

SMETHPORT AREA SCHOOL DISTRICT
MINUTES OF THE WORK SESSION
AUGUST 3, 2020

- I. CALL TO ORDER
Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:44 p.m. in the Smethport Area Elementary School.
- II. ROLL CALL
Members Present: Davis (Virtual), Learn, McKean, O'Day (Virtual), Okerlund, Stratton (Virtual), Tronetti, Wertz.
Member Absent: Shonts.
Administrators Present: Benson, Jordan, London, Zona (Virtual).
Mrs. Woodard and Mrs. Anderson (Virtual) were also present.
- III. PLEDGE OF ALLEGIANCE
Mr. Wertz
- IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY – None.
Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.
- V. REPORTS
Ms. Zona reported that several of the Elementary teachers have participated in Google training to assist them with virtual teaching.
Mrs. Anderson reported that the ESY program just concluded last week. She told the Board that of 18 students that planned to participate, 9 of them consistently came and 2 participated through packets. They ran three classrooms and transported with a bus and 2 vans in order to keep the children social distanced as much as possible. She said that overall it went very well. She also mentioned that she has been working on caseloads getting ready for the students' return.
Mr. Benson reported that extracurricular OTAs have been occurring and marching band camp has begun. He told the Board that students seem to be very happy to be back on the campus. He also announced that we have opened our gym for volleyball. The new floor and painted walls look great and the students are very excited to be practicing in there. He said that they have been working on classroom livestreaming and are much more prepared to deliver instruction virtually than we were back in March when the schools were all shut down. He reported that some students will work remotely from home with their classes. The on-line options will be synchronous or asynchronous learning with their Smethport teachers, VLN, Edmentum, or Waterfront Learning. They also have the option to attend school in-person, which over 85% have chosen to do.
Mr. London reported in Mr. Kolivoski's absence that all of our technology equipment is in with the exception of 80 Chromebooks, which are all replacement devices. All students have now been issued either a Chromebook (grades 3-12) or a tablet (grades K-2). The technology department is making sure everything is ready and in place to start the school year.
Mr. London gave a report in Mr. Rounsville's absence. He reported that the gym is done. He also recognized the entire custodial staff for a fabulous job in getting everything cleaned, sanitized, and put back together in preparation for the start of the school year. There was a lot of painting and waxing done this summer that make the buildings look great. We also had the ditch by the Elementary parking lot that runs beneath the football stadium cleaned out by a contractor. The sidewalk concrete work is done, and new siding was put on the Maintenance Shed by the custodians. The Auditorium/Gymnasium roof was completed, and the roof restoration of the HS Science Wing, Library, Faculty Room, Auxiliary Gym, Cafeteria, and 5 roof canopies has begun.
- VI. COMMUNICATIONS – None.
- VII. OLD BUSINESS – None.

VIII. NEW BUSINESS

The following items were discussed:

1. To consider approving the Superintendent's 2019-20 Evaluation and attainment of the Objective Performance Standards.
2. To consider approving the Superintendent's Goals for the 2020-21 school year.
3. To consider approving a Resolution for 180 days / 900 hours / 990 hours for the 2020-21 school year.
4. To consider approving the Substitute Teacher's and Support Staff Substitute lists for the 2020-21 school year as presented.
5. To consider approving the C.L. McKeirnan list of drivers for the 2020-21 school year as presented.
6. To consider approving the Aveanna Healthcare Substitute Nurse list for the 2020-21 school year as presented.
7. To consider approving the Smethport Area Jr./Sr. High School Student Activities Account for June 30, 2020.
8. To consider the appointments of the following supplemental positions for the 2020-21 school year:
Assistant Jr. High Boys' Basketball Coach..... Matt Bailey
Elementary Boys' Basketball Coach
Varsity "S" Advisor(s)
9. To consider a MOU with SAEA for hiring of temporary staff members.
10. To consider a MOU with SAESPA for hiring of temporary staff members.
11. To consider creating temporary staff positions to supplement staffing during the COVID-19 pandemic situation as follows:
 - 2 – Temporary Year Long Substitute Teachers (one at each school), committed to us for everyday of the 2020-21 school year.
 - 2 – Temporary Year Long Substitute Aides (one at each school), committed to us for everyday of the 2020-21 school year.
 - 1 – Temporary Year Long Substitute Cleaning/Custodial person, committed to us for everyday of the 2020-21 school year.
 - 1 – Temporary Year Long IT Support Technician, committed to us for everyday of the 2020-21 school year.
12. To consider approving two (2) Temporary Year Long Substitute Teachers for the 2020-21 school year.
13. To consider approving two (2) Temporary Year Long Substitute Aides for the 2020-21 school year.
14. To consider approving one (1) Temporary Year Long Substitute Cleaning/Custodial staff for the 2020-21 school year.
15. To consider approving one (1) Temporary Year Long IT Support Technician for the 2020-21 school year.
16. To consider approving a Letter of Resignation from Emily Mix.
17. To consider approving a Maternity Leave of Absence for Andrea Austin from approximately September 14, 2020 to November 6, 2020.
18. To consider approving a Medical Leave of Absence for Andy Stuck from approximately August 14, 2020 to September 7, 2020
19. To consider approving a Special Education Teacher – High School Learning Support 7-9 for the 2020-21 school year.
20. To consider approving a Full-time Special Education Teacher – Elem School Learning Support position or a Pre-K Substitute Teacher from approximately September 14, 2020 to November 6, 2020.
21. To consider approving Mentors for an Elementary Special Education Learning Support Teacher and a High School Special Education Learning Support 7-9 Teacher for the 2020-21 school year.
22. To consider approving the following policies:
 - Policy #006.1 – Attendance at Meetings via Electronic Communications
 - Policy #209 – Health Examinations / Screenings
23. To consider approving five (5) additional contract days for Matt Bailey for PIMS reporting for the 2020-21 school year.

24. To consider approving a Field Experience Agreement with Mansfield University for the 2020-21 school year.
25. To consider a renewal of the School Safety Consulting Services Agreement with Mike Knight.
26. To consider modifications and final approval for the SASD Health and Safety Plan.
27. To consider modifications and final approval for the SASD Athletic Health and Safety Plan.
28. To consider the Health and Safety Plan choice (Plan A, Plan B, or Plan C) for opening school on August 26, 2020.
29. To consider approval of a repository bid as presented by McKean County Tax Claim Bureau.
30. To consider approval of parent-provided transportation for the 2020-21 school year for a student attending a non-public school.
31. To consider approval of Edmentum as a provider for SASD Cyber Education.
32. To consider approval of Waterfront Learning as a provider for SASD Cyber Education.
33. To consider changes to the 2020-2021 school calendar.
34. To consider action on the Behind-the-Wheel Driver's Education Program.
35. To consider an agreement with C.L. McKeirnan's for installation of bus cameras.

INFORMATION ITEMS:

- Having met all contractual requirements, the following change(s) will be made on the salary schedule at the beginning of the 2020-21 school year:
 - Sarah Cheatle, from Category IV to Category V (Masters +30)
- The Board of Education will be given the following policies for first reading with subsequent approval in September:
 - #815.1 – Livestream Video

COMMENDATIONS:

- none

NOTE: Executive Session may be held between tonight's meeting and the next board meeting.

Mr. Wertz announced that the Board met in Executive Session prior to tonight's meeting to discuss personnel matters.

- IX. PUBLIC TO BE HEARD – GENERAL ITEMS – None.
Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.
- X. ADJOURNMENT
Moved by Okerlund, seconded by Learn and carried unanimously to adjourn the meeting at 9:21 p.m.

Respectfully Submitted,

Susan M. Jordan
Secretary of the Board