

## **INSTRUCTIONS FOR ATTENDANCE**

*Pursuant to the Governor's Executive Order N-29-20, all members of a legislative body and appropriate staff will participate in legislative meetings via phone/video conference. The public is invited to watch and participate as stated below.*

How to watch the Governance Committee meeting:

- By video conference:
  - Please click on the following link:  
<https://zoom.us/j/91012733646?pwd=SkIQb0JoQmFwbkjiOzdVSlY4b3RZZz09>
    - Meeting number: 910 1273 3646
    - Passcode:637292
  - Further instructions on how to join a meeting by video conference are available at:  
<https://support.zoom.us/hc/en-us/articles/201362193>
- By phone:
  - Call the following number: (408) 418-9388 or (669) 900-6833
    - Meeting number: 910 1273 3646
    - Passcode:637292
  - Further instructions on how to join a meeting by phone are available at:  
<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

How to make public comments during the Public Comment portion of the meeting:

- By video conference or phone:
  - During the Public Comment portion of the meeting, click the “Raise Your Hand” button to request to speak.
    - Instructions on how to “Raise Your Hand” are available at:  
<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>.
  - When it is your turn to speak, you will then be unmuted and allowed to make public comments in accordance with TECA’s public comment policy.
  - After 3 minutes, you will be re-muted.
- Via chatbox:
  - During the Public Comment portion of the meeting, submit a public comment into the meeting’s chatbox.
    - Instructions on how to use the chat box are available at:  
<https://support.zoom.us/hc/en-us/articles/203650445-Using-in-meeting-chat>
  - A TECA staff member will read your comment out loud, stopping after 3 minutes have passed.

## **AGENDA**

### **1.0 Call to Order/Roll Call**

### **2.0 Civility Policy**

*We ask all Board meeting attendees to remember that TECA’s Civility Policy requires us to treat one another with mutual respect, courtesy, and kindness; to take responsibility for our actions; and to cooperate in the best interest of TECA’s students.*

## **OPEN SESSION**

### **3.0 Response to Previous Public Comment**

3.1 No public comment

#### 4.0 Public Comment

*Members of the public are welcome to address the Board. If you would like to address the Board on a non-agenda item or closed session agenda item, you should do so during this general public comment period. If you would like to address the board on an open session agenda item, you may do so either during this general comment period, or before the portion of the meeting designated for that agenda item. We ask that you limit your comments to matters within the Board's jurisdiction, and to 3 minutes per person or 15 minutes per topic (excluding translation). For more information regarding public comment, please review the Public Comment Policy printed on the back of the public comment sign-in sheet by the door.*

#### 5.0 Discussion and Action Items

- 5.1 Discuss proposed process for development of strategic plan (15 min)
- 5.2 Discuss strategy for organizing and ensuring proper access/confidentiality of Google Drive folder and documents (10 min)
- 5.3 Discuss Director Caneda's description of teacher representative role (5 min)
- 5.4 Discuss need to sign up for Board Match (5 min)
- 5.5 Approve minutes from previous meeting

#### 6.0 CLOSED SESSION

To consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee.

- 6.1 Public Employment Contracts (Gov. Code § 54957(b)(1)) (1 case)
  - Executive Director evaluation and goals

#### RESUME OPEN SESSION

#### 7.0 Items for Committee to Present at Next Board Meeting (March 17, 2021)

#### 8.0 Items for Next Committee Meeting

#### 9.0 Future Committee Meeting Date

**April 2, 2021 at 3:00 p.m.**

#### 10.0 Adjournment

##### *Information on Accessibility to Meetings of the Board of Education:*

The board strives to make board meetings accessible to all members of the TECA community. Although we conduct board meetings in English, language interpretation is available upon request. If you would like to attend a board meeting and require language interpretation, please contact (760)468-0996 as soon as possible, but at least 48 hours prior to the scheduled meeting, and we will make every effort to accommodate your request.

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