



Lawrenceburg Community School Corporation  
 300 Tiger Blvd., Lawrenceburg, IN 47025  
 812-537-7200  
 Fax 812-537-0759

**Substitute Employment Application**

**Applicant Information**

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apartment/Unit #

\_\_\_\_\_  
City State ZIP Code

Phone: ( ) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date Available: \_\_\_\_\_

Please indicate grade level preference:  K-2  3-5  6-8  9-12

Can you produce documentation to verify legal employability in the U.S.?  YES  NO

Have you ever worked for this school corporation?  YES  NO

Have you ever been convicted of a felony?  YES  NO

If yes, explain: \_\_\_\_\_

**Education**

High School: \_\_\_\_\_ Address: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Certificate/Degree: \_\_\_\_\_

**References**

*Please list three references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Previous Experience with Children**

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**Subject Area Strengths**

Please list your subject area strengths: \_\_\_\_\_

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**Disclaimer and Signature**

*It is the policy of the Lawrenceburg Community School Corporation to comply with the Indiana Civil Rights Act (I.C. 22-9-1), I.C. 20-8.1-2, Title VI and VII of the Civil Rights Act of 1964, the Equal Pay Act of 1973, Title IX (1972) Education Amendments, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1992, the Family Medical Leave Act of 1993, and other applicable State and Federal Statutes. The Lawrenceburg Community School Corporation further assures that it will not discriminate against any person on the basis of race, color, religion, sex, national origin, age, disability, or limited English proficiency, nor will anyone be denied the benefits of, or be otherwise subjected to discrimination in admission or access to, or treatment or employment in the conduct of any of its educational programs and activities and the operation of its facilities.*

*In keeping with the School Board's commitment and requirements of the law, the School Board and staff will strive to remove any vestige of discrimination in employment, assignment, and promotion of staff; in educational programs, services and opportunities offered students; in location and use of facilities; and in educational materials.*

*Inquiries regarding compliance with Title IX, Section 504 or the Americans with Disabilities Act, or limited English proficiency should be directed to the Superintendent of the Lawrenceburg Community School Corporation, 300 Tiger Boulevard, Lawrenceburg, IN 47025. The telephone number is (812) 537-7200 or the Office for Civil Rights, Washington, D.C.*

*Legal Reference: IC 20-4-10.1-1 et seq.  
IC 20-5-2-1  
IC 20-5-2-2*

*I certify that my answers are true and complete to the best of my knowledge. I understand that the use of my social security number may be for background check.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_