Student/Family Handbook
For High School and High School Equivalency Students
School Year 2018 – 2019
Dear Family:

Welcome to ReStart Academy!

ReStart is a NYC Department of Education program, under the auspices of District 79 Alternative Schools and Programs that provides instructional services in various transitional settings. While your child is receiving supportive services from another agency, s/he will also be enrolled in ReStart as a full-time student in accordance with the rules of regulations of the NYC Department of Education.

Your child may be enrolled in a High School or High School Equivalency (formerly GED) program based on the school records we currently have and the conversations we have had with you and/or your child. If you have questions about this grade placement or have additional school records (e.g. schools outside of NYC, IEP) that were not previously submitted, please contact us immediately.

Throughout the school year we have several afternoon and evening conferences scheduled for you to meet with teachers and staff (see enclosed calendar). We also have an online system, PupilPath, which allows you to see your child’s current performance in each class. You will be receiving a PupilPath invitation letter that includes a unique registration code and instructions for creating an account that can be accessed from any computer or smartphone. Please contact your child’s ReStart guidance counselor if you have questions about PupilPath. We hope that by enabling you to see this information on a daily basis we will be able to work together to ensure that your child remains on track in every class.

If your child has an Individualized Education Plan (IEP) for Special Education services, please be aware that we are a small, transitional program and we may not be able to provide all of the services recommended on the IEP. Within 30 days of your child’s enrollment, we will develop a Special Education Plan for Students in Transitional Settings which will specify the services that will be provided to your child while enrolled in ReStart. You will be notified of the date that the plan will be developed and we encourage you to participate in person or by phone. When your child is discharged from ReStart, his/her IEP will continue to be in effect.

When your child is no longer receiving services from the agency (upon completion of the program or early termination) s/he will be immediately discharged from ReStart Academy and will need to be enrolled in another school setting. See the
box on the following page with very important information about enrollment in another school when your child can no longer attend ReStart.

**IMPORTANT INFORMATION ABOUT WHEN YOUR CHILD IS TERMINATED BY THE AGENCY PROVIDING SERVICES**

If it has been **less than one year since your child was enrolled in his/her previous school (home school)**, s/he will automatically be returned to the home school’s register. You and your child should report to the home school immediately to complete the registration process. If you wish to seek a different placement, you should request to speak to the home school guidance counselor.

If it has been **more than one year since your child was enrolled in his/her previous school**, you must go to the Family Welcome Center in your borough for assistance in finding an appropriate school placement. See the attached Planning Interview Information Packet for contact information for those offices.

**If your child is over 17 and has fewer than 17 credits**, or if s/he was receiving HSE (High School Equivalency - formerly GED) instruction at ReStart, you may want him/her to transition to a HSE program. HSE program referrals are made through District 79 Referral Centers in each borough. See the attached Planning Interview Information Packet for contact information on those offices.

The attached **PLANNING INTERVIEW INFORMATION PACKET** also provides important information about student rights regarding remaining or re-enrolling in school. Most importantly, that your child has the right to remain in school or re-enroll in school until s/he receives a regular high school diploma or until the end of the school year in which s/he turns 21 years old, whichever comes first.

If you would like to discuss your child’s current school placement or any other school issue, please feel free to contact me. I look forward to working with you to ensure that your child has a successful educational experience while enrolled in ReStart Academy.

Sincerely,

Joan M. Indart-Etienne,
Master Ambassador Principal
# ReStart Academy Contacts

## MASTER AMBASSADOR PRINCIPAL

**Joan M. Indart-Etienne**  
(212) 262-0817

## ASSISTANT PRINCIPALS

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
<th>Mobile</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katherine Lebold</td>
<td>P (212) 262-0817</td>
<td>M (347) 703-9413</td>
<td><a href="mailto:klebold@schools.nyc.gov">klebold@schools.nyc.gov</a></td>
</tr>
<tr>
<td>Christina McLeod</td>
<td>P (212) 262-0817</td>
<td>M (646) 853-0468</td>
<td><a href="mailto:cmcleod2@schools.nyc.gov">cmcleod2@schools.nyc.gov</a></td>
</tr>
<tr>
<td>Paula Michas</td>
<td>P (212) 262-0817</td>
<td>M (917) 297-6709</td>
<td><a href="mailto:pmichas@schools.nyc.gov">pmichas@schools.nyc.gov</a></td>
</tr>
<tr>
<td>Susan Salkin</td>
<td>P (212) 262-0817</td>
<td></td>
<td><a href="mailto:ssalkin@schools.nyc.gov">ssalkin@schools.nyc.gov</a></td>
</tr>
<tr>
<td>Robert Vanden Heuvel</td>
<td>P (212) 262-0817</td>
<td></td>
<td><a href="mailto:rvandenheuvel@schools.nyc.gov">rvandenheuvel@schools.nyc.gov</a></td>
</tr>
</tbody>
</table>
ReStart Academy FREQUENTLY ASKED QUESTIONS

1. Enrollment & HS credits – How long can my child attend ReStart Academy? How many high school credits will s/he earn?
ReStart runs on a trimester system (see academic calendar on next page) and students can earn a maximum of 5 credits each trimester plus 2 credits during summer school. ReStart is a transitional program – generally, students can be enrolled for no more than 3 trimesters. When students successfully complete the program they may be able to return to their home school (see details on page 2), request a transfer from the Family Welcome Center, or apply to one of the many NYC Department of Education transfer schools (eligibility requirements vary).

2. MetroCards – is my child eligible for a MetroCard while enrolled in ReStart?
ReStart students are eligible for MetroCards on the same basis as other schools. Eligibility is determined by the NYC DOE Office of Pupil Transportation based on the distance your child lives from the ReStart site. Generally, a student is eligible for a full-fare MetroCard if s/he lives more than 1½ miles from school. If your child lives less than 1½ miles from school, s/he may be eligible for a ½ fare MetroCard that can only be used on MTA buses.

3. IEP – Does my child receive Special Education services while enrolled in ReStart?
While enrolled in ReStart Academy there are a number of resources available to all students, including those previously receiving special education instruction or services. For example, every student attending a ReStart program has access to smaller classes, direct relationships with guidance counselors, and counseling from qualified agency staff. Testing accommodations as stated on the most recent IEP are followed for all NYC and NYS exams administered while enrolled in ReStart.

Because ReStart is a small transitional program, we do not automatically update IEPs through Annual and Triennial Reviews. Within 30 days of your child’s enrollment, we will develop a Special Education Plan for Students in Transitional Settings which will specify the services that will be provided to your child while enrolled in ReStart. You will be notified of the date that the plan will be developed and we encourage you to participate in person or by phone. When your child leaves ReStart, his/her current IEP will continue to be in effect at his/her next educational setting. If you would like your child’s IEP to be reviewed while enrolled in ReStart, we will facilitate a review. Please contact the Assistant Principal or Guidance Counselor for further information.

4. College Counseling – Does ReStart provide College Counseling?
ReStart has a college advisement program that provides individual and group assistance HS and High School Equivalency students who are exploring and/or applying to college or vocational programs. Please contact your child’s ReStart Guidance Counselor/Social Worker for more information about the program.

5. What do I do if my child is dismissed/terminated/removed from the Agency program?
If your child is no longer receiving services from the agency program, s/he is not permitted to continue the ReStart educational program and will automatically be returned to the home school register. Contact the site Guidance Counselor/Social Worker immediately upon dismissal for assistance in finding a program other than the home school.

6. What has changed about the GED?
As of January 1, 2014, the GED® test was replaced in New York State with a new test called TASC® (Test Assessing Secondary Completion). The TASC is aligned to the Common Core Standards and tests students’ knowledge in five core subject areas: Reading, Writing, Math, Social Studies and Science. Students will achieve the same award for passing the TASC® as they did for the GED - a High School Equivalency (HSE) Diploma. ReStart students who are enrolled in the HSE track will prepare for the TASC to qualify for the HSE Diploma. For more information on the new TASC exam, ask your child’s teacher or go to http://www.tasctest.com/test-takers.html.

7. What is the electronics/cell phone policy at ReStart?
Students may bring electronics and cell phones to school, however, the specific policy about use and collection of electronics during the school day varies by ReStart site. The staff at the site will provide you with the Electronics Use Policy and you and your child are required to sign contracts regarding the policy.
Unless otherwise indicated, every day is a full school day, including testing days.

**2018/2019 ACADEMIC CALENDAR FOR STUDENTS/FAMILIES**

<table>
<thead>
<tr>
<th>SEPTEMBER (15 school days)</th>
<th>OCTOBER (22 school days)</th>
<th>NOVEMBER (20 school days)</th>
<th>DECEMBER (15 school days)</th>
<th>JANUARY (20 school days)</th>
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<tr>
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<td>9</td>
<td>16</td>
<td>23</td>
<td>30</td>
<td>7</td>
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FEBRUARY (14 school days)

<table>
<thead>
<tr>
<th>FEBRUARY (14 school days)</th>
<th>MARCH (21 school days)</th>
<th>APRIL (16 school days)</th>
<th>MAY (22 school days)</th>
<th>JUNE (18 school days)</th>
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<tr>
<td>10</td>
<td>16</td>
<td>22</td>
<td>28</td>
<td>7</td>
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</tbody>
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No School in Session
Conference Day for Staff – Students Not in Attendance
Last Day of Marking Period
High School Diploma Requirements

**REGENTS DIPLOMA REQUIREMENTS:**

44 credits as shown to right, and
Score of 65 or above on 5 Regents exams:

1. English Language Arts (ELA)
2. Any Mathematics (Algebra, Geometry, Algebra II/Trig)
3. Any Science (Liv Env, Earth Science, Chemistry, Physics)
4. Any Social Studies (US History, Global History)
5. +1 (Any additional Regents exam)

**ADVANCED REGENTS DIPLOMA REQUIREMENTS:**

44 credits as shown to right, including
4 additional credits in second language (can have 4 fewer elective credits), and
Score of 65 or above on 9 Regents exams:

- English Language Arts (ELA)
- 3 Math
- 1 Social Studies
- 2 Science (must include Liv Env)
- 1 Language Other Than English (LOTE)
- +1 Any additional Regents exam

**LOCAL DIPLOMA REQUIREMENTS:**

For General Education students entering 9th grade on or after 9/08, the Local Diploma is no longer an option.

Students with a disability (with an IEP or 504 Plan that specifies safety net eligibility) are eligible for a Local Diploma with a passing score of 55 on Regents exams. Students with a disability who entered grade 9 prior to September 2011 may also meet diploma requirements by earning a passing score on corresponding RCTs.

<table>
<thead>
<tr>
<th>SUBJECT AREA</th>
<th># CREDITS</th>
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<tbody>
<tr>
<td>ENGLISH</td>
<td>(English 1 - 8) 8</td>
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<tr>
<td>SOCIAL STUDIES</td>
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<tr>
<td>Global Studies 1 - 4 (4 cr.)</td>
<td>8</td>
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<tr>
<td>U.S. History 1 &amp; 2 (2 cr.)</td>
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<tr>
<td>Participation in Govt. (1 cr.)</td>
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<tr>
<td>Economics</td>
<td>(1 cr.)</td>
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<tr>
<td>MATHEMATICS</td>
<td>6</td>
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<tr>
<td>Life Science</td>
<td>(2cr.)</td>
</tr>
<tr>
<td>Physical Science</td>
<td>(2cr.)</td>
</tr>
<tr>
<td>Life or Phys. Science</td>
<td>(2cr.)</td>
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<tr>
<td>SECOND LANGUAGE</td>
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<td>ART &amp; MUSIC</td>
<td>2</td>
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<tr>
<td>HEALTH</td>
<td>1</td>
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<tr>
<td>PHYSICAL EDUCATION</td>
<td>(7 Terms) 4</td>
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<tr>
<td>ELECTIVES</td>
<td>7</td>
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</table>

**TOTAL CREDITS** 44

For more detailed information about diploma requirements (including accommodations for students with disabilities and English Language Learners (ELLS), diploma endorsements, other certificate options for students with disabilities, please ask your child’s guidance counselor.
ABOUT THE HIGH SCHOOL EQUIVALENCY DIPLOMA*

You may consider a High School Equivalency (HSE) Diploma if you are between 18 and 21 years old and you are not going to meet the graduation requirements for a high school diploma. Some 17 year-old students with special situations may also enroll in HSE, however, a 17 year-old student will not be permitted to take the TASC exam until the end of the school year (after July 1st) during which s/he turns 17. Students under 18 must have parent/guardian permission to enroll in a ReStart HSE program (see next page).

As of January 1, 2014, the GED® test was replaced in New York State with a new test called TASC® (Test Assessing Secondary Completion). Students achieve the same award for passing the TASC® as they did for the GED - a High School Equivalency (HSE) Diploma. When candidates pass the TASC in English in New York State, they receive a certificate or diploma that is regarded as equivalent to a high school diploma. Many employers in private industry and government, as well as admissions offices in colleges and universities (including CUNY), accept the HSE diploma as they would a high school diploma.

The TASC covers the same subjects that people study in high school. The five subjects include: Writing, Reading, Social Studies, Science and Mathematics. The passing score is 500 for each TASC test subject area with the additional requirement to score at least 2 out of 8 on the Writing prompt to pass Writing. You pass the TASC test overall when you have passed each of the 5 subject area tests.

According to NYS Department of Education policy, ReStart administers the TASC Readiness Assessment (TRA) to ensure that all students have the best possible chance of passing the TASC test.

Please note: The NYS High School Equivalency (HSE) Office in Albany is the only entity approved to issue high school equivalency diplomas in New York State. If diplomas and/or transcripts are obtained from a source other than the HSE Office, they are not legitimate documents. Candidates who possess them cannot use them for any academic or vocational purposes whatsoever (e.g. to obtain or upgrade a job, to enter a training program, to enlist in the United States Armed Forces, to enter into a post-secondary institution, college, or university, etc....).

*Formerly called the GED.
Regents–High School Equivalency (HSE) Exam Pathway

As of April 25, 2018, this pathway to a HSE diploma allows candidates to substitute passing scores on Regents exams taken in high school for up to 4 of the 5 required corresponding TASC subtests. Regents-HSE Exam Pathway applicants cannot earn a HSE diploma based solely on Regents Exams. A minimum of one TASC subtest must be taken and passed to earn a HSE Diploma.

OVERVIEW

- Any Regents Math, Science, or Social Studies Regents Examinations may be used in place of the corresponding TASC™ subtest. The Regents English Language Arts Exam may be used in place of BOTH the Reading and Writing TASC™ subtests. See chart below.

- Four passing Regents scores cannot be used for credit towards all five TASC™ subtests; examinees must pass one single TASC™ subtest (of the examinee’s choice) to earn a New York State High School Equivalency Diploma. It is recommended that students take more than one subtest to increase the chance of passing.

- If an applicant is credited with all five subtests using a combination of GED® 2002 series and Regents Examination substitutions, the Applicant is required to take and pass at least one TASC™ subtest to earn a NYS HSE diploma.

- A NYS HSE Diploma will be issued once all five subtests (Reading, Writing, Math, Science and Social Studies) have been credited from any combination of accepted Regents Examinations, passing scores from TASC™ subtests and GED® 2002 series subtests.

- Passing GED scores prior to the GED® 2002 series cannot be used in place of TASC™ subtests.

- Candidates must apply by submitting Attachment R. Attachment R and the student’s certified transcript must be submitted to the NYS Education Department. Regents’ scores to be approved for TASC credit. Your guidance counselor will assist you in completing and submitting Attachment R.

- Once Attachment R is reviewed by NYSED (6-8 weeks), a HSE Transcript will be issued indicating the Regents scores credited and TASC or GED subjects already passed, if applicable.

<table>
<thead>
<tr>
<th>Regents Exam</th>
<th>HSE Subject Area Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any Mathematics Regents Examination</td>
<td>TASC™ Mathematics</td>
</tr>
<tr>
<td>Any English Language Arts Regents Exam</td>
<td>TASC™ Reading and Writing</td>
</tr>
<tr>
<td>Any Social Studies Regents Examination</td>
<td>TASC™ Social Studies</td>
</tr>
<tr>
<td>Any Science Regents Examination</td>
<td>TASC™ Science</td>
</tr>
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Parent/Guardian Consent for Enrollment in High School Equivalency (HSE) Classes at ReStart Academy

I hereby give consent for my child to enroll in HSE (formerly GED) classes at ReStart Academy. I understand that the decision to pursue a HSE Diploma is voluntary and my child’s participation is undertaken with my knowledge and consent.

I understand that:

- If my child is 17 years old, s/he may enroll in HSE classes at ReStart Academy but may not take the Test of Secondary Completion (TASC) exam (formerly the GED exam) until the end of the school year in which s/he turns 17.
- While my child is enrolled in HSE classes at ReStart, s/he will not be earning High School credits.
- If my child leaves ReStart Academy before his/her 18th birthday, I understand that my child is not automatically eligible for transition to another HSE program. I understand that most HSE programs require a minimum age of 18.
- My child’s success in achieving a HSE Diploma is dependent upon his/her individual progress and commitment to the program.
- That as a parent/guardian of a minor, I am responsible to work with my child and ReStart Academy to ensure that my child attends school regularly and abides by the policies set forth by the program and its collaborating agency.
- My child has the right to pursue a traditional High School Diploma at any time until the end of the school year in which s/he turns 21.
- My child will be given TASC practice exams periodically to determine his/her academic progress. ReStart Academy academic staff will determine my child’s readiness to sit for the TASC exam.
- My child must have a current NYS or government issued photo I.D. (e.g. non-drivers I.D., current passport) in order to take the practice exam at the main office and the TASC exam.

__________________________________                           ______________________
Parent Signature                                                                            Date

__________________________________                           ______________________
Student Signature                                                                          Date

*PARENT/GUARDIAN CONSENT IS REQUIRED FOR ENROLLMENT IN A RESTART ACADEMY HSE PROGRAM FOR ALL STUDENTS UNDER THE AGE OF 18.
Introduction

The purpose of this grading policy is to allow students, families, and teachers to have a mutual understanding of what specific grades mean. It also outlines how and when ReStart Academy students receive feedback on academic progress. This grading policy applies to all students on the three academic tracks, Middle School (MS), High School (HS) and High School Equivalency (HSE) offered at ReStart Academy.

- For MS students, grades are used to determine a student’s progress in the middle school curriculum and are one of the criteria used to determine promotion eligibility (see page 4 for more details on promotion).
- For HS students, credits toward diploma requirements are awarded based on the final grade for each Trimester (see Trimester schedule below). Credit is awarded for each class in which a student earns a passing grade.
- For HSE students, grades are used to determine students’ progress in the high school equivalency curriculum.
- Grades are a reflection of students’ understanding and command of content, their progression through a course or subject, and their mastery of skills at a given point in time.
- Determination of passing or failing is based primarily on how well students master the subject matter, concepts, content, and skills addressed in a class or course. This means that students may not pass or fail based solely on non-mastery measures (e.g. behavior, compliance, participation, conduct) but rather based on how well they demonstrate their understanding of the content and skills required in the course.
- Attendance is not a sole factor in determining a student’s grade, however, it is understood that school attendance has a large impact on a student’s ability to demonstrate his/her mastery of the course content.

Trimester and Marking Period Schedule

**Trimester 1**
Marking Period 1: 9/5/18 – 10/19/18  
Marking Period 2: 10/22/18 – 12/5/18

**Trimester 2**
Marking Period 1: 12/6/18 – 1/25/19  
Marking Period 2: 1/29/19 – 3/19/19

**Trimester 3**
Marking Period 1: 3/21/19 – 5/8/19  
Marking Period 2: 5/10/19 – 6/26/19
**Report Cards**

- Report Cards are issued six times during the school year - at the end of each Marking Period as shown above.
- Course grades for each marking period are not cumulative; each grade reflects the progress made during that marking period only.
- Marking Period 1 and Marking Period 2 are averaged together in order to calculate a final Trimester grade for each course. This grade is used to determine if students passed a course and will earn credit (HS) or meet promotional requirements (MS).
- In addition to course grades, comments are provided to further clarify grades.

**Scale of Grades Awarded**

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<thead>
<tr>
<th>GRADE</th>
<th>MEANING</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>55-60</td>
<td>Fail</td>
<td>No credit issued</td>
</tr>
<tr>
<td>F</td>
<td>Fail</td>
<td>This non-numeric grade is only issued in certain courses (e.g. Physical Education, Science labs, Advisory, etc.).</td>
</tr>
<tr>
<td>65+</td>
<td>Pass</td>
<td>Credit issued for HS students</td>
</tr>
<tr>
<td>P</td>
<td>Pass</td>
<td>This non-numeric grade is only issued in certain courses (e.g. Physical Education, Science labs, Advisory, etc.).</td>
</tr>
<tr>
<td>NL</td>
<td>New Admit</td>
<td>NL does not have a pass/fail or numeric equivalent. This mark is only issued to students who are registered after the deadline to receive course credit.</td>
</tr>
<tr>
<td>NX</td>
<td>Incomplete</td>
<td>NX does not have a pass/fail or numeric equivalent. This mark is only issued if a student has a documented, extreme extenuating circumstance that prevents him/her from completing the subject in its established timeframe (e.g., surgery, death in the family). A student who receives an incomplete must successfully complete remaining coursework by the end of the semester following the termination of the subject in order to receive a grade, as applicable. This mark is only issued for high school courses, and in very rare cases.</td>
</tr>
</tbody>
</table>

**Monitoring Student Progress**
PupilPath
Teachers enter course work and grades, as assigned, in PupilPath, our web-based grading program. Students and parents/guardians have access to this information at any time at https://pupilpath.skedula.com/ and they are encouraged to check the website frequently to monitor progress. For account information, parents/guardians and students should contact the site guidance counselor.

- **Course/Subject Grades**
  Each course/subject uses the same category weights as outlined below. PupilPath automatically uses these weights to calculate students' grades. A description of coursework and assignments can be found in each teacher’s course syllabus distributed to students and posted on PupilPath.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>DESCRIPTION</th>
<th>WEIGHT</th>
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</thead>
<tbody>
<tr>
<td>Classwork &amp; Participation</td>
<td>Learning activities and tasks completed during instructional time.</td>
<td>40%</td>
</tr>
<tr>
<td>Assessments</td>
<td>Assignments that measure final mastery of an objective/topic. Examples include exams/tests, large projects, essays, and presentations.</td>
<td>40%</td>
</tr>
<tr>
<td>Homework</td>
<td>Any learning activity or task that is intended to be completed outside of instructional time.</td>
<td>20%</td>
</tr>
</tbody>
</table>

- **Make-Up & Late Work**
  Students are responsible for making up classwork and homework missed due to absences. Teachers will provide make-up assignments and support as necessary to ensure that all students have the opportunity to master the course content. All make-up and late assignments must be completed within the same marking period.
Parent-Teacher Conferences

Parent-Teacher Conferences are an excellent opportunity to review students’ report card grades and progress in each course. Families are strongly encouraged to attend Parent-Teacher Conferences. Conferences will be held as outlined in the schedule below:

**FALL**
- November 29, 2018: 4:30 pm – 7:30 pm
- November 30, 2018: 1:00 pm – 3:00 pm

**SPRING**
- March 7, 2019: 4:30 pm – 7:30 pm
- March 8, 2019: 1:00 pm – 3:00 pm

Promotion & Graduation Requirements

- **Middle School Promotion Requirements**
  Middle school students must meet specific criteria set forth by the state of New York in order to be promoted to the next grade. At ReStart, all middle school students must take the following actions, which are factored into their final promotion decision in June.
  - Complete the grade-level portfolio (Math and ELA)
  - Earn passing grades in their core courses
  - Take the NYS Middle School State Exams (Math and ELA)
  - Maintain consistent daily attendance

- **High School Graduation Requirements**
  Graduation requirements vary depending on which type of diploma a students is working toward. Students/families should meet with the ReStart Academy guidance counselor to discuss diploma requirements, and can also visit the New York City Department of Education website to see the exact credits and exams required for each diploma.

- **High School Equivalency Diploma Requirements**
  In order to earn a NYS High School Equivalency Diploma, students must pass all five subject areas of the TASC (Test Assessing Secondary Completion) exam or a corresponding Regents Exam. See page 8 that explains the policy. Students/families should meet with the ReStart Academy guidance counselor to discuss TASC preparation and requirements and can also visit the New York State Department of Education website to see the exact requirements and more information on the TASC.

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>PASSING SCORE</th>
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<tbody>
<tr>
<td>ELA/Reading</td>
<td>500</td>
</tr>
<tr>
<td>Mathematics</td>
<td>500</td>
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<tr>
<td>Science</td>
<td>500</td>
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<tr>
<td>Social Studies</td>
<td>500</td>
</tr>
<tr>
<td>Writing</td>
<td>500 and at least 2 out of 8 on the essay</td>
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RESOURCES FOR STUDENTS & PARENTS

Many NYC government agencies and non-profit organizations provide services to support New York City’s youth and families. The following list includes information about programs and resources, as well as supplemental activities to help you get involved in your child’s education. We hope that your family takes advantage of them.

New York City Department of Youth and Community Development
The Department of Youth and Community Development (DYCD) provides free, high-quality youth and family programming to New Yorkers. In addition to the programs listed below, DYCD supports organizations and programs providing a variety of services to families, including parent education programs and services for immigrants. More information about any of these programs or the programs listed below, including their locations, can be found by visiting the DYCD website, www.nyc.gov/dycd or by calling 311.

1. Afterschool Programs
   • Out of School Time (OST): The 650 OST programs located throughout the City offer a balanced mix of academic support, sports, recreational activities, and cultural experiences for elementary, middle school, and high school youth during afterschool hours and on school holidays.
   • Beacons: Beacons are intergenerational centers offering a wide range of programming for youth and adults including tutoring, college preparation, photography, sports, General Education Diploma (GED) training, English for Speakers of Other Languages (ESOL) programs, parenting skills workshops, and tenant education and advocacy. There are Beacon programs in 80 community centers located in public schools throughout the city that operate in the afternoons and evenings, on weekends, during school holidays and vacation periods, and during the summer.
   • Beacon Satellite Programs: Beacon Satellite Programs at New York City Housing Authority (NYCHA) Community Centers provide services to youth after school, in the evenings and on weekends. The Beacon model features collaborative community programming designed to provide quality services to youth and adults after school, in the evenings, and on weekends.
   • Teen ACTION: The Teen ACTION (Achieving Change Together In Our Neighborhood) program provides youth between the ages of 13 and 21 the opportunity to design and implement a meaningful community service project.

2. Summer Jobs and Internships
   • Summer Youth Employment Program: The Summer Youth Employment Program (SYEP) is a paid seven-week summer employment initiative open to young people between the ages of 14 and 21. Assignments include government agencies, hospitals, summer camps, nonprofits, small businesses, law firms, museums, and sports and retail organizations. The application process begins April 1st.
   • Ladders for Leaders: The Ladders for Leaders program offers summer internships to high school students with dynamic corporations and businesses. Participants receive pre-employment training and attend regular workshops.
   • In School Youth: The In School Youth (ISY) program provides occupational skills, counseling, employment services, and educational opportunities to low-income 14-18 year-olds. All ISY program participants are guaranteed employment in SYEP.
   • Out of School Youth: The Out of School Youth (OSY) program provides extensive job training and employment services to 16-21 year-olds who are not enrolled in school and need assistance upgrading their occupational skills.

3. Support Services
• **Drop-in Centers and Transportation:** Drop-In Centers, located in each borough, provide young people and their families with services, counseling, and referrals from trained social workers. The Manhattan Drop-In Center also transports youth to and between Runaway and Homeless Youth facilities. Call 311 for more information.

• **Crisis Shelters:** These voluntary, short-term residential programs provide emergency shelter and crisis intervention services aimed at reuniting youth with their families or, if family reunification is not possible, arranging appropriate transitional and long-term placements. Call 311 for more information.

• **Transitional Independent Living:** Transitional Independent Living (TIL) programs provide homeless youth (16-20 years of age) with support and shelter as they work to establish an independent life. Services offered at TILs include educational programs, vocational training, job placement assistance, counseling and basic life skills training.

• **Youth Connect:** Youth Connect is a confidential, toll-free information and referral service for youth, families, and communities. Operators are available at 1-800-246-4646 Monday-Friday, from 9am to 7pm, and will connect callers to an array of local services and resources. Youthline is available in 152 languages, and is accessible to persons who are hearing impaired (TDD) at 800-246-4699.

**New York City Housing Authority**

NYCHA provides a variety of free recreational, cultural, and educational community programs and services, mostly located at NYCHA’s Community Centers. For additional information on NYCHA programs, please visit their web site at [www.nyc.gov/nycha](http://www.nyc.gov/nycha) or call 311.

• **NYCHA’s educational programs include:** computer and technology training; mentoring programs for youth in NYCHA developments; literacy programs; college prep; and job training.

• **NYCHA’s sports programs include:** Education through Sports Days held throughout the summer; private and group instruction; tournaments; athletic leagues; chess training and competition; and educational classes about health and nutrition. These programs incorporate sports like basketball, bowling, flag football, martial arts, lacrosse, soccer, softball, and track & field.

• **NYCHA also offers a varied selection of recreation, art, and music programs as well as health and social services.**

**New York City Department of Parks and Recreation**

The Parks Department operates 30 Recreation Centers in all five boroughs of New York City. These centers provide access to facilities such as indoor pools, weight rooms, basketball courts, dance studios, art studios, game rooms, and libraries, and offer a range of programs for all ages. Memberships for youth aged 18 and under are free. To locate the nearest Recreation Center, and for more information about any of the programs described below, including how to enroll, visit the Parks website at [www.nycgovparks.org](http://www.nycgovparks.org) or call 311.

• **Fitness Programs:** Parks offers free fitness opportunities for New Yorkers of all ages, including nutrition and fitness classes led by trained fitness instructors. Get moving and get fit for free with Step Out New York City and Shape Up New York. The Parks Department has also created a new online guide, BeFitNYC, where you can find information about Parks programs and others offered by local fitness organizations.

• **Parks Afterschool:** Parks offers structured afterschool programs for youth ages 6–13 at 30 Recreation Centers throughout New York City. Parks Afterschool is a free program that provides children with structured homework help, arts instruction, and athletics/fitness.

• **Sports Programs & Instructional Clinics:** Parks offers a wide array of free sports programs and instructional sports clinics for youth focused on a range of sports including basketball, soccer, softball, baseball, flag football, and track & field.

• **Summer Programs:** Parks & Recreation offers various summer programming to keep youth and families active.
Programming includes: Summer Day Camps, Mobile Recreation Vans, Playground Associate Program, Playwork Pilot Program, School Food Summer Meal Program, Summer Festivals, Skate Parks, and the RECYouth Summer Institute.

- **Swim Programs**: Parks provides a variety of free aquatic programs for all ages and levels ranging from swim lessons to recreational swimming to swim team training for competition.
- **Teen Program**: Parks’ Teen Program offers activities for youth ages 14 to 17 that combine ongoing arts, athletics, and social activities with specialized workshops and trips. Activities include: sports instruction and tournaments, swimming lessons, fitness & dance classes, arts instruction, homework help, cooking workshops, computer workshops, community involvement and trips to museums and the theater.
- **Computer Resource Centers (CRCs)**: Computer Resource Centers, located in 27 Parks Recreation Centers throughout the five boroughs, empower New Yorkers of all ages with free computer access and education. During weekday afternoons, CRCs are utilized for children in the Parks AfterSchool Program, serving children ages 6 through 13. Through educational games, homework help, newsletter clubs, Internet scavenger hunts, and digital media projects, after-school students gain a higher comfort level with technology while developing their academic and social skills.

**HomeworkNYC**

In order to provide more resources for students and parents, NYC Libraries, with the help of teachers, administrators, and school librarians, put together the website [www.homeworkNYC.org](http://www.homeworkNYC.org). The free site provides information on topics students are studying in school, study guides and notes, links to education events happening at libraries throughout the City, and ways to receive additional homework help. Students can also connect and chat live with teachers over the Internet to get help with their homework, projects, papers and more. Online chat service hours are Monday through Thursday, from 4:30 to 6:30 pm. Teachers are also available by calling the Dial-A-Teacher hotline at 212-777-3380, Monday through Thursday from 4:00 to 7:00 pm (except for school holidays).

**NYC Kids ARTS**

New York City has an amazing collection of cultural institutions where the lessons of the classroom come alive on stages and gallery walls, in the living collections of zoos and botanical gardens and in other richly diverse spaces. Together, you and your children can discover new and exciting parts of culture in our City and in our world by visiting [www.NYCkidsARTS.org](http://www.NYCkidsARTS.org), an easy to use site that allows you to decide what cultural activities fit your family’s needs. On the site, you can find listings for hundreds of cultural groups and events, many of them free. Working in cooperation with the Department of Education, this private, non-profit service allows young people and their families to explore these cultural organizations and learn more about the subjects they cover. The Web site makes it easy for you to find the perfect activity for your family, allowing you to search for activities by borough, grade level, discipline, and date. You can log on to navigate the City’s cultural institutions and activities by visiting [www.NYCkidsARTS.org](http://www.NYCkidsARTS.org).