

Statutes Governing the Regulation of Children's Camps

8-551. Definition

- A. "Children's camp" means any land with permanent buildings, tents or other structures established or maintained as living quarters where both food and lodging or the facilities therefor are provided for minors, operated continuously for a period of five days or more each year for religious, recreational or vacation purposes, and the use of the camp is offered either free of charge or for payment of a fee.
- B. The term "children's camp" shall not include any camps owned or leased for individual or family use, penal or correctional camps, or places operated solely for the education, care or treatment of children.

8-552. Application for license; issuance; posting

- A. The department of health services is authorized and directed to issue licenses for the operation of children's camps: No children's camp shall be operated without first obtaining such a license.
- B. On or before May 1 annually, every person operating or seeking to operate a children's camp shall make application in writing to the department of health services for a license to conduct a children's camp. The application shall be in such form and shall contain such information as the department of health services finds necessary to determine that the children's camp will be operated and maintained in accordance with the standards prescribed by this chapter.
- C. Where a person operates or is seeking to operate more than one children's camp, a separate application shall be made, and license obtained, for each camp.
- D. The license shall be posted in a conspicuous place on the premises occupied by each camp.

8-553. License fee

- A. The fee for a children's camp license issued by the department of health services shall be one hundred dollars for the first license and twenty-five dollars for each renewal of the license thereafter. All funds collected from this source shall be deposited, pursuant to sections 35-146 and 35-147, in the state general fund.
- B. A county to which the department of health services has delegated powers and duties pursuant to section 8-568 may charge and collect a license fee. A county shall not charge a fee in excess of the cost of providing the service for which the fee is charged. The county shall transmit fees collected pursuant to this subsection to the county treasurer.

8-554. Location

Every children's camp shall be located on well-drained ground near an adequate safe water supply.

8-555. Layout

The general layout of a children's camp shall be planned to lessen fire, accident and disease hazards.

8-556. Water supply

- A. Every children's camp shall be provided with a water supply of sufficient quantity to provide a minimum of five gallons per person per day to the camp site at a rate of two and one-half times the

average hourly demand, and be of a safe sanitary quality, meeting the minimum standards of the department of environmental quality.

B. Cross flow or backflow connections with contaminated water supplies or other possible sources of contamination are prohibited.

8-557. Toilets and disposal systems

Every camp shall be provided with privies or with suitable toilets and with disposal systems meeting minimum health requirements of the department of environmental quality. One toilet or one privy shall be provided for every fifteen persons or fraction thereof in the camp population. Privies shall be located at least one hundred twenty-five feet from any source of domestic water and shall at all times be maintained in good repair and in a clean and sanitary condition.

8-558. Food service permits

A children's camp shall obtain a food service permit pursuant to the requirements of title 36.

8-560. Drainage

In every children's camp all kitchen, toilet, bath and other drainage shall be disposed of in such manner as to prevent fly and mosquito breeding and the pollution of any water or food supply.

8-561. Inspection of camps; revocation of license

A. The department of health services shall make an annual inspection of each children's camp and where upon inspection it is found that there is a failure to comply with any of the standards prescribed by this chapter, the department shall give notice to the camp operator of such failure, which notice shall set forth the law violated.

B. The camp operator shall have a reasonable time after receiving such notice in which to correct such failure and to comply with the standards prescribed by this chapter. In the event the camp operator fails to comply with the requirements of such notice within a reasonable time the department may suspend or revoke his license.

8-564. Exemption of contract employees from limitations on hours of labor

Any person employed by a children's camp on a written contract basis for a specified term longer than one week shall be exempt from the provisions of section 23-233, relating to daily and weekly hours of labor, except that no child under the age of sixteen years shall be employed for more than forty hours in any one week.

8-565. Violation; classification

Any person who violates any provision of this article is guilty of a petty offense.

8-566. Exception

The provisions of this chapter shall not apply to children's camps which are regulated by an existing ordinance of any city or town.

8-567. Limitations

Nothing in this chapter shall be interpreted to limit the powers and duties of the department of health services.

8-568. Delegation of powers

The department of health services may delegate powers and duties provided pursuant to this chapter to a county health department of the county in which the children's camp is located.

ARTICLE 4. CHILDREN'S CAMPS

Article 4, consisting of Sections R9-8-401 through R9-8-403, made by final rulemaking at 8 A.A.R. 3716, effective August 9, 2002 (Supp. 02-3).

See Title 18, Chapter 8, Article 5.

R9-8-401. Definitions

In this Article, unless otherwise requires:

1. "Applicant" means an individual requesting a license from the Department or a county to operate a children's camp.
2. "Bathing place" has the same meaning as in 9 A.A.C. 8, Article 8.
3. "Camp director" means an individual who runs, maintains, or otherwise controls or directs the functions of a children's camp.
4. "Children's camp" has the same meaning as in A.R.S. § 8-551.
5. "County" means a governmental entity that has a delegation agreement with the Department as prescribed in A.R.S. § 8-568.
6. "Delegation agreement" has the same meaning as in A.R.S. § 41-1001.
7. "Department" means the Arizona Department of Health Services.
8. "Food establishment" has the same meaning as in 9 A.A.C. 8, Article 1.

Historical Note

New Section made by final rulemaking at 8 A.A.R. 3716, effective August 9, 2002 (Supp. 02-3).

R9-8-402. Initial and Renewal License Application Process

- A. An applicant shall submit a completed license application form in subsection (B) to:
 1. The county in which the children's camp is located, if the county has a delegation agreement with the Department under A.R.S. § 8-568; or
 2. The Department, if there is no delegation agreement.
- B. An applicant shall submit a completed license application form provided by the Department or a county that contains:
 1. The name, mailing address, and telephone number of the children's camp;
 2. The county in which the children's camp is located;
 3. The name, telephone number, and mailing address of the applicant;
 4. The name, telephone number, and if applicable, e-mail address of the camp director;
 5. The dates of operation of the children's camp;
 6. The number of individuals the children's camp can accommodate;
 7. Whether there is a food establishment in the children's camp;
 8. Whether there is a bathing place in the children's camp;
 9. The potable water supply source at the children's camp;
 10. The type of sewage disposal system;
 11. Whether the application is for an initial or a renewal license; and
 12. The signature of the applicant.
- C. With the completed license application, an applicant shall include a map that specifies the location of the children's camp, and:
 1. For an initial license:
 - a. If applying to the Department, a fee of \$100, or
 - b. If applying to a county, a fee established according to A.R.S. § 8-553(B).
 2. For a renewal license:

- a. If applying to the Department, a fee of \$25 or
- b. If applying to a county, a fee established according to A.R.S. § 8-553(B).

- D. The Department or a county begins reviewing applications on May 1 of each year.

Historical Note

New Section made by final rulemaking at 8 A.A.R. 3716, effective August 9, 2002 (Supp. 02-3).

R9-8-403. Time-frames

- A. The overall time-frame described in A.R.S. § 41-1072 for an initial or a renewal license granted by the Department or county is 60 days. The applicant and the Department or a county may agree in writing to extend the substantive review time-frame and the overall time-frame. An extension of the substantive time-frame and the overall time-frame shall not exceed 25% of the overall time-frame.
- B. The administrative completeness review time-frame described in A.R.S. § 41-1072 for an initial or a renewal license granted by the Department or a county is 30 days and begins on May 1 of each year or on the date the application is received if after May 1.
 1. The Department or a county shall mail notice of administrative completeness or deficiencies to the applicant within the administrative completeness review time-frame.
 - a. A notice of deficiencies shall list each deficiency and the information and documentation needed to complete the license application.
 - b. If the Department or a county issues a notice of deficiencies within the administrative completeness review time-frame and the overall time-frame are suspended from the date that the notice is issued until the date the Department or a county receives the missing information from the applicant.
 - c. If the applicant fails to submit to the Department or a county all the information and documents listed in the notice of deficiencies within 60 days of the date the Department or a county mailed the notice of deficiencies, the Department or county deems the license application withdrawn.
 2. If the Department or a county issues a license to the applicant during the administrative completeness review time-frame, the Department or a county does not issue a separate written notice of administrative completeness.
- C. The substantive review time-frame described in A.R.S. § 41-1072 is 30 days and begins on the date the notice of administrative completeness is mailed to the applicant.
 1. The Department or a county shall mail a children's camp license or a written notification of denial of the license application to the applicant within the substantive review time-frame.
 2. As part of the substantive-review time-frame for a children's camp license, the Department or a county may conduct an inspection of the children's camp to determine whether the children's camp has complied with the applicable requirements in subsection (C)(4) or (C)(5).
 3. If the Department or a county issues a comprehensive written request or supplemental request for information, the substantive review time-frame and the overall time-frame are suspended from the date the Department or a county issues the request until the date the Department or a county receives all of the information.
 4. If an applicant applying to the Department meets all the requirements under A.R.S. Title 8, Chapter 6, Article 1,

- and these rules, the Department shall issue a license to the applicant.
5. If an applicant applying to a county meets all the requirements under A.R.S. Title 8, Chapter 6, Article 1, these rules, and county requirements consistent with A.R.S. Title 8, Chapter 6, Article 1, a county shall issue a license to the applicant.
 6. If the Department or a county disapproves a license application, the Department or a county shall send the applicant a written notice of disapproval setting forth the reasons for disapproval and all other information required in A.R.S. § 41-1076.
- D. If a time-frame's last day is on a Saturday, Sunday, or legal holiday, the Department or a county considers the next business day as the time-frame's last day.

Historical Note

New Section made by final rulemaking at 8 A.A.R. 3716, effective August 9, 2002 (Supp. 02-3).

ARTICLE 5. TRAILER COACH PARKS

- R9-8-501.** Reserved
R9-8-502. Reserved
R9-8-503. Reserved
R9-8-504. Reserved
R9-8-505. Reserved
R9-8-506. Reserved
R9-8-507. Reserved
R9-8-508. Reserved
R9-8-509. Reserved
R9-8-510. Reserved
R9-8-511. Expired

Historical Note

Section expired under A.R.S. § 41-1056(E) at 8 A.A.R. 3256, effective June 17, 2002 (Supp. 02-3).

R9-8-512. Definitions

- A. "Department" means the Arizona Department of Health Services.
- B. "Dependent trailer coach" means a trailer coach which does not have a flush toilet, bathtub, or shower.
- C. "Independent trailer coach" means a trailer which has a flush toilet, bathtub or shower, and lavatory.
- D. "Park" means a trailer coach park.
- E. "Person" means any individual, firm, trust, partnership, company, society, association, corporation, or political subdivision.
- F. "Trailer coach" means any vehicle including mobile homes having no foundation other than wheels, jacks, or skirtings, and so designed or constructed as to permit occupancy for dwelling or sleeping purposes. Removal of the wheels shall not change the meaning of the term.
- G. "Trailer coach park" means any plot of ground upon which two or more trailer coaches, occupied for dwelling or sleeping purposes, are located regardless of whether or not a charge is made for such accommodation. This does not apply where all trailers are occupied by the owner of the plot and his immediate family, nor does it include areas provided for recreational purposes or overnight parking by agencies of the local, state and federal governments, where posted restrictions for use of such areas are provided.

- H. "Trailer coach space" means a plot of ground within a trailer coach park designed for the accommodation of one trailer coach.

- R9-8-513.** Reserved
R9-8-514. Reserved
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R9-8-520. Reserved

R9-8-521. Plans and specifications

- A. No construction on or at a trailer coach park shall commence until the Department has approved the plans and specifications for the public water supply and sewage disposal system.
- B. No person shall maintain or operate a trailer coach park without the written approval of the local health department.
- C. A park plan showing all building locations and trailer coach spaces shall be provided as part of the plans and specifications.
- D. No change or modification of water supply or sewage disposal in any existing trailer coach park shall be made until plans and specifications have been submitted to and approved by the Department.
- E. All plans and specifications shall be submitted to the Department in quadruplicate.

R9-8-522. Application

- A. An application for approval by the Department, prepared in duplicate on forms furnished by the Department, shall be filed at the time the plans are submitted for approval. The form shall be completely filled out unless otherwise indicated.
- B. The distance to the nearest public water supply main and to a sewer main of a municipal or community system shall be given.

R9-8-523. Park plan

- A. The minimum size of trailer coach spaces shall be in compliance with regulations of local planning boards and other official agencies.
- B. The park shall be located on a site which is properly graded to ensure rapid drainage and the elimination of standing pools of water.

- R9-8-524.** Reserved

- R9-8-525.** Reserved

- R9-8-526.** Reserved

- R9-8-527.** Reserved

- R9-8-528.** Reserved

- R9-8-529.** Reserved

- R9-8-530.** Reserved

R9-8-531. Water supply

- A. The public water supply and distribution systems to the trailer spaces and service building shall comply with all provisions of Article 2 of this Chapter.
- B. The water supply system shall be so designed, constructed and maintained to provide a minimum supply demand of six fixture units at a residual pressure of not less than twenty pounds per square inch at each trailer site requiring water in addition to the water requirements of the service building.



Apache County Public Health Services District

Elizabeth Kizer, Director

P.O. Box 697

St. Johns, AZ 85936

Phone (928) 337-7525

Fax (928) 337-7592

CHILDREN'S CAMP INSPECTION REPORT

PREMISES 1. General condition of buildings..... 2. Grounds adequately maintained..... 3. Play Grounds equipment condition..... 4. Other: _____ WATER SUPPLY 5. Supply approved..... 6. Adequate pressure..... 7. Anti-back siphon device property..... 8. Other: _____ SEWAGE & WASTEWATER DISPOSAL 9. System approved. Operating property..... 10. Other: _____ GARBAGE AND REFUSE 11. Storage, Collection and disposal..... 12. Other: _____ FOOD SERVICE 13. Food in sound condition no spoilage or contamination. Approved source. Property protected..... 14. Proper temperature control for potentially hazardous foods..... 15. Proper facilities to maintain required temperatures for potentially hazardous foods.. 16. Equipment construction, maintenance, cleaning and sanitizing..... 17. Floors, walls, ceilings; construction, Maintenance, cleaning..... 18. Proper ventilation & lighting..... 19. Food handling methods. Handling minimized.. 20. Dishwashing equipment and procedures..... 21. Ice making, storage and handling..... 22. Food handlers hands washed and clean. Good Hygienic practices..... 23. Food handlers with infections or sores Restricted..... 24. Toilet and handwashing facilities convenient Accessible, maintained..... 25. Insect, rodent and animal control..... 26. Toxic items properly labeled., stored and used..... 27. Other: _____	SATISFACTORY Y N/A N/O N <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	SLEEPING AREA 28. Clean..... 29. Floors, walls and ceilings in good condition..... 30. Two means of egress..... 31. Smoke detectors present and operating..... 32. Beds in safe condition. Guard rails on upper bunk beds. 33. Mattresses in good condition and clean..... 34. Proper lighting and ventilation..... 35. Other: _____ BATHROOMS 36. Floors, walls and ceilings in good condition..... 37. Plumbing properly maintained, no leaks..... 38. Clean..... 39. Non-slip finish or safety device present in showers (and bath tubs)..... 40. Proper lighting and ventilation..... 41. Other: _____ SWIMMING POOL 42. Pool fenced. Self-closing gate..... 43. Water clean and clear..... 44. Safety equipment present. (Ring buoy, shepherd's crook.)..... 45. Chlorine and pH levels satisfactory. Log of readings kept daily..... 46. Sufficient depth markers present and clear..... 47. Standard first-aid kit present..... 48. Disinfectants properly used/stored..... 49. Other: _____ GENERAL 50. Dogs have current rabies vaccination..... 51. Water heaters and space heaters properly plumbed and vented..... 52. Water fountains have angle jet, sufficient height..... 53. Other: _____	SATISFACTORY Y N/A N/O N <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Inspector

Date

Camp Director

Date