

**Smethport Area School District
Right-To-Know - Open Records Officer
Contact Information**

Right-To-Know (RTK) Requests should be directed to:

Smethport Area School District
Attn: Susan M. Jordan
414 South Mechanic Street
Smethport, PA 16749

Phone – (814) 887-5543
Fax – (814) 887-5544

Email – sjordan@smethportschools.com
webpage – www.smethportschools.com

Appeals for any RTK denials or partial denials should be sent to:

PA Office of Open Records
333 Market Street, 16th Floor
Harrisburg, PA 17126-0333

Fax - (717) 425-5343
Email – openrecords@pa.gov
webpage – www.openrecords.pa.gov