

Health and Safety Plan Conemaugh Township Area School District

All school activities must be informed by Governor Wolf's Process to Reopen Pennsylvania. His administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): **August 26, 2020**

Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools.

Health and Safety Plan Development: The individuals listed below played a role in drafting the plan and will provide ongoing decision making as needed.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Thomas Kakabar	Administration	Superintendent/Pandemic Coordinator
James Foster	Administration	MS/HS Principal
Jarod Feathers	Administration	MS/HS Assistant Principal/Athletic Director
Nicole Dull	Administration	Elementary Principal
Adam Thomas	Administration	Food Service Manager
Stacy Dabbs	Administration	Curriculum Coordinator
Jane Jugan	Administration	Special Education Coordinator/School Psychologist
Regina Rembold	Administration	Business Manager
Alan Zimmerman	Administration	Maintenance Supervisor

Health and Safety Plan: Key Strategies, Policies and Procedures

Domain 1: Cleaning and Disinfecting

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

During the summer months, cleaning and disinfecting of all areas of school buildings, grounds, and buses will be performed. Disinfecting foggers will be used within all areas. These practices will prepare the school environment for a safe return of the students and staff. Cleaning supplies and equipment are being purchased in larger quantities approved by the CDC for disinfecting against the COVID-19 virus. Cleaning, disinfecting, and ventilation protocols will be implemented daily in the green phase. Increased cleaning, disinfecting, and ventilation protocols will be implemented between class periods, when feasible. When Somerset County is in the Green Phase, daily protocols will include evening cleaning and regular disinfecting of all classrooms and common areas used during the school day. Additionally, high traffic areas will be cleaned and disinfected throughout the day. When Somerset County is in the Yellow Phase, cleaning and disinfecting of all classrooms, common areas, and high traffic areas will occur between periods, when feasible. Custodial, teaching, and support staff members will be trained to understand the importance of cleaning, disinfecting, ventilation, and proper hygiene. The training will be provided through the administration, maintenance director, and school nurse. Effectiveness of cleaning, disinfecting, and ventilating will be measured through discussion and observation.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Clean and disinfect frequently touched surfaces and objects within the school and on school buses at least once daily, (including classroom furnishings, door handles, sink handles, and drinking fountains/touchless water bottle stations) and between periods, when feasible.</p> <p>Disinfectant will be available to all students and staff within all learning spaces, at all times.</p> <p>Focused cleaning and disinfecting of the buildings nightly.</p> <p>Signage will be installed to remind students of good hygiene habits.</p> <p>Hand sanitizer stations will be installed throughout the buildings.</p> <p>Each classroom teacher will be supplied with paper towels and a spray bottle of disinfectant cleaner to maintain consistent cleanliness within the classroom environment. student</p>	<p>Clean and disinfect frequently touched surfaces and objects within the school and on school buses at least once daily, (including classroom furnishings, door handles, sink handles, and drinking fountains/touchless water bottle stations)</p> <p>Disinfectant will be available to all students and staff within all learning spaces, at all times.</p> <p>Focused cleaning and disinfecting of the buildings nightly.</p> <p>Signage will be installed to remind students of good hygiene habits.</p> <p>Hand sanitizer stations will be installed throughout the buildings.</p> <p>Each classroom teacher will be supplied with paper towels and a spray bottle of disinfectant cleaner to maintain consistent cleanliness within the classroom environment. student</p>	<p>Alan Zimmerman</p>	<p>Cleaning Supplies and Equipment approved for disinfecting against the COVID-19 virus to include Electrostatic Foggers and Room Misters</p>	<p>Y</p>

Domain 2: Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The master schedules will be designed to utilize space to the maximum extent feasible. Instructors will design learning spaces with respect to social distancing to the maximum extent possible. Building administration will limit the number of assemblies happening during the school day in an effort to avoid large congregations of people. Visitors, volunteers, presenters, and parent visitors will be restricted when feasible.

For student lunch in the cafeteria, modifications will be made to reduce contact while in the cafeteria lines. Grab and Go Breakfasts will be available for students at the high school and fourth and fifth grade elementary students will eat breakfast in the gymnasium. All condiments and utensils will be pre-packaged for students. Other school spaces may be used for student seating during lunch when available. In addition, groups entering the cafeteria will be staggered as to minimize contacts, and all surfaces will be disinfected between serving sessions.

All athletics and extra-curricular teams will follow the recommendations of PIAA. Weather permitting, all physical education classes will be conducted outside and all sports equipment will be cleaned before/after use. Activities will be designed and implemented to maintain social distancing guidelines

During recess, the students and staff will follow the recommendations of CDC by limiting one grade level to the playground at a time.

Physical education classes will be conducted outside (weather permitting) and all equipment will be cleaned after use.

In an effort to limit the sharing of materials among elementary students, students in the elementary school will utilize their own tool box with their personal writing utensils, glue, scissors, crayons, etc.

Communal space use will be governed by the building schedule, and schedules are designed to limit the interactions of groups. Directional signage may assist in social distancing in communal spaces, and members of the Pandemic Team will share the Conemaugh Township Area District's Reopening Health and Safety Plan with applicable providers who may share building facilities.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Master schedules will be designed to utilize space to the maximum extent feasible</p> <p>Instructors will design learning spaces with respect to social distancing to the maximum extent possible</p>	<p>Master schedules will be designed to utilize space to the maximum extent feasible</p> <p>Instructors will design learning spaces with respect to social distancing to the maximum extent possible</p>	<p>Building Principals and teaching staff</p>	<p>None</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Serve individually plated meals and provide individually packaged condiments.</p> <p>Avoid sharing of food and utensils.</p> <p>Students will verbalize lunch PIN numbers to cafeteria staff.</p> <p>A grab and go breakfast option will be available to high school students to accommodate social distancing.</p> <p>Fourth and fifth grade students will go through the line and take their breakfast trays to the gymnasium to accommodate social distancing</p>	<p>Serve individually plated meals and provide individually packaged condiments.</p> <p>Avoid sharing of food and utensils.</p> <p>Students will verbalize lunch PIN numbers to cafeteria staff.</p> <p>A grab and go breakfast option will be available to high school students to accommodate social distancing.</p> <p>Fourth and fifth grade students will go through the line and take their breakfast trays to the gymnasium to accommodate social distancing.</p>	<p>Adam Thomas</p>	<p>Additional cafeteria supplies as needed</p>	<p>N</p>
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Encourage handwashing and the use of hand sanitizer multiple times a day through staff and signage</p> <p>Student and staff training on proper hand washing techniques and covering coughs and sneezes.</p> <p>School announcements include training and reminders on hand-washing and best practices</p>	<p>Encourage handwashing and the use of hand sanitizer multiple times a day through staff and signage</p> <p>Student and staff training on proper hand washing techniques and covering coughs and sneezes.</p> <p>School announcements include training and reminders on hand-washing and best practices</p>	<p>Building principals and school nurses</p>	<p>Signage</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	Highly visible signage in both buildings highlighting topics such as handwashing, personal hygiene, and social distancing	Highly visible signage in both buildings highlighting topics such as handwashing, personal hygiene, and social distancing	Director of Buildings and Grounds and School Nurses	Signage	N
* Identifying and restricting non-essential visitors and volunteers	Restrict volunteers, presenters, and parent visitors when feasible	Restrict volunteers, presenters, and parent visitors when feasible	Building Principals and Office Personnel	None	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>High School</p> <p>Follow the recommendations of PIAA</p> <p>Weather permitting, all physical education classes will be conducted outside and all equipment will be cleaned after use.</p> <p>All activities will be designed and implemented to maintain social distancing guidelines when feasible.</p> <p>Elementary School</p> <p>Follow the recommendations of CDC</p> <p>Limit 1 grade level to the playground at a time.</p> <p>Weather permitting, all physical education classes will be conducted outside and all equipment will be cleaned after use</p> <p>All activities will be designed and implemented to maintain social distancing guidelines when feasible.</p>	<p>High School</p> <p>Follow the recommendations of PIAA</p> <p>Weather permitting, all physical education classes will be conducted outside and all equipment will be cleaned after use.</p> <p>All activities will be designed and implemented to maintain social distancing guidelines when feasible.</p> <p>Elementary School</p> <p>Follow the recommendations of CDC</p> <p>Limit 1 grade level to the playground at a time.</p> <p>Weather permitting, all physical education classes will be conducted outside and all equipment will be cleaned after use</p> <p>All activities will be designed and implemented to maintain social distancing guidelines when feasible.</p>	<p>Building Principals</p>	<p>None</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Limiting the sharing of materials among students</p>	<p>High School</p> <p>Cleaning of shared devices between uses.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., textbooks, art supplies, equipment etc.) or limit use of supplies and equipment by one group of students at a time and clean and disinfect between use, as feasible.</p> <p>Elementary School</p> <p>Students will utilize their own tool box to limit the sharing of resources including pencils, scissors, glue, etc.</p> <p>Cleaning of shared devices between uses.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., textbooks, art supplies, equipment etc.) or limit use of supplies and equipment by one group of students at a time.</p>	<p>High School</p> <p>Cleaning of shared devices between uses.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., textbooks, art supplies, equipment etc.) or limit use of supplies and equipment by one group of students at a time and clean and disinfect between use, as feasible.</p> <p>Elementary School</p> <p>Students will utilize their own tool box to limit the sharing of resources including pencils, scissors, glue, etc.</p> <p>Cleaning of shared devices between uses.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., textbooks, art supplies, equipment etc.) or limit use of supplies and equipment by one group of students at a time.</p>	<p>Classroom Teachers, Custodial Staff, IT Department, and Principals</p>	<p>Cleaning and sanitizing supplies</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Staggering the use of communal spaces and hallways</p>	<p>Stagger use of communal spaces such as cafeterias and playgrounds, disinfect daily.</p> <p>Students will be expected to travel on the right side of the hallway in the direction of flow.</p> <p>Limit group events, gatherings, or meetings, if possible and promote social distancing of at least 6 feet between people if events are held. Limit group size to the extent possible. (alternate Open House Night presentation).</p> <p>Encourage high school students to limit the number of visits to lockers during the school day between classes.</p>	<p>Stagger use of communal spaces such as cafeterias and playgrounds, disinfect daily.</p> <p>Students will be expected to travel on the right side of the hallway in the direction of flow.</p> <p>Limit group events, gatherings, or meetings, if possible and promote social distancing of at least 6 feet between people if events are held. Limit group size to the extent possible. (alternate Open House Night presentation).</p> <p>Encourage high school students to limit the number of visits to lockers during the school day between classes.</p>	<p>Building Principals</p>	<p>None</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Stagger student arrival and drop-off times or locations.</p> <p>Students will be expected to wear masks or face coverings while on the bus and entering the school. Masks will be required if ordered by the Governor.</p> <p>Create social distance between children on school buses. (Two students per seat, when feasible)</p> <p>Members of the same household will be encouraged to sit together on school transportation when possible.</p> <p>Students are strongly encouraged to either wash their hands thoroughly or apply hand sanitizer before leaving the house and getting on the bus.</p> <p>Parents are welcome to transport their children to/from school to assist with social distancing efforts.</p>	<p>Stagger student arrival and drop-off times or locations.</p> <p>Students are encouraged to wear masks or face coverings while on the bus and entering the school. Masks will be required if ordered by the governor.</p> <p>Create social distance between children on school buses. (Two students per seat, when feasible)</p> <p>Members of the same household will be encouraged to sit together on school transportation when possible.</p> <p>Students are strongly encouraged to either wash their hands thoroughly or apply hand sanitizer before leaving the house and getting on the bus.</p> <p>Parents are welcome to transport their children to/from school to assist with social distancing efforts.</p>	<p>Building Principals, Bus Drivers and Superintendent</p>	<p>None</p>	<p>N</p>
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>Master schedules will be designed to utilize space to the maximum extent feasible.</p> <p>Instructors will design learning spaces with respect to social distancing to the maximum extent possible.</p> <p>Restrict volunteers, presenters, and parent visitors when feasible.</p>	<p>Master schedules will be designed to utilize space to the maximum extent feasible.</p> <p>Instructors will design learning spaces with respect to social distancing to the maximum extent possible.</p> <p>Restrict volunteers, presenters, and parent visitors when feasible.</p>	<p>Building Principals, Classroom Teachers and Office Personnel</p>	<p>None</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	N/A	Members of the Pandemic Team will share the Conemaugh Township Area School District's Reopening Health and Safety Plan with applicable providers	Superintendent	None	N
Other social distancing and safety practices	Speech therapists will utilize Lexan barriers during sessions.	Speech therapists will utilize Lexan barriers during sessions.	Building Principals and Speech Therapists	Lexan Barriers	N

Domain 3: Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

The health of students, staff, and others interacting in the school environment will be self-monitored. Parents and guardians will be expected to screen children for symptoms before school each day. Children with symptoms should not be sent to school. District staff are expected to self-screen themselves before leaving for work, and will stay home if ill. If a student is diagnosed with COVID-19, parents will be encouraged to report this information to the appropriate school office/nurse. Students, support staff and faculty members will be educated on the signs and symptoms of COVID-19. If a student, staff, or faculty member exhibits observable signs and symptoms of COVID-19 while in school they will be referred to the school nurse in a confidential manner. The school nurse will determine if a student, staff, or faculty member needs to be quarantined. A quarantine room will be established in each building. Visitors or volunteers that appear ill will not be able to enter the building. Students and employees will not be permitted to return to school or work until the criteria to discontinue home isolation are met and a release is secured from a medical professional. Employees and students who are well but who have a sick family member at home with COVID-19 should notify their supervisor or building principal and follow the guidance of local health officials and healthcare providers. The District will communicate with families, staff, and the community using the District's mass communication system and website, as well as daily announcements, bulletin and written correspondence.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Parents and guardians will be expected to screen children for symptoms before school each day.</p> <p>District staff will be expected to self-screen before leaving for work, and will stay home if ill.</p> <p>Students who present with a fever of 100 degrees or above may be asked to return home for observation by a family member. Anyone who presents with a fever may be issued a second temp check within 15 minutes to ensure accuracy.</p>	<p>Parents and guardians will be expected to screen children for symptoms before school each day.</p> <p>District staff will be expected to self-screen before leaving for work, and will stay home if ill.</p> <p>Students who present with a fever of 100 degrees or above may be asked to return home for observation by a family member. Anyone who presents with a fever may be issued a second temp check within 15 minutes to ensure accuracy.</p>	<p>School Nurses</p>	<p>Thermometers</p>	<p>N</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Children with symptoms should not attend school that day.</p> <p>If a student, staff, or faculty member exhibits observable signs and symptoms of COVID-19 while in school they will be referred to the school nurse. The school nurse will determine if a student, staff, or faculty member needs to be quarantined. A quarantine area will be established in each building. The student must be picked up within one hour to ensure the health and safety of students and staff.</p>	<p>Children with symptoms should not attend school that day.</p> <p>If a student, staff, or faculty member exhibits observable signs and symptoms of COVID-19 while in school they will be referred to the school nurse. The school nurse will determine if a student, staff, or faculty member needs to be quarantined. A quarantine area will be established in each building. The student must be picked up within one hour to ensure the health and safety of students and staff.</p>	<p>School Nurses</p>	<p>Video Monitors</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Returning isolated or quarantined staff, students, or visitors to school	<p>Any person returning to campus after experiencing a confirmed case of COVID-19 must have a doctor's excuse saying that returning to school is safe for both the individual who recovered and others in the building.</p> <p>Employees and students who are well, but have a sick family member at home with COVID-19, should notify their supervisor and follow the guidance of local health officials and health providers.</p>	<p>Any person returning to campus after experiencing a confirmed case of COVID-19 must have a doctor's excuse saying that returning to school is safe for both the individual who recovered and others in the building.</p> <p>Employees and students who are well, but have a sick family member at home with COVID-19, should notify their supervisor and follow the guidance of local health officials and health providers.</p>	Superintendent, School Nurses and Building Principals	None	N
Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	All additional school closures or changes in safety protocols related to COVID-19 will be communicated to families through School Messenger, the district website, and social media outlets.	All additional school closures or changes in safety protocols related to COVID-19 will be communicated to families through School Messenger, the district website, and social media outlets.	Superintendent, School Nurses and Building Principals	None	N
Other monitoring and screening practices	<p>Follow other state mandates and/or orders regarding travel quarantine and screening practices.</p> <p>The school nurses will communicate with the PA Department of Health and actively monitor all information that is relevant to h to the COVID-19 crisis.</p>	<p>Follow other state mandates and/or orders regarding travel quarantine and screening practices.</p> <p>The school nurses will communicate with the PA Department of Health and actively monitor all information that is relevant to h to the COVID-19 crisis.</p>	Superintendent, School Nurses and Building Principals	None	N

Domain 4: Other Considerations for Students and Staff

Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

The Conemaugh Township Area School District understands there are different phases in the response to COVID-19. Face coverings may be challenging for students to wear in all-day settings such as school. For this reason, the use of face coverings by students will not be required, but will be supported. Students and their families will be able to determine if the student should wear a face covering. Students that are unable to return to school will be provided learning options on a case-by-case basis. Staff at risk of the coronavirus will be addressed on a case by case basis. Unique safety protocols for students with complex needs or other vulnerable populations will be addressed on a case by case basis. Appropriate accommodations will be made to fully support their safety and learning.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>Establish and maintain communication with local and state authorities to determine current mitigation levels in the community.</p> <p>Determine additional considerations and supports needed for students with disabilities with complex medical needs to ensure the safety of these students and the individuals providing services to these students.</p>	<p>Establish and maintain communication with local and state authorities to determine current mitigation levels in the community.</p> <p>Determine additional considerations and supports needed for students with disabilities with complex medical needs to ensure the safety of these students and the individuals providing services to these students.</p>	Building Principals	Face Coverings	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Use of face coverings (masks or face shields) by all staff	Staff members will be encouraged to wear a mask or face covering when social distancing is not feasible. However, if mandated by order of the Governor or Department of Health, face coverings will be required with 10 minute breaks throughout the day.	Staff members will be permitted to wear a mask or face covering when social distancing is not feasible. However, if mandated by order of the Governor or Department of Health, face coverings will be required with 10 minute breaks throughout the day.	Building Principals	Face Coverings	N
* Use of face coverings (masks or face shields) by older students (as appropriate)	All students will be encouraged to wear a mask when social distancing is not feasible. However, if mandated by order of the Governor or Department of Health, face coverings will be required with 10 minute breaks throughout the day.	All students will be permitted to wear a mask when social distancing is not feasible. However, if mandated by order of the Governor or Department of Health, face coverings will be required with 10 minute breaks throughout the day.	Building Principals	Face Coverings	N
Unique safety protocols for students with complex needs or other vulnerable individuals	Protocols for students with exceptionalities will be addressed on a case by case basis; Appropriate accommodations will be made to fully support their safety and learning.	Protocols for students with exceptionalities will be addressed on a case by case basis; Appropriate accommodations will be made to fully support their safety and learning.	Building Principals		N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
COVID 19 School Reopening Health and Safety Plan	Faculty, Staff and Contracted Employees	Pandemic Team	In-person and virtual training presentation	Presentation equipment and resources/health and safety plan handouts	August 21, 2020	Ongoing
COVID 19 School Reopening Health and Safety Plan	Students	Pandemic Team/Principals	In-person	Presentation equipment and resources/health and safety plan handouts	August 26, 2020	Ongoing
COVID 19 School Reopening Health and Safety Plan	Families and Community	Pandemic Team	District website	Presentation equipment and resources/health and safety plan handouts	Summer 2020	Ongoing

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Reopening Plan	All Stakeholders	Thomas Kakabar, Pandemic Coordinator	Website, Social Media, School Messenger	July 2020	Ongoing
General School Updates	All Stakeholders	Building Principals	Website, Social Media, School Messenger	August 2020	Ongoing

Health and Safety Plan Summary: Conemaugh Township Area School District

Anticipated Launch Date: August 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	In both the green and yellow phases of reopening, all high contact areas (bathroom fixtures, water foundations, door handles, light switches, desk surface areas, cabinet knobs, etc.) are cleaned at least daily in student/staff occupied areas. In addition, touchless bottle fillers have been installed to limit the amount of contact. Electrostatic Foggers may be used to disinfect spaces suspected of illness/germs and disinfectant will be available to all students/staff and all learning spaces at all times. There will be a focused cleaning of the building nightly or prior to student arrival.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs * Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes 	<p>The master schedules will be designed to utilize space to the maximum extent feasible. Instructors will design learning spaces with respect to social distancing to the maximum extent possible. Building administration will limit the number of assemblies happening during the school day in an effort to avoid large congregations of people. Visitors, volunteers, presenters, and parent visitors will be restricted when feasible. For student lunch in the cafeteria, modifications will be made to reduce contact while in the cafeteria lines. Grab and Go Breakfasts will be available for students at the high school and fourth and fifth grade elementary students will eat breakfast in the gymnasium. All condiments and utensils will be pre-packaged for students. Other school spaces may be used for student seating during lunch when available. In addition, groups entering the cafeteria will be staggered as to minimize contacts, and all surfaces will be disinfected between serving sessions.</p> <p>All athletics and extra-curricular teams will follow the recommendations of PIAA. Weather permitting, all physical education classes will be conducted outside and all sports equipment will be cleaned before/after use. Activities will be designed and implemented to maintain social distancing guidelines</p> <p>During recess, the students and staff will follow the recommendations of CDC by limiting one grade level to the playground at a time.</p> <p>Physical education classes will be conducted outside (weather permitting) and all equipment will be cleaned after use. In an effort to limit the sharing of materials among elementary students, students in the elementary school will utilize their own tool box with their personal writing utensils, glue, scissors, crayons, etc.</p> <p>Communal space use will be governed by the building schedule, and schedules are designed to limit the interactions of groups. Directional signage may assist in social distancing in</p>
<p>Limiting the sharing of materials among students</p>	
<p>Staggering the use of communal spaces and hallways</p>	
<p>Adjusting transportation schedules and practices to create social distance between students</p>	
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	
<p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p>	

Requirement(s)	Strategies, Policies and Procedures
Other social distancing and safety practices	communal spaces, and members of the Pandemic Team will share the Conemaugh Township Area District's Reopening Health and Safety Plan with applicable providers who may share building facilities.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>The health of students, staff, and others interacting in the school environment will be self-monitored. Parents and guardians will be expected to screen children for symptoms before school each day. Children with symptoms should not be sent to school. District staff are expected to self-screen themselves before leaving for work, and will stay home if ill. If a student is diagnosed with COVID-19, parents will be encouraged to report this information to the appropriate school office/nurse. Students, support staff and faculty members will be educated on the signs and symptoms of COVID-19. If a student, staff, or faculty member exhibits observable signs and symptoms of COVID-19 while in school they will be referred to the school nurse in a confidential manner. The school nurse will determine if a student, staff, or faculty member needs to be quarantined. A quarantine room will be established in each building. Visitors or volunteers that appear ill will not be able to enter the building. Students and employees will not be permitted to return to school or work until the criteria to discontinue home isolation are met and a release is secured from a medical professional. Employees and students who are well but who have a sick family member at home with COVID-19 should notify their supervisor or building principal and follow the guidance of local health officials and healthcare providers. The District will communicate with families, staff, and the community using the District's mass communication system and website, as well as daily announcements, bulletin and written correspondence.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none">* Protecting students and staff at higher risk for severe illness* Use of face coverings (masks or face shields) by all staff* Use of face coverings (masks or face shields) by older students (as appropriate) <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>The Conemaugh Township Area School District understands there are different phases in the response to COVID-19. Face coverings may be challenging for students to wear in all-day settings such as school. For this reason, the use of face coverings by students will not be required, but will be supported. Students and their families will be able to determine if the student should wear a face covering. Students that are unable to return to school will be provided learning options on a case-by-case basis. Staff at risk of the coronavirus will be addressed on a case by case basis. Unique safety protocols for students with complex needs or other vulnerable populations will be addressed on a case by case basis. Appropriate accommodations will be made to fully support their safety and learning.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors for the Conemaugh Township Area School District reviewed and updated the Phased School Reopening Health and Safety Plan on **September 15, 2020**

The plan was updated by a vote of:

 8 **Yes**

 0 **No**

Updated on: September 15, 2020

By:

 /s/ Christine R. Troxell

(Signature of Board President)*

 Christine R. Troxell

(Print Name of Board President)