



P.O. Box 1099  
Newark, Ohio 43058-1099

**WARNING:** Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an Insurer or health benefit plan, submits an application or files a claim containing false or deceptive statements is guilty of insurance or health care fraud under state and/or federal law.

## LAWRENCEBURG SCHOOLS EMPLOYEE APPLICATION

|                            |   |
|----------------------------|---|
| <b>For Office Use Only</b> | Group Account No. <u>10104-1</u> Employee Effective _____ Exclusions: _____ |
|                            | Option _____ Location: _____ PPO _____ COBRA Election Date _____            |

**PLEASE READ CAREFULLY AND COMPLETE IN INK TO PREVENT YOUR COVERAGE FROM BEING DELAYED.**

**1** Employee Information (Please Print in Ink):

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last First Middle Initial

Home Address \_\_\_\_\_ Telephone ( ) \_\_\_\_\_  
Street City State Zip

|  |   |  |   |
|--|---|--|---|
| <b>Employee Date of Birth</b><br>____/____/____<br>Mo. Day Yr.                 | <b>Marital Status</b><br><input type="checkbox"/> Married<br><input type="checkbox"/> Divorced<br><input type="checkbox"/> Widowed<br><input type="checkbox"/> Single | <b>Who is to be Covered**</b><br><i>If you do not wish to cover your eligible dependents, please complete the waiver area in Section 3.</i><br><input type="checkbox"/> Dental Only - Employee Only<br><input type="checkbox"/> Dental Only - Family | <b>Date of Hire</b><br>____/____/____<br>Mo. Day Yr |
| <b>Sex</b><br><input type="checkbox"/> Male<br><input type="checkbox"/> Female |   |  | <b>Hours Worked Weekly</b><br>_____                 |

**2 IF APPLYING FOR DEPENDENT COVERAGE LIST BELOW**

| Full Name          | Date of Birth | Sex  |        | S.S. Number (Spouse Only) |                |            |                 |   |                            |
|--------------------|---------------|------|--------|---------------------------|----------------|------------|-----------------|---|----------------------------|
|                    |               | Male | Female | Natural Child             | Adopted Child* | Step-Child | Legal Guardian* | You &/or your Spouse provide over 50% of Support? | Full-Time Student? (Y/N)** |
| Spouse             |               |      |        |                           |                |            |                 |   |                            |
| Other Dependent(s) |               |      |        |                           |                |            |                 |   |                            |
|                    |               |      |        |                           |                |            |                 |   |                            |
|                    |               |      |        |                           |                |            |                 |   |                            |
|                    |               |      |        |                           |                |            |                 |   |                            |
|                    |               |      |        |                           |                |            |                 |   |                            |
|                    |               |      |        |                           |                |            |                 |   |                            |
|                    |               |      |        |                           |                |            |                 |   |                            |
|                    |               |      |        |                           |                |            |                 |   |                            |

\*Please attach to this application copies of the court orders or legal documents creating this relationship. For adopted children, only necessary for initial enrollment after adoption or placement. \*\*If dependent is 19 or older, list the name of the dependent, the educational institution such child is currently attending and the number of credit hours: \_\_\_\_\_

Spouse employed  Yes  No Employed By \_\_\_\_\_ Date of Marriage \_\_\_\_\_  
 Are you, your spouse or children covered or insured under any other dental coverage (including Medicare and other government plans)?  Yes  No If yes, indicate who is covered under this other coverage, and who the carrier is: \_\_\_\_\_

Are any of the other Dependents listed above in the legal custody of another Person?  Yes  No If yes:

| Dependent | Person with Legal Custody | Relationship to Dependent | Address of Custodian |
|-----------|---------------------------|---------------------------|----------------------|
|           |                           |                           |                      |
|           |                           |                           |                      |

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**WAIVER OF COVERAGE**

If you are declining enrollment for yourself or your dependents (including your spouse) because you have other health insurance coverage, you may in the future be able to enroll yourself or your dependents in this plan, provided that you request enrollment within the time period required by your plan (30 or 31 days - see plan document) after your other coverage ends. In addition, if you have a new dependent as a result of marriage, birth, adoption, or placement for adoption, you may be able to enroll yourself and/or your dependents, provided that you request enrollment within the time limit allowed by your plan after the date of the marriage, birth, adoption, or placement for adoption. Your plan may also allow additional enrollment periods as specified in the plan document. This plan will also allow enrollments as necessary to comply with the terms of medical child support orders, or qualified medical child support orders, as defined in applicable state or federal law. Other than as described, if you fail to enroll at this time you may not be eligible to enroll thereafter, or may be subject to certain restrictions which are described in your plan.

I waive coverage for:  All Dental  
 Dependent Dental

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Are you waiving the coverage listed above because you and/or your dependents have other dental coverage?

Yes  No With whom? \_\_\_\_\_

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**Read this Statement and Authorization Carefully**

I hereby request coverage and authorize that any requested contribution for the coverage to which I may be entitled be deducted from my earnings. I am eligible for coverage and am working at least the number of hours per week required by my Employer. I understand that any failure to comply with the Utilization Review or Second Surgical Opinion procedures may result in a reduction of benefits. I authorize (1) any physician, hospital, or other health practitioner or facility, (2) any insurance company or health care plan, (3) any state or federal agency providing health care benefits; and (4) any employer to provide MedBen or its legal representative any information in its possession which is relevant to this application for coverage regarding myself or my listed Dependent(s). This information will be used to determine the eligibility for coverage and/or benefits for myself and my listed Dependent(s) and will be utilized by employees, agents and business associates of MedBen with responsibility for (1) reviewing applications and determining eligibility for coverage, (2) process and/or payment of claims, and (3) any other health care operations. I hereby authorize and release any provider of health care services, claim administrators, insurers, reinsurers, pharmacy benefit managers, stop loss carriers, disease management service and/or wellness benefit providers, and other business associates who have a legitimate need for such information for the purpose of review, investigation, or evaluation of a claim, health plan service or any other health care operation, to supply each other with information about the health status of, and health care services provided to, me and my listed Dependent(s). I understand that information disclosed to individuals listed in the preceding paragraph pursuant to this authorization may be subject to redisclosure by such individuals and will no longer be protected by this authorization. This authorization is effective on the date signed and shall remain in effect until the date such coverage is terminated. (You, or any individual authorized by law to act on your behalf, have a right to receive a copy of this authorization). A photographic copy of this authorization shall be as valid as the original. I understand that if I fail to provide this authorization, MedBen will be unable to process my application for coverage. I understand that I have the right to revoke this authorization by submitting such revocation to MedBen's Chief Privacy Officer at the address listed on this application. Such revocation will not be effective to the extent that action has been taken in reliance upon this authorization prior to receipt of my revocation or to the extent that my coverage or a claim may be contested under applicable law. I hereby certify that I have personally answered all of the questions on this form and that my answers are true and complete to the best of my knowledge and belief. I have legal proof which I can furnish upon request of my relationship to any person listed as a Dependent(s) above. I understand any misstatements or failure to report may be used as a basis for rescission or cancellation of the coverage for me and my Dependent(s), if any.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**I understand that if, upon receipt, the signature is more than 60 days old, a new application will be requested.**