

NOTICE OF VACANCY

Executive Director of Regional Educational Cooperative 6
1500 S. Ave. K - Quay Hall ENMU
Portales, NM 88130
575-562-4455

The Coordinating Council for the Regional Educational Cooperative 6 is seeking to fill the position of Executive Director with a start date of on or before July 1, 2020.

About the Opportunity:

Responsible for the efficient operation of the organization, compliance with REC 6 policies and procedures, state and federal regulations and providing the highest quality of services to member school districts.

Qualifications:

- Master's degree in Education from an approved accredited four-year institution
- Current Education Administrative License issued by the NM Public Education Department

Experience:

- Five years of experience in a public-school setting
- Supervise and manage staff
- Experience in Special Education is preferred but not required

Knowledge, Skills, Abilities, and Expectations:

- High Ethical and Moral Standards
- Knowledge of education in New Mexico
- Knowledge of federal and state education law and regulations
- Knowledge of public-school budgeting and reporting
- Skilled at directing and motivating staff
- Ability to work with a small staff and public-school districts of various sizes
- Ability to provide guidance and support to public school districts for their local efforts
- Ability to communicate effectively with school administrators, teachers and support staff
- Ability to organize and prioritize
- Extensive travel throughout the state of New Mexico

Salary Range:

- Competitive compensation package commensurate with experience

If interested, please submit a letter of interest and resume with 3 references:

Position Open Until Filled due to COVID 19 limiting in person interviews

Documents can be sent electronically to:

Robert Brown, rbrown@texicoschools.com

or by mail to:

Robert Brown, REC 6 Coordinating Council Chair

PO Box 237

Texico, NM 88135

The REC 6 is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, marital status, disability, handicap or veteran status in employment or the provision of services in accordance with federal and state laws.