

SMETHPORT AREA SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
MAY 11, 2020

I. CALL TO ORDER

Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:30 p.m. in the Smethport Area Elementary School.

II. ROLL CALL

Members Present: (all virtually) Davis, Learn, Okerlund, Stratton, Tronetti, Wertz.

Members Absent: McKean, O'Day, Shonts.

Administrators Present: Jordan, London.

Mrs. Woodard was also present.

III. PLEDGE OF ALLEGIANCE

Mr. Wertz

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY – None.

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

V. MINUTES

Moved by Stratton, seconded by Okerlund and carried unanimously to approve the following minutes:

Board Meeting, April 21, 2020

VI. TREASURER'S REPORT

Moved by Davis, seconded by Learn and carried unanimously to approve the Treasurer's Report for April 2020.

VII. BILL AND SALARY LIST

Moved by Learn, seconded by Stratton and carried unanimously to approve the May 2020 Bill and Salary List with the exceptions of the asterisk items.

Moved by Davis, seconded by Okerlund and carried 5-0 to approve the asterisk items on the May 2020 Bill and Salary List (Aveanna Check #43091). Dr. Tronetti abstained from the vote.

VIII. COMMUNICATIONS – None.

IX. SUPERINTENDENT'S REPORT

David E. London, Superintendent, announced that Mr. Benson is finalizing the Graduation ceremony and Academic Awards plans and is mailing a letter home to alert parents. He told the Board that May 29th is the last day for the Seniors. For graduation the Seniors will come in one at a time to walk across the stage and get their diploma and their picture taken. He reported that the District covered the cost of all of the caps and gowns for graduating Seniors. The 5" x 7" picture taken of each senior will be provided to the Senior and their family, along with a zip drive of the entire virtual ceremony. Mr. London announced that Ms. Zona has registered 44 students including retentions so far for Kindergarten for 2020-21. He also reported that the plan for next year is to go to two 3rd grade classes and the extra teacher will move to Title I to replace the retiring staff member. He told the Board that participation in the on-line learning is down a little at the High School from 80% to 75%.

X. OLD BUSINESS – None.

XI. NEW BUSINESS

(Any new hires under New Business are hired subject to the restriction that the hire will not be finalized unless all of the ACT 168 requirements relative to provisional employment have been met. He/She shall not be permitted to work with or have direct contact with children until all of the mandates of ACT 168 of 2014 have been compiled and the results are determined to be satisfactory to the District).

1. Moved by Learn, seconded by Davis and carried unanimously to approve the following Winter Sports Coach(es) for the 2020-21 school year: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

Head Boys' Basketball Coach.....Jay Acker
Head Girls' Basketball Coach Chad Goodman
Head Cheering Coach – WinterAmber Berlin
Assistant Cross Country Coach Dan Zeigler

2. Moved by Okerlund, seconded by Davis and carried unanimously to approve the following District Supplemental Positions for the 2020-21 school year: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

Athletic Director..... Rick Woodring
Band Front no recommendations at this time
DECA Club Advisor..... Stacy Crowley
Junior Class Advisor Rick Woodring
Marching Band DirectorEmily Kreitzer-Housler
Assistant Marching Band Director.....Katie Freer
Musicals DirectorMatt Bailey
National Honor Society Advisor Brenda Young
Prom Director Audrianna DeLacour
School Bank Advisor Rick Woodring
Senior Class Advisor.....Theresa Harris
Sixth Grade Camp Director Marie Tarbox
Student Council Advisor..... Kim Cavallaro
Varsity "S" Advisor no recommendations at this time
Yearbook Advisor.....Ronda Wan

3. Moved by Davis, seconded by Stratton and carried unanimously to approve the appointment of Buffamante Whipple Buttafaro, P.C. as School Auditor for a proposed estimated fee of \$21,050 to audit the fiscal year ended June 30, 2020 plus an estimated fee of \$1,200 for review of the AFR as required by PDE. (The proposal assumes a Federal Single Audit will be required.)
4. Moved by Learn, seconded by Okerlund and carried unanimously to approve the appointment of Dr. Laemmer as School Dentist for the 2020-21 school year at \$15.00/student exam.

5. Moved by Davis, seconded by Stratton and carried unanimously to approve UPMC Cole for school physician services for the 2020-21 fiscal year at a rate of \$18.00 per physical and \$100 per football game. (increase of \$1.50 per physical)
6. Moved by Learn, seconded by Davis and carried unanimously to approve the following depositories for the 2020-21 fiscal year:

Hamlin Bank & Trust	PLGIT
Northwest Savings Bank	PSDLAF
PA Invest	Bank of New York/Mellon Trust Co

Mr. Learn realized he should have abstained from this vote, so he asked the Board if it could be rescinded and the vote taken again.

Moved by Davis, seconded by Stratton and carried unanimously to rescind the original motion for Item # 6 regarding the depositories for 2020-21.

Moved by Tronetti, seconded by Okerlund and carried 5-0 to approve the list of depositories listed above for the 2020-21 fiscal year. Mr. Learn abstained from the vote.

7. Moved by Davis, seconded by Okerlund and carried unanimously to approve the following Special Education Teachers for the ESY program scheduled for July 2020: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

Jacey Duzick-Forness	Shawna Wolfgang
Brittany Ginkel	
8. Moved by Davis, seconded by Tronetti and carried unanimously to approve the following Special Education Aides for the ESY program scheduled for July 2020: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

DiAnn Cox	Colleen McClain
Jody Fitzsimmons	Brittany Rose
9. Moved by Tronetti, seconded by Learn and carried unanimously to approve Brittany Ginkel as a Special Education Teacher – HS Life Skills 7-12 for the 2020-21 school year at Category IV, Step 1 effective August 21, 2020.
10. Moved by Okerlund, seconded by Tronetti and carried unanimously to approve the following as Substitute Summer Help for the Custodial / Maintenance Department at a rate of \$8.50/hour: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

Joni Britton	Bill Young
Perry Tanner, Sr.	

11. Moved by Davis, seconded by Stratton and carried unanimously to approve up to twenty (20) additional hours for each of the nurses, Mrs. Costa and Mrs. Colley for the summer of 2020 to implement the immunization requirements at their per diem rates. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
12. Moved by Learn, seconded by Okerlund and carried unanimously to approve Shane Locke and Doug Rose for Summer Technology help for up to 25 days total at a rate of \$125/day. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2020 and the 2020-2021 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
13. Moved by Davis, seconded by Okerlund and carried unanimously to approve the list of Seniors for graduation pending completion of all graduation requirements.
14. Moved by Stratton, seconded by Tronetti and carried unanimously to approve a tentative Proposed General Fund Budget for the 2020-21 fiscal year in the amount of \$15,678,358.

15. Moved by Stratton, seconded by Tronetti and carried unanimously to approve the Seneca Highlands I.U.9 General & Janitorial Co-op Bid orders for the 2020-21 school year:

<u>General Supplies</u>	<u>Total</u>	<u>Janitorial Supplies</u>	<u>Total</u>
Contract Paper Company	\$ 10,956.60	Clearfield Wholesale	\$ 310.90
Joshen	\$ 36.29	DeSantis	\$ 1,910.00
Kurtz Brothers	\$ 5,000.88	Interboro Packaging	\$ 29.80
Nat'l Art & School Supply	\$ 8,066.94	Janitors Supply	\$ 574.80
Pyramid School Supply	\$ 7,917.42	Joshen	\$ 1,675.53
Quill Corporation	\$ 4,131.79	Pyramid School Supply	\$ 51.00
School Specialty	<u>\$ 3,298.40</u>	Quill Corporation	<u>\$ 252.00</u>
Grand Total	\$ 39,408.32	Grand Total	\$ 4,804.03
	(\$5,169.88 increase from 19-20)		(\$458.91 increase from 19-20)

16. Moved by Tronetti, seconded by Okerlund and carried unanimously to approve the 2020-21 Seneca Highlands Career and Technical Center Operating Budget in the amount of \$2,267,654. (Our estimated share is \$189,472).
17. Moved by Tronetti, seconded by Stratton and carried unanimously to approve a contract with Seneca Highlands I.U. 9 for Special Education Support Services for the 2020-21 school year for an estimated amount of \$28,035.
18. Moved by Learn, seconded by Tronetti and carried unanimously to approve an agreement with CARE for Children for Occupational Therapy, Physical Therapy, and Speech Services for the 2020-21 school year (No increase in rates).
19. Moved by Tronetti, seconded by Okerlund and carried unanimously to authorize Mr. London to take action on the High School roof replacements once they are finalized with subsequent approval in June.

20. Moved by Davis, seconded by Stratton and carried unanimously to approve a one-year renewal with Nutrition Inc. for the 2020-21 school year.
21. Moved by Learn, seconded by Davis and carried 5-0 to approve an agreement with Aveanna Healthcare for substitute nurses for the 2020-21 school year. Dr. Tronetti abstained from the vote.
22. Moved by Okerlund, seconded by Tronetti and carried unanimously to appoint Crystal Woodard as School Board Treasurer for the 2020-21 fiscal year at a salary of \$1,000.
23. Moved by Tronetti, seconded by Stratton and carried unanimously to approve a change order for Sport Floors Inc. in the amount of \$1,425 to provide enhanced color and lettering to the gym floor refinishing project. (Total project cost \$28,893).
24. Moved by Davis, seconded by Tronetti and carried unanimously to support the SASD application to the PA Department of Education for a Continuity of Education Equalization Grant in the amount of \$5,500.
25. Moved by Stratton, seconded by Learn and carried unanimously to support the SASD application to the PA Emergency Management Agency for Grants to assist with expenses related to the pandemic situation of 2020 in an amount TBD.

INFORMATION ITEMS:

- May 4 – 8, 2020 is Teacher and Staff Appreciation Week with May 5th being Teacher Appreciation Day.
- May 6 – 12, 2020 is School Nurses Week with May 6th being School Nurses Day.
- Jacey Duzick-Forness requested and was granted a transfer to H.S. Learning Support Teacher effective August 21, 2020.

COMMENDATIONS:

- Congratulations to Chase Trask for being named Seneca Highland CTC Student of the Week. Chase is a Networking and Security shop student at the CTC.

NOTE: Executive Session may be held between tonight's meeting and the next board meeting.

Mr. Wertz announced that the Board met in Executive Session tonight briefly to discuss a personnel matter.

- XII. PUBLIC TO BE HEARD – GENERAL ITEMS – None.
Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.
- XIII. ADJOURNMENT
Moved by Davis, seconded by Tronetti and carried unanimously to adjourn the meeting at 8:17 p.m.

Respectfully Submitted,

Susan M. Jordan
Secretary of the Board