

**PECOS VALLEY REGIONAL EDUCATION COOPERATIVE 8
COORDINATING COUNCIL REGULAR MEETING
MINUTES**

I. CALL TO ORDER

Ms. Lesa Dodd, Chairperson, called the meeting of the Pecos Valley Regional Education Cooperative (PVREC) #8 Coordinating Council to order on Tuesday, September 15, 2020 at 1:11 p.m. at the Pecos Valley Regional Education Cooperative 8 conference room.

II. ROLL CALL

The following members were present:

Ms. Lesa Dodd (via zoom)
Mr. Ricky Williams (via zoom)
Mr. Lee White (via zoom)

Ms. Elisa Begueria was absent

The following PVREC staff were present:

Kelley Alsup – Executive Director
Candice Barrera – Deputy Director
Christine Hendershot – Business Manager
Naira Stearnes – Administrative Assistant

III. APPROVAL OF AGENDA

Ms. Kelley Alsup added Action Item C. Open Meetings Act Resolution to the agenda. It was moved by Mr. Lee White and seconded by Mr. Ricky Williams to approve the amended agenda as presented. The motion carried.

I.	Call to Order	Lesla Dodd, Chair
II.	Roll Call	Lesla Dodd, Chair
III.	Approval of Agenda	Lesla Dodd, Chair
IV.	Approval of Minutes from May 27, 2020 regular meeting	Lesla Dodd, Chair
V.	Action Items	Kelley Alsup, Executive Director Christine Hendershot, Business Manager
	A. *Financial Reports	
	1. Fund Balance Report	
	2. Program Expenditure Report	
	3. Check Listing	
	B. *BARs & Transfers	
	C. *Open Meetings Act Resolution	
VI.	Directors Report	Kelley Alsup, Executive Director
VII.	Issues from Participants	
VIII.	Adjournment	

IV. APPROVAL OF MINUTES FROM MAY 27, 2020 REGULAR MEETING

It was moved by Mr. Ricky Williams and seconded by Mr. Lee White to approve the minutes of the May 27, 2020 regular meeting. The motion carried.

V. ACTION ITEMS

A. Financial Reports

Financial reports were given by Ms. Kelley Alsup and Mrs. Christine Hendershot.

It was moved by Mr. Lee White and seconded by Mr. Ricky Williams to approve all Financial Reports as presented. The motion carried.

B. B.A.R.s and Transfers

Ms. Kelley Alsup and Mrs. Christine Hendershot requested approval of the following:

B.A.R.

Fund:

SDAA	Initial	\$260,440.00
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A motion was made by Mr. Lee White and seconded by Mr. Ricky Williams to approve the B.A.R. as presented. The motion carried.

C. Open Meetings Act Resolution

Ms. Kelley Alsup presented the Open Meetings Act Resolution to the board.

A motion was made by Mr. Ricky Williams and seconded by Mr. Lee White to approve the Open Meetings Act Resolution. The motion carried and the resolution was signed.

VI. DIRECTOR'S REPORT

Ms. Kelley Alsup presented the Director's report with the following topics:

- A. Re-opening of office update
- B. DVR/VTS position update – Meaghan will be a full-time VTS until the end of school year.
- C. Dossier Reviewer Position update - We have hired someone for the position.
- D. PVREC 8 Audit Report – The audit was completed in August and the Exit Meeting is scheduled for today, September 15th.
- E. Driver's Ed New Mexico (update from Naira) – 5 schools currently have students enrolled.

- F. SystemsGo New Mexico (update from Naira) – 9 schools are participating in the program this year.
- G. Dyslexia/Structured Literacy update/ LETRS training – 35 people are to get trained.
- H. Gifted teacher certification/Shawna Roybal/PVREC to pay for classes/CNM
- I. Executive Director/Deputy Director job descriptions – Job descriptions have been made written for both positions.
- J. Fall Academy for SPED – This event will still happen via zoom.

VII. ISSUES FROM PARTICIPANTS

There were no issues from participants.

VIII. ADJOURNMENT

A motion was made by Mr. Ricky Williams and seconded by Mr. Lee White to adjourn the meeting. The motion carried, and the meeting was adjourned at 2:10 pm.

 Ms. Lesa Dodd, Chair
 PVREC Coordinating Council

 Date

 Kelley Alsup, Executive Director
 PVREC 8

 Date