

**MONITEAU SCHOOL DISTRICT**  
FOOD SERVICE DEPARTMENT  
1810 WEST SUNBURY  
PHONE: 724-637-2091 Ext. 1760 FAX: 724-637-3862

**FOOD SERVICE MEAL ACCOUNT REFUND FORM**

Student(s) Name: \_\_\_\_\_

Building: \_\_\_\_\_

Please select one of the options below for your refund:

\_\_\_\_\_ Transfer the remaining balance to a sibling *OR* friend who is currently enrolled in the District. (First & last name of sibling/friend):

\_\_\_\_\_

\_\_\_\_\_ Refund the balance. Balances less than \$5.00, please call 724-637-2091 Ext. 1760 for information on how to obtain a cash refund. Balances over \$5.00, refund the balance to me in the form of a check.

Make check payable to: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

(Note: Processing checks may take several weeks.)

\_\_\_\_\_ I prefer to donate the remaining balance to a Moniteau donor account, which benefits students in need.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

If you are uncertain about your student's account balance, please contact the Food Service Office at 724-637-2091 Ext. 1760 or email [jzellefrow@moniteau.org](mailto:jzellefrow@moniteau.org).

- Please note any balance of \$5.00 or less, with no notification received within 30 days from withdrawal, will be donated to the Moniteau student in need account.