

kistrong!



ki charter
every **change** has a story

2021-22

safe return to in-person instruction & continuity of services plan

ki charter academy will begin the 2021-22 school year with face-to-face instruction. Our academic, social, emotional, and mental health needs of our students and staff remain at the forefront of our response to reopening schools safely. Guidelines from the Centers for Disease Control and Prevention (CDC), Local Health Authorities, and other agencies in addition to input from our stakeholders are very important in planning for the reopening of our schools.

In response to the Covid-19 pandemic, Ki Charter Academy utilizes ESSER funds to purchase Personalized Protective Equipment (PPE), including facemasks, dividers for office areas and classroom use, and hand sanitizer and wipes. sanitization stations, and signage regarding safety are strategically placed throughout Ki Charter Academy. Our Safe Return to In-Person Instruction and Continuity of Services Plan further describes how Ki will maintain the health and safety of students and staff as we return to face-to-face instruction.

questions

Your designated principal for each campus is listed below along with their contact information:

san marcos

JAVIER GARCIA

Principal | 210-705-9914

liberty hill

ADRIENNE DURHAM

Principal | 254-760-0035

desoto

WILLIAM MANUEL

Principal | 817-378-6943

policies or practices regarding CDC recommendations

universal & correct wearing of masks

description of policies or practices, if applicable (Updated July 19, 2021)

Although masks are not mandated by Ki Charter Academy, they are mandated by the parent company, Universal Health Services (UHS). Each of our 3 campuses sit on UHS property. For this reason, face coverings are mandatory for all adults (until UHS changes policy) and Ki Charter Academy employees, to include visitors. Please note, CDC currently recommends that all employees, students, and visitors who have not been vaccinated wear a mask. We will continue to monitor the COVID-19 data in our community and adjust our protocols as needed.



Recommendations for wearing face masks correctly:

- ▶ Wash your hands before putting on your face covering.
- ▶ Put it over your nose and mouth and secure it under your chin.
- ▶ Try to fit it snugly against the sides of your face.
- ▶ Make sure you can breathe easily.
- ▶ Masks should be washed regularly, inspected for damage, and discarded and replaced when damaged.
- ▶ Masks should be stored in a clean, dry location, and they should never be shared.
- ▶ Do not put the face covering around your neck or up on your forehead.
- ▶ Do not touch the face covering, and if you do, wash your hands or use hand sanitizer to disinfect.

You may wear any masks that meets the CDC guidelines (link) below:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>



modifying facilities to allow for physical distancing

Ki Charter Academy will allow for physical distancing within the classrooms, hallways, and other areas of the school to the maximum extent possible.

policies or practices regarding CDC recommendations



handwashing & respiratory etiquette

description of policies or practices, if applicable

Schools should take the following steps to help keep students and staff from getting sick. These steps should be followed at all times, and not only during a pandemic.

- ▶ Encourage respiratory etiquette by providing staff and students with education and reminders about covering coughs and sneezes and easy access to tissues and running water and soap or alcohol-based hand cleaners.
- ▶ Remind staff and students to practice good hand hygiene and provide the time and supplies for students and staff to wash their hands when needed.
- ▶ Clean surfaces and items that are more likely to have frequent hand contact with cleaning agents that are usually used in these areas.
- ▶ Have Personal Protective Equipment (PPE) such as masks available and ensure they are worn by staff and other staff caring for sick individuals at school.
- ▶ Teach and reinforce proper handwashing techniques, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes.
- ▶ Post signage in high visibility areas to remind students and staff of proper techniques for handwashing and covering coughs and sneezes and other prevention measures.
- ▶ Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, face coverings, and hand sanitizers (with at least 60 percent ethyl alcohol) for staff and students who can safely use hand sanitizer.
- ▶ Minimize the sharing of supplies and equipment among staff and students to the extent feasible. When items must be shared, clean and disinfect items between uses.
- ▶ Minimize staff's and students' contact with high-touch surfaces (e.g., propping open building or room doors, particularly at arrival and departure times).

cleaning & maintaining healthy facilities, including improving ventilation

description of policies or practices, if applicable

sanitation

- ▶ At least daily, and more frequently if feasible, clean and disinfect frequently touched hard surfaces (e.g., tables, desks, chairs, door handles, light switches, phones, copy/fax machines, bathroom surfaces (toilets, countertops, faucets), and playground equipment) and shared objects (toys, games, art supplies, books) pursuant to CDC guidance.
- ▶ Only use cleaning products and electrostatic sprayers approved by the district.
- ▶ Ensure proper ventilation during cleaning and disinfecting.
- ▶ Introduce fresh outdoor air as much as possible, for example, by opening doors where practicable and safe. When cleaning, air out space before students arrive; plan to do a thorough cleaning when students are not present.
- ▶ After an illness, limit access to areas used by the sick person (e.g. a student's desk or a staff member's office) until cleaned and disinfected.
- ▶ Utilize a cleaning and disinfecting schedule/log.

policies or practices regarding CDC recommendations



contact tracing in combination with isolation & quarantine

description of policies or practices, if applicable

Isolation, contact tracing, and quarantine of close contact recommendations will continue to be based on current CDC, Local health authorities, The Texas Education Agency (TEA) and the UHS facility at your respective campus's recommendations.

required actions if individuals with test-confirmed cases have been in a school

- 1 If an individual who has been in a school is test-confirmed to have COVID-19, the school must notify its local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- 2 Upon receipt of information that any teacher, staff member, student, or visitor at a school is test-confirmed to have COVID-19, the school must submit a report to the Texas Department of State Health Services via an online form. The report must be submitted each Monday for the prior seven days (Monday-Sunday)

Updated- August 5, 2021

[SY-20-21-Public-Health-Guidance.pdf \(texas.gov\)](#)

If you are experiencing symptoms, please see your direct supervisor, immediately as they will guide you towards on-site COVID testing.

All Ki Charter Staff will be required to complete a self-screen assessment for COVID-19 symptoms before coming onto campus each day. Staff will continue to be screened daily at the entrance to the facility and sent home if they do not meet the criteria for work. Staff who are sick are encouraged to remain home and to call in for screening. Staff are required to report to their supervisor if they themselves have COVID-19 symptoms or are lab-confirmed with COVID-19. If so, the staff member must stay at home throughout the infection period, and cannot return to campus until Principal screens (via phone) the individual to determine any of the conditions for campus re-entry have been met (per CDC, TEA and local health authority guidelines).

A reference for practical recommendations by the CDC

[Guidance for COVID-19 Prevention in K-12 Schools | CDC](#)

policies or practices regarding CDC recommendations



efforts to provide vaccinations to educators, other staff, & students, if eligible

description of policies or practices, if applicable

If you need any assistance or are in need/want the COVID-19 vaccination, please see your respective campus principal. They will guide you in the right direction.



coordination with state & local health officials

description of policies or practices, if applicable

Ki Charter Academy will continue to communicate as needed with local health authorities. Positive COVID-19 cases in staff or students will continue to be reported within 24 hours to the local health authorities.

district response on continuity of services

academic needs

Ki Charter Academy will begin the 2021-22 school year with face-to-face instruction for students in first through twelfth grade.

Ki Charter Academy's District Improvement plan, coupled with each campus improvement plan, describes measurable goals for student growth and achievement in ELA, mathematics, social emotional learning, science, and college and career readiness etc. Each goal addresses how our district will accelerate learning using measurable targets to maximize growth. Accelerated learning will focus on moving students from below grade level expectations to meeting and/or exceeding grade level expectations.

As a critical component of our academic needs, progress monitoring will be continuous, ongoing, and utilize a variety of resources. quarterly data meetings with key stakeholders, principals and leadership teams and formative and summative assessments will all be used to evaluate progress toward these goals.

special services

Ki Charter Academy is committed to the Child Find process and efforts under Section 504 of the Rehabilitation Act of 1973 and the Individuals with Disabilities Education Act (IDEA). Progress-monitoring will be used to monitor students' IEP goals to identify learning loss/gains.

what additional support will my child receive?

- ▶ Students identified as special needs with an IEP or a 504 plan may participate in additional class sessions designed to provide supplemental instruction to meet goals.
- ▶ Students identified as English Language Learners will participate in additional accommodations that are designed to support and promote language proficiency (in accordance with LPAC requirements).
- ▶ Students identified as Gifted and Talented will participate in class sessions designed to provide enrichment and promote academic growth.

district response on ensuring periodic updates to its plan

During the period of the ESSER award (until September 2023), Ki Charter Academy will periodically review and, as needed, revise its plan for the safe return to in-person instruction and continuity of services. The plan will be reviewed at least every six months, and the school district will seek and consider public input through open forums and stakeholder input during the review process. Plan revisions will address updated CDC guidance on safely reopening schools, if any are issued.