

**PECOS VALLEY REGIONAL EDUCATION COOPERATIVE 8
COORDINATING COUNCIL REGULAR MEETING
MINUTES**

I. CALL TO ORDER

Ms. Lesa Dodd, Chairperson, called the meeting of the Pecos Valley Regional Education Cooperative (PVREC) #8 Coordinating Council to order on Wednesday, May 27, 2020 at 10:05 a.m. at the Pecos Valley Regional Education Cooperative 8 conference room.

II. ROLL CALL

The following members were present:

Ms. Lesa Dodd (via zoom)
Mr. Ricky Williams (via zoom)
Mrs. Elisa Begueria (via zoom)
Mr. Lee White

The following PVREC staff were present:

David Willden – Executive Director
Kelley Alsup – Deputy Director
Christine Hendershot – Business Manager
Naira Stearnes – Administrative Assistant (via zoom)

III. APPROVAL OF AGENDA

It was moved by Mr. Ricky Williams and seconded by Mr. Lee White to approve the agenda as presented. A roll call vote was taken, and the motion passed 4-0.

I.	Call to Order	Lesla Dodd, Chair
II.	Roll Call	Lesla Dodd, Chair
III.	Approval of Agenda	Lesla Dodd, Chair
IV.	Approval of Minutes from February 27, 2020 regular meeting	Lesla Dodd, Chair
V.	Action Items	David Willden, Executive Director Christine Hendershot, Business Manager
	A. *Financial Reports	
	1. Fund Balance Report	
	2. Program Expenditure Report	
	3. Check Listing	
	B. *BARs & Transfers	
	C. *Approval of Capital Assets Inventory	
	D. *Approval of 2020-2021 Operating and Medicaid Budgets	
	E. *Approval of 2020-2021 Calendar	
VI.	Directors Report	David Willden, Executive Director
VII.	Program Report	Kelley Alsup, Deputy Director
VIII.	Executive Session	
	<i>pursuant to 10-15-1 (H) (2) to discuss Executive Director Evaluation/Compensation</i>	
IX.	Action Item	
	F. *Executive Director Contracts – Outgoing and Incoming	
X.	Issues from Participants	
XI.	Adjournment	

IV. APPROVAL OF MINUTES FROM FEBRUARY 27, 2020 REGULAR MEETING

It was moved by Ms. Elisa Begueria and seconded by Mr. Ricky Williams to approve the minutes of the February 27, 2020 regular meeting. A roll call vote was taken, and the motion carried 4-0.

V. ACTION ITEMS

A. Financial Reports

Financial reports were given by Mr. Willden.

It was moved by Mr. Lee White and seconded by Mrs. Elisa Begueria to approve all Financial Reports as presented. A roll call vote was taken, and the motion carried 4-0.

B. B.A.R.s and Transfers

Mr. Willden and Mrs. Hendershot presented the B.A.R.s and Transfers and asked for permission to adjust BARs and Transfers through the end of May.

A motion was made by Mr. Lee White and seconded by Mr. Ricky Williams to approve the B.A.R.s and Transfers as presented, and grant permission to adjust BARs and Transfers through the end of May. A roll call vote was taken, and the motion carried 4-0

C. Approval of Capital Assets Inventory

Mr. Willden presented the 2019-2020 Capital Assets Inventory packet.

A motion was made by Mrs. Elisa Begueria and seconded by Mr. Ricky Williams to approve the 2019-2020 Capital Assets Inventory. A roll call vote was taken, and the motion carried 4-0.

D. Approval of 2020-2021 Operating Budget and Medicaid Budgets

Mr. Willden presented the 2020-2021 Operating and Medicaid budgets.

A motion was made by Mr. Lee White and seconded by Mrs. Elisa Begueria to approve the 2020-2021 Operating and Medicaid budgets. A roll call vote was taken, and the motion carried 4-0.

E. Approval of 2020-2021 Calendar

Mr. Willden presented the 2020-2021 Calendar.

A motion was made by Mr. Ricky Williams and seconded by Mr. Lee White to approve the 2020-2021 Calendar. A roll call vote was taken, and the motion carried 4-0.

VI. DIRECTORS REPORT

Mr. Willden presented the Directors report with the following topics:

- A. DVR transition coordinator update – The grant will be discontinued. The funding has been reduced by 40%, so each coordinator will work less hours until January.
- B. Dossier Reviewer Position – Going to hire someone.
- C. Driver's Ed New Mexico – Numbers are up a little bit, and more are signing up for summer.
- D. SystemsGo New Mexico – Still having training but waiting on social distancing guidelines.
- E. PED Regional CTE/Perkins Grant
- F. PED plan to place PED employees in RECs around the state.
- G. PED Dyslexia legislation and training
- H. PPE – Districts can order PPE together in bulk if needed.
- I. Re-opening?

VII. PROGRAM REPORT

The Program Report was given by Ms. Kelley Alsup.

VIII. EXECUTIVE SESSION

pursuant to 10-15-1 (H) (2) to discuss Executive Director Evaluation/Compensation

11:10 am Mr. Ricky Williams made a motion to go into Executive Session. Mrs. Elisa Begueria seconded. Roll call vote was unanimous.

11:31 am Ricky Williams made a motion come out of executive session. Mr. Lee White seconded. Roll call vote was unanimous.

IX. ACTION ITEM

- F. *Executive Director Contracts – Outgoing and Incoming

Lee White made a motion to approve Executive Director Contract at same rate as last year for 1 month for Mr. Willden and for the entire year for incoming Executive Director Kelley Alsup. With the expectation that if the 4% increase comes through the contracts will be adjusted upwards by 4%. Ricky Williams seconded the motion. Roll call vote unanimous. Elisa Beguria had left the Zoom meeting at this point.

X. ISSUES FROM PARTICIPANTS

Participants discussed the equity council and CARES Act funding.

XI. ADJOURNMENT

Mr. Lee White made a motion to adjourn. Ricky Williams seconded the motion. Roll call vote unanimous. The meeting adjourned at 11:45 am.

Ms. Lesa Dodd, Chair
PVREC Coordinating Council

Date

Kelley Alsup, Executive Director
PVREC 8

Date