

Good Evening!

Saugus Union School District (SUSD) is continuing to actively monitor the coronavirus (COVID-19) situation and refine our response based on the information provided from the Centers for Disease Control (CDC), Los Angeles County Department of Public Health (LACDPH), California Department of Education (CDE), and the Los Angeles County Office of Education (LACOE). This is a dynamic situation that is rapidly evolving each day, and we want to apprise you of the immediate and proactive steps we are **now implementing**.

Our priority is to safeguard our students and staff, as well as the larger community, during this global health crisis. Following consultations with local and county government officials and the guidance provided by the CDC and LACDPH, SUSD will be taking the following measures (effective immediately):

- Implement social distancing practices recommended – **cancellation of non-essential events** of 250 or more people and/or non-essential events where 50 or more individuals cannot maintain the acceptable 6-foot distance. These events include the following:
 - School-wide activities, assemblies, game nights, dances, etc.
 - Fieldtrips – local area, long distance and overnight (regular school day and Child Development Program (CDP) events)
- All parent volunteers and school visitations at our schools are being cancelled through April 30, 2020. Only school personnel and students will be allowed access to our campuses. Only parents involved in required IEP meetings or special testing situations will be allowed limited access to the school campus.
- Parent Conferences (week of March 30-April 3, 2020) only by phone: Each conference will occur at the scheduled times, but will occur via phone. Teachers will contact parents via telephone. Report cards will be sent home on Monday, March 30th to accommodate these conversations.
- Cancellation of after-school enrichment activities and after-school tutoring activities beginning Monday, March 16, 2020.
- Child Development Programs will continue to operate. This includes providing services during Spring Break (week of April 6, 2020 to April 10, 2020). No fieldtrips will occur for CDP through April 30, 2020. A separate notice regarding services will be sent to families from CDP.

The cancellation of these events and supports will be in effect until April 30, 2020. We are hopeful that following this six-week period we will be able to resume all events scheduled from May 1, 2020 through the end of the year.

As of this writing, our public health officials do not recommend closing any school in SUSD. We will remain in session unless the Los Angeles County Department of Department of Public Health advises us that closure is recommended or required. In the meantime, we are attempting to limit multiple student contacts by continuing to stagger our lunch schedule, staggering PE schedules or not implementing grade level or school-wide PE activities, limiting “circle-time” or other times when students are seated extremely close together on the floor, on benches, etc.

We are also continuing our scheduled hand-washing periods throughout the day and our regularly schedule cleaning of schools. This includes daily cleaning of health offices, restrooms, multi-purpose rooms or cafeterias / lunch areas, and wiping down of light switches, door knobs, etc. We also continue with our regular cleaning schedules for classrooms that include table top surfaces, counters, vacuuming,

etc. We are also using our “sani—guns” and sanitizing wipes to ensure other surfaces are cleaned as well as limiting the sharing of classroom tools as much as possible (i.e., sharing of crayon buckets with entire class, sharing of scissors, etc.)

Please continue to take all possible precautions to help reduce the risk of spreading germs to others.

This includes:

- Any person with fever or respiratory infection symptoms should self-screen (i.e. check themselves for fever 100F or higher and/or respiratory systems such as a productive cough) for respiratory infection symptoms each morning before coming to the school site.
 - **Remain home if you or your children feel ill or have experienced a fever of 100°F or above. No one should return to school until being 24 hours free of fever.**
- Any person who exhibits symptoms after arriving on campus should report to the health office immediately so arrangements to return home can be made.
- **Frequently wash your hands with soap and water for 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing.**
 - If soap and water are not available, hand sanitizer can be used. Hand sanitizer with 60% alcohol is preferred, but use of soap and water is best.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands. If you do not have a tissue, use your sleeve (not your hands).
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Clean frequently used surfaces such as cellphones, tablets, etc. Also limit use of mobile devices when eating or using the restroom.
- Get the flu vaccine if you have not done so this season. It’s not too late to get the flu vaccine. Being protected against the flu will decrease the number of people using healthcare resources and allow resources to be available for people who may have COVID-19.
- Practicing simple steps that limit your exposure to others who may be ill (such as verbal salutations instead of handshakes and hugs, not sharing utensils, cups and linens).

As the challenges of COVID-19 are evolving, we will continue to work closely with our public health officials and other government agencies (i.e. The City of Santa Clarita, LACOE, etc.) to provide you regular updates that will be provided via Parent Square to all SUSD stakeholders. The wellbeing of our students and staff remains our top priority. If you have any questions regarding this topic, please contact our District Office at (661) 294-5300. Thank you again for your cooperation and partnering with us to keep our community safe and healthy.