

**GRANT PUBLIC SCHOOLS  
GRANT, MICHIGAN  
INTERNAL / EXTERNAL  
POSTING NOTICE**

November 9, 2020

**Primary Center and Elementary Building  
Health Room Paraprofessional  
5.75 Hours Per Day**

- **Duties Include:**
  - **Office and health room support**
  - **Daily lifting requirements.**
  - **Uses time effectively to meet student's educational and behavioral needs.**
  - **Experience with diabetes management preferred.**
  - **Help with supporting students in both offices under the leadership of building secretaries and principal.**
  - **Communicating with the Health Department to stay up to date on student immunization records**
  - **Testing AED devices throughout the district monthly**
  - **Helping students who come to the office for temperature checks, medication, and minor injuries**
  - **Help to communicate with families regarding student health needs**

Please send letter of interest and resume by noon on November 20, 2020 to:

Grant Public Schools  
Attn: Kim Anderson  
148 S. Elder Ave.  
Grant, MI 49327

It is the policy of Grant Public Schools not to discriminate on the basis of race, sex, age, color, national origin, religion or handicap in its educational programs, activities, admission or employment policies as required by Title IX of the 1972 Education Amendments: Executive Order 11246 as amended: sections 799A and 845 of the Public Health Act, Title VI of the Civil Rights Act of 1964; and the Equal Pay Act.