

**PECOS VALLEY REGIONAL EDUCATION COOPERATIVE 8
COORDINATING COUNCIL REGULAR MEETING
MINUTES**

I. CALL TO ORDER

Ms. Lesa Dodd, Chairperson, called the meeting of the Pecos Valley Regional Education Cooperative (PVREC) #8 Coordinating Council to order on Thursday, December 10, 2020 at 1:05 p.m. via zoom/Pecos Valley Regional Education Cooperative 8 conference room.

II. ROLL CALL

The following members were present:

Ms. Lesa Dodd (via zoom)
Mr. Ricky Williams (via zoom)
Ms. Elisa Begueria (via zoom)
Mr. Lee White (via zoom)

The following PVREC staff were present:

Kelley Alsup – Executive Director
Candice Barrera – Deputy Director
Christine Hendershot – Business Manager
Naira Stearnes – Administrative Assistant

III. APPROVAL OF AGENDA

It was moved by Mr. Ricky Williams and seconded by Mr. Lee White to approve the agenda as presented. The motion passed with a roll call vote of 4-0.

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| I. | Call to Order | Lesla Dodd, Chair |
| II. | Roll Call | Lesla Dodd, Chair |
| III. | Approval of Agenda | Lesla Dodd, Chair |
| IV. | Approval of Minutes from September 15, 2020 regular meeting | Lesla Dodd, Chair |
| V. | SEA Math Presentation via zoom | Joseph Goins |
| VI. | Action Items | Kelley Alsup, Executive Director Christine Hendershot, Business Manager |
| | A. *Financial Reports | |
| | 1. Fund Balance Report | |
| | 2. Program Expenditure Report | |
| | 3. Check Listing | |
| | B. *BARs & Transfers | |
| | C. *Approval of Financial Audit for FY ending June 30, 2020. | |
| | D. *Policy Amendments: Employees Reimbursement for Continuing Education | |
| VII. | Directors Report | Kelley Alsup, Executive Director |
| VIII. | Program Report | Candice Barrera, Deputy Director |
| IX. | Issues from Participants | |
| X. | Adjournment | |

IV. APPROVAL OF MINUTES FROM SEPTEMBER 15, 2020 REGULAR MEETING

It was moved by Mr. Lee White and seconded by Ms. Elisa Begueria to approve the minutes of the September 15, 2020 regular meeting. The motion carried with a roll call vote of 4-0.

V. ACTION ITEMS

A. Financial Reports

Financial reports were given by Ms. Alsup.

It was moved by Mr. Lee White and seconded by Ms. Elisa Begueria to approve all Financial Reports as presented. The motion passed with a roll call vote of 4-0.

B. B.A.R.s and Transfers

Ms. Alsup and Mrs. Hendershot presented the B.A.R.s and Transfers.

A motion was made by Mr. Ricky Williams and seconded by Mr. Lee White to approve the B.A.R.s and Transfers as presented. The motion passed with a roll call vote of 4-0.

C. Approval of Financial Audit for FY ending June 30, 2020.

Ms. Alsup presented each member with a copy of the 2019-2020 audit and recommended that the Council approve the 2019-2020 Financial Audit.

Ms. Lesa Dodd made a motion to approve the 2019-2020 Financial Audit and Mr. Ricky Williams seconded the motion. The motion passed with a roll call vote of 4-0.

D. Policy Amendments: Employee Reimbursement for Continuing Education

Ms. Alsup recommended revising **Policy 628 Aid for Employees Attending College** to clarify circumstances in which PVREC 8 might pay all tuition costs.

A motion was made by Ms. Elisa Begueria and seconded by Mr. Lee White to approve the policy amendment as follows:

The REC will provide reimbursement of up to 50% of the tuition and books for employees attending college with the stipulation that they attend a state funded college or university they get a B or better in each class, and they agree to pay the REC back if they leave employment with the REC within two years of the reimbursement. In the case of classes/trainings taken in direct response to district/staffing needs, reimbursement shall be determined by the Executive Director in consultation with the Coordinating Council.

The motion passed with a roll call vote of 4-0.

VI. DIRECTORS REPORT

Ms. Alsup presented the Directors report with the following topics:

- A. Audit – The REC had only one finding.
- B. Policy Revision to reflect tuition reimbursement for high demand positions.
- C. Dossier Reviewer Position/Gifted Teacher resignation/possibilities for services to continue. – Shawna resigned and will be teaching back at Artesia.

- D. Follow up to STOPIt
- E. Driver's Ed New Mexico (Naira) – 45 students currently enrolled.
- F. SystemsGo New Mexico – Oberth Reviews (Naira) – 3 schools presented and did well.
- G. Structured Literacy Needs
- H. MLSS discussion
- I. Other needs we can be helping with?

VII. PROGRAM REPORT

The Program Report was given by Mrs. Candice Barrera.

VIII. ISSUES FROM PARTICIPANTS

There were no issues from participants.

IX. ADJOURNMENT

A motion was made by Ms. Elisa Begueria seconded by Mr. Ricky Williams to adjourn the meeting. The motion passed with roll call vote of 4-0, and the meeting was adjourned at 2:26 p.m.

 Ms. Lesa Dodd, Chair
 PVREC Coordinating Council

 Date

 Kelley ALsup, Executive Director
 PVREC 8

 Date