

Monticello Montessori Public Charter School
4707 S Sweetwater Way, Ammon, ID 83406
Oct 15, 2020
6:00 p.m.

Zoom Board Meeting Minutes

- I. Meeting of the Monticello Montessori School Board was called to order by Chairman Glodo at 6:04 p.m.
- II. Chairman Glodo welcomed all present and led the Pledge of Allegiance.
- III. Roll call of Board members present: Ken Glodo, Dan Thurman, Drew Hosford, Dr. David Meyer, Dan Schweider.

Others in attendance: Erica Kemery- Administrator, Nari Mendenhall – Business Manager, Cheri Parker-Board Clerk. Guest: Mr. Kurt Folke, Emily Thomas, Devon Whipple.

- IV. Chairman Glodo read the school Mission and Vision statements.

V. Consent Agenda:

Approval of Agenda – Sept 17, 2020
Approval of Minutes –Sept17/24, 2020 Board Meeting Minutes
Approval of Sept2020 Check Register
Approval of Sept 2020Budget Status Report
Approval of Aug/Sept 2020 Bank Reconciliation Report
Approval of Policies Reviewed:5600,5610,5700,5710,5720,5725,5740,5810,5820,5830,6000

Chairman Glodo asked for a motion to approve the consent agenda.

Motion: Drew Hosford motioned to approve the Consent Agenda except for the Sept 24th meeting minutes and asked to table those until the next meeting.

Dan Thurman seconded the motion.

Discussion: Mr. Hosford asked for changes to the Sept 24, 2020 minutes, Chairman Glodo said that if there are changes to be made, he would prefer to make it an action item for the next meeting.

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

- VI. **Public Input:** None

- VII. **Discussion Items/ Action Items**

1. **Action Item:** Mr. Folke, 2019-2020 Annual Audit Review @ 6:08pm

Chairman Glodo asked for a motion, does the Board approve/disapprove the 2019-2020 Annual Audit Review as presented?

Motion: Dan Thurman motioned to approve the 2019-2020 Annual Audit as presented.

David Meyer seconded the motion.

Discussion: Mr. Folke presented the 2019-2020 Annual Audit Report and explained the details. The only recommendation for this year was separating the payroll function from the all the other accounting duties, which have always been done by one person. Typically, these are separated among several people. Mr. Glodo asked if he advised using an out of house firm or hiring another employee. Mr. Folke advised that payroll isn't complicated, but all of the state requirements make it time consuming. He has found that with hiring an outside company they don't always know the state requirements with Persi, school finance, etc. and things can get complicated and or missed. He explained some forthcoming new accounting standards. Drew Hosford asked if this is the first time that the recommendation regarding payroll came from his firm. Mr. Folke explained that there have been a few items that have not been made on time in the past. He stated that as the school has grown, the Business Manager has had to assume more duties. Some duties now need to be delegated out to make sure they are completed in a timely manner. David Meyer said that he didn't think that this is the first time that this recommendation had been made, it hasn't been a something we have followed through with. Dan Thurman asked about the 3-month reserve and what we can carry over. Is there a limit on the amount we can carry over? Mr. Folke said there is no limit for Charter Schools. The 5% contingency fund limit is not the same as the carry over budget reserve.

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

2. **Dashboard Report:** Mrs. Kemery presented the October Dashboard Report. She reviewed the enrollment numbers, stating that we have kept them lower this year due to Covid-19 and distancing recommendations. Public Health is notifying us if a student or employee has tested positive to Covid-19, we have had one staff test positive and no students to date. We have limited our parent volunteers and parent observation per our Covid-19 response plan. The school has experienced some Covid-19 stress related employment issue, which are being dealt with them on a case by case basis.

3. **Action Item:** Bus Route Approvals

Chairman Glodo asked for a motion, does the Board approve/disapprove continuing to consider actions on bus routes?

Motion: David Meyer motioned to approve the bus changes.

Dan Schweider seconded the motion.

Discussion: Mrs. Parker clarified that this action items wasn't to approve the bus routes changes, but rather to ask if the board wished to continue to approved/disapprove all bus route changes throughout the year.

David Meyer amended his motion to move that we approve allowing the administration to make changes and actions on bus route without having to bring them to the board every time.

Dan Schweider seconded the motion.

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

4. **Action Item:** Bus Route Changes

Chairman Glodo asked for a motion, does the Board approve/disapprove the bus route changes presented?

Item dies for lack of motion see action item# 3.

5. **Action Item:** Teacher Resignation

Chairman Glodo asked for a motion, does the Board approve/disapprove the Teacher Resignation? With a reminder that this is contracted employee.

Motion: Dan Thurman motioned to accept the teacher resignation pending acceptance of a suitable replacement.

Dan Schweider seconded the motion.

Discussion: Mr. Hosford stated that in the past we have had discussion and then made the motion, Dan Thurman feels it easier to discuss it and then make the motion. Mr. Meyer stated that typically you have the motion, 2nd and then discussion then a vote. Chairman Glodo stated if the board prefers discussion first before the motion that we would do it that way.

Mrs. Kemery read the contracted teacher resignation written on Oct 6, 2020 from Mrs. Annalisa Blake effective October 29, 2020. Mrs. Kemery explained the consideration for this resignation, and that if the board approved this resignation, possible replacements for the teacher has been located.

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

6. **Action Item:** New Teacher Contracts

Chairman Glodo asked for a motion, does the Board approve/disapprove the new Teacher contracts?

Motion: David Meyer motioned to approve the teacher contracts as presented.

Dan Thurman seconded the motion.

Discussion: Mrs. Kemery brought forward two classroom teachers Linda Rivers, 22-year veteran teacher from Alaska and John Adams from California, graduated from Golden Gate University Law School and is proposed as new teacher with limited experience.

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

7. Action Item: First Reading C Series Policies – Table until next month

Chairman Glodo stated that due to time constraints we would be tabling the First reading of C Series policies: 1400C,1620C,1700C,1701C,2110C,2210P2C,2315C,2370C,2440C,2720C, 3050C,3255C,3500C,3520C,4140C,5210C,5212C,5325C,5400C,5600C,5610C,8103C,8120C, 8140C,8240C,9405C?

8. Action Item: First Reading of ISBA Fall Policies: Tabled until next month.

Chairman Glodo stated that due to time constraints we would be tabling the First Reading of the ISBA Fall Policies: 2215,3085F,3085F1,3580F2,3085P,3285,3290,4120,4120F,4600,4600P, 5240,5250,5275,5620,5800,5800P,7409,8605?

9. Action Item: Second Reading of ISBA Summer Policies:

Chairman Glodo asked for a motion, does the Board approve/disapprove the Second reading of the ISBA Summer Policies:2100,2150,2150P, 2210P1,3085,3085P,4105,4105F,4210F2, 4210F3, 4210P,5480, and 8235?

Motion: Drew Hosford motioned to approve 2100,2150,2150P,2210P1,4105,4105F,4210P, 4210F3,5480, 8235 with changes.

David Meyer seconded the motion.

Discussion: Mr. Hosford had a question about policy 8235, what is a low contact water source and do we have any in the school? Ms. Kemery stated that would be the individual water bottles filled at a sink. Regarding 3085,3585P, 4210F2 sent out with the fall policies, Mrs. Kemery stated that she needed time to get information from the Attorney and the insurance carrier, and so delayed bringing them forward.

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

10. Action Item: Third Reading of ISBA Spring Policies:

Chairman Glodo asked for a motion, does the Board approve/disapprove third reading of ISBA Spring Policies: 2710,3010,3270,3270,3270P,4175,5340,6400,7110,8160,9100 and 3525?

Motion: Drew Hosford motioned to table the third reading until the next board meeting.

Dan Schweider seconded the motion.

Discussion: Mr. Hosford stated he had emailed some questions on several policies and would defer reading of these to the next meeting. ISBA recommended several options that we need to choose and he wanted to ask Mrs. Kemery's which of the options she recommended. Mrs. Kemery said she can make the recommendations but really felt the board needs to be involved in deciding the policy options. He said that he would be willing to defer these to the next meeting. Chairman Glodo suggested we table it until the next meeting. David Meyer felt it would be good to have Mrs. Kemery's recommendations for the options on each policy.

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes

VIII. Executive Session– I.C. 74-2061 (a&b)

Chairman Glodo requested a motion to move from open session into executive session.

Purpose/Topic Summary: Personnel Evaluation

I.C. 74-2061 (1)

Consider personnel matters (Idaho Code § 74-206 (1) (a) & (b))

Call votes regarding an acquisition of interest in real property (Idaho Code § 74-206 (1) (c))

To consider records that are exempt from disclosure (Idaho Code § 74-206 (1) (d))

Consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with another governing body (Idaho Code § 74-206 (1) (e))

Communicate with legal counsel regarding pending or imminent liability claims (Idaho Code § 74-206 (1) (f))

Communicate with the manager/manager regarding pending or imminent liability claims (Idaho Code § 74-206 (1) (g))

Motion: Dan Thurman motioned to move the board, pursuant to Idaho Code §74-206, and convene in executive session.

Dan Schweider seconded the motion.

And the vote to do so by roll call:

Ken Glodo–Yes

Dan Thurman –Yes

Anthony Kinikin - Absent

Drew Hosford – Yes

Shay Higley –Absent

David Meyer - Yes

Dan Schweider - Yes

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

Board enters executive session [Idaho Code § 74-206 (a & b)] at 7:26 p.m.

David Meyer Motion to leave the executive session.

Dan Schweider seconded the motion

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

Board leaves executive session [Idaho Code § 74-206 (a & b)] at 7:41p.m.

Board re-enters open session at 7:43 p.m.

IX. Adjournment:

Dan Thurman Motion to adjourn the meeting.

Drew Hosford Seconded the motion

The vote was 5 in favor with 0 opposed and 0 abstentions. Motion passes.

Chairman Glodo called the meeting to close. Meeting ended at 7:44 p.m.


Chairperson


Clerk of the Board

11/19/2020

Date Approved