.azag.gov/civil_rights/)); or the Office for Civil Rights (OCR), Office of Justice Programs, Department of Justice (<http://www.justice.gov/crt/>).

**Submitting Findings of Discrimination**

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the grounds of race, color, national origin, religion, or sex, your organization must submit a copy of the finding to OCR for review, with a copy to DPS-VOCA.

I, Michael B. Whiting (printed name of responsible official), certify that the Apache County Attorney's Office (name of subrecipient organization) will comply with the Federal Civil Rights Program requirements as outlined above.

Responsible Official's Title: County Attorney

DPS Contract Number: 2014-2145

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration**

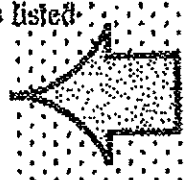


**Certification regarding eligibility for  
de minimis rate of 10% of Modified Total Direct Costs (MTDC)**

Pursuant to § 200.414 Indirect (F&A) Costs of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, any non-Federal entity that has never received a negotiated indirect cost rate, except for those non-Federal entities described in Appendix VII to Part 200 – States and Local Government and Indian Tribe Indirect Cost Proposals, paragraph (d)(1)(B), may elect to charge a de minimis rate of 10% of modified total direct costs (MTDC) which may be used indefinitely. As described in § 200.403 Factors affecting allowability of costs, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. If chosen, this methodology once elected must be used consistently for all Federal awards until such time as a non-Federal entity chooses to negotiate for a rate, which the non-Federal entity may apply to do at any time.

Additionally, pursuant to § 200.414(g), any non-Federal entity that has a federally negotiated indirect cost rate may apply for a one-time extension of a current negotiated indirect cost rate for a period of up to four years. This extension will be subject to the review and approval of the cognizant agency for indirect costs. If an extension is granted the non-Federal entity may not request a rate review until the extension period ends. At the end of the 4-year extension, the non-Federal entity must re-apply to negotiate a rate.

I certify to the best of my knowledge Apache County Attorney's Office (name of subrecipient organization) has never received a federally negotiated rate and will conform to the requirements listed above when utilizing the de minimis rate of 10% of modified total direct costs (MTDC).



\_\_\_\_\_  
Signature of Authorizing Official

Michael B. Whiting, County Attorney  
Printed Name and Title of Authorizing Official

\_\_\_\_\_  
Date



# U.S. DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS ACCOUNTING SYSTEM AND FINANCIAL CAPABILITY QUESTIONNAIRE

## SECTION A: PURPOSE

The financial responsibility of grantees must be such that the grantees can properly discharge the public trust which accompanies the authority to expend public funds. Adequate accounting systems should meet the following criteria as outlined in the OJP Financial Guide.

- (1) Accounting records should provide information needed to adequately identify the receipt of funds under each grant awarded and the expenditure of funds for each grant.
- (2) Entries in accounting records should refer to subsidiary records and/or documentation which support the entry and which can be readily located.
- (3) The accounting system should provide accurate and current financial reporting information.
- (4) The accounting system should be integrated with an adequate system of internal controls to safeguard the funds and assets covered, check the accuracy and reliability of accounting data, promote operational efficiency, and encourage adherence to prescribed management policies.

## SECTION B: GENERAL

1. If your firm publishes a general information pamphlet setting forth the history, purpose and organizational structure of your business, please provide this office with a copy; otherwise, complete the following items:

a. When was the organization founded/incorporated (month, day, year)  
2-24-1879

b. Principle officers

Titles

Michael B. Whiting

County Attorney

c. Employer Identification Number:  
86-6000385

d. Number of Employees  
Full Time: 16 Part Time: \_\_\_\_\_

2. Is the firm affiliated with any other firm: ☐ Yes ☒ No  
If "yes", provide details: this is the first line  
this is the second line

3. Total Sales/Revenues in most recent accounting period, (12 months)  
\$ \_\_\_\_\_

## SECTION C: ACCOUNTING SYSTEM

1. Has any Government Agency rendered an official written opinion concerning the adequacy of the accounting system for the collection, identification and allocation of costs under Federal contracts/grants? ☒ Yes ☐ No

a. If yes, provide name, and address of Agency performing review:

Walker and Armstrong, LLP  
3838 N. Central Suite 1700  
Phoenix, AZ 85012

b. Attach a copy of the latest review and any subsequent correspondence, clearance documents, etc.

Note: If review occurred within the past three years, omit questions 2-8 of this Section and Section D.

2. Which of the following best describes the accounting system: ☐ Manual ☐ Automated ☒ Combination

3. Does the accounting system identify the receipt and expenditure of program funds separately for each contract/grant? ☒ Yes ☐ No ☐ Not Sure

4. Does the accounting system provide for the recording of expenditures for each grant/contract by the component project and budget cost categories shown in the approved budget? ☒ Yes ☐ No ☐ Not Sure

5. Are time distribution records maintained for an employee when his/her effort can be specifically identified to a particular cost objective? ☒ Yes ☐ No ☐ Not Sure

6. If the organization proposes an overhead rate, does the accounting system provide for the segregation of direct and indirect expenses? ☒ Yes ☐ No ☐ Not Sure

7. Does the accounting/financial system include budgetary controls to preclude incurring obligations in excess of:

a. Total funds available for a grant?

☒ Yes ☐ No ☐ Not Sure

b. Total funds available for a budget cost category (e.g. Personnel, Travel, etc)?

☒ Yes ☐ No ☐ Not Sure

8. Is the firm generally familiar with the existing regulation and guidelines containing the cost principles and procedures for the determination and allowance of costs in connection with Federal contracts/grants? ☒ Yes ☐ No ☐ Not Sure

<b>SECTION D: FUNDS CONTROL</b>	
1. If Federal grant/contract funds are commingled with organization funds, can the Federal grant funds and related costs and expenses be readily identified? <span style="float: right;"> <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> Not Sure       </span>	
<b>SECTION E: FINANCIAL STATEMENTS</b>	
1. Did an independent certified public accountant (CPA) ever examine the financial statements? <span style="float: right;"> <input type="checkbox"/> Yes    <input type="checkbox"/> No       </span>	
2. If an independent CPA review was performed please provide this office with a copy of their latest report and any management letters issued. <span style="float: right;"> <input type="checkbox"/> Enclosed    <input type="checkbox"/> N/A       </span>	
3. If an independent CPA was engaged to perform a review and no report was issued, please provide details and an explanation below:      	
<b>SECTION F: ADDITIONAL INFORMATION</b>	
1. Use this space for any additional information (indicate section and item numbers if a continuation)      	
<b>SECTION G: APPLICANT CERTIFICATION</b>	
I certify that the above information is complete and correct to the best of my knowledge.	
1. Signature   	b. Firm Name, Address, and Telephone Number   
a. Title   	
<b>SECTION H: CPA CERTIFICATION</b>	
The purpose of the CPA certification is to assure the Federal agency that the recipient can establish fiscal controls and accounting procedures which assure that Federal and State/local funds available for the conduct of the grant programs and projects are disbursed and accounted for properly. If the audit report requested in Section E 2 above is not enclosed, then completion of this section is required.	
1. Signature   	b. Firm Name, Address, and Telephone Number   
a. Title   	

PUBLIC REPORTING BURDEN FOR THIS COLLECTION OF INFORMATION IS ESTIMATED TO AVERAGE 4 HOURS (OR MINUTES) PER RESPONSE, INCLUDING THE TIME FOR REVIEWING INSTRUCTIONS, SEARCHING EXISTING DATA SOURCES, GATHERING AND MAINTAINING THE DATA NEEDED, AND COMPLETING AND REVIEWING THE COLLECTION OF INFORMATION. SEND COMMENTS REGARDING THIS BURDEN ESTIMATE OR ANY OTHER ASPECTS OF THIS COLLECTION OF INFORMATION, INCLUDING SUGGESTIONS FOR REDUCING THIS BURDEN, TO OFFICE OF JUSTICE PROGRAMS, OFFICE OF THE COMPTROLLER, 810-7TH STREET, NW, WASHINGTON, DC 20531; AND TO THE PUBLIC USE REPORTS PROJECT, 1121-7120, OFFICE OF INFORMATION AND REGULATORY AFFAIRS, OFFICE OF MANAGEMENT AND BUDGET, WASHINGTON, DC 20503.

**Arizona Department of Public Safety  
Victims of Crime Act (VOCA) Administration**



**Certification regarding Non-Supplanting**

As outlined in the U.S. Department of Justice, Office of Justice Programs, Federal Financial Guide, Federal funds must be used to **supplement** existing State and local funds for program activities and must not supplant those funds that have been appropriated for the same purpose. Furthermore, supplanting is defined as "to deliberately reduce State or local funds because of the existence of Federal funds. For example, when State funds are appropriated for a stated purpose and Federal funds are awarded for that same purpose, the State replaces its State funds with Federal funds, thereby reducing the total amount available for the stated purpose."

The following example is provided in the Federal Financial Guide to help clarify the difference between supplementing and supplanting:

State funds are appropriated to hire 50 new police officers, and Federal funds are awarded for hiring 60 new police officers. At the end of the year, the State has hired 60 new police officers, and the Federal funds have been exhausted. The State has not used its funds towards hiring new officers, but instead reduced its appropriation for that purpose and assigned or appropriated the funds to another purpose. In this case, the State has supplanted its appropriation with the Federal funds. If supplanting had not occurred, 110 new officers would have been hired using Federal funds for 60 officers and State funds for 50 officers.

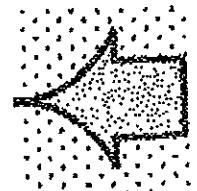
As a subrecipient of Victims of Crime Act (VOCA) Assistance funds, each agency shall certify its understanding of and adherence to the prohibition against supplanting of State or local funds with Federal funds.

I certify that the Apache County Attorney's Office (name of subrecipient organization)  
will comply with the prohibition against supplanting as outlined above.

\_\_\_\_\_  
Signature of Authorizing Official

Michael B. Whiting, County Attorney  
Printed Name and Title of Authorizing Official

\_\_\_\_\_  
Date



## Subgrant Award Report (SAR)

Subrecipient Organization Name: Apache County Attorney's Office

DPS-VOCA Contract # 2014-245

### Subrecipient Organization Type

*INSTRUCTIONS: Check the appropriate box that best reflects your agency type.*

**A. Government Agencies Only:** Which designation best describes this government agency (select one response)?

- ☐ Courts
- ☐ Juvenile justice
- ☐ Law enforcement
- ☒ Prosecutor
- ☐ Other government agency

**B. Nonprofit Organization Only:** Which designation best describes this nonprofit organization (select one response)?

- ☐ Child abuse service organization (e.g., child advocacy center)
- ☐ Coalition (e.g., state domestic violence or sexual assault coalition)
- ☐ Domestic and family violence organization
- ☐ Faith-based organization
- ☐ Organization provides domestic and family violence and sexual assault services
- ☐ Organization by and/or for underserved victims of crime (e.g., drunk driving, homicide, elder abuse)
- ☐ Sexual assault services organization (e.g., rape crisis center)
- ☐ Multi-service agency
- ☐ Other type of organization serving victims of crime

**C. Federally Recognized Tribal Governments, Agencies, and Organizations Only:** Which designation best describes this tribal agency or organization (select one response)?

- ☐ Child abuse service organization (e.g., child advocacy center)
- ☐ Court
- ☐ Domestic and family violence organization
- ☐ Faith-based organization
- ☐ Juvenile justice
- ☐ Law enforcement
- ☐ Organization provides domestic and family violence and sexual assault services
- ☐ Prosecutor
- ☐ Sexual assault services organization (e.g., rape crisis center)
- ☐ Other justice-based agency
- ☐ Other agency that is NOT justice-based (e.g., human services, health, education)
- ☐ Organization by and/or for a specific traditionally underserved community
- ☐ Organization by and/or for underserved victims of crime (e.g., drunk driving, homicide, elder abuse)

**D. Campus Organizations Only:** Which designation best describes this campus organization (select one response)?

- ☐ Campus-based victims services
- ☐ Law enforcement
- ☐ Physical or mental health service program
- ☐ Other:

### Use of VOCA and Match Funds:

**INSTRUCTIONS:** For this subaward, check the category of service and subcategory that best identifies the types of services or activities that will be provided by this VOCA-funded project, as described below.

**Note:** Report only those program activities that will be implemented with this VOCA award. Do not report services offered by another VOCA award received by your agency or any another agency.

☐ **A. INFORMATION & REFERRAL**

- ☐ Information about the criminal justice process
- ☐ Information about victim rights, how to obtain notifications, etc.
- ☐ Referral to other victim service programs
- ☐ Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.)

☐ **B. PERSONAL ADVOCACY/ACCOMPANIMENT**

- ☐ Victim advocacy/accompaniment to emergency medical care
- ☐ Victim advocacy/accompaniment to medical forensic exam
- ☐ Law enforcement interview advocacy/accompaniment
- ☐ Individual advocacy (assistance in applying for public benefits, return of personal property or effects)
- ☐ Performance of medical forensic exam or interview, or medical evidence collection
- ☐ Immigration assistance (e.g., special visas, continued presence application, other immigration relief)
- ☐ Intervention with employer, creditor, landlord, or academic institution
- ☐ Child and/or dependent care assistance (provided by agency)
- ☐ Transportation assistance (provided by agency)
- ☐ Interpreter services
- ☐ Assistance with victim compensation application

☐ **C. EMOTIONAL SUPPORT OR SAFETY SERVICES**

- ☐ Crisis intervention (in-person, includes safety planning, etc.)
- ☐ Hotline/crisis line counseling
- ☐ Individual counseling
- ☐ On-scene crisis response (e.g., community crisis response)
- ☐ Therapy (traditional, cultural, or alternative healing; art, writing, or play therapy; etc.)
- ☐ Support groups (facilitated or peer)
- ☐ Emergency financial assistance (includes emergency loans, taxis, prophylactic and nonprophylactic meds, durable/medical equipment, etc.)

☐ **D. SHELTER/HOUSING SERVICES**

- ☐ Emergency shelter or safe house
- ☐ Transitional housing
- ☐ Relocation assistance

☒ **E. CRIMINAL/CIVIL JUSTICE SYSTEM ASSISTANCE**

- ☒ Notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)
- ☒ Victim impact statement assistance
- ☒ Assistance with restitution (includes assistance in requesting and when collection efforts are not successful)
- ☐ Civil legal attorney assistance in obtaining protection or restraining order
- ☐ Civil legal attorney assistance with family law issues (e.g., custody, visitation, or support)
- ☐ Other emergency justice-related assistance
- ☐ Immigration attorney assistance (e.g., special visas, continued presence application, and other immigration relief)
- ☒ Prosecution interview advocacy/accompaniment (includes accompaniment with prosecuting attorney and with victim/witness)
- ☐ Law enforcement interview advocacy/accompaniment
- ☒ Criminal advocacy/accompaniment
- ☐ Other legal advice and/or counsel



**Staffing**

**INSTRUCTIONS:** *Indicate your agency's total number of paid full-time equivalent staff for all victimization programs and/or services for the current fiscal year. This FTE count should include the VOCA funded staff as well as the agency's entire direct service staff.*

**Number of Full Time Equivalent (FTE) Staff:** \_\_\_\_\_

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Attorney

Date/Signature:

2/9/2016

Describe in detail what you want to say to the Board and what action you want the Board to take:

County Attorney's Office: Following a possible executive session for consultation with the County Attorney's Office pending litigation pursuant to A.R.S. 38-431.03, discussion and possible approval to authorize the Arizona Attorney General's Office to represent Apache County's interests in Case No. TX2016-000931 between Transwestern Pipeline versus Arizona Department of Revenue and various Arizona Counties, including Apache County and relating to certain centrally valued property.

BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Review Routing ☒ Legal / ☐ Finance / ☐ Purchasing / ☐ Human Resource / ☐ Other:

Legal Review:

Signature:

Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

SW

RECEIVED

JAN 25 2016

Board of Supervisors  
Apache County, AZ

**MOONEY, WRIGHT & MOORE, PLLC**

Paul J. Mooney (No. 006708)  
Mesa Financial Plaza, Suite 16000  
1201 South Alma School Road  
Mesa, Arizona 85210-1189  
Telephone: (480) 615-7500  
Email: [pmooney@azstatetaxlaw.com](mailto:pmooney@azstatetaxlaw.com)

Attorneys for Plaintiff

**SUPERIOR COURT OF THE STATE OF ARIZONA**

**ARIZONA TAX COURT**

TRANSWESTERN PIPELINE COMPANY,  
a Delaware corporation,

Plaintiff,

vs.

ARIZONA DEPARTMENT OF REVENUE;  
APACHE COUNTY, COCONINO  
COUNTY, MARICOPA COUNTY;  
MOHAVE COUNTY; NAVAJO COUNTY;  
PINAL COUNTY; and YAVAPAI  
COUNTY,

Defendants.

No. TX2016-000931

**SUMMONS**

(Property Tax)

*If you would like legal advice from a lawyer,  
Contact the Lawyer Referral Service at  
602-257-4434  
or  
[www.maricopalawyers.org](http://www.maricopalawyers.org)  
Sponsored by the  
Maricopa County Bar Association*

**THE STATE OF ARIZONA TO THE DEFENDANT:**

**APACHE COUNTY**

YOU ARE HEREBY SUMMONED and required to appear and defend, within the time applicable, in this action in this Court. If served within Arizona, you shall appear and defend within 20 days after the service of the Summons and Complaint upon you, exclusive of the day of service. If served out of the State of Arizona - whether by direct service, by registered or certified mail, or by publication - you shall appear and defend within 30 days after the service of the Summons and Complaint upon you is complete,

1 exclusive of the day of service. Where process is served upon the Arizona Director of  
2 Insurance as an insurer's attorney to receive service of legal process against it in this state,  
3 the insurer shall not be required to appear, answer or plead until expiration of 40 days  
4 after date of such service upon the Director. Service by registered or certified mail  
5 without the State of Arizona is complete upon receipt. Service by publication is complete  
6 30 days after the date of first publication. Direct service is complete when made. Service  
upon the Arizona Motor Vehicle Superintendent is complete 30 days after filing the  
Affidavit of Compliance and return receipt or Officer's Return. **Rules 4, 4-1, 4-2 and 12**  
**A.R.C.P.; A.R.S. §§ 20-22, 28-502 AND 28-503.**

7 YOU ARE HEREBY NOTIFIED that in case of your failure to appear and defend  
8 within the time applicable, judgment by default may be rendered against you for the relief  
demanded in the Complaint.

9 YOU ARE CAUTIONED that in order to appear and defend, you must file an  
10 Answer or proper response in writing with the Clerk of this Court, accompanied by the  
11 necessary filing fee, within the time required, and you are required to serve a copy of any  
12 Answer or response upon the Plaintiffs' attorney. **Rules 5 and 10(d) A.R.C.P.; A.R.S.**  
**§ 12-311.**

13 The name and address of Plaintiffs' attorney is:

14 MOONEY, WRIGHT & MOORE  
15 1201 South Alma School Road, Suite 16000  
16 Mesa, AZ 85210  
(480) 615-7500

17 SIGNED AND SEALED this date:

18 **COPY**

19  
20 By JAN 11 2016

Deputy Clerk



MICHAEL K. JEANES, CLERK  
K. MARQUEZ  
DEPUTY CLERK

**COPY**

JAN 11 2016



MICHAEL K. JEANES, CLERK  
K. MARQUEZ  
DEPUTY CLERK

**MOONEY, WRIGHT & MOORE, PLLC**

Paul J. Mooney (No. 006708)  
Mesa Financial Plaza, Suite 16000  
1201 South Alma School Road  
Mesa, Arizona 85210-1189  
Telephone: (480) 615-7500  
Email: [pmooney@azstatetaxlaw.com](mailto:pmooney@azstatetaxlaw.com)

Attorneys for Plaintiff

SUPERIOR COURT OF THE STATE OF ARIZONA  
ARIZONA TAX COURT

TRANSWESTERN PIPELINE COMPANY,  
a Delaware corporation,

Plaintiff,

vs.

ARIZONA DEPARTMENT OF REVENUE;  
APACHE COUNTY, COCONINO  
COUNTY, MARICOPA COUNTY;  
MOHAVE COUNTY; NAVAJO COUNTY;  
PINAL COUNTY; and YAVAPAI  
COUNTY,

Defendants.

No. TX1X2016-000931

**COMPLAINT AND NOTICE OF  
APPEAL OF PROPERTY  
VALUATION**

Title 42 – Property Tax

(Assigned to: Hon. Christopher Whitten)

Pursuant to A.R.S. §§42-16168, 42-16203 and 42-16207, *et seq.*, plaintiff, Transwestern Pipeline Company (“Transwestern”), appeals to the Arizona Tax Court the valuation of its property for tax year 2016, as determined by the Arizona Department of Revenue (“ADOR”) and upheld by the Arizona State Board of Equalization (“State Board”). In support of its Complaint and Notice of Appeal, Transwestern alleges:

I.

Transwestern is a Delaware corporation, doing business in the State of Arizona. At all times material hereto, Transwestern owned legal and/or equitable title to property

1 situated within Apache County, Coconino County, Maricopa County, Mohave County,  
2 Navajo County, Pinal County and Yavapai County in the State of Arizona and which  
3 ADOR identifies by taxpayer identification number 53-853 (the "Subject Property").

4  
5 II.

6 ADOR is an agency of the government of the State of Arizona, created and  
7 organized pursuant to A.R.S. §§42-1001, *et seq.* ADOR is charged with the duty of  
8 determining annually the value of Transwestern's taxable property located in Arizona,  
9 pursuant to A.R.S. §§42-14201, *et seq.*

10 III.

11 Defendants, Apache County, Coconino County, Maricopa County, Mohave  
12 County, Navajo County, Pinal County and Yavapai County ("Defendant Counties"), are  
13 political subdivisions of the State of Arizona. Defendant Counties and ADOR are made  
14 defendants to this action pursuant to A.R.S. §42-16208.

15 IV.

16 On or about August 28, 2015, ADOR determined the final tax year 2016 full cash  
17 value of the Subject Property to be \$639,690,000, pursuant to the statutory methodology  
18 prescribed by A.R.S. §42-14204. Transwestern filed a timely appeal from ADOR's  
19 valuation to the State Board, which upheld ADOR's valuation in a decision dated  
20 November 13, 2015. A copy of the State Board's Decision is attached hereto as Exhibit A.  
21 Upon information and belief, for tax year 2016, the statutory full cash value of the Subject  
22 Property as determined by ADOR and upheld by the State Board is excessive because it  
23 exceeds the market value of the Subject Property, in violation of A.R.S. §42-11001(6).

24 V.

25 Pursuant to Arizona law, each of the Defendant Counties has and/or will assess,  
26 levy and seek to collect property taxes from Transwestern for itself and for each taxing

1 unit or district appearing upon its rolls, based upon the full cash value determined by  
2 ADOR and upheld by the State Board for tax year 2016.

3 VI.

4 For tax year 2016, the full cash value of the Subject Property as determined by  
5 ADOR and upheld by the State Board is excessive and inequitable because, among other  
6 reasons: (1) ADOR valued the Subject Property solely pursuant to the statutory  
7 methodology prescribed by A.R.S. §42-14204, which valuation exceeds the “market  
8 value” of the Subject Property, as determined by using standard appraisal methods and  
9 techniques, in direct contravention of A.R.S. §42-11001(6); and (2) ADOR’s calculation  
10 of the statutory full cash value was made in error as it relates to two specific components  
11 of the calculation, including (a) the inclusion of non-reoccurring revenues related to prior  
12 years’ tax refunds to Transwestern as a result of the settlement of prior litigation for tax  
13 years 2010, 2011, 2012, 2013, 2014 and 2015 that reduced Transwestern’s Arizona full  
14 cash values in each tax year, and (b) a mistake in the amount stated as the 2013  
15 accumulated depreciation net of the amortization of the plant acquisition adjustment.  
16 Collectively, these two errors in the calculation of the statutory value under A.R.S. §42-  
17 14204, overstated the full cash value of Transwestern’s Arizona property by \$25,226,000.  
18 The overstatement of revenues due to prior years’ tax refunds accounts for \$10,078,000 of  
19 the difference in the correct calculation of the statutory value, and \$15,148,000 of the  
20 difference in the statutory value is attributable to ADOR’s mistake on the depreciation.

21 VII.

22 Pursuant to A.R.S. §42-13301, a reduction in the full cash value of the Subject  
23 Property for tax year 2016 will require a reduction in the limited property value.

24 VIII.

25 Upon information and belief, the property taxes that will be assessed against the  
26

1 Subject Property for tax year 2016 are based upon excessive full cash and limited property  
2 values. As a result of these overvaluations, Transwestern will have to pay more taxes than  
3 could legally be collected if the Subject Property was valued properly. Therefore, pursuant  
4 to A.R.S. §§42-16213 and 42-16214, Transwestern is entitled to have the 2016 tax roll  
5 corrected to reflect the correct full cash and limited property values, and to receive a  
6 refund of any taxes levied, assessed and paid based on the excessive 2016 full cash and  
7 limited property values, together with interest as provided by law.

8 WHEREFORE, Transwestern requests that this Court:  
9

10 1. Determine and fix the full cash value and limited property value of the  
11 Subject Property for tax year 2016;

12 2. Render judgment that Transwestern have and recover from Defendant  
13 Counties a refund in the amount of any excess taxes paid based on the 2016 full cash  
14 value and limited property values as determined by this Court, together with interest  
15 thereon at the legal rate from the date of payment by Transwestern until refunded by  
16 Defendant Counties;

17 3. Award Transwestern its attorneys' fees and expert witness expenses incurred  
18 herein, pursuant to A.R.S. §12-348, as well as its taxable costs; and

19 4. Grant such further relief as the Court may deem proper.

20 DATED this 11th day of January, 2016.

21 MOONEY, WRIGHT & MOORE, PLLC

22 By   
23 Paul J. Mooney  
24 Attorneys for Plaintiff  
25  
26



**BEFORE THE STATE BOARD OF EQUALIZATION  
STATE OF ARIZONA  
100 N. 15<sup>TH</sup> AVENUE – SUITE 130  
PHOENIX, ARIZONA 85007  
(602) 364-1600**

**IN THE MATTER OF:**

**TRANSWESTERN PIPELINE CO,  
LLC**

Property Tax No. 53-853

“Petitioner” on appeal from **ARIZONA**

**DEPARTMENT OF REVENUE**

Decision on Centrally Assessed Property  
for Tax Year 2016

**DOCKET NO. 03184-20-15**

**TAX YEAR: 2016**

**FINDINGS OF FACT, DECISION  
AND CONCLUSIONS OF LAW**

**AMENDED**

THE ARIZONA STATE BOARD OF EQUALIZATION (HEREINAFTER REFERRED TO AS “THE BOARD”) CONVENED AT 8:30 A.M. ON NOVEMBER 5, 2015, AND REACHED A DECISION REGARDING THE PROPERTY IDENTIFIED ABOVE.

**FINDINGS OF FACT**

1. THE PROPERTY OF TRANSWESTERN PIPELINE CO., LLC, (HEREINAFTER REFERRED TO AS “TAXPAYER”) WAS VALUED FOR TAX YEAR 2016 BY THE ARIZONA DEPARTMENT OF REVENUE (HEREINAFTER REFERRED TO AS THE “DEPARTMENT”) AT \$639,690,000 PURSUANT TO ARIZONA REVISED STATUTES (A.R.S.) §§ 42-14201 AND 42-14204 ET SEQ.
2. THE TAXPAYER FILED A PETITION PURSUANT TO A.R.S. § 42-16158 TO THE BOARD APPEALING THE DEPARTMENT’S VALUATION AND REQUESTED A FULL CASH VALUE OF NOT MORE THAN \$296,748,737.
3. THE TAXPAYER CLAIMED THAT THE DEPARTMENT’S VALUE EXCEEDED THE MARKET VALUE OF THE SUBJECT PROPERTY.
4. THE APPEAL WAS TIMELY FILED.
5. THE TAXPAYER OWNS OR LEASES AND USES THE SUBJECT PROPERTY AS A NATURAL GAS PIPELINE IN THE STATE OF ARIZONA. THE DEPARTMENT ASSERTED IT VALUED THE SUBJECT PROPERTY FOR ARIZONA PROPERTY TAX PURPOSES PURSUANT TO THE STATUTORY FORMULA SET FORTH IN A.R.S. § 42-14204 AND THAT THE STATUTORY VALUE DID NOT EXCEED MARKET VALUE.

**CONCLUSIONS OF LAW**

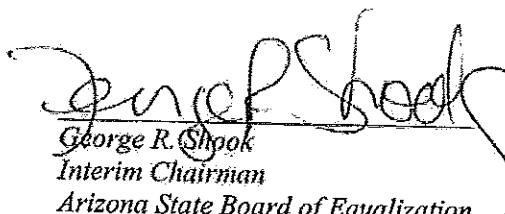
1. THE STATE BOARD OF EQUALIZATION HAS JURISDICTION TO HEAR THIS CASE.
2. THE DEPARTMENT OF REVENUE IS ANNUALLY REQUIRED TO DETERMINE THE FULL CASH VALUE OF ALL TAXABLE PROPERTY THAT IS OWNED OR LEASED AND USED

**EXHIBIT A 1**

**CONCLUSIONS OF LAW (CONTD)**

IN THE OPERATION OF PIPELINE COMPANIES IN THE STATE OF ARIZONA ACCORDING TO THE STATUTORY VALUATION METHODOLOGY SET FORTH IN A.R.S. § 42-14204.

3. FULL CASH VALUE IS SYNONYMOUS WITH MARKET VALUE, WHICH MEANS ESTIMATE OF VALUE THAT IS DERIVED ANNUALLY BY THE USE OF STANDARD APPRAISAL METHODS AND TECHNIQUES, OR AS OTHERWISE PRESCRIBED BY STATUTE, EXCEPT THE FULL CASH VALUE SHALL NOT BE GREATER THAN MARKET VALUE REGARDLESS OF THE METHOD PRESCRIBED TO DETERMINE VALUE FOR PROPERTY TAX PURPOSES. A.R.S. § 42-11001(6).
4. TRANSWESTERN PIPELINE CO., LLC, OWNS OR LEASES AND USES THE SUBJECT PROPERTY AS NATURAL GAS PIPELINE PROPERTY WITHIN THE MEANING OF TITLE 42, CHAPTER 14, ARTICLE 5, OF THE ARIZONA REVISED STATUTES.
5. THE BOARD CONCLUDED THE STATUTORY VALUE COMPUTED BY THE DEPARTMENT DID NOT EXCEED THE MARKET VALUE FOR THE SUBJECT PROPERTY, FOR TAX YEAR 2016.
6. THE BOARD SETS THE FULL CASH VALUE OF THE SUBJECT PROPERTY AT \$639,690,000 FOR TAX YEAR 2016, WHICH WAS THE AMOUNT SET FORTH IN THE DEPARTMENT'S VALUATION UNDER THE STATUTORY FORMULA.
7. LIMITED PROPERTY VALUATION IS TO BE CALCULATED PURSUANT TO A.R.S. §§ 42-13301, 13302 & 13304.
8. EACH PARTY SHALL BEAR ITS RESPECTIVE COSTS, ATTORNEYS' FEES, AND OTHER EXPENSES RELATED TO OR INCURRED IN THIS ACTION.

  
George R. Shook  
Interim Chairman  
Arizona State Board of Equalization  
November 13, 2015

Copies Mailed To:

Paul J. Mooney, Esq  
1201 South Alma School Rd., Suite 16000  
Mesa, Arizona 85210  
Attorney for Petitioner

Kenneth J. Love, Esq  
1275 West Washington Street  
Phoenix, Arizona 85007  
Attorney for Respondent

ARIZONA STATE BOARD OF EQUALIZATION

100 NORTH 15TH AVENUE, SUITE 130 PHOENIX AZ 85007 (602)364-1600

The State Board of Equalization Convened at 08:30 AM on 11/05/15 and reached a decision on the property identified below.

LOCATION: AZ DOR YEAR: 16 PARCEL: 000-53-853 DOCKET: 03184-20-15 DATE: 11/14/15

TRANSWESTERN PIPELINE

	LAND	IMPROVEMENTS	FULL CASH VALUE (FCV)	LIMITED PROPERTY VALUE (LPV)	CLASS	RATIO
APPEALED TO SBOE	0	0	639,690,000	639,690,000	1	18.00
DECISION OF SBOE:	0	0	639,690,000	639,690,000	1	18.00

FINDINGS OF FACT

- The Petitioner appealed to the State Board of Equalization, the Decision of the County Assessor's Office in the County of **AZ DOR**
- The appeal was timely filed. ☒ yes ☐ no
- THE PETITIONER APPEALED THE FULL CASH VALUE AS EXCESSIVE BASED ON THE SALES COMPARISON (MARKET) APPROACH TO VALUE. 115

- THE RESPONDENT'S BASIS FOR VALUE WAS THE SALES COMPARISON APPROACH TO VALUE AND SALES DATA WAS SUBMITTED TO SUPPORT THE VALUE ESTIMATE. 315

- A LETTER DECISION HAS BEEN ISSUED BY THE BOARD TO THE PETITIONER AND RESPONDENT. ANY PARTY INTERESTED IN VIEWING THE DECISION OR OBTAINING A COPY OF THE DECISION SHOULD CONTACT THE BOARD. 9127

CONCLUSION OF LAW

- The Board of jurisdiction to hear this case.
- Full Cash Value is the total value of the land and any improvements thereto and is synonymous with market value, unless a statutory method is prescribed.
- The assessor shall prepare the valuation of all real property in accordance with standard appraisal methods and techniques pursuant to Department of Revenue manuals and procedures (A.R.S. 42-11054).
- Any person owning, claiming or having possession or control of property may, after March 1, inquire as to the valuation of such property found by the assessor for placement on the roll (A.R.S. 42-15101).
- Limited property value is a ministerial calculation and is defined as Rule A: The greater of (1) the sum of last year's limited value plus 10% or (2) Last year's limited value plus 25% of the difference between last year's limited value and the current year's full cash value. Rule B: If the property is new, had a change in use or significantly changed physically, the limited property value will be a percentage of full cash value comparable to that of other properties of the same or similar use or classification. Limited property value may not exceed the current full cash value (A.R.S. 42-13301 through A.R.S. 42-13304).

NOTICE OF DECISION IS HEREBY GIVEN TO:

MOONEY WRIGHT & MOORE PLLC  
1201 S. ALMA SCHOOL ROAD # 16000  
MESA AZ 85210

APPEALED  
11/14/15  
THIS WAS  
TO

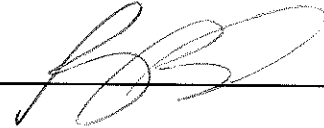
**Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature: \_\_\_\_\_



Describe in detail what you want to say to the Board and what action you want the Board to take:

Notification of the Small Counties Association on February 17, 2016 at 6:00 p.m., at the County Supervisors Association (CSA) building, 1905 West Washington Street, in Phoenix, and the County Supervisors Association meeting on February 18, 2016 at 10:00 a.m., located at the CSA building, 1905 West Washington Street in Phoenix and the NACOG Executive Committee meeting on February 25, 2016 at 9:00 a.m. at the NACOG office building, 119 E Aspen Street, Flagstaff, Arizona where two or more members of the Apache County Board of Supervisors may be in attendance.

BOS Meeting Date Requested 2/16/16

**PRE-AGENDA ITEM REVIEW**

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Barry G. Weller, District III

Date/Signature: 2/10/16 [Signature]

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion of the County's involvement in the ongoing Little Colorado River Water Adjudication and the Hopi  
Tribe water right claims. Any departments involved are welcome to bring forth updates.

BOS Meeting Date Requested 02-16-16

PRE-AGENDA ITEM REVIEW

Legal Review: Not Applicable

Signature \_\_\_\_\_

Finance Review: Not Applicable

Signature \_\_\_\_\_

Human Resources Review: Not Applicable

Signature \_\_\_\_\_

Other Review: Not Applicable

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials [Signature]

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:

Describe in detail what you want to say to the Board and what action you want the Board to take:

Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter, or ask that a matter be placed on a future agenda.

BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

A work session regarding revenue, expenditures and discussion regarding possible purchase of new election equipment. Work session may be held in the County Manager's Conference Room, 75 West Cleveland Street, 2<sup>nd</sup> Floor, St. Johns, Arizona.

BOS Meeting Date Requested 2/16/16

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

