



Thomas Edison Charter Academy

ESSER III Expenditure Plan

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|-------------------------------------|---|------------------------------------|
| Thomas Edison Charter Academy | Anakarita Allen Executive Director/ Superintendent | aallen@teca-sf.org 415-970-3330 |

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information please see the Instructions.

Other LEA Plans Referenced in this Plan

| Plan Title | Where the Plan May Be Accessed |
|------------|--|
| LCAP | The most recent LCAP can be found on Teca-sf.org website under the Community tab |
| ELO Grant | The ELO Grant Plan can be found on TECA-sf.org website under the Community tab |

Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

Total ESSER III funds received by the LEA

\$1,774,439.00

| Plan Section | Total Planned ESSER III |
|--|-------------------------|
| Strategies for Continuous and Safe In-Person Learning | 481,376.00 |
| Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds) | 1,272,990.00 |
| Use of Any Remaining Funds | 20,000.00 |

Total ESSER III funds included in this plan

1,774,366.00

Community Engagement

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In developing the plan, the LEA has flexibility to include input received from community members during the development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA's ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

TECA was able to utilize community input from the LCAP, CSI plan, as well as Extended Learning Opportunities (ELO) grant to inform the ESSER III plan. Throughout the processes of LCAP/CSI/ELO development, community members were able to provide input as to what they felt our students needed most. This happened with our initial CSI plan, our second CSI plan, which was embedded within the 2021 LCAP,

and our ELO grant. As these meetings were conducted within the timeline of the COVID-19 pandemic, meetings were held virtually, with Spanish translation support, and were accessible to all families and teachers.

On a community/parent level, CSI/LCAP was gathered through regular monthly meetings (virtual on zoom) of various groups. Community members were able to provide feedback on school progress and identify needs from the perspective of our families throughout the Fall/Winter of the 20-21 SY. These meetings included the following groups: School Site Council/Parent Advisory Committee, Parent Teacher Association, African American Parent Action Committee, English Learner Advisory Committee, and weekly Principal Chat. Feedback and comments provided during these sessions were collected and provided additional information for plan development. Additionally, survey data was gathered from stakeholders as well, with about 70% of our 5th-8th grade students, about 35% of our faculty and staff, and approx. 15% of families submitting feedback through an online survey providing yet another layer of information for us to analyze and process. The PAC/SSC served as a sounding board throughout the planning process, providing initial feedback, and brainstorming together how Year 2 CSI could build from and expand Year 1 CSI work. For the ELO grant, parents were provided with an opportunity to provide feedback through an online survey, distributed through our school messaging system via text message and email. Parents were encouraged to provide comments on the ideas presented to them, as well as given an option to provide additional ideas on where funding should be utilized to improve student academics and social/emotional support for students post-pandemic.

On a staff level, an outside consultant conducted a Needs Assessment online through zoom meetings with two groups of staff members volunteering to participate in the Fall of 2020 to inform our Year 1 CSI plan. These participants discussed a variety of topics regarding the school's progress, strengths, and weaknesses. The consultant provided a detailed report of her findings following the meetings, which were used to develop the plan. Additionally, root cause analysis protocols were facilitated by site administrators during team grade level meetings in the fall of 2020 to provide yet another layer of knowledge building and information to further develop our plan. Staff was also surveyed again in the Spring of 2021 to gather additional, updated feedback to help inform the CSI Year 2 plan development. Additionally, for our ELO plan, site staff and teachers were surveyed through an online survey and given the opportunity to provide their feedback on what areas they believe would be most beneficial for our student population to direct the additional funding towards these areas. Teachers also were given the opportunity to provide feedback during all-staff PD gatherings

In addition to this previous stakeholder feedback, a final opportunity for input for ESSER III funding was provided during a Parent Advisory Committee meeting in Fall 2021. At this meeting, parents had the opportunity to review the plan, ask clarifying questions, and provide any feedback to the plan and expenditures.

A description of how the development of the plan was influenced by community input.

The feedback provided over the last couple of years has been consistent, resulting in extension of these community-supported services being a top priority for ESSER III. Throughout the feedback gathering process over the last 2 years, stakeholders expressed interest in the LEA focusing on the expansion of academic services for students through expansion of instructional time and additional learning supports. Teacher/staff surveys indicated that they had similar views regarding optimal expansion areas with additional intervention supports through tiered support systems being expressed as an area of need. Stakeholders also agreed that integrated supports to address other barriers to learning were crucial at this time and focusing on social-emotional wellness, expansion of counseling services, and student groups would be an important addition to the plan. Extending intervention services and counseling services, in addition to providing other supports to address learning loss over the next two years through ESSER III were influenced by this feedback.

Teacher training in academic content to address learning loss and SEL was also a priority for our stakeholders, and continues to be a part of this plan as a result.

Finally, health and safety are a top priority for our community at large. Continuing to support actions to mitigate COVID-19 concerns at school have been built into the plan to ensure we protect our students and staff.

Actions and Expenditures to Address Student Needs

The following is the LEA’s plan for using its ESSER III funds to meet students’ academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan.

For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

Strategies for Continuous and Safe In-Person Learning

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

Total ESSER III funds being used to implement strategies for continuous and safe in-person learning

\$481,376.00

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|--------------------------------|---|--|---------------------------------------|
| ESSER II | Speech Therapy and Paraprofessional Support | Due to limitations of COVID-19, speech therapy services have gone virtual. In order to ensure students are able to access these services, a paraprofessional support provider is required to oversee and facilitate the process for next year (22-23). | \$37,500.00 |
| ESSER II | Noon Supervisors | In order to ensure students are safely enjoying their time outdoors, maintaining distance, properly wearing masks, 2 noontime supervisors are needed for the next 2 years (22-23, 23-24). | \$57,600.00 |
| ESSER II | Health Aide Support | In order to document illnesses, contact families, support with contact tracing, etc. additional support in the office is required for the next 2 years (22-23, 23-24). | \$44,496.00 |

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|--------------------------------|---------------------------------|--|---------------------------------------|
| ESSER II | Mitigating COVID-19 Efforts | Executive Director to support any COVID-19 mitigation efforts and to create/implement policies to keep students and staff safe while in in-person learning over the next 2 years (22-23, 23-24). | \$129,780.00 |
| ESSER II | Summer/Winter Deep Cleaning | A summer and winter deep clean of our school building to ensure students/staff remain safe from illness over the next 2 years (22-23, 23-24). | \$80,000.00 |
| ESSER II | Deep Clean Materials | Materials to support deep cleaning process over the next 2 years (22-23, 23-24). | \$8,000.00 |
| ESSER II | Furniture for Social Distancing | Purchasing any furniture or materials to support social distancing in classrooms and other school facility areas over the next 2 years (22-23, 23-24). | \$100,000.00 |
| ESSER II | Air Filter Replacements | Purchasing air filter replacements to ensure all rooms in the school facility have clean air purifiers for student and staff health over the next 2 years (22-23, 23-24). | \$24,000.00 |

Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

Total ESSER III funds being used to address the academic impact of lost instructional time

\$1,272,990.00

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|--------------------------------|-----------------------|---|---------------------------------------|
| ESSER II | Behavioral Specialist | In response to the social-emotional learning loss that occurred during the pandemic, the school will contract with a behavioral specialist to observe, coach staff, and provide feedback on improvement to support student SEL (22-23). | \$30,000.00 |
| ELO | Additional Counselors | In response to the social-emotional learning loss that occurred during the pandemic, having additional support for | \$258,000.00 |

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|---|---|---|---------------------------------------|
| | | students through counselors is a high need. As student attrition and intentional downsizing continues the need will diminish (Extend 2 counselors for 22-23 and 1 counselor for 23-24). | |
| ELO | Summer Counseling Expansion | In response to the social-emotional learning loss that occurred during the pandemic, continuing counseling support for students through the summer s is a high need. | \$5,400.00 |
| LCAP, Goals 1, 2, and 8, Action 6, 4, and 4 | Technology Replacement/Repair | In order to ensure students can extend learning through the summer, at home, and in the event of another school closure, maintaining schoolwide student technology is necessary (22-23, 23-24). | \$285,000.00 |
| N/A | Student Home Hot Spots | In order to ensure students can extend learning through the summer, at home, and in the event of another school closure, maintaining access to internet at home for all students is necessary (22-23, 23-24). | \$8,000.00 |
| ELO/CSI | Additional RTI Intervention Staff | In order to provide additional support to students post-pandemic and to address learning loss, additional intervention staff will be utilized (3 staff in 22-23, 2 staff in 23-24). | \$400,000.00 |
| ELO | Additional Paraprofessional Support | Paraprofessional to support students in targeted grades needing additional support (22-23, 23-24). | \$110,000.00 |
| ELO | Extended Day Tutoring | Certificated teachers to provide tutoring outside of school hours to address learning loss and target students most in need (22-23) | \$54,100.00 |
| ELO | Summer Credit Recovery | Teachers to provide opportunities for students to improve grades and gain credits to prepare for high school (22-23) | \$15,000.00 |
| ESSER II | Professional Learning Communities | Teachers to participate in PLCs with affinity groups to focus on alignment between grades and address student needs (22-23). | \$17,490.00 |
| ELO | Student Learning Loss Programming Development | Administrator to support the development and implementation of procedures and systems to address learning loss, including summer programing, extended day tutoring, and other programs (22-23, 23-24). | \$40,000.00 |

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|--------------------------------|--------------------------|--|---------------------------------------|
| CSI/LCAP/ELO | Professional Development | Teacher professional development to focus on the current needs of students and build strategies and best practices to address student learning loss (22-23, 23-24) | \$50,000.00 |

Use of Any Remaining Funds

A description of the how the LEA will use any remaining ESSER III funds, as applicable.

Total ESSER III funds being used to implement additional actions

\$20,000.00

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|--------------------------------|-------------------------------|---|---------------------------------------|
| LCAP, Goal #5, Action #7 | Parent Liaison Extended Hours | Parent liaison to extend hours over the summer and additional day throughout school year to provide support to families as needs have increased throughout the pandemic (22-23, 23-24). | \$20,000.00 |

Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic. The following is the LEA’s plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID–19 pandemic.

| Action Title(s) | How Progress will be Monitored | Frequency of Progress Monitoring |
|------------------------------|--|--|
| Academic Progress Monitoring | Student academic progress will be measured through a variety of assessments, including, but not limited to: NWEA MAP in Reading and Math, CAASPP assessments in ELA and Math, Reading Level Assessments, English Learner Progress and Reclassification | Academic progress will be monitored several times throughout the year, the frequency and time period dependent on the type of assessment provided. |
| Social-emotional Monitoring | Students will be surveyed to monitor social-emotional health and needs. Additionally, behavior data will be taken into account to measure school climate. | Surveys and behavior data analysis will occur annually. |
| Community Needs Monitoring | Parents/community members will be surveyed to gauge needs and school satisfaction. | Surveys will be provided annually. |

ESSER III Expenditure Plan Instructions

Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
 - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at

<https://www.cde.ca.gov/fg/cr/arpact.asp>.

For technical assistance related to the completion of the ESSER III Expenditure Plan, please contact EDReliefFunds@cde.ca.gov.

Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
 - For purposes of this requirement, "evidence-based interventions" include practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:

- **Tier 1 – Strong Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
 - **Tier 2 – Moderate Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
 - **Tier 3 – Promising Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
 - **Tier 4 – Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
- **For additional information please see the Evidence-Based Interventions Under the ESSA web page at <https://www.cde.ca.gov/re/es/evidence.asp>.**
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
 - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
 - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
 - Any activity authorized by the Adult Education and Family Literacy Act;
 - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
 - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;
 - Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
 - Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
 - Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
 - Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
 - Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
 - Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
 - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
 - Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;

- Addressing learning loss among students, including underserved students, by:
 - Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiated instruction,
 - Implementing evidence-based activities to meet the comprehensive needs of students,
 - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
 - Tracking student attendance and improving student engagement in distance education;

Note: A definition of “underserved students” is provided in the Community Engagement section of the instructions.

- School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
- Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
- Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.

Other LEA Plans Referenced in this Plan

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

Summary of Expenditures

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

Instructions

For the ‘Total ESSER III funds received by the LEA,’ provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the ‘Total ESSER III funds included in this plan,’ provide the total amount of ESSER III funds being used to implement actions in the plan.

Community Engagement

Purpose and Requirements

An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA’s plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID–19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;
- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

“Meaningful consultation” with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
 - For purposes of this requirement “underserved students” include:
 - Students who are low-income;

- Students who are English learners;
- Students of color;
- Students who are foster youth;
- Homeless students;
- Students with disabilities; and
- Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE’s website: <https://www.cde.ca.gov/re/lc>.

Instructions

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA’s local community.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of “meaningful consultation” with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

A description of the how the development of the plan was influenced by community input.

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA’s plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, “aspects” may include:
 - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;

- Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
- Any other strategies or activities implemented with the LEA’s ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
- Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education’s Roadmap to Reopening Safely and Meeting All Students’ Needs Document, available here: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>.

Planned Actions and Expenditures

Purpose and Requirements

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students’ academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

Instructions

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA’s local community.

Strategies for Continuous and Safe In-Person Learning

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.

- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

Addressing the Impact of Lost Instructional Time

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

Use of Any Remaining Funds

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate “\$0”.

Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions' progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

California Department of Education
June 2021