

SMETHPORT AREA SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
MAY 10, 2021

I. CALL TO ORDER

Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:40 P.M. in the Smethport Area Elementary School.

II. ROLL CALL

Members Present: Learn, Simms, Stratton, and Wertz attended in-person. Davis and O'Day attended virtually.

Members Absent: McKean, Okerlund, and Tronetti.

Administrators Present: Anderson, Benson, Dickerson, Kolivoski, London, Rounsville, Wagner, and Zona attended in-person.

Mrs. Woodard was also present.

III. PLEDGE OF ALLEGIANCE

Mr. Wertz

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

V. MINUTES

Moved by Stratton, seconded by Simms and carried unanimously to approve the following minutes:

Work Session, April 12, 2021

Regular Meeting, April 20, 2021

VI. TREASURER'S REPORT

Moved by Learn, seconded by Stratton and carried unanimously to approve the Treasurer's Report for April 2021.

VII. BILL AND SALARY LIST

Moved by Simms, seconded by Stratton and carried unanimously to approve the May 2021 Bill and Salary List with the exceptions of the asterisk items.

Moved by Learn, seconded by Simms and carried unanimously to approve the asterisk items on the May 2021 Bill and Salary List (Aveanna Check #44140).

VIII. COMMUNICATIONS – None.

IX. SUPERINTENDENT'S REPORT

David E. London, Superintendent

**Mr. Dickerson** introduced the Jr. High student of the month, Kaylee Edgar. Joanie Waldeck, Sr.-High, was recognized but unable to attend. Mr. Dickerson provided some information on each of the students, and presented Kaylee with a certificate.

**Mr. London** introduced Bob Zaruta from Knox Law Firm to present for 21-22 solicitor services.

X. OLD BUSINESS – None.

XI. NEW BUSINESS

(Any new hires under New Business are hired subject to the restriction that the hire will not be finalized unless all of the ACT 168 requirements relative to provisional employment have been met. He/She shall not be permitted to work with or have direct contact with children until all of the mandates of ACT 168 of 2014 have been compiled and the results are determined to be satisfactory to the District).

1. Moved by Stratton, seconded by Davis and carried unanimously to approve the following Fall & Winter Sports Coach(es) for the 2021-22 school year: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2021 and the 2021-2022 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

Head Boys' Basketball Coach ..... Jay Acker  
Head Girls' Basketball Coach ..... Chad Goodman  
Head Cheering Coach – Winter ..... Amber Berlin  
Head Volleyball Coach ..... Teri Spittler

2. Moved by Learn, seconded by Simms and carried unanimously to approve the following District Supplemental Positions for the 2021-22 school year: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2021 and the 2021-2022 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*

Band Front..... no recommendations at this time  
DECA Club Advisor ..... no recommendations at this time  
Junior Class Advisor..... no recommendations at this time  
Marching Band Director .....Emily Kreitzer-Housler  
Assistant Marching Band Director ..... Katie Freer  
Musicals Director ..... Matt Bailey  
National Honor Society Advisor ..... Karen Moses  
Prom Director ..... Audrianna DeLacour  
School Bank Advisor ..... Rick Woodring  
Senior Class Advisor ..... Theresa Harris  
Sixth Grade Camp Director..... Marie Tarbox  
Student Council Advisor ..... Kim Cavallaro  
Varsity "S" Advisor ..... no recommendations at this time  
Yearbook Advisor ..... Ronda Wian

3. Moved by Davis, seconded by Stratton and carried 5-0 with one abstention (Learn) and three absent (McKean, Okerlund, and Tronetti) to approve the following depositories for the 2021-22 fiscal year:

Hamlin Bank & Trust	PLGIT
Northwest Savings Bank	PSDLAF
PA Invest	Bank of New York/Mellon Trust Co

4. Moved by Learn, seconded by Stratton and carried 5-0 with one abstention (Wertz) and three absent (McKean, Okerlund, and Tronetti) to approve Sue Wertz as an Elementary Teacher for the 2021-22 school year at Category 3, Step 14 effective August 20, 2021 at \$62,565. This position will be funded by the American Rescue Plan (ARP) to address the academic impact of lost instructional time.

5. Moved by Simms, seconded by Learn and carried unanimously to approve Kassie Rothermel as an Elementary Teacher for the 2021-22 school year at Category 1, Step 1 effective August 20, 2021 at \$45,654. This position will be funded by the American Rescue Plan (ARP) to address the academic impact of lost instructional time.
6. Moved by Learn, seconded by Stratton and carried unanimously to approve Justin Tanner as a High School PE Teacher for the 2021-22 school year at Category 1, Step 1 effective August 20, 2021 at \$45,654.
7. Moved by O'Day, seconded by Learn and carried unanimously to approve Laura Strawderman as a High School Math Teacher for the 2021-22 school year at Category 3, Step 5 effective August 20, 2021 at \$52,242. This position will be funded by the American Rescue Plan (ARP) to address the academic impact of lost instructional time.
8. Moved by Davis, seconded by Stratton and carried unanimously to appoint the following as Teachers for the Elementary Summer School Option Program to run July 6<sup>th</sup> – 29<sup>th</sup>, 2021 @ \$23/Homebound hourly rate (Staffing subject to adequate student enrollment). *The following stipulations shall apply to all supplemental positions and hires for the summer of 2021 and the 2021-2022 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
  - Angela Alexis
  - Kassie Rothermel
9. Moved by Simms, seconded by Davis and carried unanimously to appoint the following as a Teacher for the Elementary Summer School Option Program to run July 6<sup>th</sup> – 29<sup>th</sup>, 2021 @ the per diem rate as per contract (Staffing subject to adequate student enrollment). *The following stipulations shall apply to all supplemental positions and hires for the summer of 2021 and the 2021-2022 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
  - Haley Valenti
10. Moved by Learn, seconded by Stratton and carried unanimously to approve the following addition(s) to the Substitute Support Staff list for the 2020-21 school year (pending proper paperwork):
  - Morgan Causer, Port Allegany, Clerical/Teacher's Aide
11. Moved by Simms, seconded by Davis and carried unanimously to approve the following addition(s) to the C.L. McKeirman's Substitute Bus/Van Driver list for the 2020-21 school year (pending proper paperwork):
  - Brian Austin, Smethport, Bus/Van
  - Barb Dillenbeck, Smethport, Van
12. Moved by Learn, seconded by O'Day and carried unanimously to approve the following as Substitute Summer Help for the Custodial / Maintenance Department at a rate of \$8.50/hr: *The following stipulations shall apply to all supplemental positions and hires for the summer of 2021 and the 2021-2022 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
  - Joni Britton, Smethport
  - Sandra Schermerhorn, Smethport
  - Bill Young, Smethport

13. Moved by Stratton, seconded by Learn and carried unanimously to approve up to twenty (20) additional hours for each of the nurses, Mrs. Costa and Mrs. Colley, for the summer of 2021 to implement the immunization requirements at their per diem rates. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2021 and the 2021-2022 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
14. Moved by Simms, seconded by Learn and carried unanimously to approve Shane Locke for Summer Technology help for up to 25 days total at a rate of \$125/day. *The following stipulations shall apply to all supplemental positions and hires for the summer of 2021 and the 2021-2022 School Year. If the temporary work position, extra hours, season or activity is not completed, these positions will be paid on a pro-rated basis from the first date of student-involved activities/work until the end of the activity/work. SASD will consider any future guidance on supplemental pay that clarifies an appropriate direction related to paying supplemental positions for activities not completed.*
15. Moved by Learn, seconded by Stratton and carried unanimously to approve the list of Seniors for graduation pending completion of all graduation requirements.
16. Moved by O'Day, seconded by Davis and carried unanimously to approve a tentative Proposed General Fund Budget for the 2021-22 fiscal year in the amount of \$17,964,447.
17. Moved by Stratton, seconded by Simms and carried unanimously to approve the 2021-22 Seneca Highlands Career and Technical Center Operating Budget in the amount of \$2,344,744. (Our estimated share is \$210,943).
18. Moved by Stratton, seconded by Learn and carried 5-0 with one abstention (Davis) and three absent (McKean, Okerlund, and Tronetti) to approve the Seneca Highlands I.U.9 General & Janitorial Co-op Bid orders for the 2021-22 school year:

<u>General Supplies</u>	<u>Total</u>	<u>Janitorial Supplies</u>	<u>Total</u>
Cascade School Supply	\$ 4,415.84	Janitors Supply-Cafeteria	\$ 42.40
Contract Paper Company	\$ 7,836.00	Janitors Supply	<u>\$ 7,389.36</u>
Kurtz Brothers	\$ 6,636.67	<b>Grand Total</b>	<b>\$ 7,431.76</b>
Nat'l Art & School Supply	\$ 6,850.50		(\$2,596.63 increase from 20-21)
Fastenal	\$ 975.17		
School Specialty	\$ 1,433.86		
Janitor's Supply	<u>\$ 330.00</u>		
<b>Grand Total</b>	<b>\$ 28,478.04</b>		
	(\$10,977.27 decrease from 20-21)		

19. Moved by Learn, seconded by Simms and carried 5-0 with one abstention (Davis) and three absent (McKean, Okerlund, and Tronetti) to approve a contract with Seneca Highlands I.U.9 for Psychological Services at \$75.00/hour for the 2021-22 school year.
20. Moved by Davis, seconded by Stratton and carried unanimously to approve a one-year renewal with Nutrition Inc. for the 2021-22 school year.
21. Moved by Simms, seconded by Davis and carried unanimously to appoint Crystal Woodard as School Board Treasurer for the 2021-22 fiscal year at a salary of \$1,000.

22. Moved by Stratton, seconded by Learn and carried unanimously to appoint Jeffrey Wagner as School Board Secretary for the 2021-22 fiscal year at a salary of \$1,000.
23. Moved by Learn, seconded by Simms and carried unanimously to approve a ticket price increase for Athletic Sports for the 2021-22 school year as follows:
  - Adults - \$4.00 (increase of \$1.00)
  - Students - \$2.00 (increase of \$1.00)
  - Seniors - \$2.00 (increase of \$1.00)
24. Moved by Stratton, seconded by Davis and carried unanimously to approve the 6<sup>th</sup> Grade Field Trip to Elk Lick Scout Camp for May 19<sup>th</sup> – 21<sup>st</sup>, 2021 for 6<sup>th</sup> Grade Camp.
25. Moved by Learn, seconded by Simms and carried unanimously to approve a FMLA Leave of Absence for Colleen McClain, for a family member, for intermittent days starting April 26, 2021.
26. Moved by Simms, seconded by Learn and carried unanimously to approve the MOU's for Year-long Temporary Substitute Employees for the 2021-22 school year, due to the pandemic, from the Smethport Area Education Association and the Smethport Area Educational Support Professionals Association.
27. Moved by Stratton, seconded by Learn and carried unanimously to approve the following policies:
  - #137.1 – Extra Curricular Participation by Home Education Students
  - #150 – Title 1 Comparability of Services
  - #626 – Federal Fiscal Compliance with attachments
  - #810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
  - #810.3 – School Vehicle Drivers
28. Moved by Simms, seconded by Davis and carried 5-0 with one abstention (Wertz) and three absent (McKean, Okerlund, and Tronetti) to approve an agreement with The Behavior Health Alliance of Rural PA.
29. Moved by Davis, seconded by Stratton and carried unanimously to approve the appointment of Buffamante Whipple Buttafaro, P.C. as School Auditor for a proposed estimated fee of \$20,600 to audit the fiscal year ended June 30, 2021 plus an estimated fee of \$1,200 for review of the AFR as required by PDE. (The proposal assumes a Federal Single Audit will be required.)
30. Moved by Learn, seconded by Davis and carried unanimously to approve the appointment of Dr. Laemmer as School Dentist for the 2021-22 school year at \$15.00/student exam.
31. Moved by Stratton, seconded by Simms and carried unanimously to approve UPMC Cole for school physician services for the 2021-22 fiscal year at a rate of \$18.00 per physical and \$100 per football game.
32. Moved by Learn, seconded by Davis and carried unanimously to approve a Letter of Resignation from Julia Anderson, Director of Special Education, effective June 30, 2021 and contingent on her employment at another employer.
33. Moved by O'Day, seconded by Stratton and carried unanimously to approve a Letter of Resignation from Sarah Cheadle effective June 9, 2021.

34. Moved by Learn, seconded by Simms and carried unanimously to approve a Letter of Resignation, for retirement purposes, from Margaret Hewitt effective June 3, 2021.
35. Moved by Learn, seconded by O'Day and carried unanimously to approve Knox McLaughlin Gornall & Sennett, P.C. as the Law Firm for legal services for the 2021-22 fiscal year according to the terms outlined in the Districts' Request for Proposal and in Knox Law provided response to the RFP.

#### **INFORMATION ITEMS:**

- May 3: Presentation Solicitor Services – Sweet/Stevens/Katz/Williams
- May 3 – 7, 2021 is Teacher and Staff Appreciation Week with May 4<sup>th</sup> being Teacher Appreciation Day
- May 6 – 12, 2021 is School Nurses Week with May 12<sup>th</sup> being School Nurses Day
- May 10: Presentation Solicitor Services – Knox Law
- Keating Township Tax Collector, Sandra Vossler, will appoint Dawn Babcock as Deputy Tax Collector

#### **COMMENDATIONS:**

- Congratulations to the following Students of the Month – Kaylee Edgar, Jr. High and Joanie Waldeck, Sr.-High.
- Congratulations to the Seneca Highlands CTC National Technical Honor Society inductees who were inducted on April 22, 2021:
  - Hayley Durphy
  - Alexandria Norris
  - Brian Tanner
- The PA Envirothon Challenge was held virtually on April 14<sup>th</sup>. Students worked in teams of five and they were tested on the following areas: Soils & Land Use, Forestry, Aquatics, Wildlife and Current Environmental Issues. The McKean County Conservation District along with other PA counties are in charge of the event and put together all of the details for the event. We had two teams participate this year. Congratulations to our team made up of our seniors for taking 2nd place:
  - **Senior Team: Swamp Grass** – Kyler Alexis, Chase Burdick, Kassidy DiDomizio, Parker Jack, and Jordan Pavlock.
  - **9<sup>th</sup> Grade Team: Sassy Salamanders** – Brennan Donovan, Madison Faes, Jaidyn Goodman, Emily Higley, and Ruth Line.
- The Egg drop Challenge for 4<sup>th</sup> and 5<sup>th</sup> graders was completed. The 4<sup>th</sup> Grade team had four finalist teams: Team A consisted of Jacob Custer, Ava Raszmann, and Owen Szuba; Team B consisted of Wyatt Hungville, Ayla O'Connell, and Cassidy Szuba; Team C consisted of Andrew Benson, Kenley Okerlund, and Mariah Tanner; Team D consisted of Trent Howard, Deater Martin, and Holden Smith. The results were:
  - 1<sup>st</sup> Place: Team D – Trent Howard, Deater Martin, and Holden Smith
  - 2<sup>nd</sup> Place: Team A – Jacob Custer, Ava Raszmann, and Owen Szuba

**COMMENDATIONS cont:**

The 5<sup>th</sup> Grade team had four finalist teams: Team A consisted of Collin Furgeson, Tristan Lenze, and Olivia Rounsville; Team B consisted of Shayonna Chapman, Braxx Hogan, and Cameron Larkham; Team C consisted of Ethan Gifford, Beccah Henderickson, Jude Kisko, and Lillian Vandermark; Team D consisted of Faith Benjamin, Braiden Keech, and Thomas Wolosewicz. The results were:

- 1st place: Team A – Collin Furgeson, Tristan Lenze, and Olivia Rounsville
- 2nd place: Team D – Faith Benjamin, Braiden Keech, and Thomas Wolosewicz

- The PA Media and Design Competition is an annual event that highlights Pennsylvania students' application skills, creativity, and knowledge. Students are able to unleash their creativity, learn how to convey information more dynamically, and enhance the learning process. All competition deliverables were uploaded on April 15th for judging the following week. Top team in the division will move onto the state competition which is virtual. Congratulations to Brennan Donovan and Caleigh Wolosewicz who competed and will be moving on to the State Competition. Good Luck!

**NOTE:** Executive Session may be held between tonight's meeting and the next board meeting.

XII. PUBLIC TO BE HEARD – GENERAL ITEMS

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

XIII. ADJOURNMENT

Moved by Learn, seconded by Stratton to adjourn the meeting at 8:27 P.M.

Respectfully Submitted,

Jeffrey S. Wagner  
Secretary of the Board