

**MONITEAU SCHOOL DISTRICT
Board of School Directors
West Sunbury, PA**

MINUTES

TYPE OF MEETING Regular
DATE March 23, 2020
TIME 7:00 p.m.
PLACE Board Room
Administration Center and via live stream.

PRESENT

Randy Armagost-Via phone	Michael Baptiste-Via live stream
Mark DeMatteis-Via live stream	Linda Dillaman-Via live stream
Joann Duke	Trixie Heck-Via live stream
Michael Panza	Jennifer Rottman-Via live stream
Matthew Zietz-Via live stream	

ADMINISTRATION

Thomas Samosky	John D'Amore
Lance Fox-excused	Paula Bredl-excused
Aubrie Schnelle-excused	Jennifer Zellefrow-excused
Nicole Fox-excused	Jeffrey Campbell-excused
Dustin Thompson-excused	John Stoughton-excused

Due to the coronavirus pandemic (COVID-19) in the United States, all Administrators were excused from the meeting to comply with the Governors directive with the closing of all public schools except for essential staff and to comply with the social distancing that is being mandated.

REPRESENTATIVES None

CALL TO ORDER Dr. Panza called the meeting to order at 7:00 P.M.

ROLL CALL John D'Amore presented the roll call.

MOMENT OF SILENCE

Dr. Panza announced that an executive session was held prior to tonight's meeting for legal, student and personnel issues

MINUTES

Mrs. Duke motioned, seconded by Mrs. Rottman to approve the minutes of the board meeting held on February 24, 2020.

The motion to approve the minutes passed 9-0.

Mrs. Heck motioned, seconded by Mrs. Dillaman to approve the minutes of the Work Session held on March 9, 2020.

The motion to approve the minutes passed 9-0.

COMMUNICATIONS

A) *Public Communications*

- There were no public communications.

B) *Board Sub-Committees*

- Dr. Baptiste that there were no legislative issues at this time.
- Mrs. Duke reported that the Meet and Discuss did not have anything to report.
- Dr. Panza noted that Buildings and Grounds had distributed their minutes.
- Mrs. Dillaman stated the Curriculum had nothing to report.
- Mrs. Heck had nothing to report on the Policy Committee.
- Mrs. Rottman reported that there was no Safety Committee meeting.
- Mr. Armagost stated that the Athletic/Extra Curricular meeting was cancelled.
- Mr. D'Amore stated the Finance Committee meeting was cancelled this evening, but may be meeting via live stream.
- Mr. Zietz spoke stated that the Vocational-Technical has not met. He recommends voting yes on the Vocational budget that is on tonight's agenda.
- Mrs. Heck stated the Technology Committee meeting was to meet today and it was cancelled.
- Mr. DeMatteis stated nothing on the ACT 48 Committee.
- Mr. Armagost stated nothing on the Transportation Committee.

C) *Superintendent's Report*

- Administrators and staff are distributing chrome books and lunches to students.

D) *Staff Communication*

- Mr. D'Amore discussed the budget proceedings and he is still working on bonds.

OLD BUSINESS

Mrs. Dillaman motioned, seconded by Mrs. Heck to approve the Old Business Items:

1. **The second reading of Policy 220 (STUDENT EXPRESSION/DISTRIBUTION AND POSTING OF MATERIALS)**

2. The second reading of Policy 913 (NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS)

The motion to pass the Old Business passed 9-0.

PERSONNEL

Mr. Zietz motioned, seconded by Mrs. Dillaman to approve the Personnel Items:

- 1. The resignation of Mr. Steve Morgan as the musical stage manager for the 2019-2020 musical.**
- 2. Scott Boyer as a van driver/aide for the 2019-2020 school year.**
- 3. The following as volunteers for the 2019-2020 school year.**

Cruz Eshenbaugh	Elementary Parties/Chaperones
Chelsea Custer	Elementary Parties/Chaperone/PTO
Hunter Hudak	High School Booster/Musical

The motion to approve the Personnel Items passed 9-0.

CONFERENCE REQUESTS

FIELD TRIP REQUESTS

Mrs. Rottman motioned, seconded by Mr. Zietz to approve Field Trip Request.

- 1. First grade and chaperones to National Aviary of Pittsburgh on April 27, 2020, at no cost to the district.**
- 2. Fifth and Sixth grade students to Moniteau High School on May 12, 2020, to rehearse for the spring concert at a cost of \$300 to the district.**

The motion to approve the Field Trip Request Items passed 9-0.

MISCELLANEOUS NEW BUSINESS

Mrs. Duke motioned, seconded by Mrs. Heck to approve the Miscellaneous New Business Items.

- 1. The winning custodial supply bids of \$32,670.32 for the 2020-2021 school year, per attached tally sheet.**
- 2. The On Hand Schools, Inc. contract from Harris School Solutions.**
- 3. 2020-2021 Federal Programs Consortium Agreement with the Midwestern Intermediate Unit IV.**
- 4. Recommend the Board approve the Moniteau School District School share of the**

**2020-2021 Butler County Area Vocational-Technical School Operating Budget
totaling \$227,053.00 and the total budget of \$4,365,971.00.**

The motion to approve the Miscellaneous New Business Items passed 9-0.

FINANCES

Mrs. Duke motioned, seconded by Mr. Zeitz to approve the Finance Items:

Dr. Panza asked about the Homestead Farmstead checks being written. Mr. D'Amore stated the County had made mistakes on the tax cards and the money has to be distributed, so Mrs. Brown has been sending checks to those who qualify for these monies.

1. Recommend acceptance of the Financial Reports pending final audit.

Financial Reports as of:

	February 29, 2020	
General Fund - First National	\$	2,053,508.37
 Pennsylvania Local		
 Government		7,657,800.20
 Total General Fund	\$	7,711,308.57
Payroll Fund - First National Bank	\$	-
Activities Fund	\$	27,737.92
Principal's / Student Body Fund -	\$	26,727.33
Principal's/ Student Body Fund -	\$	21,947.56
Athletic Fund	\$	11,141.69
Food Service Fund	\$	127,301.68

2. **Recommend approval of payment of bills, pending final audit in the amount of \$1,488,157.59. This total consists of \$276,837.84 in pre-paid February 2020 bills, \$833,767.08 in February 2020 Electronic Disbursements and \$377,552.67 in March 2020 bills.**
3. **Reimbursement Resolution #20-04.**
4. **Reimbursement Resolution #20-05.**
5. **Approve the following ERate Service Providers for the 2020-2021 Fiscal Year.**

<u>Vendor</u>	<u>Description</u>	<u>Cost</u>	<u>Estimated ERate</u>	<u>NetCost</u>
Armstrong Utilities	Fiber Connections/ Internet	\$60,000	\$42,000	\$18,000
OA Systems	Managed Internal Broadband Services	\$40,000	\$28,000	\$12,000

The motion to approve the Finance Items passed 9-0.

FEDERAL PROGRAMS REPORT

MISCELLANEOUS REPORTS

GENERAL INFORMATION

Dr. Panza motioned, seconded by Mr. Armagost to add to the agenda the motion that all regular full and part time employees of the Moniteau School District be paid as normal, no more or less compensation than they otherwise would have received had the pandemic shutdowns not occurred, pending receipt of a memoranda of agreement from the Moniteau Educational Support Personnel Association that this will not be considered to set any precedent or be evidence of any past practice, nor be regarded as interfering with the union's status as exclusive representative of such employees.

The motion to add to the agenda passed 9-0

Dr. Baptiste asked questions about the Support Staff pay and how it works if school would happen to go to June 30, 2020.

Dr. Panza, Ms. Parenti, Mrs. Duke, Mr. D'Amore and Mrs. Dillaman explained various issues with the payroll and what the Department of Education is releasing as guidelines.

Dr. Baptiste motioned, seconded by Mr. Armagost to approve the motion:

Motion that all regular full and part time employees of the Moniteau School District be paid as normal, no more or less compensation than they otherwise would have received had the pandemic shutdowns not occurred, pending receipt of a memoranda of agreement from the Moniteau Educational Support Personnel Association that this will not be considered to set any precedent or be evidence of any past practice, nor be regarded as interfering with the union's status as exclusive representative of such employees.

The motion to approve the motion passed 9-0.

EXECUTIVE SESSION- none

PUBLIC ACTION ON EXECUTIVE SESSION-none

ADJOURNMENT

Mrs. Duke motioned, seconded Mr. Armagost to adjourn the meeting at 7:45 p.m. The motion to adjourn passed 9-0.

John D. D'Amore, Business Manager/Board Secretary