

**REGULAR MEETING OF THE MEASURE EE
Citizens Oversight Committee**

Minutes

**Thursday, November 7, 2019
6:00 p.m. Public Session
Santa Clarita Elementary School
27177 Seco Canyon Road
Saugus, CA 91350
Multi-Purpose Room**

CALL TO ORDER

Mr. Schoenfeld called the meeting of the Citizens Oversight Committee (COC) to order at 6:00 p.m.

Call to Order

Present:

Collin Schoenfeld, Chairperson
Lisa Eichman (arrived at 6:53pm)
Patricia Conwell
John Estrada
Jason Warren Gibbs (arrived at 6:51pm)
Paul Travis (arrived at 6:07pm)
Robert Aholt
Paul Lin
Judy Umeck

Roll Call

Colleen Hawkins, Superintendent
Nick Heinlein, Assistant Superintendent of Business
Magdy Abdalla, Director of Facilities, Construction and Modernization
Lori Rubenstein, Director of Project Management
Dayna Jones, Facilities Accountant II
Kathie Pisano, Administrative Secretary, Facilities

Absent:
None

Absent

Visitors:
None

Visitors

Mr. Schoenfeld led the Pledge of Allegiance.

Pledge of Allegiance

APPROVAL OF AGENDA FOR NOVEMBER 7, 2019

Motion by Mr. Lin, second by Mr. Aholt to approve the agenda for November 7, 2019.

Approval of Agenda for
November 7, 2019
Vote: 6-0-0
Abstain: 0
Absent: 3
(Eichman/Gibbs/Travis)

APPROVAL OF MINUTES FROM SEPTEMBER 12, 2019

Motion by Ms. Umeck, second by Ms. Conwell to approve the minutes for September 12, 2019.

Minutes Approved for
September 12, 2019
Vote: 6-0-0
Abstain: 0
Absent: 3
(Eichman/Gibbs/Travis)

HEARING SESSION

Mr. Schoenfeld announced that there were no advanced requests to address the Committee.

Advanced Written
Requests to Address
the Committee

PRESENTATIONS & REPORTS

Ms. Rubenstein began by taking the Citizen’s Oversight Committee on a tour to show the new improvements recently made to the campus to include:

Measure EE Update
from District Staff

- fence removal at the front of the school
- plants planted in the planters
- new staff parking lot
- new primary drinking fountain
- new Kindergarten yard play structure

Ms. Rubenstein talked about the new solar light fixtures and the ease and cost saving on installation without having to include electrical. Ms. Rubenstein also shared that wrought iron fences and gates would be installed around the parking lot replacing the current temporary chain link.

Upon entering back into the Multi-Purpose Room, the remodel of the room was presented by Ms. Rubenstein and Dr. Hawkins.

- new flooring in bright colors
 - solution to water vapor barrier issues
 - low maintenance – no wax
 - softer for children to sit on
- new coordinating stage carpet
- light boxes painted to match floor
- new lunch tables stored in boxes attached to the wall

Mr. Heinlein shared a presentation he gave to the Governing Board at the October 29th Board Meeting regarding all facilities projects. Mr. Heinlein made a point to express to the COC that these are not just Measure EE projects, but all the projects that the facilities department is working on.

He began with sharing four project priority goals: Safety and Security, Technology Upgrades, Upgrade and Repair Existing Buildings and Enrollment.

Mr. Heinlein stated that the enrollment projection has changed since 2018-2019.

- Mr. Schoenfeld asked what drives the change?
 - Mr. Heinlein responded stating the numbers are based on conversations with developers, changes in the number of units being built and people don’t seem to move from Santa Clarita.

Mr. Heinlein went on to explain that project priorities are decided based on need and observation.

- Dr. Hawkins stated that the District is trying hard to use the data to push the projects so that they are done because there is a need.

He then shared information on the following projects:

- New electronic door locks
- Site re-keying and adding electronic door locks to classroom portables
- Traka key storage boxes to track the keys
 - Mr. Aholt asked when the electronic door locks would be completed at all sites?
 - Mr. Heinlein responded by February.

Mr. Heinlein continued with his presentation showing pictures and discussing the following projects:

- Fencing projects
 - Plum Canyon new fencing
 - Rio Vista no climb fence at the back of the school
 - Tesoro Del Valle new security gate
- New Fire Alarm at Santa Clarita
- Paving Repairs projects based on a paving study
- Sand Replacement with new rubberized mats
- Seismic Surveys done on various campuses (Cedarcreek, Emblem Academy, Highlands (this is to be removed from the list after further inspection), Rio Vista, Rosedell, Santa Clarita and Skyblue Mesa)
- Single Point of Entry for Bridgeport
- Single Point of Entry, New Fence, Shade Structures and seating for Charles Helmers
- New Signs at James Foster
 - Mr. Heinlein noted they were made circular to match the architecture of the buildings.
- New Signs at Mountainview

Mr. Heinlein went on to discuss technology upgrades for 1:1 Chromebooks for 3rd through 6th grade. The wireless capacity had to be upgraded to accommodate these additions.

Mr. Heinlein also discussed the addition of a new PA system at Foster, Mountainview and Helmers with increased ability. He went on to discuss and show pictures of the following projects:

- Painting (North Park, Santa Clarita, Bridgeport, Skyblue)
- Mountainview was re-roofed with a new "cool" roof and a new HVAC system.
- Flooring (Plum Canyon in the old building, Highlands, Cedarcreek, North Park, Santa Clarita, Bridgeport)
- Foster exterior doors and frames were painted
- Bridgeport Exterior Painting is out to bid
- Rosedell fence, doors and windows were all painted

Mr. Heinlein shared that the district currently has an RFP out to have all the lighting re-done and all of the HVAC re-done by the end of summer. He went on to show pictures and discuss the following projects:

- West Creek HVAC hidden with a new fence and mesh to allow the HVAC air circulation
- Santa Clarita electrical equipment hidden behind new fence and mesh

Mr. Heinlein paused to discuss the Bridgeport Quad Modernization Project and share that it has been scaled back as the bids came in too high. He stated he is currently talking with a contractor to work on moving forward with a scaled back version of the project.

- Dr. Hawkins added that not every site is identical, but we want everything to be re-done and to be good steward of the money while doing it.
- Cedarcreek Edible School Yard
 - The new MPR will be moved to a different location on site.